

South Bay Cities Council of Governments

Steering Committee FOLLOW-UP AGENDA Monday, February 10, 2014 **11:00 am**

Attendees: Dan Medina (Chair, Gardena), Jim Goodhart (1st Vice Chair) & Ellen Perkins (Palos Verdes Estates), Jim Gazeley (Lomita – LEFT 1:30 PM), Jim Knight (Rancho Palos Verdes), David Lesser (Manhattan Beach), Jacki Bacharach & Kim Fuentes (SBCCOG), Steve Lantz (Transportation Contractor)

I. REPORT OF POSTING OF AGENDA

- **ACTION:** Received and filed

II. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

III. PUBLIC COMMENT

IV. CONSENT CALENDAR - 11:05 am GOODHART/LESSER APPROVED

- A. Steering Committee – January 13, 2014 meeting minutes attached
 - **ACTION:** Approve

- B. Correction to Modifications of Employee Benefit Programs
 - Note the recommendations that were approved on the January Board meeting memo attached show the effective date in 2013.
 - This is a typo and should be March 1, 2014 for the cafeteria benefits and February 1, 2014 for the administrative leave.
 - **ACTION:** Approved correction of the Board action so that the effective date is 2014 for these benefits.

- C. Support for Judy Mitchell's Senate confirmation to Calif. Air Resources Board
 - **ACTION:** SenT letter from the Chair to South Bay cities and other regional groups urging them to send letters of support to the Senate Rules Committee – *sent 2/4/14*

- D. Social Media and Video Conferencing Year End reports - attached
 - **MENTIONED LINKED IN & BLOG INCIDENTS THIS PAST QUARTER**
 - **ACTION:** Received and filed

- E. Metro Sector Council resignation of Patricia Hachiya
 - The regular election cycle for the Sector Council will start in March so this vacant seat (term expires 6/15) will be included in that process.
 - **ACTION:** Received and filed

- F. Grant Opportunity
 - EPA Environmental Education Grant with Environmental Charter Schools, which was mentioned at the last meeting, didn't work out since all recipients are required to be 501(c)3 organizations and SBCCOG is not.
 - **ACTION:** Received and filed

- G. Board meeting agenda development
 - March
 - Presentation of Strategic Planning workshop issues and follow-up items – *notified Perkins 2/11/14*

- Update on ExpressLane Project – *invited Wiggins 2/11/14*
- Presentation on SBCCOG PEV readiness – *notified Siembab 2/11/14*
- April – Annual Work Program Review
- May – Annual Budget Review

V. ACTION ITEMS

ADMINISTRATION

Artie Fields arrived

H. General Assembly - **Why Must We Care? The Cost of the Changing Environment to the South Bay – 11:10 am**

- Final program attached
- **REMOVE 12:35 - 12:45 PM AUDIENCE QUESTIONS**
- **AS OF 2/7/14, 220 RSVPs!!**
 - Travel expenses for Peter Larsen – up to \$400
 - Sponsorships as of 2/3/14 - \$59,500 (with \$6,680 in kind)
 - Complaint re: sponsors attached – **TAKING OIL PROFITS TO EDUCATE PEOPLE ABOUT CLIMATE CHANGE. RESPONSE: WE ARE USING THEIR MONEY TO EDUCATE. LET SPEAKERS RESPOND – LET THEM KNOW. – sent to speakers 2/11/14. FOCUS ON THESE BEING QUESTIONS. LIMIT COMMENTS TO 2 MINUTES.**
- Invitation letters sent out from PVE, Lawndale, Hawthorne

I. Board Meeting Seating Arrangement – 11:20 am

- All South Bay elected officials that have attended our board meetings have been seated at the Board table. On the advice of Mike Jenkins, our legal counsel, we have differentiated the voting members from the non-voting members by colored nameplates – blue for the voter and white for the non-voter.
- In further discussion with Mike Jenkins about the fact that we sometimes have the delegate and multiple alternates at the meetings, he opined that he didn't think it was a good idea to have a majority of one city council seated together or even separately at the same table as the Board. Notwithstanding the colored nameplates, it looks like a majority of a city council is participating. He suggested that the practice be modified so that any council member beyond the number required for a quorum sits with the public.
- The relevant exception in the Act is as follows:
 - (4) The attendance of a majority of the members of a legislative body at an open and noticed meeting of another body of the local agency, or at an open and noticed meeting of a legislative body of another local agency, provided that a majority of the members do not discuss among themselves, other than as part of the scheduled meeting, business of a specific nature that is within the subject matter jurisdiction of the legislative body of the local agency.
- **ACTION: 3RD MEMBER SIT AT BOARD TABLE BUT LOCATE ELSEWHERE – DON'T SIT TOGETHER. IT IS REALLY UP TO EACH CITY AND THEIR CITY ATTORNEY – e-mailed Jenkins re: this action 2/11/14**

J. Mid-Year Budget Review – to be sent separately – 11:30 am

- **DELETE 3RD COLUMN, TITLE IT MID-YEAR BUDGET AND FOOTNOTE FOR ANYTHING OVER 50%. 1ST COLUMN – FISCAL YEAR 2013-2014 TO DATE**
- **ACTION:** Received & Filed & Refer to March Board Consent Calendar

K. Legislative Advocacy – 11:45 am

- January 29 – re-cap – any comments? **NO**

- Legislative Matrix – attached – **RE: MESSAGE PARLORS. LCC TAKING THE LEAD. SBCCOG SENDING LETTER ON LEGISLATION. THERE WILL BE OP-ED ARTICLE, WHICH WILL BE KEY TO REQUEST A MEETING WITH MAYORS AND TED LIEU. JEFF WILL ORGANIZE IT. MURATSUCHI WILL GET INVOLVED TOO. LOMITA HAS 26.**
- April 30 – PUC Day in Los Angeles – Save it – **MOVE LEG BREAKFAST TO APRIL 23**

WEST BASIN SENT 7 LINKS TO ISADORE HALL PRESS CONFERENCE – WILL POST ON OUR SITES. – 2/11/14 verified links on our website & Facebook

VI. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES WORK PROGRAM

- L. Sustainable South Bay Strategy Updates – **1:05 pm**
 - Invitation to join policy leaders and advisors, stakeholders, practitioners, and researchers at the 7th annual *UCLA Downtown Los Angeles Forum on March 20 Transportation, Land Use, and the Environment*. The focus of this year's event is *Digital Cities, Smarter Transportation*. More information at the meeting – **SEND TO BOARD MEMBERS AND CITY MANAGERS – sent 2/11/14**
 - **AQMD is doing a PSA on our BEV program and interviewing one of our drivers – GET LINK**

BREAK FOR LUNCH & DIALOGUE WITH JAN PERKINS & CITY MANAGERS -
Artie Fields, Michael Rock (LEFT 1:10), Dan Bartelson (LEFT 1:15), Tony Dahlerbruch, Greg Carpenter, Bea Dieringer (12:25), Ray Cruz (12:35), Jim Dear (12:40, LEFT 12:53))

- M. Board Strategic Plan -**12:00 PM**
 - Mission, Vision & Guiding Principles – attached
 - **KNIGHT - NEED TO DEFINE SUSTAINABILITY IN THIS DOCUMENT**
 - **CARPENTER – ADD 'WITH A FOCUS ON IMPROVING' TO MISSION. TONY OBJECTED**
 - **ACTION: Recommend to the Board for adoption – GAZELEY/GOODHART ADOPTED VISION, MISSION AND GUIDING PRINCIPLES TO SEND TO THE BOARD**
 - **STRATEGIC PLAN**
 - **PROGRESS REPORTING PROCESS TO DETERMINE COMPLIANCE WITH MEASURES OF SUCCESS. Ex. HOW MANY CITIES PARTICIPATING, WHY NOT, ETC.**
 - **GOAL B: - CHANGE 'WHICH' TO 'THAT'**
 - **BARTELSON – LAWDALE WAITS FOR OTHERS. SHOULD THERE BE A TIME PERIOD? MEDINA – BUT NOT ALL ISSUES FOR ALL CITIES. MEASURES OF SUCCESS HAVE TO DO WITH THOSE CITIES THAT PARTICIPATE AND THOSE CITIES THAT DON'T.**
 - **DIERINGER – HER CITY IS CONSERVATIVE AND NEEDS TO REPORT BACK IN A YEAR RE: ITS VALUE. –GOODHART - WATER QUALITY IS IMPORTANT**
 - **PERKINS – ISSUE OF PUBLIC SAFETY DIDN'T COME UP ANYWHERE IN THE FOCUS GROUPS, SURVEYS, ETC**
 - **ROCK – WE DON'T KNOW WHAT THE COG WILL BE DOING NEXT YEAR. COMES UP IN THE ANNUAL WORK PROGRAM. THIS DOCUMENT CAN BE REVIEWED EVERY YEAR – IT'S A WORK IN PROGRESS. THIS DOCUMENT DOESN'T HAVE TO BE PERFECT.**
 - **GOAL C: PAGE 10, 5TH BULLET OF MEASURE OF SUCCESS – ADD REPORT TO CITY MANAGERS AND AT THEIR COUNCIL MEETINGS**

- DEAR – MESSAGE OF 1ST MEASURE OF SUCCESS MEANS THAT BOTH THE BOARD MEMBERS AND CITY MANAGERS ARE PART OF THE SBCCOG
- JACKI – IT CAN BE UNDERSTOOD. MEANS MORE THAN MEETING ATTENDANCE.
- GOODHART – CITY MANAGERS AND BOARD MEMBERS IMPORTANT.
- ADD ‘ACTIVE IN THE SUPPORT OF THE COG’S GOALS AND RESOLUTIONS’ - APPROVED
- GOAL D – AS IS – GAZELEY/VALENTINE – APPROVED
- KNIGHT – PERIODIC PROGRESS REPORTS, SHOULD BE QUARTERLY, NOT ANNUAL – CHANGE ANNUAL TO QUARTERLY – KNIGHT/VALENTINE PAGE 15
- FIELDS – EXPENSES AND REVENUES ON ONE PAGE
- PAGE 22 #7 – ADD BUDGET WORKSHOP BY JULY 2014
- TIMELINE ON STEERING COMMITTEE AGENDAS
- PAGE 16 - FIX #3 TO BE ONGOING
- FIELDS – DON’T ADOPT UNTIL PEOPLE ARE COMFORTABLE WITH THIS. DOCUMENT WILL EVOLVE.
- Role Clarification memo – attached
 - **ACTION:** Discussion and provide direction FOR FURTHER DISCUSSION AND ACTION @ MARCH STEERING COMMITTEE MEETING

RESUME STEERING COMMITTEE MEETING

- N. Approval of Invoices – available at the meeting – **GOODHART/GAZELEY**
- **ACTION:** Approved invoices for payment
- O. Transportation Issues – **1:10 pm**
- Monthly transportation update from Steve Lantz – attached
 - Is this a good report? Lesser – yes but not for discussion. – **PUT ON CONSENT CALENDAR AT BOTH BOARD AND STEERING COMMITTEE UNLESS IT’S BREAKING NEWS AND THEN STEVE WILL PULL IT.**
 - South Bay Boundary issue update – **METRO IS STILL TRYING TO FIGURE IT OUT. WE OR PAM O’CONNOR WILL CALL A MEETING WITH THE WESTSIDE COG TO TRY TO RESOLVE THIS. ALSO, METRO IS CONSIDERING THE LAX PROJECT AS A REGIONAL IMPACT PROJECT WITH A REGIONAL IMPACT FUND.**
 - **KNIGHT RE: RIDLEY-THOMAS STUDY WHICH DOESN’T EXIST RE: LAX RIDERSHIP ON CRENSHAW LINE**
- P. South Bay Environmental Services Center Programs – **1:20 pm**
- New staff member, Lena Luna, Environmental Programs Specialist II (municipal energy efficiency & electric vehicle programs) started February 3.
 - **CASH FOR KITCHENS MAP DISTRIBUTED**
 - **VOLUNTEER PROGRAM HAS BEEN WORKING WITH GLOBAL CAREER SERVICES WITH VOLUNTEERS FOR A FEW WEEKS AT A TIME FROM JAPAN AND CHINA**
 - **INGLEWOOD IS GOLD IN THE ELP PROGRAM**
 - Memo on SBESC programs – attached – **MOVE TO CONSENT CALENDAR AT BOTH BOARD AND STEERING**
 - Solicitation of firms to sponsor holiday light exchange – suggestions requested
 - **COSTCO, Walmart, Lowes, Home Depot, Sam’s Club, Chevron, Stat’s**

- PUC Important Dates re: our partnership funds – DATES POSTPONED BY PUC
- MEDINA – MWD WILL NOT BE RAISING WATER RATES FOR THE NEXT YEAR. BUT WBMWD, GOLDEN STATE AND CALIFORNIA WATER WILL RAISE BY 21%. DEMS PRO WATER MEASURE, REPUBLICANS NOT.
- DIERINGER – SAN DIEGO IS ASKING FOR SUPPORT AGAINST RAISING RATES WHEN THERE IS LOTS OF MONEY THAT THEY HAVE ALREADY.
- MEDINA – WBMWD HASN'T RAISED PRICES IN 7 YEARS AND NOW NEED TO PAY CATCH-UP. OUR RESERVES SHOULD LAST 2 YEARS. 2015, MWD IS CONTEMPLATING WATER RATIONING.
- DIERINGER CONCERNED THAT WE SHOULDN'T BE PAYING FOR DESALINATION. COULD USE THE FUNDS FOR SOMETHING ELSE INSTEAD.
- MEDINA – IT'S A PILOT PROJECT.

GARDENA IS USING RECYLED FUNDS AT THE END OF THE MONTH. WILL BE A RIBBON CUTTING.

WATER RATES - POSSIBLE SBCCOG ISSUE? *Contacted WBMWD 2/11/14 and they were going to put together a fact sheet and send it out*

NEXT STEERING COMMITTEE MEETING – March 10, 2014 @ 11:00 Am

PLEASE CONSULT WEBSITE IF YOU ARE NOT SURE ABOUT THE MEETING SCHEDULES

ADJOURN