

South Bay Cities Council of Governments

Steering Committee FOLLOW-UP AGENDA December 10, 2012

Attendees: Ralph Franklin (Chair, Inglewood), Susan Rhilinger (Torrance), Pat Aust & Matt Kilroy (Redondo Beach), Jim Knight (Rancho Palos Verdes), Julie Ruiz-Raber (Carson), David Lesser (Manhattan Beach), Judy Mitchell & Suzy Seamans (Rolling Hills Estates), Ellen Perkins & Jim Goodhart (Palos Verdes Estates), Rob Beste (IWG Chair, Torrance), Jacki Bacharach, Kim Fuentes & Catherine Showalter (SBCCOG), Steve Lantz (Transportation Consultant), Wally Siembab (SBCCOG consultant)

I. REPORT OF POSTING OF AGENDA

- **ACTION:** Received and filed

II. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

III. PUBLIC COMMENT - NONE

IV. CONSENT CALENDAR - 12:05 pm

- A. Steering Committee – November 13, 2012 meeting minutes attached

- **ACTION:** Approved

- B. Employee Manual Amendment – drug free provisions and consequences –memo attached

- **ACTION:** Approved recommendations on the attached memo

- C. Economic Development

- Next meeting December 20 with the focus on manufacturing and jobs
- Guest speakers on tourism very informative. Requested tourism brands that our cities are using – logos, tag lines, etc.

- D. Videoconferencing with SCAG

- Working toward implementation date of February 1

- E. CORO Fellow

- Matt was with us for 3 weeks. He attended meetings to learn about our operations and also researched issues for us. These included the definitions of sustainability and disadvantaged communities as they pertain to the cap and trade definition. He also researched virtual transportation management organizations, composting and food waste programs.

V. ITEMS FOR REVIEW AND APPROVAL

SPECIAL PRESENTATION – 12:10 pm

- F. Blue Commute Traveler Information System

- This web-based system will be launched in the South Bay as a public-private partnership. A presentation will be made by Alan Clelland from Iteris who is the project designer.
- A request is being made that a link to this system be on the SBCCOG website.
- **CONCERNED THAT THE HOME PAGE LOOKS COMMERCIAL – PERKINS**
- **ACTION: NEED LINK THAT GOES TO FREE SERVICES FIRST. APPROVED WITH THAT PROVISIO – KNIGHT/AUST**
- **NEXTBUS.COM HELPS WITH BUS ROUTES –asked Goodhart & Franklin their opinion of this service and noted that Gardena and Torrance aren't on it in an e-mail 12/12/12**

ADMINISTRATION

- G. Upgrade of SBCCOG and SBESC Websites – **12:25 pm**
- Inventory of web site content has been completed.
 - Design work in progress - Planned template for the site to be available at the meeting
 - Hosting options – memo attachED
 - **ACTION:** Approved hosting option for both SBCCOG and SBESC websites **6 MONTHS AND NOT TO EXCEED \$3900. BRING STATUS REPORT IN 3 MONTHS. AUST/RUIZ-RABER**
- H. Personnel Issues - **12:30 pm**
- Employee benefits – sick leave and vacation leave policies – **CAN ACCRUE DOUBLE VACATION TIME AND THEN EMPLOYEE DOESN'T ACCRUE ANY MORE. MUST ACCRUE WITHIN 18 MONTHS OR YOU LOSE IT. HOURS VS. DAYS. LEAVE ANNUAL CASHOUT.**
 - **CAP SICK LEAVE?? VERIFY**
 - **ACTION: RUN THIS BY LABOR COUNSEL.**
 - HR support options – **RFP BASED UPON OUR NEEDS**
 - **ACTION:** SupportED recommended actions
- I. General Assembly Update – February 22, 2013 – “At What Cost? – Unintended Consequences of Declining Revenues” – **12:45 pm**
- Program **REVIEWED**
 - Sponsors - **\$35,000 as of 12/9/12**
 - **SAVE THE DATE SHOULD BE OUT THIS WEEK – SAMPLE AT MEETING**
 - **END ON POSITIVE NOTE – ASK JOHN CHIANG? – ANDERSON SCHOOL OF MANAGEMENT FORECAST**
 - **MOUSE PAD GIFT**
 - **RICHARD BERNARD – UPBEAT?? OUR OPPORTUNITY??**
 - **COMBINE AMAZON AND KOSMONT**
- J. Coastal Commission appointment – **12:50 pm**
- The city seat on the Coastal Commission is vacant with the election of the Mayor of Santa Monica to the Assembly. Nominations are sent to the Senate Rules Committee which makes the appointment.
 - **9 CANDIDATES – 5 FROM THE SBCCOG MEMBERSHIP**
 - **ACTION: TAKE NO ACTION – POLICY THAT WE DON'T ENDORSE IF THERE IS MORE THAN ONE CITY REPRESENTATIVE FROM THE SBCCOG MEMBERSHIP**
- K. Finances – **12:55 pm**
- Update on 2011-2012 Audit – **SHOULD BE DONE BY THE END OF THE WEEK**
 - Approval of Invoices – SBEEC CHECK IS A TYPO
 - **ACTION:** Approved invoices for payment

WORK PROGRAM

- L. Transportation Issues – **1:00 pm**
- Monthly transportation update from Steve Lantz – attached
 - **EXTREME EVENT FUNDS TO BE PAID BY FORMULA FUNDS**
 - Refined Metro Call for Projects Applications Committing Measure R SBHP Funds – memo attached
 - **ACTION:** Approved the projects listed in Exhibit 1 for South Bay Measure R Subfunds as a source of local match in the 2013 CFP applications and authorize the approved list to be transmitted to Metro for consideration at Metro's January 24, 2013 Board Meeting. **RUIZ-RABER/PERKINS**

- **MONTHLY FEE FOR TRANSPONDER ACCOUNT POSSIBLY WAIVED – WILL REPORT BACK IF THIS HAPPENS**

M. South Bay Environmental Services Center – 1:10 pm

- Memo on SBESC programs -**ACTION: REPORT BACK RE: CREDIT CARDS? CHARGE \$10 FOR TRAININGS – LESSER/RUIZ-RABER**

- **EUC/PUBLIC WORKSHOPS – NO CHARGE; BUT PROFESSIONAL WORKSHOPS ARE THE PROBLEM. IMPLEMENT WITH THE NEW WEBSITE.**

- Proposed scope of work for the Sanitation District – **NOT READY – ORAL REPORT RE: CHANGE IN PAYMENT AND SOME IDEAS**

- SCE/SCG Partnership extension – **SENT ON FRIDAY**

- **2010-2012 - \$2,140,726 & 5,980,790 KWh (\$713,575/yr & 1,993,596 KWh/yr)**

- **2013-2014 - \$1,445,110 & 3,420,000 KWh (\$722,555/yr & 1,710,000 KWh/yr)**

- **NEED AUTHORITY FOR CHAIR TO SIGN THE SCG CONTRACT WHICH SHOULD BE SUBSTANTIVELY THE SAME - APPROVED – RUIZ-RABER/RHILINGER**

- **APPROVED EXTENSION OF CONTRACT WITH GSE FOR ENGINEERING SERVICES - JAN. 2013 – DEC. 2014 WITH A 30 TERMINATION CLAUSE- KNIGHT/AUST – *notified Greg Stevens 12/12/12; notified Ralph that the termination clause is 15 days***

- **HOLIDAY LIGHTS – 500 HOUSEHOLDS GOT LIGHTS – 4 BOXES LEFT**

- **ENERGY MANAGEMENT BOOK TO CITIES AND SCHOOLS – WELL RECEIVED**

- **RECRUITING FOR ½ TIME PERSON FOR VOLUNTEERS AND OTHER PROGRAM SUPORT**

N. Sustainable South Bay Strategy Updates – 1:25 pm

- Mobility

- LUV Vehicle Project – last focus group on December 7. Disposition of the two Miles vehicles is outstanding. **EASY READER EDITOR WAS AT THE FOCUS GROUP. PLANS TO DO A FEATURE ON THE PROJECT. ENTHUSIASTIC BUT VEHICLES ARE NOT READY FOR PRIME TIME.**

- **LUV VEHICLE START-UPS NOT GOOD PRODUCT – NEED BETTER VEHICLES. FINAL REPORT – DRAFT – MARCH 31, 2013. FINAL – APRIL 2013.**

- Regional and South Bay PEV Readiness Planning – meeting with city charging subcommittee held on November 29. **WALLY – STRATEGIC PLANNING.**

LOOKING AT WHERE THE CITIES ARE RE: THEIR READINESS. – MB, HB, CARSON & TORRANCE ON OUR CITY SUBCOMMITTEE. CITIES NEED LOTS OF LEARNING – STAFF, ELECTEDS AND PUBLIC. MB HAVING A STUDY SESSION ON THIS.

SEND LETTER TO CEC RE: AB 118 FUNDS RE: INTEROPERABILITY – VENDORS MADE THEIR SYSTEMS PROPRIETARY AND NOW THEY WANT THE FUNDS FOR INTEROPERABILITY. SHOULDN'T ASK FOR PUBLIC FUNDS – SHOULD FIX IT OUT THEMSELVES. SENT 12/11/12

- BEV project – **146 on the applicant list**

- First participants' kickoff – December 14

- **MEMO AT THE MEETING RE: IMPLEMENTATION ISSUES**

- Vehicle lease agreements – MITCHELL/KILROY – **AUTHORIZE**

CHAIR TO SIGN AGREEMENTS

- Insurance options – **RHILINGER/KILROY - APPROVED**

- GPS features – **APPROVED**

- **ACTION: ApproveD vehicle lease agreements subject to attorney's review as well as a preferred insurance option**

■ Car2Go (Daimler) – LESSER - STRATEGIC PLANNING – BUSINESS/POLICE – PROBLEM IN HIS CITY. SKEPTICISM ABOUT THE PREMISE. POLICE MOST VOCIFEROUS. LEAVING VEHICLES ON FRIDAY NIGHT.

- RALPH – DORMANT VEHICLES FOR 72 HOURS.
- WALLY - REGIONAL ISSUES REQUIRE REGIONAL SOLUTIONS. \$600 MILLION SPENT EVERY YEAR ON GAS. EXTREME CLIMATE EVENTS. THIS IS PART OF INTERLOCKING STRATEGIES.
- SUZY – NO DOWN SIDE – TALKED TO SAN DIEGO
- CAR2GO PERSON COME TO LA

■ SCAG

■ RTP Implementation Subcommittee meetings

Active Transportation Committee – Kim went- looking at strategies

High Speed Rail added transit – Steve went – making presentations

Sustainability Subcommittee to be held Tuesday, December 11

Medina went to Public Health Subcommittee

O. Legislative Advocacy - 1:45 pm

■ Legislative Breakfast – January 10

For agenda – Wright & Lieu's reps told SBACC – budget surplus 2014 and possible spending

■ LEGISLATIVE AGENDA FOR 2013??? WE NEVER LOOK AT IT – DON'T NEED TO DO IT ANYMORE. LOOK AT IT AS NEEDED. AND DELEGATE TO STEERING COMMITTEE.

■ STORMWATER DRAIN ISSUE – CITIES SHOULD TAKE POSITIONS – JANUARY 10 IS DEADLINE. RB AND TORRANCE HAVE PROTESTED.

AGENDA DEVELOPMENT – 1:55 pm

P. Board Meeting – January 24, 2013 – draft agenda attached

■ Potential future speakers

■ Economic outlook of the region – Billie Greer, Southern California Leadership Council

■ Panama Canal expansion's impact on Southern California

■ SCE INFRASTRUCTURE AND HOW MUCH THEY HAVE

• LESSER – WHAT WAS APPROVED IN THE SCE RE: INFRASTRUCTURE FUNDS? – ASK PETER WEIGAND AT THE CITY MANAGERS' MEETING IN JANUARY

• GOODHART – CITIES CAN ASK FOR SUCH A REPORT. JACKMON GAVE QUARTERLY REPORT ON THEIR PROGRESS IN PVE. GAVE REPORT. ASK SCOTT GOBBLE TO SPEAK ABOUT IT.

• RANCHO PALOS VERDES AND INGLEWOOD GOT AN UPDATE TOO.

NEXT STEERING COMMITTEE MEETING – Monday, January 14, 2013 @ 12:00 pm

ADJOURN

HAPPY HOLIDAYS!