South Bay Cities Council of Governments

Steering Committee Meeting
Monday, September 14, 2020 @ 12 noon
Conducted Via Zoom

PUBLIC COMMENTS:
To address the SBCCOG Steering Committee on any agenda item or a matter within the Steering Committee's purview, please provide written comments by 11:00am, September 14, 2020 via email to natalie@southbaycities.org. All written comments submitted will become part of the official record. Unless otherwise noted in the Agenda, the Public can only provide written comment on SBCCOG related business that is within the jurisdiction of the SBCCOG and/or items listed on the Agenda which will be addressed during the Public Comment portion of the meeting (Item #IV).

ACCESSING THE MEETING:
Receive Zoom meeting credentials in advance of the meeting by using the below link: https://scag.zoom.us/meeting/register/tJArdOusqj8oG9aULyxK8prL-sf6ZCYt0rZ_
OR
To access the Zoom meeting, visit https://zoom.us/join or call (669) 900-9833 and use Meeting ID: 946 3244 4212; Passcode: 185297

AGENDA

I. CONFIRM THE QUORUM

II. REPORT OF POSTING OF AGENDA
   ■ ACTION: Receive and file

III. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

IV. PUBLIC COMMENT

V. CONSENT CALENDAR – action items noted, remainder are receive & file – 12:05 pm
   A. Steering Committee – August 10, 2020 meeting minutes attached (Pages 5-8)
      ■ ACTION: Approve
   
   B. Hawthorne Green Business Assist Program
      ■ Contract and letter from city attached (Pages 9-10)
      ■ ACTION: Recommend Board approval
   
   C. Water Replenishment District Contract Renewal – 12:10 pm
      ■ Amendment attached (Pages 11-12)
      ■ ACTION: Recommend Board approve
   
   D. Status of 2020 General Assembly Sponsorships
      ■ 23 sponsorships totalling $71,000 have agreed that SBCCOG can keep their contribution
      ■ 7 sponsorships totalling $17,750 have received refunds or didn't send their payments
      ■ 1 sponsor at $2,500 requested their contribution to rollover to 2021
   
   E. Dues Outstanding
      ■ Gardena, Lawndale, Manhattan Beach & LA County
   
   F. City Attendance at SBCCOG meetings
      ■ Matrix attached (Page 13)
VI. ACTION ITEMS

G. Legislative Issues – 12:20 pm
- Legislative Briefing – Friday, October 16, 9 am – 10:30 am – CHANGED DATE
- Legislative Matrix – attached (Pages 15-16)
- Propositions on the November Ballot – attached (Pages 17-19)
  a. ACTION: Recommend no position on the November 2020 ballot measures
- The HOPE Act – tabled from last Steering Committee meeting - memo attached (Pages 21-22)
  a. ACTION: Recommend no position on the HOPE Act
- Restaurant Act – memo attached (Pages 23-24)
  a. ACTION: Recommend support of the Restaurant Act
- Californians for Local Control – information from Torrance attached (Pages 25-28)
  a. ACTION: Recommend that more information be requested re: who is making the decisions for California Cities for Local Control before considering whether to join and discuss concepts in Torrance resolution and provide direction

H. AQMD Vacancy - 12:25 pm
- The South Bay’s current representative on the AQMD Board is Judy Mitchell and she is not running for re-election. Hermosa Beach Councilman Justin Massey is running to fill this position. Fact sheet – attached (Page 29)
- There appears to be one other candidate – Cudahy Mayor Elizabeth Alcantar.
- ACTION: Recommend the Board endorse Justin Massey to fill the seat which will be vacant in December.

I. Board Meeting agenda development – 12:30 pm
- September – Dr. Thomas Parham, President, Cal State Dominguez Hills – (draft agenda – attached) (Pages 31-32)
- October - Dr. Eric Daar, M.D. re: Coronavirus vaccine development. He is a Division Chief at Harbor and Professor of Medicine at UCLA School of Medicine, is an Infectious Disease specialist and has been selected by Dr. Fauci to be one of the directors of a Covid vaccine testing site.
- November – Pros & Cons on Balanced Energy?
- ACTION: Recommend programs of interest for Board presentations

J. 3rd Special Board meeting - 12:35 pm
- ACTION: Provide direction

K. SCAG Regional Early Action Program funds to accelerate housing – 12:40 pm
- Memo attached (Pages 33-34)
- ACTION: Approve approach

L. Salary Schedule Adjustments Required by State Law - 12:45 pm
- Memo attached (Page 35)
- ACTION: Recommend Board approve increasing salary tier levels that need to be brought into compliance with State law

M. Approval of Invoices – available at the meeting – 12:50 pm
- ACTION: Approve invoices for payment

VII. INFORMATION ITEMS

N. South Bay Environmental Services Center Activities Report – attached – 12:55 pm (Pages 37-40)

O. LA vs. Hate – 1:05 pm
- Logo attached and uses (Pages 41)
P. South Bay Fiber Network – 1:10 pm

Q. Tech Talks – 1:15 pm
- Subcommittee being created – Henderson, Kemps, Horvath

R. Update on Homeless Program and Innovation Project Funding – 1:20 pm
- Home Share South Bay (a new regional home sharing pilot program of the SBCCOG) – we are looking for a graduate intern to help with the implementation of this pilot project to help people find each other for home sharing to prevent someone from falling into homelessness or someone who is homeless. Soft launch in October.
- Pallet Shelters – FEMA funding
- Safe Parking – working on potential site

S. Update on Senior Services – 1:25 pm
- Next meeting of the Senior Services Working Group is on Tuesday, September 22nd from 9:30-11:30am via zoom.
- An overview of the plans for a stand-alone LA County Dept of Aging, as approved by Board of Supervisors will be presented

T. Regional Coyote Management – interest from Torrance and possibly Hermosa Beach – 1:30 pm

U. General Assembly Update – March 18, 2021 – 1:35 pm

V. Office Procedures dealing with COVID-19 – attached – 1:40 pm (Pages 43-50)

W. CSUDH South Bay Economic Forecast will be held on Thursday, October 1, 2020, 2pm to 3:30pm, in a virtual ballroom. The theme this year is Adapting to Change: Thriving and Surviving Disruption. – we are a partnering organization – 1:45 pm

VIII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES
- Other updates since agenda distribution – 1:50 pm

NEXT STEERING COMMITTEE MEETING – Monday, October 12, 2020 @ 12:00 pm via zoom
South Bay Cities Council of Governments

Steering Committee
August 10, 2020 Minutes

I. CONFIRMED THE QUORUM – Olivia Valentine (Chair, Hawthorne), Drew Boyles (1st Vice Chair, El Segundo), John Cruikshank (2nd Vice Chair, Rancho Palos Verdes), Christian Horvath (Immediate Past Chair, Redondo Beach), Rodney Tanaka (Gardena), Cedric Hicks (Carson), Stacey Armato (Hermosa Beach), Jim Gazeley (Lomita), Hildy Stern (Manhattan Beach), Kenny Kao (Palos Verdes Estates), Britt Huff (Rolling Hills Estates) – FULL PARTICIPANT LIST ATTACHED

II. REPORT OF POSTING OF AGENDA
   ■ ACTION: Received and filed

III. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

IV. PUBLIC COMMENT - NONE

V. CONSENT CALENDAR – action items noted, remainder are receive & file - 12:05 pm – HICKS/HORVATH ALL BUT ITEM E.
   A. Steering Committee – July 13, 2020 meeting minutes attached
      ■ ACTION: Approved
   B. Integrated Pest Control Memorandum of Understanding with McGowan Consulting
      ■ MOU attached
      ■ ACTION: Recommended board approval
   C. Sanitation Districts of Los Angeles County Contract Renewal
      ■ Scope of Work attached – MOU to be received by August 19
      ■ ACTION: Recommended board approval
   D. Contract with ICF for regional engagement, outreach, and implementation support for the Southern California Regional Energy Network (SoCalREN) Residential Sector
      ■ Scope of Work & Terms and Conditions attached
      ■ ACTION: Recommended board approval subject to legal and final review
   E. Status of 2020 General Assembly Sponsorships
      ■ 16 sponsorships totalling $58,500 have agreed that SBCCOG can keep their contribution
      ■ 7 sponsorships totalling $18,250 have asked for refunds – BEING EXPEDITED
   F. South Bay Environmental Services Center Activities Report – attached
   G. Dues paid as of August 1
      o El Segundo, Hawthorne, Hermosa Beach, Inglewood, Lomita, Rolling Hills, Rolling Hills Estates
   H. City Attendance at SBCCOG meetings
      ■ Matrix attached

REMOVED FROM CONSENT CALENDAR

E. South Bay Chamber of Commerce Memberships – MOTION TO APPROVE VALENTINE/CRIUKSHANK
   ■ Memo attached
   ■ ACTION: Recommended board approval
VII. ACTION ITEMS

J. LA vs. Hate – guest presenter - Terri Villa-McDowell, LA County Program Coordinator - 12:10 pm
- LA vs Hate is a community-centered creative campaign to encourage and support all residents of Los Angeles County to unite against, report, and resist hate.
- At lavshate.org, there are resources to help build community strength and remind friends and family of the importance of standing up to hate in LA County. If you are a the victim, or witness of, a hate incident or a hate crime, you can report the incident/crime with 211 (safely & anonymously). 211 is not affiliated with law enforcement. The 211 LA report will not be shared with any law enforcement entities.
- **ACTION:** RecommendED to the Board that the SBCCCOG endorse 211 and South Bay vs. Hate posters – HORVATH/ARMATO

K. Legislative Issues – 12:25 pm
- Legislative Matrix – attached
- **AB 570 – PROBLEM WITH PROVISIONS – COPPER ALLOWED – FRONTIER ADVOCATING TO GET OUT OF BANKRUPTCY**
- **ACTION:** RecommendED positions to the Board of Directors – AB 570 – APPROVED IF AMENDED TO NOT SUPPORT COPPER WIRE INSTALLATIONS – HORVATH/HICKS, ALL YES EXCEPT CRUIKSHANK WHO VOTED NO
- Commercial Property Owners for Fair Lending - www.fairnessinlending.org – consideration requested by Chair Valentine – The Hope Act (MOTION BY Boyles and Gazeley) - "come back with more information in writing" (NO presentation which had been proposed). ARMATO – NO VOTE, KAO ABSTAINED, ALL OTHERS YES
- Recommend Brown Act legislation modification where hybrid meetings would be allowed – post only host address? – CALCOG working on this – **ASK LEGAL COUNSEL RE: POSSIBLE CHANGES**

L. Board Meeting agenda development – 12:40 pm
- August – draft agenda attached – Adaptation work by Naomi Albert – Civicspark;
- Larry Kosmont
- September – Dr. Thomas Parham, President, Cal State Dominguez Hills – confirmed
- October - Dr. Eric Daar, M.D. re: Coronavirus vaccine development.
- November – Pros & Cons on Balanced Energy?

M. Special Board meeting - 12:50 pm
- Time – 6:00 pm to 8:00 pm – Thursday, August 20
- Title is: “A Dialogue for Elected Officials – All You Want to Know About Police Operations”
- Speakers will be Inglewood Mayor James Butts and LA Councilman Joe Buscaino
- for about 30 minutes and then Q and A
- Format suggestions attached
- Questions from the Board are requested in advance

N. Approval of Invoices – available at the meeting – 1:00 pm
- **ACTION:** ApproveD invoices for payment – CRUIKSHANK/TANAKA

VII. INFORMATION ITEMS

O. Transportation Update - 1:05 pm
- Steve Lantz to provide status of Metro funding and effects on South Bay Measure R & M Programs
- Monthly Transportation Report – attached
P. South Bay Fiber Network – 1:15 pm
- PV TRANSIT MEETING IS SEPTEMBER
- NO PAYMENTS DUE TO ADF FROM THE SBCCOG – $35,000 MRC MINIMUM IS WAIVED.
- RECOGNITION EVENT AFTER LABOR DAY

Q. Tech Talks – 1:05 pm
- New series to bring issues that to share with participants of the South Bay Fiber Network.
- Zoom meeting on Wednesday, August 19 @ 10 am for IT Directors and others from city staff.
- Speakers are from Kivu Consulting - the consultants who are helping Torrance recover from their cyber attack.

R. SCAG Regional Early Action Program funds to accelerate housing - 1:10 pm
- SBCCOG will be meeting with staff to consider developing planning and GIS capacity at the SBCCOG with SCAG funding for use by cities

S. Update on Homeless Program and Innovation Project Funding - 1:15 pm
- City data was released last Thursday, July 30th. For specific information on the cities, https://www.lahsa.org/data?id=45-2020-homeless-count-by-community-city
- Attached is the SPA 8 demographic information sheet – A compilation of surveys conducted throughout the SPA to develop a "picture" of homelessness in SPA 8.
- The next meeting of the Homeless Services Task Force is September 2nd from 3-5pm. A representative from Pallet Shelter will be presenting

- SBCCOG HAS 100 VOUCHERS @ EST. $50 EA. FOR RVs. HOW TO ACCESS THEM IS BEING WORKED OUT. CITY MANAGERS TO BE NOTIFIED

T. Update on Senior Services – 1:20 pm
- Dr. Eric Daar, Investigator with The Lindquist Institute and Chief, Division of HIV Medicine, Harbor-UCLA Medical Center, presented at the July 28th meeting of the Senior Services Working Group.
- To sign up as a volunteer for a COVID-19 Prevention Clinical Study, visit: https://coronaviruspreventionnetwork.org/

VIII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES
- Other updates since agenda distribution – 1:25 pm

NEXT STEERING COMMITTEE MEETING – Monday, September 14, 2020 @ 12:00 pm @ TBD
<table>
<thead>
<tr>
<th>Agency</th>
<th>Consent Calendar (all but E)</th>
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<th>6-J (LA vs Hate)</th>
<th>6-K Legislative - AB 570</th>
<th>6-K Legislative Fairness in Lending</th>
<th>6-K Legislative Brown Act - DEFERRED pending legal counsel comments</th>
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Participants List

- David Leger (SBCCOG) (South Bay Cities Council of Governments) info@southbaycities.org 135
- Rodney Tanaka rtanaka@cityofgardena.org 133
- Wally Siembab ws@siembab.com 133
- Natalie Champion natalie@southbaycities.org 133
- Jacki Bacharach jacki@southbaycities.org 133
- Olivia Valentine ovalentine@cityofhawthorne.org 131
- Cedric Hicks gbuesing@carson.ca.us 129
- Kenny Kao kkan@pvstates.org 127
- Steve Lantz Lantzsh10@gmail.com 127
- John Cruikshank john.cruikshank@river.gov 127
- Kim Fuentes kim@southbaycities.org 127
- Joshua LaFarga jafarga@local1309.com 126
- Christian Horvath horvath.rbd8@gmail.com 126
- Jim Gazeley jrgazeley@yahoo.com 90
- Grace Farwell grace@southbaycities.org 124
- Terri Villa-McDowell villamcdowell@gmail.com 45
- Hildy Stern hstern@citymb.info 123
- Martha Guzman-Hurtado mghurtado@elsegundo.org 121
- Dana Coilman danataskforce.pr 44
- Michael S. Bohike mbohike@skbglobal.net 104
- Stacey Armato sarmato@hermosabeach.gov 123
- Mark Dierking dierkingm@metro.net 116
- Drew Boyles drewboyles@endlesspursuit.net 111
- Britt Huff bhuff@help4srs.org 120
- Paulette C. Francis pfrcis@cityofgardena.org 119
- Bernadette Suzuki bsuarez@lawndalecity.org 106
- Laura Guglielmo lguglielmo@pvstates.org 89

BOLD = Board Member/Alternate

minutes @ the meeting
August 25, 2020

Jacki Bacharach
Executive Director
2355 Crenshaw Blvd., Suite 125
Torrance, CA 90501

Dear Jacki Bacharach,

The City of Hawthorne has issued a second amendment to the consultant agreement with the South Bay Cities Council of Governments (SBCCOG) for implementation of the Green Business Network Certification Program.

The goal is to certify ten (10) additional businesses for the program and comply with the original agreement dated August 15, 2018. This extension of contract shall remain in effect August 2020 through March 2021. To complete this work, the City will pay the South Bay Cities Council of Governments the amount of $19,193.77.

Best regards,

[Signature]
Akbar Farokhi
Public Works Manager
City of Hawthorne
SECOND AMENDMENT TO THE
CONSULTANT AGREEMENT FOR IMPLEMENTATION OF A GREEN BUSINESS
CERTIFICATION PROGRAM BETWEEN THE CITY OF HAWTHORNE
AND THE SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

This Second Amendment to the Consultant Agreement for Implementation of a Green Business Certification Program ("Second Amendment") is made this 11th day of August 2020 by and between the City of Hawthorne, a California municipal corporation ("City") and the South Bay Cities Council of Governments ("SBCCOG").

RECIPIENTS

WHEREAS the City and the SBCCOG are parties to a Consulting Agreement for Implementation of a Green Business Certification Program ("Agreement") dated August 15, 2018.

WHEREAS the Agreement was amended ("Amendment 1") April 24, 2019 to extend the scope of work to certify ten (10) additional businesses and add ten (10) additional participant businesses.

WHEREAS in August of 2020, The City received additional funding of $19,193.77 from the California Green Business Network.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

Effective 08/11/2020, the City will amend the existing Agreement to extend the scope of work to certify ten (10) additional businesses.

IN WITNESS THEREOF, the City and the SBCCOG have executed this Second Amendment as of the day and year written above.

CITY OF HAWTHORNE,
CALIFORNIA, a municipal corporation

By: __________________________
Name: Alex Vargas
Title: MAYOR
Dated: __________________________

ATTEST:

CITY CLERK
Dated: 8-11-20

CONSULTANT
South Bay Cities Council of Governments

By: __________________________
Name: __________________________
Title: __________________________
Dated: __________________________

ATTEST:

______________________________
Name: __________________________
Title: __________________________
Dated: __________________________

APPROVED AS TO FORM:

Russell Murray
CITY ATTORNEY
Dated: __________________________
AMENDMENT NO. 3 TO CONTRACT NO. 939
AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN
WATER REPLENISHMENT DISTRICT OF SOUTHERN CALIFORNIA
AND
SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

This Amendment No.3 to Contract No. 939, is made and entered into this 3rd day of September 2020 (“Effective Date”), by and between the Water Replenishment District of Southern California (hereinafter “District”), and the South Bay Cities Council of Governments, (hereinafter “Consultant”). The District and Consultant are collectively referred to herein as the “Parties”.

I. RECITALS

A. WHEREAS, On August 24, 2017, a certain agreement, hereinafter referred to as “Agreement”, was executed between the District and Consultant for a program partnership that focuses on advancing the District’s mission in the South Bay Cities Council of Governments (SBCCOG) service area using the SBCCOG’s outreach program; and

B. WHEREAS, on March 21, 2018, District and Consultant entered into Amendment No.1 in order to extend the term of the Agreement, increase the budgetary amount and revise the scope of work; and

C. WHEREAS, on June 6, 2019, the District and Consultant entered into Amendment No. 2 in order to extend the term of the Agreement and increase the budgetary amount for the continuation of services; and

D. WHEREAS, the District and Consultant now desire to enter into this Amendment No.3 in order to extend the term of the Agreement and to increase the budgetary amount for the continuation of outreach and advocacy support services delivered through the South Bay Environmental Services Center, as set forth below.

II. AMENDMENT

NOW, THEREFORE, in consideration of the mutual covenants, promises and agreements set forth, it is agreed the aforesaid Agreement as amended to date, a copy of which is attached hereto as Exhibit “A”, and incorporated herein by reference, shall remain in full force and effect except as otherwise hereinafter provided.

1. Term of Agreement: The term of the Agreement shall be extended to December 31, 2020 (the “Expiration Date”).
2. **Fee:** The existing budgetary amount shall be increased by an amount not to exceed Fifteen Thousand Dollars ($15,000.00).

3. **Remaining Portion of the Agreement:** Except as otherwise expressly set forth in this Amendment No.3, all other provision of the Agreement as amended to date shall remain in full force and effect between the Parties.

IN WITNESS WHEREOF, the parties have caused this Amendment No.3 to be executed as of the Effective Date.

**SOUTH BAY CITIES COUNCIL OF GOVERNMENTS, ("CONSULTANT")**

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**WATER REPLIFICATION DISTRICT OF SOUTHERN CALIFORNIA**

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Attorneys for the Water Replenishment District of Southern California
# August 2020

## Monthly Meetings

<table>
<thead>
<tr>
<th>Cities that attended</th>
<th>Carson</th>
<th>El Segundo</th>
<th>Gardena</th>
<th>Hawthorne</th>
<th>Hermosa Beach</th>
<th>Inglewood</th>
<th>Lawndale</th>
<th>Manhattan Beach</th>
<th>Palos Verdes Estates</th>
<th>Rancho Palos Verdes</th>
<th>Redondo Beach</th>
<th>Rolling Hills Estates</th>
<th>Torrance</th>
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THIS PAGE LEFT INTENTIONALLY BLANK
TO:        SBCCOG Steering Committee  
FROM:     Jacki Bacharach, SBCCOG Executive Director  
RE:        Bills to Monitor and for Action – **updated as of September 6, 2020**

**Adherence to Strategic Plan:**  
**Goal B: Regional Advocacy.** Advocate for the interests of the South Bay

**SENT TO THE GOVERNOR**

<table>
<thead>
<tr>
<th>Bill Number</th>
<th>Description</th>
<th>Action</th>
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<tbody>
<tr>
<td>AB 725</td>
<td>General plans: housing element: moderate-income and above moderate-income housing: suburban and metropolitan jurisdictions. The purpose of this bill is to facilitate the development of more medium density housing at moderate and above-moderate incomes, akin to the requirement for very low- and low-income housing. COMMENCING JANUARY 1, 2022, requires at least 25% of the jurisdiction's share of the regional housing need for both moderate-income and above moderate-income housing be allocated to sites with zoning that allows at least FOUR units of housing. Such density would enable the production of medium-density housing on these sites that typically are subject to more restrictive zoning currently. For a typical jurisdiction, this bill would increase the minimum percentage of land zoned for multi-family housing from approximately 40% to 55%.</td>
<td>OPPOSE (7/23/20) (Ltr to Sen Housing 7/27/20)</td>
<td>9/1/20 ENROLLED</td>
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<td>AB 1851</td>
<td>AMENDED: Religious institution affiliated housing development projects: parking requirements. Allows a religious institution to develop an affordable housing project at a place of worship owned by the religious institution even if the development requires the religious institution to reduce the number of religious-use parking spaces available at the place of worship. Would authorize a local agency to require up to one parking space per unit for a religious institution affiliated housing development project.</td>
<td>OPPOSE (7/23/20) (Ltr to Sen Gov &amp; Fin 7/27/20)</td>
<td>8/31/20 ENROLLED</td>
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| Bill Number  | Description | Sponsor | Status/Endorsements | Date
|-------------|-------------|---------|---------------------|-------
| AB 2345 (Gonzalez) | Planning and zoning: density bonuses: annual report: affordable housing. - Revises Density Bonus Law to increase the maximum allowable density and the number of concessions and incentives a developer can seek. | OPPOSE (7/23/20) (Ltr to Sen Housing 7/27/20) | 8/31/20 ENROLLED |
| HR 530 (Eshoo) | Accelerating Wireless Broadband Deployment by Empowering Local Communities Act of 2019. Overturns the FCC's September order preempting local authority over small cell wireless infrastructure on January 14, the day the order took effect. Would not preclude future FCC or congressional preemption of cities on wireless infrastructure, but it would halt the FCC's harmful preemption order, which ignored the input of hundreds of local governments. The bill also complements ongoing efforts to overturn the FCC order in federal courts, and the investigation by congressional leaders into alleged attempts by the FCC to thwart that litigation. | SUPPORT & REQUEST CO-SPONSORS (2/11/19) Endorsed by NLC, NATOA, NAC | 1/25/19 House Energy & Commerce Committee - Subcommittee on Communications & Technology |
| HR 763 (Deutsch) | Energy Innovation & Carbon Dividend Act. Imposes a fee on the carbon content of fuels, including crude oil, natural gas, coal, or any other product derived from those fuels that will be used so as to emit greenhouse gases into the atmosphere. The fee is imposed on the producers or importers of the fuels and is equal to the greenhouse gas content of the fuel multiplied by the carbon fee rate. The rate begins at $15 in 2019, increases by $10 each year, and is subject to further adjustments based on the progress in meeting specified emissions reduction targets. Imposes a specified fee on fluorinated greenhouse gases. | SUPPORT (6/8/20) (Ltr to House Energy and Commerce 6/18/20) | 1/25/19 House Ways & Means, Energy & Commerce, Foreign Affairs – referred to Subcommittee on Energy |
| HR 1507 (Blumenauer) | The Bicycle Commuter Act of 2019. Official summary in progress. Would allow cyclists to deduct more than $50 per month and write off bike-share memberships. | MONITOR | 3/5/19 House Ways and Means Committee |

**2020 Legislative Session Calendar**
Sept. 30 Last day for Governor to sign or veto bills passed by the Legislature before Sept. 1 & in the Governor's possession on or after Sept. 1 Oct. 1 Bills enacted on or before this date take effect January 1, 2021.
Nov. 3 General Election.
Nov. 30 Adjournment sine die at midnight
Dec. 7 2021-22 Regular Session convenes for Organizational Session at 12 noon.
RECOMMENDATION
That the SBCCOG take no position on the ballot measures

Proposition 14

1880. (19-0022A1)
AUTHORIZES BONDS TO CONTINUE FUNDING STEM CELL AND OTHER MEDICAL RESEARCH. INITIATIVE STATUTE.

Authorizes $5.5 billion in state general obligation bonds to fund grants from the California Institute of Regenerative Medicine to educational, non-profit, and private entities for: (1) stem cell and other medical research, therapy development, and therapy delivery; (2) medical training; and (3) construction of research facilities. Dedicates $1.5 billion to fund research and therapy for Alzheimer’s, Parkinson’s, stroke, epilepsy, and other brain and central nervous system diseases and conditions. Limits bond issuance to $540 million annually. Appropriates money from General Fund to repay bond debt, but postpones repayment for first five years. Summary of estimate by Legislative Analyst and Director of Finance of fiscal impact on state and local governments: State costs of $7.8 billion to pay off principal ($5.5 billion) and interest ($2.3 billion) on the bonds. Associated average annual debt payments of about $310 million for 25 years. The costs could be higher or lower than these estimates depending on factors such as the interest rate and the period of time over which the bonds are repaid. The state General Fund would pay most of the costs, with a relatively small amount of interest repaid by bond proceeds. (19-0022A1.)

Proposition 15

1870. (19-0008A1)
INCREASES FUNDING FOR PUBLIC SCHOOLS, COMMUNITY COLLEGES, AND LOCAL GOVERNMENT SERVICES BY CHANGING TAX ASSESSMENT OF COMMERCIAL AND INDUSTRIAL PROPERTY. INITIATIVE CONSTITUTIONAL AMENDMENT.

Increases funding for K-12 public schools, community colleges, and local governments by requiring that commercial and industrial real property be taxed based on current market value. Exempts from this change: residential properties; agricultural properties; and owners of commercial and industrial properties with combined value of $3 million or less. Increased education funding will supplement existing school funding guarantees. Exempts small businesses from personal property tax; for other businesses, exempts $500,000 worth of personal property. Summary of estimate by Legislative Analyst and Director of Finance of fiscal impact on state and local governments: Net increase in annual property tax revenues of $7.5 billion to $12 billion in most years, depending on the strength of real estate markets. After backfilling state income tax losses related to the measure and paying for county administrative costs, the remaining $6.5 billion to $11.5 billion would be allocated to schools (40 percent) and other local governments (60 percent). (19-0008.)

Proposition 16

REPEAL PROPOSITION 209 AFFIRMATIVE ACTION AMENDMENT

Proposition 17

VOTING RIGHTS RESTORATION FOR PERSONS ON PAROLE
Proposition 18

PRIMARY VOTING FOR 17 YEAR OLDS

Proposition 19

PROPERTY TAX TRANSFERS, EXEMPTIONS AND REVENUE FOR WILDLIFE AGENCIES AND COUNTIES

Proposition 20

1840. (17-0044, Amdt.#1)
RESTRICTS PAROLE FOR NON-VIOLENT OFFENDERS. AUTHORIZES FELONY SENTENCES FOR CERTAIN OFFENSES CURRENTLY TREATED ONLY AS MISDEMEANORS. INITIATIVE STATUTE.

Imposes restrictions on parole program for non-violent offenders who have completed the full term for their primary offense. Expands list of offenses that disqualify an inmate from this parole program. Changes standards and requirements governing parole decisions under this program. Authorizes felony charges for specified theft crimes currently chargeable only as misdemeanors, including some theft crimes where the value is between $250 and $950. Requires persons convicted of specified misdemeanors to submit to collection of DNA samples for state database. Summary of estimate by Legislative Analyst and Director of Finance of fiscal impact on state and local government: Increased state and local correctional costs likely in the tens of millions of dollars annually, primarily related to increases in penalties for certain theft-related crimes and the changes to the nonviolent offender release consideration process. Increased state and local court-related costs of around a few million dollars annually related to processing probation revocations and additional felony theft filings. Increased state and local law enforcement costs not likely to exceed a couple million dollars annually related to collecting and processing DNA samples from additional offenders. (17-0044.)

Proposition 21

1862. (19-0001)
EXPANDS LOCAL GOVERNMENTS’ AUTHORITY TO ENACT RENT CONTROL ON RESIDENTIAL PROPERTY. INITIATIVE STATUTE.

Amends state law to allow local governments to establish rent control on residential properties over 15 years old. Allows rent increases on rent-controlled properties of up to 15 percent over three years from previous tenant’s rent above any increase allowed by local ordinance. Exempts individuals who own no more than two homes from new rent-control policies. In accordance with California law, provides that rent-control policies may not violate landlords’ right to a fair financial return on their property. Summary of estimate by Legislative Analyst and Director of Finance of fiscal impact on state and local governments: Potential reduction in state and local revenues of tens of millions of dollars per year in the long term. Depending on actions by local communities, revenue losses could be less or more. (19-0001.)

Proposition 22

1883. (19-0026A1)
CHANGES EMPLOYMENT CLASSIFICATION RULES FOR APP-BASED TRANSPORTATION AND DELIVERY DRIVERS. INITIATIVE STATUTE.

Establishes different criteria for determining whether app-based transportation (rideshare) and delivery drivers are “employees” or “independent contractors.” Independent contractors are not entitled to certain state-law protections afforded employees—including minimum wage, overtime, unemployment insurance, and workers’ compensation. Instead, companies with independent-
contractor drivers will be required to provide specified alternative benefits, including: minimum compensation and healthcare subsidies based on engaged driving time, vehicle insurance, safety training, and sexual harassment policies. Restricts local regulation of app-based drivers; criminalizes impersonation of such drivers; requires background checks. Summary of estimate by Legislative Analyst and Director of Finance of fiscal impact on state and local governments: Increase in state personal income tax revenue of an unknown amount. (19-0026A1)

Proposition 23

1882. (19-0025A1)
AUTHORIZES STATE REGULATION OF KIDNEY DIALYSIS CLINICS. ESTABLISHES MINIMUM STAFFING AND OTHER REQUIREMENTS. INITIATIVE STATUTE.

Requires at least one licensed physician on site during treatment at outpatient kidney dialysis clinics; authorizes Department of Public Health to exempt clinics from this requirement due to shortages of qualified licensed physicians if at least one nurse practitioner or physician assistant is on site. Requires clinics to report dialysis-related infection data to state and federal governments. Requires state approval for clinics to close or reduce services. Prohibits clinics from discriminating against patients based on the source of payment for care. Summary of estimate by Legislative Analyst and Director of Finance of fiscal impact on state and local governments: Increased state and local health care costs, likely in the low tens of millions of dollars annually, resulting from increased dialysis treatment costs. (19-0025A1.)

Proposition 24

1879. (19-0021A1)
AMENDS CONSUMER PRIVACY LAWS. INITIATIVE STATUTE.

Permits consumers to: (1) prevent businesses from sharing personal information; (2) correct inaccurate personal information; and (3) limit businesses’ use of “sensitive personal information”—such as precise geolocation; race; ethnicity; religion; genetic data; union membership; private communications; and certain sexual orientation, health, and biometric information. Changes criteria for which businesses must comply with these laws. Prohibits businesses’ retention of personal information for longer than reasonably necessary. Triples maximum penalties for violations concerning consumers under age 16. Establishes California Privacy Protection Agency to enforce and implement consumer privacy laws, and impose administrative fines. Requires adoption of substantive regulations. Summary of estimate by Legislative Analyst and Director of Finance of fiscal impact on state and local governments: Increased annual state costs of roughly $10 million for a new state agency to monitor compliance and enforcement of consumer privacy laws. Increased state costs, potentially reaching the low millions of dollars annually, from increased workload to DOJ and the state courts, some or all of which would be offset by penalty revenues. Unknown impact on state and local tax revenues due to economic effects resulting from new requirements on businesses to protect consumer information. (19-0021A1.)

Proposition 25

1856. (18-0009)
REFERENDUM TO OVERTURN A 2018 LAW THAT REPLACED MONEY BAIL SYSTEM WITH A SYSTEM BASED ON PUBLIC SAFETY RISK.

If this petition is signed by the required number of registered voters and timely filed, a referendum will be placed on the next statewide ballot requiring a majority of voters to approve a 2018 state law before it can take effect. The 2018 law replaces the money bail system with a system for pretrial release from jail based on a determination of public safety or flight risk, and limits pretrial detention for most misdemeanors. (18-0009)
South Bay Cities Council of Governments

September 14, 2020

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, SBCCOG Executive Director

SUBJECT: H.R. 7809 – HOPE Act of 2020

Adherence to Strategic Plan:
Goal B: Regional Advocacy: Advocate for the interests of the South Bay.

Background
At their August meeting, the SBCCOG Steering Committee considered taking a position on H.R. 7809 – HOPE Act of 2020. Committee members felt they needed additional information before a position could be recommended to the Board of Directors. Staff prepared the information below accordingly.

Rep. Van Taylor (R-TX) introduced the bill in response to the COVID-19 pandemic. The “Helping Open Properties Endeavor Act of 2020” or “HOPE Act of 2020” would establish an equity facility in the Treasury Department to assist commercial mortgage borrowers. The bill would set aside $454B in funding for distressed businesses from the CARES Act and would make that money available to commercial mortgage-backed securities (CMBS) borrowers in the form of equity instruments. The Treasury must guarantee the purchase of these equity instruments to CMBS borrowers by lending institutions, leaving taxpayers on the hook for funds that do not get repaid.

This bill would help provide cash to CMBS borrowers, mainly hotels and shopping centers, that meet certain requirements and have been unable to pause mortgage payments during the pandemic. The economic downturn caused by the pandemic has reportedly accelerated the rate of potential CMBS foreclosures. CMBS borrowers, particularly hotels, report having little luck getting relief on their loans. Typically, they must work with special servicers, which are hired by bond holders to negotiate on their behalf and abide by rigid loan provisions. These have been much slower and less generous than traditional bank lenders according to those borrowers. The loan servicers say the relief process is complex and that they won’t foreclose on properties without having had conversations with the borrowers first.

Most CMBS loans have provisions that forbid borrowers from taking on more debt without additional approval from the servicers. Because of the complicated nature of these mortgages, borrowers aren’t allowed to take out loans during these times. The bill would structure the cash infusions as “preferred equity” which isn’t subject to the same restrictions and is considered junior to other debt. This preferred equity must be paid back with interest before the property owner can pull money out of the business.

The University of Texas at Austin recently studied these loans and found they were largely overstated and created with fraudulent information in order to increase returns. The loans were aggressively appraised with super low cap rates and shaky underwriting practices that would collapse if rents did not continue to rise and vacancy rates continued to fall. This is similar to the mortgage crisis leading up to the Great Recession.
Supporters of the legislation, including the American Hotel and Lodging Association, claim that without relief, hundreds of thousands of jobs would be destroyed by an impending wave of foreclosures. Currently about 1/4 of hotels and 1/6 of retail centers with CMBS loans are in trouble.

Opponents of the legislation argue that a bailout of CMBS borrowers would mainly benefit a small group of politically connected large private equity companies and real estate investment trusts, and would have absolutely no effect on employment levels. Unite Here, the North American hotel union, reported that following the 2008 financial crisis, hotel owners who had taken out risk loans walked away from their investments, leaving properties in the hands of new lenders and/or investors, but continued to operate throughout. They noted there was no loss of hotel jobs or local tax revenue in their experience, and that new investors actually brought new capital to reinvest in many of those hotels. Opponents also claim that a bailout would not benefit workers. The enormous job losses in the hotel industry resulted from the collapse in global demand for travel/tourism. 70% of hotel employees had already been laid-off or furloughed by the end of March. Without demand for travel returning, the impacted employees will continue to be without work and the temporary relief the bill would likely only benefit CMBS borrowers.

As opposed to passing the HOPE Act, Unite Here recommends Congress pass the HEROES Act, which contains provisions that directly support hotel workers and those in other affected industries. The HEROES Act would extend pandemic unemployment benefits at the $600 level; keep workers on payroll; keep state and local governments, public schools, and the U.S. Postal Service solvent; build infrastructure; and more.

**RECOMMENDATION**
Due to the complex nature of these CMBS investments and no guarantees of job loss prevention, as well as the fact that this is a bill that deals with the private sector and not government, staff recommends the Board take no position.

Prepared by:
David Leger, SBCCOG staff
South Bay Cities Council of Governments

September 14, 2020

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, SBCCOG Executive Director

SUBJECT: H.R. 7197 & S. 4012 – RESTAURANTS Act of 2020

Adherence to Strategic Plan:
Goal B: Regional Advocacy: Advocate for the interests of the South Bay.

Background
At their July meeting, the SBCCOG Board of Directors heard a presentation from a local restaurant owner who conveyed the challenges his business and restaurants in general are facing during the economic downturn caused by the COVID-19 pandemic. During this presentation, it was mentioned that the federal government was considering legislation to aid the restaurant industry specifically. Staff prepared the information below accordingly.

The House of Representatives has started to review H.R.7197 (Blumenauer, D-OR) while the Senate considers the companion bill S.4012 (Wicker, R-MS). The Real Economic Support That Acknowledges Unique Restaurant Assistance Needed to Survive Act of 2020, or the RESTAURANTS Act of 2020, would temporarily establish and fund the Restaurant Revitalization Fund from which the Treasury Department shall make grants to eligible food and beverage purveyors to cover specified costs.

The bill would provide $120B and would be available to food service/drinking establishments that are not publicly traded or part of a chain with 20+ locations doing business under the same name. It would provide grant values to cover the difference between revenues from 2019 and projected revenues through 2020, with a maximum grant of $10M. It would not need to be paid back. Funding that entities may have received from the prior PPP or other CARES Act programs must be subtracted from the funds from this grant program. Eligible expenses include payroll, benefits, mortgage/rent. utilities, maintenance, food, debt obligations, and more. Indirect benefits will also likely be felt by those property owners that currently lease to restaurants.

This bill would reserve the first 14 days of the program for those restaurants with annual revenues of $1.5M or less to target local small restaurants, particularly those that are owned/operated by women, veterans, and minorities. $60M of the funding would be set aside for outreach to traditionally marginalized and underrepresented communities, such as those just listed.

There are approximately 500,000 independent restaurants in the country that account for about 76% of the total number of bars and restaurants. Independent restaurants directly employ 11 million workers and indirectly employ 5 million more up and down the food/hospitality supply chain. These small businesses play a critical role in the restaurant industry which totals $760B in sales annually (approximately 3.5% of US GDP). It is projected that the Revitalization Fund would generate at least $271B in economic return, more than double the amount of the proposed grants.
The House bill is cosponsored by 190 Representatives, including South Bay Congressmembers Lieu and Waters. The Senate version is cosponsored by 27 Senators, including both Senators Harris and Feinstein.

**RECOMMENDATION**
Staff recommends a SUPPORT position. This bill is straightforward and although it deals with the private sector, the vitality of restaurants is important to local economies and directly supports jobs.

Prepared by:
David Leger, SBCCOG staff
Mission Statement
California Citizens FOR Local Control
Volunteer Organization

Our mission is to spread awareness and enlist support to ensure that Cities can continue to manage their own land use and zoning issues. We must not allow the State Legislature to mandate changes to our Cities that will remove local control and be detrimental to our communities.

We do this by reaching out to California City Elected Officials to educate and enlist them to our cause. Our activities include, but are not limited to, signing onto petitions, having Cities pass resolutions in support of our efforts, and seeking out allies for possible legal action against the State and/or to promote efforts for a ballot initiative to legislate the desired results.

With this alliance of City Elected Officials working together as one, we stand a better chance of having our message resonate loud and clear to all groups that proclaim to support us.

WE WILL NOT STAND FOR THIS LOSS OF LOCAL CONTROL AND UNFUNDED MANDATES being imposed upon us by our State.
WHEREAS, the legislature of the State of California, has proposed a number of bills addressing a range of housing issues; and

WHEREAS, the majority of these bills usurp the authority of local jurisdictions to determine for themselves the land use policies and practices that best suit their cities and residents and instead impose mandates that do not take into account the needs and differences of jurisdictions throughout the State, as well as imposing unfunded mandates on jurisdictions for actions that are not in their best interests; and

WHEREAS, for example, the ability of jurisdictions to determine for themselves which projects require review beyond a ministerial approval, what parking requirements are appropriate for various locales within their jurisdiction, what plans and programs are suitable and practical for each community rather than having these decisions imposed upon cities without regard to the circumstances of each individual city is a matter of great import to the City of Torrance, and

WHEREAS, the City Council of the City of Torrance feels strongly that our local government is best able to assess the needs of our community and objects to the proliferation of State legislation that deprives us of that ability;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF TORRANCE HEREBY:

Registers its strong opposition to the following pieces of State legislation that usurp local control and impose unfunded mandates:

- AB 831 (Grayson) – Planning and zoning: housing: development application modifications.
- AB 953 (Ting) – Land use: accessory dwelling units.
- AB 1279 (Bloom) - Housing Developments. High Resource Areas.
- AB 2323 (Friedman) – California Environmental Quality Act Exemptions.
- AB 2405 (Burke) – Right to safe, decent, and affordable housing.
- AB 3153 (Rivas, Robert) Parking and zoning: bicycle and car-share parking credits.
- AB 3269 (Chui) State and local agencies: homelessness plan.
- SB 899 (Weiner) Planning and zoning: housing development: higher education institutions and religious institutions.
- AB 725 (Wicks) General Plans: housing element: moderate-income and above moderate-income housing: suburban and metropolitan jurisdictions.
- AB 1851 (Wicks) Religious institution affiliated housing development projects: parking requirements.
- AB 2168 (McCarty) Planning and zoning: electric vehicle charging stations: permit application: approval.
• AB 2345 (Gonzalez) Planning and zoning: density bonuses: annual report: affordable housing.
• AB 2988 (Chu) Planning and zoning: supportive housing: number of units: emergency shelter zones.
• AB 3107 (Bloom) Planning and zoning: General Plan: housing development.
• SB 902 (Weiner) Planning and zoning: housing development: zoning.
• SB 995 (Atkins) Environmental Quality: Jobs and Economic Improvement Through Environmental Leadership Act of 2011: housing projects.
• SB 1085 (Skinner) Density Bonus Law: qualifications for incentives or concessions: student housing for lower income students: moderate-income persons and families: local government constraints.
• SB 1120 (Atkins) Subdivisions: tentative maps.
• SB 1138 (Weiner) Housing Element: emergency shelters: rezoning of sites; and,

Registers its equally strong opposition to the current practice of the State legislature of proposing and passing multitudes of bills that directly impact and interfere with the ability of Cities to control their own destiny through use of the zoning authority that has been granted to them; and

Declares that, should the State continue to pass legislation that attacks local municipal authority, control and revenue, the City of Torrance will support actions such as a ballot measure that would limit the State ability to control local activities and strengthen local democracy and authority.

INTRODUCED, APPROVED, and ADOPTED this 21st day of July, 2020.

Mayor Patrick J. Furey

APPROVED AS TO FORM:
PATRICK Q. SULLIVAN, City Attorney

ATTEST:

Tatia Y. Strader, Assistant City Attorney
Rebecca Poirier, MMC, City Clerk
TORRANCE CITY COUNCIL RESOLUTION NO. 2020-79

STATE OF CALIFORNIA )
COUNTY OF LOS ANGELES ) ss
CITY OF TORRANCE )

I, Rebecca Poirier, City Clerk of the City of Torrance, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Torrance at a regular meeting of said Council held on the 21st day of July, 2020 by the following roll call vote:

AYES: COUNCILMEMBERS Ashcraft, Chen, Goodrich, Griffiths, Kalani, Mattucci, and Mayor Furey.

NOES: COUNCILMEMBERS None.

ABSTAIN: COUNCILMEMBERS None.

ABSENT: COUNCILMEMBERS None.

Rebecca Poirier, MMC
City Clerk of the City of Torrance
Justin Massey for AQMD Governing Board

✓ Mayor Pro Tem, Hermosa Beach
✓ Director, South Bay Cities COG

SELECT ENDORSEMENT

Hon. Judy Mitchell (Incumbent)
✓ AQMD Governing Board, W Region, LA County (Incumbent)
✓ California Air Resources Board, AQMD Member
✓ Council Member, Rolling Hills Estates

EXPERIENCE

Partner, Miller & Axline
✓ Saved Taxpayers Over $350 Million in Pollution Costs Since 2015
✓ Selected Clients: Orange County Water District (OCWD), Crescenta Valley Water District, State of NJ, State of Maryland

Mayor Pro Tem/Councilmember/Mayor, Hermosa Beach (2015-Present)
✓ 100 KW Community Center Solar Project - Completed 2017
✓ PLAN Hermosa (General Plan/Local Coastal Plan) - Adopted 2017
✓ 35+ EV Charging Stations - Completed 2019
✓ Solar-Ready Fire Station - Completed 2020
✓ Hermosa Avenue Living Street – Completion Expected 2020
✓ Net Zero North School - Completion Expected 2021

Unveiling the Hermosa Beach Community Center Solar Project (2017)
L to R: Mayor Pro Tem Jeff Duclos, Mayor Justin Massey, Councilmember Stacey Armato, Councilmember Hany Fangary

Member, SCAG General Assembly (2015-2019)
✓ Accepted SCAG’s Integrated Planning Award in 2018 for PLAN Hermosa (https://vimeo.com/265666027)

Director, South Bay Cities COG (2018-Present)
✓ Support South Bay Fiber Network, Energy, Transportation, and Environmental Advocacy
DRAFT AGENDA

I. CALL TO ORDER (6:00 PM)
   Olivia Valentine, Chair

II. VERIFY QUORUM

III. CONFIRM POSTING OF THE AGENDA BY TORRANCE CITY CLERK

IV. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

V. COMMENTS FROM THE PUBLIC (6:05 pm)

VI. CONSENT CALENDAR (6:10 pm)
   Matters listed under Consent Calendar are considered routine and will be enacted by one motion and one vote.
   There will be no separate discussion of these items. If discussion is desired, that item will be removed from the
   Consent Calendar and considered separately.

   A. August 20 and August 27 Board Meeting Minutes (attachments) – Approve

   B. Contract with ICF for regional engagement, outreach, and implementation support for the Southern California Regional Energy Network (SoCalREN) Residential Sector - Scope of Work & Terms (attachments) - Approve

   C. Water Replenishment Contract Renewal (attachment) – Approve

   D. Hawthorne Green Busines Assist Program Renewal (attachment) - Approve

   E. Salary Schedule Adjustments Required by State Law (attachment) – Approve

   F. Status of Legislation of Interest to SBCCOG (attachment) – Receive and File

   G. Monthly Reports – Receive and File
      1. South Bay Environmental Services Center Report (attachment)
      2. Transportation Report (attachment)
      3. Reports from Outside Agencies (attachments for each at end of the agenda)
a. League of California Cities & La Division Legislative Committee (Bea Dieringer & Jeff Kiernan)
b. South Bay Workforce Investment Board (Chris Cagle)

VII. PRESENTATIONS – (all prepared presentations will be posted @ www.southbaycities.org)
A. CSUDH: 60 Years of Growth; Burgeoning Moments of Inspiration (6:10 pm)
   1. Dr. Thomas Parham, President, Cal State Dominguez Hills

VIII. TRANSPORTATION REPORTS (6:40 pm)
A. Metro Report - Board member James Butts/Mike Bohlke/Steve Lantz
B. Transportation Committee report

IX. SBCCOG PROGRAM ACTION ITEMS, REPORTS AND UPDATES (6:50 pm)
A. LA vs. Hate County Campaign
B. South Bay Fiber Network
C. SCAG Regional Early Action Program funds to accelerate housing
D. Senior Services
E. Homeless Services
F. Tech Talk
G. Special Board meeting on Police Operations and Public Safety in the South Bay
H. Other
I. Pandemic Update – sharing/discussion

X. AGENCY REPORTS (7:15 pm)
NOTE: Oral reports will only be made to clarify or amplify written attachments
No Attachments received
A. Metro Service Council Report by Don Szerlip
B. SCAG Committees - NO MEETINGS IN AUGUST
   1. Energy and Environment (Judy Mitchell and Jim Osborne)
   2. Transportation (James Gazeley)
   3. Community, Economic, & Human Development (Mark Henderson, Drew Boyles, Frank Zerunyan & Mark Waronek)
   4. Regional Council (Drew Boyles, Mark Henderson, James Gazeley)
C. Air Quality Management District (Judy Mitchell, Joe Buscaino & Denny Shaw)
D. South Bay Association of Chambers of Commerce (Olivia Valentine)
E. Santa Monica Bay Restoration Commission (Bill Brand/Kenneth Kao)
F. Stormwater Funding
   1. CCCA/LCC Stormwater Funding Options Committee (Hany Fangary)
G. South Bay Aerospace Alliance (Olivia Valentine/Rodney Tanaka)
H. KHHR (Hawthorne Airport) Committee re: Community Impacts (Olivia Valentine)
I. California Association of Councils of Governments - CALCOG (Britt Huff)

XI. UPCOMING EVENTS & ANNOUNCEMENTS

XII. ADJOURNMENT

Next Board meeting - Thursday, September 24, 2020
South Bay Cities Council of Governments

September 14, 2020

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, SBCCOG Executive Director

SUBJECT: SBCCOG’s proposal to SCAG for Regional Early Action Planning (REAP) Grant funding

Adherence to Strategic Plan:

*Goal A: Environment, Transportation, and Economic Development.* Facilitate, implement, and/or educate members and others about environmental, transportation, and economic development programs that benefit the South Bay.

Background

The REAP funds are intended to increase local planning to accelerate housing production to increase housing supply to meet the 6th cycle of RHNA. The sub-regional COGs are the eligible recipients of the funds in order to provide technical assistance and capacity building to support local agencies. The REAP program will augment and complement funds awarded directly to local jurisdictions by SB 2 and the Local Early Action Program (LEAP).

Amount of Funding

Funding limits are based on the RHNA allocations and vary between sub-regions. While the final RHNA numbers have not be released, the SBCCOG will be eligible for over $600,000. If the SBCCOG does not apply, those funds will be re-allocated to other sub-regions. It is a “use it or lose it” program.

Schedule

September 11 – Self Assessment and Conflict of Interest form required by COGs that intend to manage the projects themselves, select and retain consultants, etc. This responsibility allows a 3% fee. The default is for SCAG to manage the sub-regional projects.

September 17 – Earliest date for submitting a proposal.

September 30 – Final date for submitting an “intent to apply” form (unless an actual proposal has already been submitted).

December 12 – Final date for submitting a proposal

Key Requirement

Project proposed must have a clear relationship to housing policy that will support new construction. Changes in zoning code and incorporation into the Housing Element are examples.
Projects
We have for the past two months been polling cities to identify their project requests. Only two have not responded. We will submit those to SCAG later this week to ascertain eligibility. SCAG needs to certify the nexus between the projects proposed and housing development before we develop a formal proposal.

One of the projects that we intend to submit will identify commercial properties that are candidates for redevelopment into housing based on a methodology developed in 2019 in collaboration with SCAG. The objective of this project is to identify options for housing development that avoid adding density to single family neighborhoods and that address the infrastructure required to assure low carbon mobility by the future housing occupants.

Consultants
As it stands, we intend to manage our projects and retain our own consultants. It is a complicated proposal so one path we are exploring is to work with one or more private partners to develop the proposal in exchange for receiving a role in the execution of the projects. This would forego a competitive bid situation in favor of a public-private partnership.

RECOMMENDATION
Approve approach
South Bay Cities Council of Governments

September 14, 2020

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, Executive Director

SUBJECT: Salary Schedule Adjustments Required by State Law

Adherence to Strategic Plan

Goal D: Organizational Stability. Be a high performing organization with a clear path to long-term financial health, staffing continuity, and sustained board commitment.

BACKGROUND

Passed in 2016, Senate Bill 3 enacted a change to the California minimum wage to be implemented with increases over several years from January 1, 2017 through December 31, 2023. The minimum wage, for employers with 25 or fewer employees, will increase from $12 per hour to $13 per hour for 2021 with another increase to $14 per hour for 2022 and $15 per hour for 2023. The salary minimum for exempt workers is tied to the California minimum wage. The state requires exempt employees to earn a minimum salary equivalent to twice the state minimum wage based on a 40-hour workweek. As of January 1, 2021, the minimum annual salary to qualify for an exempt employee will be $54,080 double the state minimum wage of $13.00/hour ($26.00/hour x 40 hours/week x 52 weeks = $54,080). These upcoming changes affect the salary range schedules for both South Bay Cities Council of Governments (SBCCOG) hourly and salary employees.

ANALYSIS

The SBCCOG salary range schedule is structured with three tier levels for each position to allow for increases without a large number of different positions since the organization is small. Over the next three years, several of the positions will need salary tier level increases to meet the state’s minimum wage requirements. These adjustments have a cascading effect requiring increases across all salary tier schedules. Two of the positions require immediate action to bring them into state compliance – Accountant and Environmental Services Analyst (ESA) I. These positions require the starting tier level to be increased to $54,080. The current minimum for Accountant is $48,000 and the current minimum for Environmental Services Analyst I is $47,500. To address other positions affected and related outcomes to cascading impacts, SBCCOG Staff will conduct an analysis to evaluate the tier structure and salary levels over the next several months. This review will also include a salary and benefit comparison of similar organizations. The results will be presented to the Steering Committee for possible Board action at a future meeting.

FINANCIAL IMPACT

The immediate required increases do not change our current budget; however, there will be a financial impact reflected in future budgets. Please note that salaries are primarily funded through grants and outside contracts; therefore, impacts will be offset by these revenue sources. In addition, since grant funding changes from year to year, there may be a future minimal impact on dues and other revenue sources.

RECOMMENDATION

That the SBCCOG Board approve setting the starting Annual Salary Tier Level for Accountant and Environmental Services Analyst I at $54,080 to comply State law.
South Bay Cities Council of Governments

September 14, 2020

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, SBCCOG Executive Director
    Kim Fuentes, Deputy Executive Director

SUBJECT: Environmental Activities Report – August 2020

Adherence to Strategic Plan:
*Goal A: Environment, Transportation, and Economic Development.* Facilitate, implement, and/or educate members and others about environmental, transportation, and economic development programs that benefit the South Bay.

I. PROGRAMS - TECHNOLOGY, PLANNING, & RESEARCH

Climate Adaptation
The CivicSpark Fellow presented on the SBCCOG Climate Adaptation project to the Climate Adaptation Action Working Group Meeting on August 20th, as well as the Board of Directors meeting on August 27th. A total of 8 cities participated in the project and selected various strategies to work on in their specific cities, as well as others that could be done collaboratively. The Fellow concluded her fellowship at the end of August. The SBCCOG is looking into another CivicSpark Fellow to continue this work in Fall 2021.

Water Conservation
*West Basin Municipal Water District Programs (West Basin)*
*Contract year is July 1, 2020 through June 30, 2021*

**Task 1. Educational Outreach Support**

*Exhibit Events*
*Contract goal:* 100 exhibit events, presentations, workshops, networking opportunities, etc.
*Status of goal:* 12 exhibit events, presentations, workshops, networking opportunities, etc. as of the month of August 2020

Staff continues to work with West Basin and community event planners to identify opportunities to provide information virtually.

*Water Bottle Filling Station Program*
*Contract goal:* To assist with identifying locations for stations.
*Status:* Public sites are eligible to install two (2) water bottle filling stations per Tax ID.

SBCCOG staff continues promoting the program through social media and SBCCOG working groups.

**Task 2. Support for Workshops, Events, & Webinars**

*Educational Classes*
*Contract goal:* 10 physical classes or webinars
*Status of goal:* 1 completed (virtual class); in-person classes are on hold

Staff continues to work with West Basin staff to hold classes via Zoom.
Rain Barrel Giveaway

*Contract goal:* minimum of 5 and maximum of 6 events

*Status of goal:* rain barrel events are on hold at this time

SBCCOG staff continues to work on possible program enhancements which include discussing a rain barrel distribution event combined with a rain barrel purchase opportunity for three agencies – West Basin, Torrance Water, and LADWP. SBCCOG staff continues to follow up with partners and will have another meeting on September 10th to discuss next steps for addressing precautions taken against COVID-19 at potential future distribution events.

Task 3. Cash for Kitchens

*Contract goal:* distribute pre-rinse spray nozzles, sink flow restrictors, window clings, & program materials to 86 prior survey sites

*Status of goal:* 0: outreach to business and agencies is on hold per West Basin

West Basin is temporarily postponing the Cash for Kitchens Program, including water efficiency surveys and outreach until further notice; however, a meeting to discuss start up is scheduled.

Task 5. Change & Save (DAC) Program

*Contract goal:* Receive, document, and track customer calls; assist customers with online survey; assist customers with applying for $500 High-Efficiency Clothes Washer Rebate

*Status:* 500 surveys completed GOAL MET for the first round.

- Number of calls: 26 in August
- Number of surveys completed: 1 (temporarily on hold until additional device kits are available)
- Number of customers assisted with rebate application: 15 in July

SBCCOG staff continues to work with West Basin to help customers estimate their rebates prior to purchase of new units. SBCCOG, West Basin, and Allegra, met with SoCalWaterSmart staff to discuss non-DAC areas within the cities of Carson and Gardena. Staff is working with residents of non-DAC areas of Gardena and Carson who have purchased qualifying washers to get approved for the $500 rebate. West Basin and Allegra staff are working on revised promotional marketing to increase transparency surrounding eligibility requirements. SBCCOG will distribute the new promotional materials upon completion.

Torrance Water

*Contract year is July 1, 2020 through June 30, 2021*

Torrance is temporarily postponing the Cash for Kitchens Program, including outreach. SBCCOG staff has submitted the new contract for 2020-2021 and continues to follow up with city staff.

Water Replenishment District of Southern California (WRD)

*Contract year is July 1, 2019-September 30, 2020.*

Ongoing promotion of WRD programs continues through the SBCCOG’s e-newsletters and other social media channels.

Sanitation Districts of LA County (LACSD) *Contract year is July 1, 2020-June 30, 2021*

SBCCOG staff has distributed information on Sanitation programs and virtual events via social media and e-blasts.
Los Angeles Department of Water and Power (LADWP)

Contract year is January 1-December 31, 2020.

Contract goals:
- 8-12 targeted special exhibit events - *Status of goal:* 6 completed
- 1 training for SBCCOG Volunteers on LADWP programs - *Status of goal:* To be scheduled after September 2020.
- 6-8 commercial kitchens to be identified for water assessments and conservation training 
  *Status of goal:* Staff continues to work with business organizations to identify locations for future assessments and trainings. SBCCOG staff contacted LADWP staff to discuss the commercial kitchen assessments in District 15.

Energy Efficiency Partnership Program – Southern California Gas Company (SCG)

SBCCOG staff, along with the energy engineer, continues to work with cities to record gas accounts into Energy Star Portfolio Manager and benchmark facilities. Staff also is working with SCG staff to meet with South Bay School districts to discuss opportunities to receive incentives by implementing facility improvements. City meetings are scheduled for Sept to discuss gas projects.

Energy Efficiency Partnership Program – Regional Energy Network (REN)

SBCCOG staff is coordinating with REN to meet with cities one-on-one in a virtual format starting in Sept – three meetings are scheduled. These meetings with focus on identifying city priorities for energy efficiency projects and enrolling cities into the REN programs.

PACE

SBCCOG continues to promote PACE financing for homeowners.

YGRENE: Proceeds from Ygrene for 2020 Q2 = $51.72. Total since the program start in 2015 = $9,150.60. Payment for 2020 Q3 will be reported out in Nov 2020.

HERO: Proceeds from HERO for 2020 Q2 = $139.00. Total since program start in 2014 = $31,409.37. Proceeds for 2020 Q3 will be reported out in Nov 2020.

CA Green Business Network (CAGBN) & South Bay Green Business Assist Program (GBAP): 

CAGBN –The new goal is to certify 10 businesses in each city. SBCCOG staff continues to identify, certify, and assist businesses as well as promote the program through social media.

  *Contract goals - City of Hawthorne:* 10 certified green businesses; *Status of goals:* 0 certified businesses
  *Contract goals - City of Torrance:* 10 certified green businesses; *Status of goals:* 1 certified business

GBAP - SBCCOG continues to provide information to local businesses on opportunities to implement sustainability programs. In addition, businesses received information on the status of our utility partners operations during the COVID-19 pandemic.

As businesses are certified through CAGBN, they also become GBAP participants. GBAP by city: Torrance (60), Lawndale (27), Hawthorne (43), Redondo Beach (16), El Segundo (15), Gardena (15), Carson (12), Inglewood (10), Manhattan Beach (8), Palos Verdes Estates (7), Rancho Palos Verdes (7), Hermosa Beach (5), Rolling Hills Estates (4), Lomita (3), Lennox (2), and Los Angeles County – Community of Westmont (1) for a total of 235 businesses in the program as of the end of August 2020.
Transportation
Shared Mobility Program (Contract period July 1, 2019 – June 30, 2022)
Contract goals: 72 outreach events; 36 vanpool, rideshare, telework meetings or events; 8 Marketing/Media Survey Engagements
Status of goals: 93 outreach events; 5 vanpool or rideshare meetings; 3 Survey Engagement

During August, in response to the COVID-19 emergency, SBCCOG staff continued its public outreach efforts to virtual platforms. Metro Shared Mobility materials and emergency updates to rideshare and vanpool programs along with resources for teleworking were shared through 9 different online meetings. SBCCOG staff updated the telework page on the SBCCOG website and worked with Metro’s Office of Extraordinary Innovation to update results of the “Telework” study and solicit participation of large South Bay employers for the next research phases of the study.

Metro Express Lanes (MEL) (Contract period Nov. 15, 2019 – Nov. 14, 2020)
Work continues to organize and plan for a virtual calendar of events where Metro’s MEL program materials will be distributed. During this period, MEL materials were distributed as part of the SBCCOG information packets at 9 SBCCOG virtual outreach events and meetings.

II. MARKETING, OUTREACH, & IMPLEMENTATION

Outreach Events
In August: 1 Virtual Business Event and 4 Virtual Networking Meetings
For the period July 1, 2020- August 31, 2020
- 0 Community Events
- 2 Business Events
- 11 Virtual Networking Meetings

Media
Social Media (during the month of August)
- SBCCOG -- Totals for Social Media (SBCCOG) (top tweet – right)
  o Twitter: 267 followers total, 2,700 impressions* 11 posts
  o Facebook: 135 likes total, 279 impressions 10 posts
- SBESC -- Totals for Social Media (top tweet – right)
  o Twitter: 554 followers total, 4,600 impressions* 10 posts
  o Facebook: 750 likes total, 395 impressions 13 posts
  o LinkedIn: 139 followers total, 292 impressions 10 posts
* Impressions: the number of times a post has been viewed during the specified month

Earned Media/Articles/Network TV
- No earned media this month.

Volunteer Program
Status of Program: 10.00 hours for August 2020
Grand total as of 8/31/2020 - 20,298.67 (starting April 2008)
Volunteer participation remains low due to COVID 19.
South Bay vs Hate

Report Hate, Call 211
COVID-19 Return to Work Office Policies and Procedures
September 9, 2020

OVERVIEW
The following work rules, office policies, and procedures are mandatory expectations for all South Bay Cities Council of Governments (SBCCOG) staff, contractors, sub-contractors, vendors, volunteers, and guests entering the building under the Safer at Work Order Issued by the LA County Department of Public Health. The current conditions surrounding COVID-19 are constantly evolving and we anticipate office policies, and procedures to be modified to respond to additional and changing guidelines as directed by LA County Department of Public Health.

1. PREVENT THE SPREAD
Symptom checks must be done before individuals may enter the Office facility and include temperature readings and questions regarding COVID-19 exposure. Symptom checks are conducted at home using the COVID-19 Health Screening form (Attachment A) - filled out remotely and emailed to the Deputy Executive Director or their designee for confidential record keeping. (Forms are logged and kept confidential and only accessed in the event of an outbreak or contact tracing is needed). Individuals with any symptoms noted on the Health Screening will not be permitted to enter into the Office facility. Individuals do not need to disclose any details regarding the Health Screening other than to notify their supervisor that they are unable to report to work at the Office based on the results and e-mail the form.

All vendors, partners, members, guests, or general public entering the building are permitted by appointment only and must be pre-registered with name, phone number, and e-mail address and complete the visitor Health Screening (Attachment B). Visitor Health Screenings include temperature readings and questions regarding COVID-19 exposure. Completed forms are sent to the receptionist, who will maintain a copy of the registration forms. All visitors must come to their appointments alone. Only essential meetings should be conducted in person. Guests must be advised of the Office protocols PRIOR to arriving for their appointment and complete the required COVID-19 Health Screening form. Visitors are limited to meeting rooms and are not permitted to congregate in lobbies or common areas.

Vulnerable staff (above age 65, pregnant, and/or with chronic health conditions) should discuss any concerns with their healthcare provider to make appropriate decisions before entering into the Office facility.

2. GENERAL PREVENTION PRACTICES
All individuals must:
- Physical distance at least 6 feet
- Use face covering
- Conduct regular cleaning and handwash frequently

Resources and training information are provided on Attachment C. All employees and contractors are required to review these materials.
3. PHYSICAL DISTANCING REQUIREMENTS
The number of individuals in the Office is limited to permit physical distancing at all times. All individuals must maintain at least 6 feet distance between and among each other. Social distancing decals are placed throughout the Office as guidance. Individuals must adhere to the posted signage. Common areas such as the kitchen/copy area and meeting rooms are limited to no more than 3 people. No more than 1 person at a time should be using the coffee machine/tea kettle, microwave, or fridge. No communal food is allowed. Meals and snacks are encouraged to be eaten in private office or outdoors. Restrooms at the facility are managed by Building Maintenance and are marked with physical distancing signage. Handshakes and other forms of greeting that break physical distance are prohibited. Congregating for in-person meetings is discouraged. If essential, in-person meetings are limited to 5 participants and seating is 6 feet apart.

4. FACE COVERINGS
All individuals must wear a face covering while in the common areas. Face coverings must be replaced or washed daily. Masks with one-way valves should not be used. Individuals do not need to wear a face covering when they are alone in a private office or cubicle with a solid partition that exceeds the height of the employee when standing. Individuals restricted to wearing a face covering by their medical provider must wear a face shield with a drape. Face masks are provided to individuals entering the facility. If individuals do not have a mask, need a clean mask, or have forgotten their mask, they are available in the reception area.

5. INFECTION CONTROL/CLEANING
Common areas and frequently touched areas/objects must be cleaned and disinfected regularly during the day. All staff are required to properly sanitize and disinfect their own office/working space as they begin their shift. Personal office items that must be sanitized and disinfected daily include door handles (both sides), desks, drawer handles, telephones, computer monitors, keyboards, arm rests, staplers, tape dispensers, pens, and all other hard surfaces and items of constant contact. When using kitchen/copy area and conference room equipment (coffee maker, sink, copy machine, etc.) individuals must follow posted steps for washing hands, cleaning, sanitizing, and disinfecting once they are done using the space.

Hand sanitizer, disinfectant, soap and water, paper towels and trash cans are available for use throughout the office facility including breakroom, meeting rooms, and individual offices. Building Maintenance is responsible for and conducts the daily cleaning, sanitization, and disinfection of the office suite after business hours Monday through Saturday. This regimen includes general office hard surfaces such as desks, telephones, doorknobs, floors, and office common areas including the kitchen tables, chairs, sink, counters, copy machine, board room desks, chair handles, and restrooms.

COVID-19 Cleaning Kits - Each working space has been provided with a COVID-19 Cleaning Kit with the necessary items to help reduce the spread of COVID-19 including alcohol sanitizing wipes, CDC List N Approved Disinfectant wipes, CDC approved hand sanitizer, tissues for coughs and sneezes, disposable masks, and a copy of the SBCCOG Return to Work Office Policies and Procedures which contains a list of CDC COVID-19 resources/videos.

6. SECURING THE OFFICE UPON ENTRY/EXIT
On occasion, the general public may attempt to enter the Office space in error. To avoid individuals entering without completing proper protocols, the office doors must remain locked. Individuals need to double check that the front doors are securely locked.
7. PROTECTING INDIVIDUALS

Individuals sick or exposed to a person who has COVID-19, or symptoms consistent with COVID-19, are prohibited from entering the Office and should self-isolate for 14 days. Individuals not feeling well while working in the Office should notify their supervisor and go home. Their work area must be clean, sanitized, and disinfected before leaving the Office. Individuals that leave the Office with a fever can return to work when:

- There has been no fever for at least three days without taking medication to reduce fever during that time; AND
- Any respiratory symptoms (cough and shortness of breath) have improved; AND
- At least ten days have passed since symptoms began.

Individuals may return to work earlier if a doctor confirms the cause of the fever or other symptoms is not COVID-19 and provides a written release for the employee to return to work.

In Los Angeles County, individuals that have or are likely to have COVID-19 are required to:

- Isolate
- Tell close contacts that they need to quarantine
- Follow the “Health Officer Isolation Order” (Attachment D) along with the steps below. If LA Public Health calls, please answer. The public health specialists are working to help slow the spread of COVID-19. They will ask some questions, answer any questions, and share information about resources or services.
  - Stay away from household members
  - Do not go to work, school, or public areas
  - If essential medical care is required, drive alone if possible; if they can’t drive alone, leave vehicle windows down, wear a mask
  - Have food and other supply deliveries left at the door

8. OUTBREAK RESPONSE

In the event COVID-19 Office exposure has occurred, the SBCCOG will investigate to help identify close contacts associated with the case. The name of the individual infected will not be disclosed; however, individuals who may have been in close contact at the Office during the symptom period will be notified of their potential exposure. Close contact is defined as any individual within the physical Office with the following exposure during the infectious period (during or 2 days before symptoms appeared):

- Presence within 6 feet of the contact for more than 15 minutes, or
- Contact with body fluids and/or secretions, for example, being coughed or sneezed on, sharing of a drink or food utensils.

All individuals that have been determined to be close contact must isolate themselves at home and are required to immediately self-quarantine for 14 days. Close contact employees will be instructed to contact their insurance provider, arrange for testing, and report results of the test to the supervisor before they can return to the Office worksite. Local test facilities are listed on Attachment C.

If 3 or more confirmed COVID-19 cases are identified within the Office workplace within 14 days, the SBCCOG will immediately report to the Department of Public Health by phone (888-397-3993 or 213-240-7821). The Los Angeles County Department of Public Health will initiate a “cluster” response which includes providing infection control guidance and recommendations, technical support, and site-specific control measures. A public health case manager will be assigned to the cluster investigation to help guide the facility response.
9. NOTIFICATION
A copy of the “County of Los Angeles Department of Public Health Protocols for Office Worksites” is posted at all public entrances to the Office facility (Attachment E). Signage is posted throughout the office space providing guidance to individuals on how to maintain safety. Information on the Office operational hours and protocols are posted on the SBCCOG web site.
Employee COVID-19 Health Screenings
9/2/2020

In response to the COVID-19 pandemic, the South Bay Cities Council of Governments is mandating several health screening measures with a goal to help prevent the spread.

Working Remote – use your best judgment, if you do not feel well, alert your supervisor. Take the day off to care for yourself and remember to notify the office that you are taking a sick day.

Working physically at the Office – prior to departing, conduct two mandatory at-home health screening measures each day you are arriving to the office: 1) Temperature Check and 2) Health Screening Checklist.

Temperature Check – All individuals must take their temperature from home prior to departing each day they are working at the Office. It is recommended that you take your temperature approximately 15-30 minutes prior to the time you depart from home.

Health Screening Checklist – All individuals must complete a brief health screening checklist from home prior to departing each day they are working at the office. This list is intended to help screen for potential presence of and/or exposure to COVID-19.

COVID-19 Health Screening Checklist

If you indicate “yes” to any one of the following questions, stay home, notify your supervisor, and stay safe:

- Take your temperature. Do you have a high temperature? If you have a temperature of 100.4 F or above, you must stay home
- Do you have any of the following symptoms? Cough / Shortness of breath or difficulty breathing / Chills / Muscle pain or body aches / New loss of taste or smell / Sore throat / New onset of nausea, diarrhea, and vomiting
- Have you had close contact with anyone diagnosed with COVID-19 in the past 14 days and have not completed the required self-quarantine period? Are you awaiting results of a COVID-19 test?

The above Health Screening Checklist should only be applied as related to possible COVID-19 symptoms and not as they may be related to other preexisting conditions or ailments such as allergies. If you are uncertain and feel ill, stay home, and contact your supervisor.

Reporting to the Office

By reporting to the Office, you are affirming to the SBCCOG that you have completed the Temperature Check and Health Screening Checklist with a “negative” response across all checklist requirements, and are cleared and approved to report to the Office.

Workplace Visitors

All business-critical workplace visitors obtaining access to the Office will also be required to pre-register and complete a Health Screening Checklist (prior to arrival or upon arrival).
Guest Pre-Registration Form

**NEED TO CREATE** with name, phone number, and e-mail address. The receptionist will maintain a copy of the registration forms (Attachment B).
Resources and Training Links

It is mandatory for all employees and contractors to review the following materials:

**PROTECTING YOURSELF AND OTHERS FROM COVID – 19**

1. How to protect yourself and others

2. COVID-19 Stop the spread of germs – video
   https://youtu.be/W-zhhSQDD1U

3. Guidance for Cloth Face Coverings
   http://publichealth.lacounty.gov/media/Coronavirus/docs/protection/GuidanceClothFaceCoverings.pdf

4. Handwashing – video
   https://youtu.be/d914EnpU4Fo

**PPE/FACE MASKS**

1. CDC Video – Wearing a Cloth Face Mask
   https://youtu.be/dy9TzRwVVoA

2. CDC – How to wear a cloth face covering

3. CDC – How to wash cloth face coverings

**IF YOU GET INFECTED**

1. Home Isolation Instructions for People with COVID-19
   http://publichealth.lacounty.gov/acd/ncorona2019/covidisolation/#IsolationDuration

**LOCAL COVID-19 TESTING CENTERS/RESOURCES**

*NEEDS TO BE INSERTED*

**GOVERNMENT-SPONSORED LEAVE BENEFITS**

1. Labor & Workforce Development Agency
   https://www.labor.ca.gov/coronavirus2019/#chart

2. Families First Coronavirus Response Act: Employee Paid Leave Rights

3. Executive Order N-62-20
Attachment D

Health Officer Isolation Order

Attachment E

County of Los Angeles Department of Public Health Protocols for Office Worksites
https://www.southbaycities.org/sites/default/files/Attachment%20E%20DRAFT%20Reopening_Office_BasedWorksites.pdf