South Bay Cities Council of Governments

Steering Committee
AGENDA
Monday, April 12, 2021

PUBLIC COMMENTS: To address the SBCCOG Steering Committee on any agenda item or a matter within the Steering Committee’s purview, please provide written comments by 11:00am, April 12, 2021 via email to info@southbaycities.org. All written comments submitted will become part of the official record.

- To participate via video conference, use this link: https://scag.zoom.us/j/968020200 and follow any prompts.
- To participate via telephone, dial: (669) 900-6833, Meeting ID: 968 020 200.

We look forward to your participation, thank you!

I. CONFIRM THE QUORUM

II. REPORT OF POSTING OF AGENDA
   ■ ACTION: Receive and file

III. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA - TAPE/TAPING THE MEETINGS AND BEA WANTS TO HAVE THE OPPORTUNITY TO LISTEN

IV. PUBLIC COMMENT

V. CONSENT CALENDAR – action items noted, remainder are receive & file - 12:05 pm
   A. Steering Committee – March 8, 2021 meeting minutes attached (Pages 5-7)
      ■ ACTION: Approve
   
   B. Audit Adequacy Response from Joseph Lillio, SBCCOG Treasurer & El Segundo Finance Director
      ■ After looking at our audit, SBCCOG staff has sent the SBCCOG adopted financial policies and procedures to Mr. Lillio to review so that he can better understand our existing controls and he will have a report back at the May meeting
   
   C. SCAG Regional Early Action Program funds to accelerate housing
      ■ MOU still being reviewed
   
   D. COVID update
      ■ Report on Health Department SPA research – no new information
   
   E. City Attendance at SBCCOG meetings (Page 9)
      ■ Matrix attached
   
   F. South Bay Environmental Services Center Activities Report – attached (Pages 11-16)
      ■ NEW - Monthly Media reports – pages 5 and 6

VI. ACTION ITEMS
   G. Delegation of Authority Issue – Jenkins present to answer questions - 12:10 pm
      ■ Memo from Mike Jenkins, SBCCOG legal counsel attached (Pages 17-21)
      ■ Status and Summary of other concerns expressed by Board member Dieringer – to be reported at the meeting
      ■ ACTION: Recommend that the Board initiate a Bylaws amendment to amend Section VII.B.2 to more clearly, comprehensively and transparently delineate the powers of the Steering Committee. Additionally modify the Governing Board agendas by adding the following sentence in red to the Consent Calendar description:
Matters listed under Consent Calendar are considered routine and will be enacted by one motion and one vote. They have all been reviewed by the Steering Committee which recommended the action indicated. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately. (Bylaws attached for reference) (Pages 23-28)

H. Appointments to Outside Agencies – 12:20 pm
- Memo on appointments & memo specifically on Metro Service Council nominations attached (Pages 29-43)
- **ACTION:** Recommend that the Board reappoint the uncontested representatives for an additional two years (Dieringer & Brand) and review nominees for SCAG policy committee and Metro Service Council and provide direction on selection process.

I. South Bay Fiber Network – 12:30 pm
- 2 new sites in Lomita!
- CALCOG, Cal Forward, LAEDC and SANDAG panels
- Collaboration with LA County on the Digital Divide
- Memo re: work orders and Work Order #3 change order (attached) and Work Order #4 (to be distributed separately) (Pages 45-52)
- **ACTION:** Recommend board approval of:
  - SBFN Change Order to Work Order #3 - net increase of $254,777.00 These increases are due to unexpected changes to construction techniques, modifications to implementation tactics required by Cities to satisfy new protocols and/or to reduce surface remediation.
  - SBFN Work Order #4 - for three additional sites, with capital costs estimated at $200,000.00.

J. Aerial Photograph Initiative – LARIAC – 12:40 pm
- Memo attached (Pages 53-71)
- **ACTION:** Provide direction

K. Legislative Issues – 12:45 pm
- Legislative Matrix attached (Pages 73-87)
- Legislative visits – update on messaging at the meeting
- **ACTION:** Recommend Board support AB 538, AB 246, SB 612, AB 1053, ACA 7, SB 765 and oppose SB 556, AB 339, AB 68, AB 1401

L. Items from the Transportation Committee, if required – 12:55 pm

M. Planner for the SBCCOG – special assessment - 1:00 pm
- Memos attached – description, potential scope of work, matrix of assessments (Pages 89-92)
- **ACTION:** Recommend the Board approve the hiring of a planner for the subregion who would work under the direction of the SBCCOG on priorities established by the City Community Development Directors and the SBCCOG. The position will be funded by a special assessment which will be sent out with the dues invoices.

N. Board Meeting agenda development – 1:10 pm
- April – draft attached – Sanitation District presentation on their Clearwater project, Regional Energy Network presentation, Bill Brand re: "Sacramento Striping Local Control of Zoning and Land Use" (Pages 93-94)
- May – budget/election, Rex Richardson re: AQMD, LTN follow-up, West Harbor Presentation, 21-22 work program
- June – election of officers/budget adoption, Gipson re: police reform issues???
O. Color of newsletter – **1:15 pm**
- The SouthBay Watch newsletter has had a different color for each edition since its inception over 20 years ago.
- It has been brought to our attention that normally newsletters have a more consistent look and color palette.
- **ACTION:** Provide direction re: whether the color change for each edition should continue or whether we should pick one color and stick with it.

P. Approval of Invoices – available at the meeting – **1:20 pm**
- **ACTION:** Approve invoices for payment

VII. INFORMATION ITEMS
Q. General Assembly – **1:25 pm**
- Evaluations
- Program
- Sponsorships
- Exhibit Hall
- Game
- Attendees
- Budget

R. Local Travel Network Update – **1:30 pm**

S. Community Project Funding Requests – **1:35 pm**
- Memo attached (Pages 95-96)

T. Update on Homeless Program and Innovation Project Funding – **1:40 pm**
- Launched Client Aid program in March; held training for city staff & law enforcement on March 30th
- Training Module 101 - SBCCOG will provide training, if requested, to city staff
- Home Share South Bay - still working on building base of available homes; giving presentations to city commissions, senior groups
- Measure H funding for 2022-2023
- Next meeting scheduled for May 5, 2021 from 3-5pm

U. Senior Services – **1:45 pm**
- AARP Age-Friendly Network of States and Communities vs. Milken Institute Best Cities for Successful Aging Mayor’s Pledge
- Regular updates from BCHD on COVID-19 data and vaccinations
- Next meeting scheduled for May 25, 2021 from 9:30-11:30am

V. Update on Senior Services – **1:50 pm**
- Inglewood staff person met his new councilmember at this meeting!
- Age Friendly cities – El Segundo and Hermosa Beach
- U.S. aging more quickly than other parts of the world
  - By 2030, one of every five people in the U.S. will be 65 or older.
  - By 2035, the number of adults older than 65 will be greater than the number of children under 18.

VIII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES
- Other updates since agenda distribution – **1:55 pm**

NEXT STEERING COMMITTEE MEETING – Monday, May 10, 2021 @ 12:00 pm via zoom
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South Bay Cities Council of Governments

Steering Committee
FOLLOW-UP AGENDA
March 8, 2021

ATTENDEES: Olivia Valentine (Chair, Hawthorne), Drew Boyles (1st Vice Chair, El Segundo), John Cruikshank (2nd Vice Chair, Rancho Palos Verdes), Britt Huff (Rolling Hills Estates), Christian Horvath (Immediate Past Chair, Redondo Beach), Rodney Tanaka (Gardena), Hildy Stern (Manhattan Beach), Dawn Murdock (Palos Verdes Estates), Stacey Armato (Hermosa Beach), Jim Butts (Inglewood), Barry Waite (Lomita), Cedric Hicks (Carson, left early), Bea Dieringer (Rolling Hills, arr. 12:54) Jacki Bacharach, Steve Lantz, Kim Fuentes, David Leger, Brooke Heri, Grace Farwell, Wally Siembab – guest – Kenneth Pun (auditor), Mark Dierking (Metro), Martha Guzman-Hurtado (El Segundo staff)

I. CONFIRM THE QUORUM

II. REPORT OF POSTING OF AGENDA
   ■ ACTION: ReceiveD and fileD

III. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA - Dominguez Channel contract with Compton – said $12,300 but it is actually $13,000. Good news for us – SBCCOG gets 10%.

IV. PUBLIC COMMENT - none

V. CONSENT CALENDAR – action items noted, remainder are receive & file - 12:05 pm
   A. Steering Committee – February 8, 2021 meeting minutes attached
      ■ ACTION: ApproveD CRUICKSHANK/TANAKA
   
   B. SoCal REN Contract Amendments
      ■ Amendments attached
      ■ ACTION: ApproveD
   
   C. ICF Agreement Extension - attached
      ■ ACTION: ApproveD extension from March 31, 2021 to August 19, 2021

   D. City Attendance at SBCCOG meetings
      ■ Matrix attached
         ○

   E. South Bay Environmental Services Center Activities Report – attached
      ○

   F. Monthly Transportation Report - attached

VII. ACTION ITEMS
   G. Auditor to explain different kinds of audits – 12:10 pm
      ■ Kenneth H. Pun, Managing Partner, The Pun Group, LLP EXPLAINED HOW AUDITORS LOOK AT INTERNAL CONTROLS, FINANCIAL REPORTING, JOURNAL ENTRY, CLOSING PROCEDURES – MONTH AND YEAR END. CASH RECEIPTS, HOW VENDORS HANDLED, PAYROLL. WALK THROUGH TRANSACTIONS. OBTAIN TRIAL BALANCE AND PROVIDE EVIDENCE TO SUPPORT AMOUNT AND DISCLOSURE OF FINANCIAL STATEMENT.
      ■ OUR AUDIT PAYS ATTENTION TO DETAIL AND FOCUSES LESS ON INTERNAL CONTROL SINCE WE ARE SMALL. HE WORKS WITH BROOKE AND AGNES. REPORT VERIFIES THAT BALANCES AND PRESENTATION OF OUR
FINANCIAL REPORTING ARE FAIRLY PRESENTED AND IN ACCORDANCE WITH ACCOUNTING PRINCIPLES. LOOK AT ANY POSSIBLE FRAUD AND ANY POSSIBLE NECESSARY PROCEDURES.

- OTHER THINGS TO CONSIDER? INTERNAL CONTROL AUDIT. OPINES ON EFFECTIVENESS ON INTERNAL CONTROLS BUT DOESN’T IDENTIFY RISKS. THEY CAN LOOK ON QUARTERLY BASIS AND DO ANOTHER REPORT. ALLOWS THEM TO ANALYZE 100% OF OUR TRANSACTIONS. 28 DIFFERENT CONTROL POINTS. CAN IDENTIFY RISK MORE CLOSELY. VERY COSTLY.
- ACTION: BOYLES – WHAT WE HAVE IS MORE THAN SUFFICIENT BUT WE SHOULD ASK OUR TREASURER, JOSEPH LILLIO WHO IS A SUBJECT MATTER EXPERT IN THIS. CONSENSUS TO GET LILLIO’S RESPONSE

H. Delegated Authority – 12:30 pm
- Response from Jenkins re: JPA’s authority to delegate decision – NOT YET AVAILABLE, MAINTAIN STATUS QUO PER JENKINS

I. Comments on Green Line Scoping - 12:40 pm
- Draft letter attached
- ACTION: Attached recommendation from Transportation Committee - WILL BE MODIFIED SLIGHTLY PER TRANSPORTATION COMMITTEE. HORVATH/HICKS

J. Legislative Issues – 12:45 pm
- ACTION: Recommend oppose AB 115, SB 10 and SB 236 & support HR 1019, AB 41 BOYLES/HORVATH

K. Planner for the SBCCOG – special assessment - 12:55 pm
- Since the last Board meeting, the Rolling Hills Estates and Rancho Palos Verdes City Councils have both approved the special assessment.
- At last month’s meeting, supported by El Segundo, Hermosa Beach, Lomita, Manhattan Beach, Redondo Beach & Torrance
- HUFF – RHE VOTE WAS GRUDGINGLY. YEAR’S TRIAL BASIS AND GRADUATED COST
- MURDOCK – PVE CITY COUNCIL DISCUSSED IT AND VOTED AGAINST IT. JOB
  - DESCRIPTION HAD A FEW AREAS THAT WOULD BE BENEFICIAL BUT THEY HAVE ALREADY GOTTEN RESOURCES FOR SOME OF THESE AREAS.
- ACTION: MOVE TO APRIL MEETING

L. Board Meeting agenda development – 1:05 pm
- March – General Assembly
- April – Clearwater presentation from Sanitation District, Regional Energy Network Presentation, Bill Brand re: local control zoning initiative
- May – budget/election, Rex Richardson re: AQMD, LTN follow-up
- June – budget adoption/election of officers, Gipson re: police reform issues??
- VALENTINE – YES RE: POLICE REFORM ISSUES. SHE WANTS MEETINGS WITH OUR LEGISLATORS SCHEDULED AFTER GA – RE: NOD AND LTN.
- CRUIKSHANK – COORDINATE THE MESSAGE. INDIVIDUAL MEETINGS.
- VALENTINE - MEET IN GROUPS WITH THEIR LEGISLATORS
- HORVATH – ELECTEDS AND STAFF IN DIFFERENT DEPARTMENTS. CREATE LOBBYING DAY TO MEET WITH OUR ELECTED OFFICIALS – AND LOOK FOR THOSE OUTSIDE OUR AREA AND LOOK FOR AGENCY STAFF TOO. TOMORROW – HE IS ON A LOBBYING DAY – HOUR BLOCK FOR CLEAN POWER ALLIANCE. CAN WE GET SOMEONE TO HELP US? MEET AHEAD OF TIME TO REHEARSE.

M. Procurement Policy – 1:10 pm
- Procurement rules and procedures that we have been following aren’t all in one place

2
COMMENTS RE: CONSISTENCY MADE RE: GOODS VS. PROFESSIONAL AND PROCEDURES UNDER $5000 FOR PROFESSIONAL SERVICES – sent to officers & Stern 3/9/21; sent to SCAG 3/10/21

ACTION: Approve Procurement Policy for the SBCCOG CRUIKSHANK/ARMATO

N. Approval of Invoices – available at the meeting – 1:20 pm

ACTION: Approve invoices for payment – HORVATH/BUTTS

O. General Assembly – 1:25 pm

- Program – FULLY RECORDED. ONE LIVE PIECE.
- Registration - As of 2/26/21, 460 registered
- PVE city manager sent out the generic invite, EL SEGUNDO
- Sponsorships - $49,000+
- Game – SOME SPORTS MEMORABILIA BEING SOUGHT

P. Health Department SPA 8 research update – 1:30 pm – HAHN MOTION POSTPONED NO SPA 8 MEETING SET YET. STERN – WE COULD BE A PILOT PROGRAM RE: SPA COORDINATION.

Q. Update on Homeless Program and Innovation Project Funding - 1:35 pm

- HOMELESS SERVICES TASK FORCE MEETING – GREAT FEEDBACK. LAHSA ANSWERED LOTS OF QUESTIONS. FOCUS ON TINY HOMES.
- KICKED OFF CLIENT AID PROGRAM.
- PHIL ANSELL RETIRING – END OF MARCH – SHERREE TOTEROFF FROM DHS IS HIS REPLACEMENT.
- MEASURE H RECOMMENDATION FOR 2022 – APRIL THE DRAFT WILL BE RELEASED.
  - APRIL 19 – PUBLIC WEBINAR FOR HIGH LEVEL DESCRIPTION OF RECOMMENDATIONS
  - MAY – VIRTUAL PUBLIC HEARING
  - JULY 6 - BOARD TO VOTE
- HOMELESS SERVICES TASK FORCE – MAY 6 – ACHIEVING FUNCTIONAL ZERO
- FINALIZED ALL CITY SPECIFIC SLIDES FOR EDUCATION AND TRAINING.

R. South Bay Fiber Network – 1:40 pm

- Lots of great feedback on our American City & County 2020 Crown Communities Award
- Work order #3 for existing locations is being finalized. Work order #4 for new locations is being analyzed for action on both in April

S. SCAG Regional Early Action Program funds to accelerate housing – 1:45 pm

- MOU UNDER REVIEW

T. Update on Senior Services – 1:50 pm

- Next meeting of the Senior Services Working Group is on Tuesday, March 23 from 9:30-11:30am via zoom.
  - FOCUSING ON HOMELESS SOUTH BAY. – 6 HOMEOWNERS, NEED MORE.
  - ARMATO – WORK WITH BCHD. – GRACE DID PRESENT AT ONE OF THEIR CASE CONFERENCE MEETINGS.
  - CRUIKSHANK – RPV APPROVED USING CITY RESOURCES FOR HOMESHARE SOUTH BAY. GET HER ON TO RPV TV AND GRACE TO GET INTERVIEWED.
  - VALENTI – OTHER CITIES COULD DO THE SAME. USE YOUR CABLE IN EACH CITY.

VIII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES

- NO ITEMS – 1:55 pm

NEXT STEERING COMMITTEE MEETING – Monday, April 12, 2021 @ 12:00 pm via zoom
### City Attendance at Meetings

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<tr>
<th>Monthly Meetings</th>
<th>Carson</th>
<th>El Segundo</th>
<th>Gardena</th>
<th>Hawthorne</th>
<th>Hermosa Beach</th>
<th>Inglewood</th>
<th>Lawndale</th>
<th>Lomita</th>
<th>Manhattan Beach</th>
<th>Palos Verdes Estates</th>
<th>Redondo Beach</th>
<th>Rollin Hills</th>
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<th>County of LA</th>
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<tr>
<td>City Managers Meeting</td>
<td>S. Landers</td>
<td>E. Lee</td>
<td>S. Landers</td>
<td>A. Fields</td>
<td>K. Chun</td>
<td>B. Shaw</td>
<td>B. Miller</td>
<td>L. Guglielmo</td>
<td>J. Hartmann</td>
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<td>GIS</td>
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<td>M. Bright</td>
<td>C. Horvath</td>
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<td>Infrastructure Working Group</td>
<td>E. Whitman</td>
<td>G. Marquez</td>
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<td>Senior Services Working Group</td>
<td>J. Todd</td>
<td>C. Theobald</td>
<td>O. Valentine</td>
<td>J. Barnos (St. Margaret's Or/Newhaven)</td>
<td>D. Faulk</td>
<td>T. Lai</td>
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<td>M. Herron</td>
<td>M. Bright</td>
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<td>L. Gray</td>
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<tr>
<td>Transit Operators Working Group</td>
<td>J. Rooney</td>
<td>J. Scott</td>
<td>D. Amaya</td>
<td>J. Lee</td>
<td>R. Murdoc</td>
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<tr>
<td>Special Meetings: SCAG's Regional Data Platform &amp; Esri GIS Licensing</td>
<td>A. Berroncourt</td>
<td>J. Martin</td>
<td>A. Hildebrand</td>
<td>C. Jackson</td>
<td>J. Lee</td>
<td>C. Dillon</td>
<td>B. Shrewsbury</td>
<td>L. Nguyen</td>
<td>B. Forbes</td>
<td>S. Lee</td>
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Cities that attended: Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Lomita, Manhattan Beach, Palos Verdes Estates, Redondo Beach, Rollin Hills, Rollin Hills Estates, Torrance, County of LA, Los Angeles.
South Bay Cities Council of Governments

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, SBCCOG Executive Director
Kim Fuentes, Deputy Executive Director

SUBJECT: Environmental Activities Report – March 2021

Adherence to Strategic Plan:
Goal A: Environment, Transportation, and Economic Development. Facilitate, implement, and/or educate members and others about environmental, transportation, and economic development programs that benefit the South Bay.

I. PROGRAMS - TECHNOLOGY, PLANNING, & RESEARCH

Energy Efficiency
Regional Energy Network (SoCalREN); CITY SUPPORT
Contract year is January 1, 2020 - August 31, 2021

SBCCOG and SoCalREN staff continued to contact cities and school districts to facilitated enrollment into the SoCalREN program. Staff met with El Segundo and Redondo Beach Unified School District in March to discuss enrollment. Agencies enrolled in the SoCalREN program have access to resources including: utility use analysis, site audit, identification of projects, assistance with incentive applications, and help with project implementation. For agencies that are already enrolled in the SoCalREN program, SBCCOG staff is working to obtain utility data. Data collection is completed for Torrance and Hawthorne. SBCCOG staff continues to follow up with the cities of Lomita and Rancho Palos Verdes to complete enrollment.

To date the following cities are enrolled in the SoCalREN program: Carson, Hawthorne, Hermosa Beach, Redondo Beach, Rolling Hills Estates, and Torrance. School Districts enrolled include: El Segundo.

Regional Energy Network (SoCalREN); MULTIFAMILY
Contract year is September 1, 2020 - March 31, 2021.
Contract goals: Track, contact and outreach to local community organizations; track number of virtual events held, and number of attendees; distribute program collateral to local community organizations.

SBCCOG is working with the SoCalREN subcontractor ICF to help promote their multifamily energy efficiency program. This program provides resources to help property owners make energy efficiency improvements to their properties. Cities that own multifamily residential properties can also take advantage of this program. SBCCOG Staff is following up with Torrance and El Segundo which own residential properties. Program promotion for March included:
• Coordinated with the Building Industry of Southern California, Los Angeles/Ventura Chapter
• Distributed flyers at City of Hawthorne’s drive up Earth Day event
• Secured program placement in PATH Lease Up newsletter - distribution 722 and achieved a 30% open rate
• Distributed program information to all South Bay Chambers of Commerce
• Secured placement of program information in South Bay Association of Realtors (SBAR) monthly newsletter to landlord subscribers and shared with their regional South Bay team. SBAR is also interested in having a virtual exhibitor booth at a May “Resource Event”.

The Kits for Kids, another SoCalREN program implemented by ICF, focuses on providing energy efficiency education to students through class curriculum. The program was recently approved by the CPUC and will be implemented next school year. In preparation, SBCCCOG staff has started coordinating with school districts.

Southern California Gas Company (SoCalGas)
SBCCCOG and SoCalGas staff met to discuss 2021 activities. SBCCCOG followed up on gas energy efficiency opportunities with El Segundo and Redondo Beach school districts.

Water Conservation
West Basin Municipal Water District Programs (West Basin)
*Contract year is July 1, 2020 through June 30, 2021*

Task – Educational Outreach Support

*Exhibit Events*
*Contract goal:* 100 exhibit events, presentations, workshops, networking opportunities, etc.
*Status of goal:* 91 exhibit events, presentations, workshops, networking opportunities, etc.

Staff continues to work with West Basin and community event planners to identify opportunities to provide information virtually.

*Water Bottle Filling Station Program*
*Contract goal:* To assist with identifying locations for stations.
*Status:* Public sites are eligible to install two (2) water bottle filling stations per Tax ID.

In March, SBCCCOG staff promoted the program at the Energy Management Working Group attended by city facility managers. In addition, SBCCCOG staff is promoting this program through social media. West Basin staff received an additional application from the City of Gardena.

Task - Support for Workshops, Events, & Webinars

*Educational Classes*
*Contract goal:* 10 classes or webinars
*Status of goal:* 10 completed (virtual classes); 2 class/webinars were held in March. In-person classes are on hold.

Staff continues to work with West Basin staff to hold classes via webinar or Zoom.

*Rain Barrel Giveaway*
*Contract goal:* minimum of 5 and maximum of 6 events
*Status of goal:* West Basin will be delivering rain barrels to residents and is not anticipating conducting actual in person events. SBCCCOG staff is promoting the program and facilitating deliveries.
West Basin home delivery rain barrel program has begun and is in the process of registering participants and scheduling deliveries.

Task - Cash for Kitchens

Contract goal: distribute pre-rinse spray nozzles, sink flow restrictors, window clings, & program materials to 85 prior survey sites

Status of goal: 21 program materials packages were distributed in the month of March.

All 85 have received an initial correspondence and SBCCOG staff continues to follow up.

Task - Change & Save (DAC) Program

Contract goal: Receive, document, and track customer calls; assist customers with online survey and applying for $500 High-Efficiency Clothes Washer Rebate

Status of goal: 500 Completed Surveys

- Number of calls: 20 in March

SBCCOG staff sent West Basin’s Change and Save Media kits to cities with areas. Several cities have assisted by promoting the Change & Save workshop flyer on their social media and monthly newsletters. An informational workshop was held on March 24. SBCCOG outreach efforts led to Hawthorne Cable TV attending and recording the workshop along with interviewing West Basin staff about the program. The link to the interview will be shared the first of April. The next Change and Save Earth Day workshop will be held on Thursday, April 22, 2021. The focus of this workshop is to educate qualifying residents about water efficiency and how to qualify for the $500 rebate.

As of April 1, 2021, over 216 surveys have been completed with the help of SBCCOG staff and West Basin’s consultant.

Torrance Water

Contract year is July 1, 2020 through June 30, 2021

SBCCOG staff began conducting virtual outreach to new commercial kitchens.

Water Replenishment District of Southern California (WRD)

Contract year is July 1, 2019-June 30, 2021.

Ongoing promotion of WRD programs continues through SBCCOG’s e-newsletters and other social media channels. In addition, SBCCOG posts WRD events on the website and sends out e-blasts to increase attendance.

Sanitation Districts of LA County (LACSD)

Contract year is July 1, 2020-June 30, 2021

Task 1. Educational Outreach Support

Exhibit Events

Contract goal: 100 exhibit events, presentations, workshops, networking opportunities, etc.

Status of goal: 91 exhibit events, presentations, workshops, networking opportunities, etc. as of the month of March 2021

SBCCOG staff distributed information on Sanitation programs and virtual events via social media and e-blasts. The Sanitation Districts continues to promote their food waste program that could help cities meet
SB 1383 organic waste reduction targets by the Jan. 1, 2022 compliance deadline. The program was discussed with city facility managers at the Energy Managers Working Group meeting.

Los Angeles Department of Water and Power (LADWP)
The 2021 contract is expected in June 2021. SBCCOG continues to follow up with LADWP staff to help expedite the contract completion; however, at this time there is concern that this contract may not be renewed and LADWP will lose their status as a partner to the SBCCOG.

PACE
SBCCOG continues to promote PACE financing for homeowners through Ygrene. 2020 Q4 payments totaled $285.96.

CA Green Business Network (CAGBN) & South Bay Green Business Assist Program (GBAP):


CAGBN

Contract goals - City of Hawthorne: 10 certified green businesses; Status of goals: 7 certified businesses

Contract goals - City of Torrance: 10 certified green businesses; Status of goals: 7 certified businesses

SBCCOG staff continues to assist the CAGBN cities of Hawthorne and Torrance with certifying businesses and conducting outreach. During the month of March, SBCCOG staff certified two new businesses. This program is dependent on State funding and it is unknown at this time if there will be funding to continue the program beyond May 2021.

GBAP - SBCCOG continues to provide information to local businesses on opportunities to implement sustainability programs. In addition, businesses received information on the status of our utility partners’ operations during the COVID-19 pandemic.

As businesses are certified through CAGBN, they also become GBAP participants. GBAP by city: Torrance (61), Lawndale (27), Hawthorne (45), Redondo Beach (16), El Segundo (15), Gardena (15), Carson (12), Inglewood (10), Manhattan Beach (8), Palos Verdes Estates (7), Rancho Palos Verdes (7), Hermosa Beach (5), Rolling Hills Estates (4), Lomita (3), Lennox (2), and Los Angeles County – Community of Westmont (1) for a total of 244 businesses in the program as of the end of March 2021.

Transportation

Shared Mobility Program (Contract period July 1, 2019 – June 30, 2022)

Contract goals: 85 outreach events; 36 vanpool, rideshare, telework meetings or events; 8 Marketing/Media Survey Engagements

Status of goals: 136 outreach events; 6 vanpool or rideshare meetings; 3 Survey Engagements.

Preliminary planning continues for a new series of “online” workshops for South Bay Employee Transportation Coordinators to be produced starting in fall 2021.

Metro Express Lanes (MEL) (Contract period November 15, 2020 – November 14, 2021)

Because of COVID-19 restrictions, all SBCCOG outreach events have taken place virtually. In support of the MEL marketing goals, SBCCOG staff continued to organize and plan a virtual calendar of events for the 2021 calendar year where Metro’s MEL program materials will be distributed. MEL is also promoted ongoing in SBCCOG publications.
II. MARKETING, OUTREACH, & IMPLEMENTATION

Outreach Events

In March
- 3 - Virtual Community Event
- 4 - Virtual Networking Meetings
- 4 – Virtual Workshops

For the period July 1, 2020 through March 2021:
- 16 Virtual Community Events
- 11 Virtual Business Events
- 50 Virtual Networking Meetings
- 19 Virtual Workshop
- 1 In person Community Event

Media

Top Social Media Posts & Email Marketing Campaigns (March):

<table>
<thead>
<tr>
<th>Channel</th>
<th>Post</th>
<th>Exposure</th>
<th>Engagements (clicks, shares, comments)</th>
</tr>
</thead>
<tbody>
<tr>
<td>SBCCOG Twitter</td>
<td>“#sbccogGeneralAssembly brings our local thought leaders &amp; residents together to engage in a dialogue to advance our goals as a subregion…”</td>
<td>3,950 impressions</td>
<td>26 engagements</td>
</tr>
<tr>
<td>SBCCOG Facebook</td>
<td>“What: #sbccogGeneralAssembly is an opportunity for our local thought leaders and residents to gather and engage in a dynamic dialogue to advance our goals as a subregion…”</td>
<td>1,310 impressions</td>
<td>101 engagements</td>
</tr>
<tr>
<td>SBCCOG YouTube</td>
<td>General Assembly 2021 Recordings</td>
<td>210 views</td>
<td></td>
</tr>
<tr>
<td>Email Marketing</td>
<td>March 2021 E-Newsletter</td>
<td>15,234 recipients</td>
<td>16% click through rate</td>
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</table>

Social Media Followers – Year-Over-Year Comparison (March):

<table>
<thead>
<tr>
<th>SBCCOG</th>
<th>2020</th>
<th>2021</th>
<th>Percent Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Twitter</td>
<td>242</td>
<td>315</td>
<td>30%</td>
</tr>
<tr>
<td>Facebook</td>
<td>120</td>
<td>163</td>
<td>36%</td>
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</tbody>
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<table>
<thead>
<tr>
<th>SBESC</th>
<th>2020</th>
<th>2021</th>
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<tbody>
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<td>564</td>
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<tr>
<td>Facebook</td>
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<tr>
<td>Outlet</td>
<td>Link</td>
<td>Headline</td>
</tr>
<tr>
<td>---------------------------</td>
<td>-----------------------------------------------</td>
<td>-------------------------------------------------------</td>
</tr>
</tbody>
</table>
| South Bay By Jackie       | https://www.southbaybyjackie.com/sbccog-
                              general-assembly-virtual-conference/        | SBCCOG General Assembly Virtual Conference            | 2/12/21 | Medium  | High      | Positive  |
| Easy Reader               | https://easyreadernews.com/sbccg-honored-
                              for-fiber-network/                           | SBCCOG honored for fiber network                     | 3/11/21 | High    | High      | Positive  |
| Easy Reader               | https://easyreadernews.com/calendar-3-11-
                              2021/                                           | Tomorrow’ solutions                                   | 3/11/21 | Medium  | High      | Positive  |
| Palos Verdes Peninsula News | NA – Print                                     | 21st Annual General Assembly                          | 3/18/21 | Medium  | High      | Positive  |
| The Daily Breeze          | https://www.dailybreeze.com/2021/03/21/bill-
                              to-create-a-southern-la-county-water-
                              watchdog-puts-agencies-on-edge/               | Bill to create Southern LA County water watchdog puts agencies on edge | 3/22/21 | Low     | Medium    | Neutral   |
| Easy Reader               | NA- Print                                      | Program safely matches homeowners with homeless       | 3/12/21 | High    | High      | Positive  |

**Volunteer Program**

*Status of Program*: .0 hours March 2021

Grand total as of 2/28/2021 - 20,335 (starting April 2008)

Volunteer participation remains low due to COVID-19.
Memorandum

To: South Bay Cities Council of Governments
From: Michael Jenkins
Date: March 16, 2021
Re: Delegation of Authority

BACKGROUND

This memorandum responds to the Steering Committee’s request that I provide an opinion pertaining to the allocation of authority between the South Bay Cities Council of Governments’ Board of Directors (“Governing Board”) and the Steering Committee, a standing committee of the Governing Board.

The principal legal issue that has been raised is whether the Steering Committee routinely exercises authority beyond that allowed by the governing documents of the Council. In particular, the questions presented are whether (i) committees created by the Governing Board are solely advisory, (ii) the authority given to the Steering Committee in the Bylaws exceeds what is permitted by the Fourth Amended and Restated Joint Powers Agreement, and (iii) the Steering Committee approves contracts without contract approval authority.

ANALYSIS

The South Bay Cities Council of Governments (“Council”) was formed pursuant to a Joint Powers Agreement, as amended and restated by the Fourth Amended and Restated Joint Powers Agreement (“Agreement”) that governs the operation of the Council. Additionally, the Council is limited in the exercise of its powers by applicable law and the Council’s Bylaws. (Agreement, Section 4(c).) The Agreement provides for the creation of a Governing Board and General Assembly and stipulates the duties of the Governing Board. Section 7(d) describes the Governing Board’s authority to establish Committees as follows:

Committees. As needed, the Governing Board may create permanent or ad hoc advisory committees to give advice to the Governing Board on such matters as may be referred to
such committees by the Governing Board. All committees shall have a stated purpose before they are formed. Standing committees shall remain in existence until they are dissolved by the Governing Board. Ad hoc committees shall be dissolved upon completion of their designated functions. Committees, unless otherwise provided by law, this Fourth Amended and Restated Agreement, the Bylaws or by direction of the Governing Board, may be composed of representatives to the Governing Board and nonrepresentatives to the Governing Board.

Section 7(e) of the Agreement establishes the vote requirements for actions by the Board as follows:

**Actions.** Actions taken by the Governing Board shall be by not less than fifty percent (50%) plus one (1) of the voting representatives of the Governing Board who are present provided that a quorum has been established, unless by a provision of applicable law, this Fourth Amended and Restated Agreement, the Bylaws or by direction of the Governing Board, a higher number of votes is required to carry a particular motion.

While Section 7(d) does provide that committees are created to “give advice,” Section 8 of the Agreement expressly provides that the Governing Board may delegate its authority as follows:

**Duties of the Governing Board.** The Governing Board shall be deemed, for all purposes, the policy making body of the Council. All of the powers of the Council, except as may be expressly delegated to others pursuant to the provisions of applicable law, this Fourth Amended and Restated Agreement, the Bylaws or by direction of the Governing Board, shall be exercised by and through the Governing Board.

(Emphasis added.) As written, Section 8 allows the Governing Board to delegate authority in four separate ways: (i) pursuant to the provisions of applicable law; (ii) pursuant to the provisions of the Agreement itself; (iii) through the Bylaws; or (iv) by direction of the Governing Board. Hence, the Agreement accords the Governing Board broad flexibility to delegate its powers and functions to a subordinate officer or body both formally and informally as it deems appropriate. It is well established that a public agency legislative body may delegate certain functions to a subordinate body. (*Bagley v. City of Manhattan Beach* (1976) 18 Cal 3d 22.)

The authority of the Governing Board to delegate authority is also found in Section III.A.1 of the Bylaws, which reads “[a]ll of the powers of the Council provided in Section 4 of the Agreement except as may be expressly delegated to others pursuant to the provisions of the Agreement these Bylaws or the direction of the Governing Board shall be exercised by and through the Governing Board.” (emphasis added.) Exercising its discretion to delegate authority as provided by Section 8 of the Agreement, and as supported by case law, the Governing Board has delegated authority to the Steering Committee (i) through the Bylaws, (ii) by express delegation, and (iii) through custom and practice.
1. Delegation of Authority through the Bylaws

Article VII, B.2. of the Bylaws extends specific authority to the Steering Committee as follows:

The Steering Committee shall have the authority and duty to:

a. Formulate the agendas for the meetings of the Governing Board;

b. Oversee the day-to-day business of the Council, monitor the progress of ongoing contracts and provide direction to the staff of the Council;

c. Approve payment of bills for receipt of goods and services within the approved annual budget;

d. Make recommendations to the Governing Board regarding the work program, budget, positions to be taken on issues, contracts and all other matters within the jurisdiction of the Council;

e. Evaluate Council staff;

f. Monitor the function of all Council committees; and

g. Receive regular reports from outside agencies.

2. Delegation of Authority by Express Delegation

At Council’s meeting on June 22, 2017, the Governing Board approved as Consent Calendar Item VII.D., a memorandum extending additional authority to the Steering Committee as follows:

Since January, 2005, the Steering Committee has been delegated the authority by the Board of Directors to take action on any time critical issues that require it in those months that the Board of Directors does not meet. The policy includes the requirement that the Board be informed at their next meeting of the actions that were taken by the Steering Committee.

With this memo, SBCCOG staff is proposing that the authority of the Steering Committee be expanded to include the following approvals:

- Contract extensions when the scope, terms and funding remain the same
- Minor adjustments to contract scopes of work or cost under $10,000
- Small administrative contracts under $10,000 for projects such as website design
• Administrative items such as changes to committees, their composition, office procedures, etc.

These items would be approved by the Steering Committee with the same requirement that the Board be informed at their next meeting. Governing Board members can ask for review and possible reconsideration of the item at that time.

Additionally, more information on each of these actions is available to Board members on request.

As noted above, since 2005 the Governing Board extended specific authorization to the Steering Committee annually in order to take actions on its behalf during the months of December when the Board does not meet and in February or March when the General Assembly is scheduled to convene. By way of example, the Steering Committee on December 11, 2020, approved a website design contract in the amount of approximately $72,000. The approval of the contract was reported to the Governing Board, along with other actions taken on December 11, 2020, as an exercise of delegated authority in accordance with the historic policy allowing the Steering Committee to act on behalf of the Governing Board in the month of December.

3. Delegation of Authority by Custom and Practice

The Governing Board has further delegated authority to the Steering Committee through practice. For example, the Steering Committee has customarily taken actions in between Governing Board meetings, which actions are reported to the Board at its next meeting. The Board is aware of and has acquiesced in this arrangement, which would satisfy the delegation “as directed by the Governing Board” under Section 8 of the Agreement.

When considering the role of custom and practice in the context of an agreement, the law of contracts provides that “[w]here the parties have attached the same meaning to a promise or agreement or a term thereof, it is interpreted in accordance with that meaning.” (Restatement (Second) of Contracts §201(a)(1981).) The comment on this section asserts that “the mutual understanding of the parties prevails even where the contractual term has been defined differently by statute or administrative regulation.” Further supporting this legal principle, “[a]n agreement or term thereof need not be stated in words if the parties manifest assent to it by other conduct, and such assent is often manifested by conduct in accordance with usage.” (Binder v. Aetna Life Ins. Co. (1999) 75 Cal. App. 4th 832, 853.) Usage in this case is defined as “a habitual or customary practice.” (Id.) The Governing Board’s habitual and customary practice further substantiates that the Governing Board has delegated certain functions to the Steering Committee.
In light of the above analysis, the question initially posed whether the Steering Committee is solely advisory or is approving contracts without the authority to do so, is answered in the negative. The Governing Board, through both express delegation and through custom and practice has specifically provided the Steering Committee with the authority to act on its behalf.

And in response to the concern that the Bylaws exceed what is permitted by the Agreement, I conclude that the allocation of authority as between the Governing Board and the Steering Committee does not violate the terms of the Agreement. However, I recommend that the Governing Board amend Section VII.B.2 of its Bylaws to more clearly, comprehensively and transparently delineate the powers delegated to the Steering Committee.

BYLAWS

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

Preamble

The South Bay Cities Council of Governments (the "Council") is an agency voluntarily established by its Members pursuant to a Joint Powers Agreement ("Agreement") for the purpose of providing a vehicle for the Members to engage in regional and cooperative planning and coordination of government services and responsibilities to assist the Members in the conduct of their affairs. In addition, the Council will provide a regional organization for the review of federal state, and/or regional projects and studies that involve the use of federal state and/or regional funds, in various forms.

It is the express intent of its Members that the Council shall not possess the authority to compel any of its Members to conduct any activities or implement any plans or strategies that they do not wish to undertake (except for the payment of dues). The goal and intent of the Council is one of voluntary cooperation among cities for the collective benefit of cities in the South Bay.

Article I - Definitions

The terms "Agreement," "Alternate Governing Board Representative," "Council," "Governing Board," and "Governing Board Representative," as used in these Bylaws are defined in the Agreement and those definitions are incorporated by reference. The term "elected official" as used in these bylaws means the mayor and the city councilmembers of the members.

Article II - Membership and Representation

A. Membership. Members shall withdraw from or be admitted to the Council in accordance with Section 21 of the Agreement.

B. Representation.

1. The Governing Board Representative and alternate Governing Board Representatives for a member shall be designated in writing by that member's legislative body or its mayor if the mayor is so authorized by the member's charter, ordinances or rules.

2. Names of Governing Board Representatives and Alternate Governing Board Representatives shall be communicated in writing to the Governing Board by the appointing Member.

3. Governing Board Representatives and Alternate Governing Board Representatives shall serve until a-successor is appointed, so long as they otherwise remain eligible.

4. Only representatives from member cities that are not suspended or on inactive status are eligible to participate and qualified to vote on the governing board and its committees.

Article III - Governing Board

A. Powers and Duties. The powers and duties of the Governing Board, subject to the limitations of applicable law, the Agreement and these Bylaws, shall include:

1. All of the powers of the Council provided in Section 4 of the Agreement except as may be expressly delegated to others pursuant to the provisions of the Agreement these Bylaws or the direction of the Governing Board shall be exercised by and through the Governing Board.

3. Conducting the affairs of the Council.

4. Appointing, fixing the compensation of and removing an Executive Director and other staff of the Council.

5. Annually reviewing the proposed Council budget and assessment schedule and adopting an annual budget and an assessment schedule.

6. Appointing standing committees and, if necessary, ad hoc committees to study specific problems, programs, or other matters the Council has approved for study.

7. Acting upon policy recommendations, including policy recommendations from committees.

B. Meetings

1. Regular meetings of the Governing Board shall be held monthly. Special meetings of the Governing Board may be called by the chair. All meetings shall be called and conducted, and an agenda posted, in accordance with the Ralph M. Brown Act (Government Code Sections 54950 et seq.), as it now exists or may hereafter be amended. The official agenda for each meeting shall be posted by the city clerk of the city in whose jurisdiction the meeting is scheduled to take place. City clerks of other member cities will be provided a copy of the agenda and are encouraged to post the agenda at their official posting location so as to assure widespread notice of the meetings.

2. The time and date of regular meetings of the Governing Board shall be established by resolution of the Board. The location of each meeting shall be determined the preceding month or by standing order of the Governing Board.

3. Council committees shall meet on the call of their chair or as otherwise provided herein and in compliance with applicable law.

C. Voting. Voting on the Governing Board shall be conducted as prescribed in the Agreement. Voting may be either by voice or roll call vote. A roll call vote shall be conducted upon the demand of five participating Representatives, or at the discretion of the Chair.

Article IV - Executive Director

If an Executive Director is appointed by the Governing Board, the powers and duties of the Executive Director shall be:

A. Subject to the authority of and as directed by the Governing Board, to administer the affairs of the Council.

B. Subject to the authority of and as directed by the Governing Board, to appoint direct and remove all employees of the Council and to retain consultants.

C. Annually to prepare and present a proposed budget to the Governing Board and to control the approved budget.

D. To serve as the Secretary of the Council.

E. To attend the meetings of the Governing Board.
F. To perform such other and additional duties as the Governing Board, these Bylaws, the Agreement or applicable law may require.

G. To serve as Custodian of Records of the Council.

In the event no Executive Director is appointed by the Governing Board, the Chair shall perform the duties set forth in subparagraphs A, B, C, and F, above, and shall appoint a Secretary of the Council.

Article V - Other Officers and Employees

A. Secretary. The Executive Director shall be the Secretary of the Council and shall have no vote on the Governing Board. In the event no Executive Director is appointed by the Governing Board, the Chair shall appoint as Secretary such other person as it deems fit. The Secretary shall keep a record of all proceedings and perform the usual duties of such office.

B. Treasurer. Pursuant to Section 13 of the Agreement, the Governing Board shall designate a Treasurer of the Council. The Treasurer shall possess the powers to and shall perform those functions required by Government Code sections 6505 and 6505.5 and all other applicable laws and regulations, including any subsequent amendments thereto, the Agreement, these Bylaws or by the direction of the Governing Board. The Treasurer shall have custody of the funds and shall provide for strict accountability thereof in accordance with Government Code Section 6505.5 and other applicable laws. Pursuant to Government Code Section 6505.6, the Governing Board may appoint a qualified person to assist the Treasurer in the performance of its duties. The Treasurer shall annually cause an independent audit to be made by a certified public accountant in accordance with Government Code sections 6505 and 6505.6.

C. Additional Officers and Employees. The Governing Board shall have the power to authorize such additional officers and employees as may be appropriate. Such officers and employees may also be, but are not required to be, officers and employees of the individual Members. None of the officers, agents, or employees appointed by the Governing Board shall be deemed, by reason of their employment by the Governing Board, to be employed by any of the Members or, by reason of their employment by the Governing Board, to be subject to any of the requirements of such Members.

D. Bonding requirement. The governing board shall designate the officers or persons having charge of, handling, or having access to any property of the council who shall be required to file an official bond with the governing board. The amount of any such bond shall be established by the governing board. Should the existing bond or bonds of any such officer be extended to cover the obligations provided herein, said bond shall be the official bond required herein. The premiums on any such bonds attributable to the coverage required herein shall be appropriate expenses of the council.

E. Status of Members' Officers and Employees. As provided in Government Code Section 6513, all of the privileges and immunities from liability and other benefits that apply to the activity of officers, agents, or employees of any of the Members when performing their respective functions within the territorial limits of their respective public agencies shall apply to them while engaged in the performance of any of their fractions and duties extraterritorially under this Agreement.

Article VI – City Managers Advisory Body

The governing board shall receive and consider recommendations made from time to time by the South Bay City Managers’ Association.

Article VII - Standing and Ad Hoc Committees
A. Formation of Committees. The Governing Board may establish Standing and Ad Hoc Committees. The Standing and Ad Hoc Committees shall be for the purpose of developing recommendations to the Governing Board.

1. All Standing and Ad Hoc Committees shall have a written statement of purpose, and the Ad Hoc Committees shall in addition have a written statement of charges, before they are formed.

2. Ad hoc Committees shall have a term not to exceed one year in duration.

3. The Chair shall recommend, and the Governing Board shall appoint by a vote of fifty percent (50%) plus one (1), the members to the standing and ad hoc committees. Members to the standing and ad hoc committees shall be appointed for one year terms, or until the committee is dissolved, whichever occurs first. In making recommendations for members to the standing and ad hoc committees, the Chair shall consider regional representation. Any elected official from a member agency and the alternates from the County are eligible for appointment to a standing or ad hoc committee.

4. A quorum of a standing or ad hoc committee shall be four elected officials, unless otherwise provided by the Governing Board.

5. Actions may be taken by standing and ad hoc committees by a majority of those members present and qualified to vote.

6. All standing or ad hoc committees shall be chaired by an elected official from a member agency.

7. The meetings of standing committees shall be held in accordance with the Ralph M. Brown Act (California Government Code sections 54950 et seq.)

B. Steering Committee. A Steering Committee is hereby established as a Standing Committee of the Governing Board.

1. The Steering Committee shall be composed of the Chair, 1st Vice-Chair, 2nd Vice-Chair, the Immediate Past Chair of the governing board, the Chair of each standing committee or a designee appointed by the committee chair, and such employees/contractors of the council and staff members of member agencies as are designated by the governing board, provided that non-elected employees/contractors of the council and staff members of member cities or the county shall serve ex-officio and shall not have a vote. Any board member or alternate who attends a steering committee meeting shall be able to vote at the meeting which they attend as long as there is no more than one vote cast per member city or two votes from the county (one each from District 2 and 4). Representatives from suspended or inactive agencies as defined in Section 21 of the Agreement shall not serve on the Steering Committee and if in attendance at a Steering Committee meeting shall not be entitled to vote.

2. The Steering Committee shall have the authority and duty to:

   a. Formulate the agendas for the meetings of the Governing Board;

   b. Oversee the day-to-day business of the Council, monitor the progress of ongoing contracts and provide direction to the staff of the Council;

   c. Approve payment of bills for receipt of goods and services within the approved annual budget;
d. Make recommendations to the Governing Board regarding the work program, budget, positions to be taken on issues, contracts and all other matters within the jurisdiction of the Council;

e. Evaluate Council staff;

f. Monitor the function of all Council committees; and

g. Receive regular reports from outside agencies.

3. A quorum of the Steering Committee shall be a minimum of four elected officials from those names in paragraph B1.

4. Regular meetings of the Steering Committee shall be held monthly. Special meetings of the Steering Committee may be called by the chair. All meetings shall be called and conducted, and an agenda posted, in accordance with the Ralph M. Brown Act (Government Code Sections 54950 et seq.), as it now exists or may hereafter be amended. The official agenda for each meeting shall be posted by the city clerk of the city in whose jurisdiction the meeting is scheduled to take place.

**Article VIII – General Assembly**

A General Assembly may be called by the Chair of the Governing Board at any time to discuss issues and make recommendations to the Governing Board. All elected officials of the legislative bodies of all Members shall be members of the General Assembly. The General Assembly is not required to meet. The Chair of the Governing Board shall be the chair of the General Assembly.

**Article IX - Budgets, Dues and Disbursements**

A. **Annual Budget.** The Governing Board shall adopt a Budget annually prior to July 1 of each calendar year. A vote of two-thirds (2/3) of the total voting membership of the Governing Board is required to adopt or amend a Budget.

B. **Budget Amendments.** The Governing Board may at any time amend the budget to incorporate additional income and disbursements that might become available to the Council for its purposes during a fiscal year.

C. **Fiscal Year.** The Council shall be operated on a fiscal year basis beginning on July 1 of each year and continuing through the succeeding June 30.

D. **Accounts.** All funds shall be placed in appropriate accounts and the receipt transfer, or disbursement of such funds shall be accounted for in accordance with generally accepted accounting principles applicable to governmental entities and pursuant to Government Code Section 6505 and any other applicable laws. There shall be strict accountability of all funds. All revenues and expenditures shall be reported to the Governing Board.

E. **Expenditures Within Approved Annual Budget.** The Steering Committee is authorized to make expenditures on behalf of the Council. All expenditures shall be made within the approved budget. No expenditure in excess of those budgeted shall be made without the approval of a majority of a quorum of the Governing Board.

F. **Audit.** The records and accounts of the Council shall be audited annually by an independent certified public accountant or public accountant, in compliance with Government Code sections 6505.5 - 6505.6, and copies of such audit report shall be filed with the County of Los Angeles Auditor, the State Controller and each party to the Council no later than fifteen (15) days after receipt of said audit by the Governing Board.
G. Dues. The Members of the Council shall be responsible for the payment to the Council annually, of dues and the amounts periodically budgeted by the Governing Board, as and for the operating costs of the Council ("Dues"). Sixty (60) days notice shall be provided to Members of the date of the meeting at which any increase in the Dues is to be determined for the following year. If an increase in dues is proposed from the previous year, an affirmative vote of two-thirds (2/3) of the total voting membership of the Governing Board is required to set the new dues.

H. Reimbursement of Funds. Grant funds received by the Council from any federal state, or regional agency to pay for budgeted expenditures for which the Council has received all or a portion of said funds from the parties hereto shall be used as determined by the Governing Board.

Article X - Amendments

Amendments to these Bylaws may be proposed by a Governing Board Representative. The Amendment shall be submitted to the Governing Board at a meeting at least one month prior to the meeting at which the Amendment is voted upon. A vote of two-thirds (2/3) of the total voting membership of the Governing Board is required to adopt an Amendment.
TO: SBCCOG Steering Committee
FROM: Jacki Bacharach, Executive Director
SUBJECT: Status of Appointments to Outside Agencies

Adherence to Strategic Plan:
Goal B: Regional Advocacy. Advocate for the interests of the South Bay.

BACKGROUND
The SBCCOG makes appointments to represent the organization on several other agency Boards and Committees. Some of the appointments have their own terms but if they don’t, consistent with Board policy, these appointments expire every two years in order to make sure that those that are interested in serving have a chance to do so.

The appointments listed below are due to expire. These appointment opportunities are open for any Mayor or Councilmember in the South Bay but the SBCCOG does request that any appointee be prepared to provide regular reports to the SBCCOG Board of Directors.

Nominations which were received as of the March 25 deadline are as follows:

UNCONTESTED
- SCAG Regional Council District #39 – Jim Gazeley declared elected after no one else filed
- League of California Cities, LA Division – Bea Dieringer
- Santa Monica Bay Restoration Commission – Bill Brand

CONTESTED
- SCAG Policy Committee – only one position is currently open
  - Frank Zerunyan re-applied to sit on the Community, Economic Development and Housing Committee. Current SBCCOG members of this committee are: Mark Henderson, Drew Boyles, Frank Zerunyan & Mark Waronek.
  - Christian Horvath applied for a seat on the Transportation Committee. Currently, Jim Gazeley represents the SBCCOG on the Transportation Committee.
- Metro Service Council – 7 applicants for 3 positions and 1 additional applicant after the deadline
  - Incumbents – Don Szerlip, Charles Michel Deemer and Rochelle Mackabee
  - 4 other applicants – Bob Wolfe, Angie English, Richard Montgomery and Anna Yeuter
  - 1 applicant who submitted after the deadline - Kiyana Asemanfar
  - See memo with information on the nominees attached

RECOMMENDATION
Recommend that the Board reappoint the uncontested representatives for an additional two years and review nominees and provide direction on contested positions.
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South Bay Cities Council of Governments

April 12, 2021

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, Executive Director

RE: Metro South Bay Service Sector Governance Council Nominations

ADHERENCE TO THE STRATEGIC PLAN:
Goal B: Regional Advocacy. Advocate for the interests of the South Bay.

The SBCCOG opened nominations in February to fill the three year terms expiring this June for the following members:

- Don Szerlip, Redondo Beach businessman – Appointed 2008
- Charles Michel Deemer, Torrance Environmental Commissioner and transit rider – Appointed 2015
- Rochelle Mackabee, resident of South Central LA and transit rider – Appointed 2020 to fill an unexpired seat.

7 nominations came in by the deadline of March 25. The 3 incumbents all re-applied. The new applicants are: Angie English, Richard Montgomery, Bob Wolfe, and Anna Yeuter.

An additional nomination was received on April 1 from Kiyana Asemanfar.

Considerations

1. The SBCCOG Board of Directors has previously stated a strong preference that transit users or those familiar with the South Bay transit services be Service Council members and in no case shall elected officials represent a majority of the Board. Since other Service Councils have elected officials on their boards, it was felt that the South Bay Service Council should include at least some elected officials in order to have the same “status” before the Metro Board as the other Service Councils. Since 2020, there have been no elected officials on the Board for the first time since the Service Council was created in 2003.

2. A mix of tenures on the Council at any given time has also served to preserve the historic or institutional memory of the Council.

3. Metro Board wants to ensure that the following are considered:
   a. How representative the candidates are in terms of the region’s race/ethnicity, ridership, and geographic diversity.
   b. The Service Councils are also used as a tool for community engagement – what networks can the candidates access to help Metro reach its constituents, particularly underserved communities?

4. Re: geography, the remaining members represent the following areas:
   Carson – Love
   Gardena – Crespo (transit operators rep)
   Manhattan Beach – Jeng (also Rolling Hills City Manager)
   Hermosa Beach - Duran
   Torrance – Mach
   LAWA – Silva
5. Re: ethnicity: the 2019 American Community Survey demographics and 2019 Metro Ridership Survey demographics for the South Bay Cities region are compared to the current membership below:

<table>
<thead>
<tr>
<th>% Region Total</th>
<th>Hispanic</th>
<th>White</th>
<th>Asian/Pac Isl</th>
<th>Black</th>
<th>Native Amer</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>South Bay Cities (SBC) Region</td>
<td>44.6%</td>
<td>21.6%</td>
<td>13%</td>
<td>17%</td>
<td>0.2%</td>
<td>3.7%</td>
</tr>
<tr>
<td>South Bay Cities Ridership</td>
<td>64%</td>
<td>5%</td>
<td>6%</td>
<td>22%</td>
<td>1%</td>
<td>3.7%</td>
</tr>
<tr>
<td>SBC Current Membership/No.</td>
<td>33% (3)</td>
<td>22% (2)</td>
<td>22% (2)</td>
<td>22% (2)</td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>

6. The gender makeup of the Council is six (6) men and three (3) women. This equates to 66.6% male and 33.3% female whereas Los Angeles County is 49.7% male and 50.3% female.

REMAINING MEMBERS ON THE COUNCIL

- Roye Love – Appointed 1/27/2011
  - Senior
  - Transit Rider
  - Member of community groups in Carson
  - Gardena Transit Manager representing Municipal Transit Operators
  - Manhattan Beach resident & rider
  - Civil Engineer
  - Rolling Hills City Manager
- David Mach – 6/25/20
  - Torrance Transit employee and rider
- Luis Duran – July 2017
  - Hermosa Beach resident
  - LA County land use planner
  - Rides transit daily
- Glenda Silva – July 2020
  - LAWA Employee Transportation Coordinator (someone has been on the Service Council from LAWA since 2005)

PROPOSED NEXT STEPS
Nominees have all submitted a statement and/or bio and they will all be invited to participate in a video interview at either the May Steering Committee meeting or before a sub-committee that would meet before the May Steering Committee meeting. Nominees to be recommended to Metro will be recommended by the Steering Committee to the Board of Directors at the May meeting. Their names will then be sent to Metro for approval in June and they will be seated in July.

RECOMMENDATION
Review materials and decide how to proceed.
BIO Submittals in alphabetical order

Kiyana Asemanfar, Rancho Palos Verdes – SUBMITTED AFTER THE DEADLINE
I am writing to submit my name to serve on the South Bay Metro Services Council. As a South Bay resident who is passionate about public transit and has advocated for increased ridership in my own personal network, I am interested in serving my community to increase engagement with Metro Services in the region. My interest in serving on the Council is not just to help build Metro services that meet the needs of current residents, but also to instill support and interest in Metro services among our youth and rising generations in the South Bay. As an advocate for democracy issues, I am interested in inviting South Bay residents to provide feedback and engage with the Council to help ensure that Metro services reflect the unique needs and interests of our community.

Short biography: Kiyana Asemanfar is a South Bay resident who grew up and attended school in the Palos Verdes area. Kiyana works as a Program Manager at California Common Cause, working to build a government that is representative of and reflective of the communities it is designed to serve. In her role, Kiyana analyzes policies related to elections, redistricting, and campaign finance; conducts policy and legislative advocacy; collaborates with local governments and nonprofit organizations to craft and implement policy; develops materials and messaging to educate communities about democracy issues; and works with a broad range of stakeholders to improve representation at all levels of government. Before joining Common Cause, Kiyana worked on political campaigns in a number of states, including Iowa, Nevada, and California, where she conducted strategic outreach to communities and mobilized volunteer networks to educate and engage voters. Kiyana enjoys playing pick-up basketball, reading, and learning how to surf in the South Bay. She is a graduate of the University of Southern California, where she received her Bachelor of Arts in Political Science and Bachelor of Science in Business Administration.

Charles Michel Deemer, Torrance

Occupational experience:

August, 1994 to present
Self-employed - Bookkeeper & tax preparer, Gardena

January, 1981 to August, 1994
Paul J. Smith, P.A. E.A.
In November, 1992 he sold his entire practice to Dean Clayton Woo, C.P.A.
Duties were all aspects of book-keeping year-round, additionally during January-April prepared personal income taxes including several with out-of-state returns.

August, 2001-November, 2010
Quest Securities, Inc., NASD/ FINRA licensed Series 7 & 63 - Securities broker

October, 1992-November, 2000
Baraban Securities, Inc., NASD/ FINRA licensed Series 7 & 63 - Securities broker
January, 2013 to present
Torrance Environmental Quality & Energy Conservation Commissioner

Torrance water Commissioner

Education:
West High School
Torrance, California
1970-1974

El Camino College
Torrance, California
June, 1974-May, 1977
Business Major

California State University
Long Beach campus
September, 1977-May, 1980
Major: Finance & Accounting
Minor: Geography

For the past 6 years, I've enjoyed being a member of Metro's South Bay Service Council. I would appreciate having the opportunity to continue during so for the next 3 years. I'm quite active in the monthly meetings seeking information & clarification from the presenters.

One of our duties/responsibilities is to do line rides to evaluate Metro buses/drivers. While I've adopted Line 344, I've ridden over a dozen other Metro Lines these past 6 years making evaluations & seeing many interesting sights in Los Angeles County.

In both Mero's NextGen study & Torrance Transit's current & previous route studies going back over 10 years, I've made several suggestions & comments about possible bus route changes & service times. I was also quite involved when The City Council was doing their studies for the construction of the Torrance Transit Terminal now being built on Crenshaw Blvd.

**Angie Reyes-English, Hawthorne**

As mentioned, I am interested on an appointment to serve on the South Bay Service Council.

It is my understanding that currently there are no elected officials on the board.  
**I was elected to the City of Hawthorne's City Council 2009 after serving as City Clerk for four years during which she completed training as a Certified Municipal Clerk (CMC) at UC Riverside.**

Angie Reyes English is known for her experience in government and commitment to her community and public service. In November 2005, Angie was overwhelmingly elected Hawthorne's City Clerk with an impressive 66% of Hawthorne voter's support.

Having worked with local, state, and federal officials, Angie served as a council aide and field deputy to the Los Angeles Ninth Council District, commencing in 2001. In addition,
she worked as a field representative in the 51st Assembly District and in the State Senate for Senator Curren Price. She has volunteered as a crisis response team member with the City of Los Angeles’ Office of the Mayor for more than five years. In 2011, Angie was elected to represent the 51st Assembly District in the California Democratic Party as Delegate. Angie currently serves as a Senior Field Deputy for Los Angeles Councilmember Curren Price, CD 9. She is the most senior member severing 14 years with Councilman Price’s administration.

Angie’s humbling beginnings, compassionate spirit, and strong family values led her to a career in public service starting with her election as President of Leuzinger High School’s PTA. Angie involved parents, teachers, and students in a successful collaboration involving programs, services, resources, information, and grant funding.

In her leadership, crime has decreased, thousands of new jobs have been created and Hawthorne has made critical investments in new street repair and public safety projects while Angie was in office. Her work includes a crisis response team member with the City of Los Angeles’ Office of the Mayor for more than five years. While serving on the City Council she was appointed to the Metro South Bay Service Council and Clean Power Alliance (CPA). Angie was elected by the Hawthorne City Council majority to the CPA of Southern California where she was elected by the 31 board members to the executive board, at large, term ending in 2018.

On November 3, 2020 Angie won her election and returned to the Hawthorne City Council with an astonishing 10,426 votes. Angie is committed to serve the residents of Hawthorne where she has lived 34 years. Her vision for “A Better Hawthorne” is the hope she shares with fellow council colleagues and neighboring cities.

Known for reaching out and building coalitions, Angie is a dedicated advocate, Christian, and member of the Hawthorne community. Angie brings her background working in government and her perspectives not only as a stakeholder in the City of Hawthorne but as a parent and grandparent.

---

**Rochelle Mackabee, South Central Los Angeles**

This is Rochelle Mackabee, currently serving on the Metro South Bay Service Council, term ending June 30, 2021. As stated by the email dated March 9, 2021 please receive as follows:

I, Rochelle Mackabee, am nominating myself as a candidate to continue to serve on the Metro South Bay Service Council, 3 year term starting July 1, 2021. I live and work within the South Bay Council region area. I am especially excited about the addition of Watts/Willowbrook to the South Bay region as I live in the Watts/Willowbrook area. I am looking forward to the future of the Metro and the future service to the community. Thank you for this opportunity to serve.

---

**Richard Montgomery, Manhattan Beach**

Why I am interested in this position:
1) I am now commuting to Downtown LA five days a week.
2) I take the Park & Ride in Redondo near my home.
3) I am encouraging other SB residents to ride METRO as they have no idea how fast, clean, safe and inexpensive it is.
Richard P. Montgomery / Council Member

Prior to his re-election to the Manhattan Beach City Council in 2020, Council member Montgomery was the Real Estate / Government Affairs Manager with a national “outdoor” advertising company in Los Angeles. His responsibility was to guide the real estate acquisitions and provide government relations support and legislative policy direction with local government agencies throughout the State of California.

From 2005 to 2013, and 2017 to 2020, Mr. Montgomery has served three terms as Mayor and City Council member for the City of Manhattan Beach. Prior to his first election, Mr. Montgomery served as the Planning Commissioner and Chairman from 2002 to 2005.

Mr. Montgomery was re-elected in November of 2020 to the Manhattan Beach City Council and is now a council member for a fourth term.

After 12 years as a local elected official, he has served as President (2011-2012, 2018-2019) of the Independent Cities Association (elected officials from 43 cities throughout Los Angeles County), is a Director of the Sanitation Districts #5 & #7 in Los Angeles County and is Chair of the Small Craft Harbor Commissioner in Marina Del Rey at the appointment of LA County Supervisor Janice Hahn.

He also served on the Salvation Army Board (South Bay) and has been on the Beach Cities Toy Drive Board & Manhattan Beach Fireworks Association Board since 2005.

Mr. Montgomery was also re-elected to the National League of Cities (NLC) Board of Directors in 2019 for a two-year term, which includes a seat on the League of CA Cities Board.

In addition, Mr. Montgomery is a board member of the Institute for Local Government (ILG) in the State of California. Finally, Mr. Montgomery is also the 2nd Vice President of the Los Angeles World Airports Community Noise Roundtable.

Mr. Montgomery is also a former police officer and resides in Manhattan Beach with his wife Diane.

Donald Szerlip, Redondo Beach

Please accept this letter, along with my resume, as application for reappointment to the Metro South Bay Service Council. I have been a member of the Council since 2008 and have now been voted by the members to serve as Chair. Though the age of Covid has been a challenge, we continue to have excellent participation by our representatives. Our meetings are filled with reports from all areas of Metro and, as a group, we ask pertinent questions, encourage public participation and support the continual improvement of transit opportunities throughout the South Bay. With ongoing extensive improvements both in planning and under construction all around LAX, the planning and development of both a people mover and remote parking service to Sofi Stadium and the ongoing analysis leading to the extension to Torrance of the C (Green) Line, the Service Council is significantly engaged with continually improving the transit services available throughout the region.

Past Experience
I have been involved with transit and transportation for many years. I served on the Redondo Beach Traffic and Transportation Commission for 3 years serving as Chair in its final year. I then became the founding Chair of the Redondo Beach Public Works Commission serving for 5 years, 3 as Chair. Then elected to the Redondo Beach City Council I continued extensive similar participation. I served as SBCCOG Representative on the SCAG Traffic and Telecommunications Committee, their Goods Movement Task Force, the League of CA Cities’ Public Works, Transportation and Communications Policy Committee and was the only non-Metro staff member serving on the Board of Directors of the Public Transportation Services Corporation. All this background made me uniquely qualified to serve on the Metro South Bay Service Council which I joined after leaving elected office.

The Future

With all the current attention to infrastructure expansion in the South Bay, our commission’s work is more important than ever. We had a significant voice when the Metro Board was debating the initial operating configuration for the inception of the Crenshaw Line service and will continue to advocate for maximum use of the rail lines. We continue to push for upgrades to stations on the C line to assure they can accommodate 3 car trains plus improvements to electric service on both the C & Crenshaw Lines so that operation on both lines can be maximized. Additionally, I am committed to seeing the C Line extension to Torrance through to construction and implementation. I will continue to lobby for the eventual C Line course to be completed along the entire ROW until it joins with the A (Blue) Line yielding a truly connected system that can relieve traffic from the 405 by servicing LAX in a one seat ride from Long Beach.

It is with an eye towards the future based upon the accomplishments of the past that I respectfully request reappointment to the Metro South Bay Service Council.

Donald Szerlip

Executive Leadership…Program/Project Management…Strategic Planning and Implementation
Legislative/Regulatory Programs…Public-Private Partnerships…Economic Development
Marketing Communication…Advertising…Community Outreach/Education…Media/Public Relations

Successful career in regional/local government, non-profit and business organizations, including extensive background creating marketing, public relations, advertising and communications programs for various business-to-business enterprises. Strong qualifications in budgeting/financial management, strategic planning, presentations, writing, public speaking, and media relations. Proven ability to negotiate and build consensus with high-level corporate, education and government officials. Fluent knowledge of local, state and federal legislative processes, political trends, and key decision makers, with an emphasis on public works, economic development, telecommunications and transportation issues.

Corporate Experience

ADWERX COMMUNICATIONS, Redondo Beach, CA ● 1993 to Present
(Boutique advertising and marketing services agency)
Founder/COO: Direct teams of in-house employees and outside vendors to achieve increased visibility and sales for businesses in many market segments (manufacturing, logistics, insurance, healthcare, consumer products, and professional services). Manage advertising and sales programs, public relations and marketing strategies for increased corporate and product profile, and corporate identity and image campaigns for local, regional, national, and international businesses and governments. Selected clients:

- **New Age Electronics** – *Developed and implemented advertising/marketing strategies that helped this firm grow from $50 million in gross revenues in 1995 to more than $1.2 billion only seven years later. Revised corporate identity, coordinated all media campaigns and produced direct marketing programs yielding immediate impacts for this international logistics firm specializing in consumer technology products.*

- **M.H. Ross Travel Insurance Services** – *Created marketing programs, trade show strategies and collateral materials targeting both dealer and consumer sales for multiple insurance programs, including Tripguard Plus, Global Alert! and Global Alert! Advantage. Currently establishing tripinsurance.com as the Internet source for travel insurance products.*

- **Inca Corporation** – Revised advertising and collateral materials to present a unified image for this advanced technology manufacturer. Concentrated efforts to improve dealer base and increase market penetration in multiple categories.

**ADTECH COMMUNICATIONS, Torrance, California ● 1988 to 1993**

* (Typesetting/print communications company)

**Sales Manager**: Transitioned this typesetter into a supplier of printed collateral materials. Created relationships with service bureaus, printers, binderies and mail houses. Handled sales, estimating, print production, and fulfillment services for multiple clients. Hired, trained and managed sales force.

**TAM DISTRIBUTING/SZERLIP SALES COMPANY, Van Nuys, California ● 1985 to 1988**

* (Distributor of small electronics components)

**Owner/Operator**: Served as an independent manufacturer’s representative and distributor. Sold to and supplied a diverse dealer base throughout Southern California, Southern Nevada and Arizona.

Previous experience: Progressive sales and sales management positions involving audio and video professional production hardware, graphics and advertising. Consistently revitalized sales in underperforming territories, established new distribution channels, and exceeded monthly sales quotas.

**ADTECH COMMUNICATIONS, Torrance, California ● 1988 to 1993**

* (Typesetting/print communications company)

**Sales Manager**: Transitioned this typesetter into a supplier of printed collateral materials. Created relationships with service bureaus, printers, binderies and mail houses. Handled sales, estimating, print production, and fulfillment services for multiple clients. Hired, trained and managed sales force.

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**Regional and Local Government Experience**

**Council Member, District 3, City of Redondo Beach ● 2003 to 2007**

Redondo Beach has a population of about 63,000 residents with its own police and fire departments, a harbor, a pier, and an annual budget of $97 million. City Council sets all policy for implementation by the City Manager and a staff of more than 600 employees. Advocate issues at local, state and federal levels. Formerly served as Mayor Pro Tem. Current and former appointments include:

**Regional:**
- Board of Directors, Public Transportation Services Corporation
• Treasurer/Nominating Committee, League of California Cities, LA County Division
• 1st VP, Mayor and Council Members Dept., League of California Cities
• 2006 Annual Conference Planning Committee, League of California Cities
• Transportation, Communication & Public Works Policy Committee, League of California Cities
• Transportation & Communications Committee, Southern California Association of Governments
• Goods Movement Task Force, Southern California Association of Governments
• 2nd VP/Steering Committee & Board Member, South Bay Cities Council of Governments
• Alternate, Sanitation District
• Delegate, Independent Cities Association

Local:
• Chairman, Redondo Beach Board of Education/City Council Sub-Committee
• Chairman, Redondo Beach Redevelopment Agency
• Chairman, Redondo Beach Public Financing Authority
• Member, Redondo Beach Round Table (government and business leaders)
• Chairman, Redondo Beach Public Works Commission
• Chairman, Redondo Beach Traffic & Transportation Commission

Non-Profit/Community Experience
• Board of Directors & Government Relations Committee, Redondo Beach Chamber of Commerce
• Chairman, Redondo Beach Chamber Community Issues PAC
• Chairman, METRO South Bay Service Council
• Past President, North Redondo Beach Business Association
• Chairman, Finance Sub-committee, Redondo Beach Public Art Task Force
• Corporate Giving Committee, Redondo Beach Education Foundation
• Marketing/Contract Development Committee, Harbor/UCLA Hospital Professional Building
• Founding Chairman (1990 to 1994) of the Friends of the Redondo Beach Dog Park, Inc., a non-profit corporation that still operates the third off-leash dog park established in Southern California. Raised donations of more than $60,000 to improve a 3-acre site including both small and large dog parks, an irrigation system, doggie drinking fountains, benches, trees, and waste removal facilities, all on a prior landfill. Successfully lobbied for both public and private support.

Education
• Advanced Leadership, Mayor and Council Members Academy, League of California Cities (2006)
• Continuing Education, California State University, Dominguez Hills, CA (1988 to 1992, 2008-10)
• Certificate in Business and Management, UCLA, Los Angeles, CA (1984)
• Film Production, California Institute of the Arts, Valencia, CA (1972 to 1973)
• Communications, Boston University, Boston, MA (1970 to 1972)
Bob Wolfe, Hermosa Beach
(endorsed by Senator Allen, Supervisor Hahn, Hermosa Beach
Councilmembers Massey and Armato)

STATEMENT FOR SOUTH BAY SERVICE COUNCIL

I renew my application for a position on the South Bay Service Council.

I am a prop bono appellate attorney, and currently serve as a commissioner on the
Hermosa Beach Civil Service Board. I am one of Supervisor Janice Hahn’s four
appointees on the countywide Metro Community Advisory Council (CA), and the only
CAC member from the South Bay. I grew up in the area and attended Inglewood High
School.

I am an active transit user, both on Metro bus and light rail lines and on various
municipal transit systems, including Beach Cities Transit, Torrance Transit and GTrans,
as well as the Big Blue Bus and Culver CityBus. I use public transit to traverse the
region, including Downtown L.A., the West side, Long Beach and the mid-city and
Hollywood.

My interest in transit began in the 1970s when I worked on a federal court lawsuit, Keith
v. Volpe, which challenged the original plans for the Century Freeway (I-105). The
lawsuit resulted in a consent degree, spearheaded by federal judge Harry Pregerson,
that gave rise to the Green Line and the Harbor Freeway transitway, among other
benefits. I co-authored an op-ed article for the L.A. Times in August 1981 on the
subject.

I have been a community advocate on transportation issues pertaining to the South Bay,
including the Green Line extension to Torrance, the Green Line interface with the
Crenshaw / LAX line, the northern extension of the Crenshaw / LAX line to West
Hollywood, and the Sepulveda Pass corridor project.

To further these aims, I have testified a Metro board meetings, drafted letters and
petitions, and interacted with local elected leaders and their transportation staff
members, as well as other involved advocacy groups.

Here are my transit priorities: (1) improve the rider experience, particularly by route
location, frequency of service, ease of transfers, accessibility and safety, (2) attract new
ridership and reduce VMT by making transit an efficient and reliable alternative for
commuters and visitors, (3) adapt to new post-COVID realities in changing work and
commute patterns and loss of funding and public confidence, and (4) focus on regional
connectivity with the ever-expanding Metro and Metrolink network.

As a former appellate mediator for the California Court of Appeal, I am a strong
proponent of collaborative decisionmaking and active listening.

Thank you for this opportunity to explain my interest in the Service Council and how my
experience and point-of-view can further its goals.
PROFESSIONAL EXPERIENCE

**Law Offices of Robert S. Wolfe**, Hermosa Beach, California.


**Court of Appeal of the State of California**, Santa Ana, California.

**Supervising Judicial Attorney; Senior Judicial Attorney, 1996-2015.**
Supervised writs and motions department for state appellate court having jurisdiction over all civil and criminal cases Orange County; conducted court’s judicial settlement program and acted as its judicial settlement officer; drafted judicial opinions as staff member for various appellate justices.

**Manning, Marder & Wolfe**, Los Angeles, California.

**Senior Partner / Founding Partner, 1994-1995; Of Counsel, 1996**
Head of appellate department (firm currently called Manning & Kass).

**Morris, Polich & Purdy**, Los Angeles, California.

**Associate, 1976-1982; Partner, 1982-1994.** Head of appellate department (firm currently merged with Clark Hill).

ORGANIZATIONS – CURRENT

**Civil Service Board, City of Hermosa Beach.**

**Commissioner, 2019-Present.** Functions as city’s review board for personnel functions and civil service rules and regulations. Term expires on July 15th, 2023.

**Community Advisory Council (CAC), Los Angeles County Metropolitan Transportation Authority**, Los Angeles, California.

**Councillor, 2019-present.** Countywide committee, established pursuant to AB 152 (1992), to consult, obtain and collect community input on matters pertaining to Metro service and operations.

**California Supreme Court Historical Society**, Fresno, California.

**Member, Board of Directors, 2006-present; Chair, Programs Committee.** Non-profit, headed by Chief Justice Tani Cantil-Sakauye, dedicated to, preserving, and promoting California’s legal and judicial history.
Hillel Council UCLA, Los Angeles, California.  
Member, Board of Directors, 1999-present.  
Provides oversight to professional staff at private, nonprofit campus foundation at UCLA.  

Public Counsel, Los Angeles, California.  
Member, Board of Directors, Sept. 1996-present; Member, Executive Committee, 1997-2005. Largest pro bono law firm in U.S.

ORGANIZATIONS – PRIOR SERVICE

Angels’ Walk L.A., Los Angeles, California.  
Member, Board of Directors and Member of Advisory Committee, 1997-2005. Public-private partnership to develop tourist-oriented walkway through Downtown Los Angeles and various Los Angeles neighborhoods.

Calif. State Bar, Appellate Courts Committee, San Francisco, California.  
Appointed Member, 1996-2006.

Consumer Trusts Fund, Los Angeles, California.  
Member, Board of Directors, 1987-2006; Chair. Non-profit, funded by proceeds of several cy pres settlements, to promote consumer protection projects in California and nationwide.


Public Law Center, Santa Ana, California.  
Member, Board of Directors, 2000-2015; Member, Executive Committee. Provides pro bono legal services to deserving groups and individuals within Orange County.

EDUCATION

University of California, Davis School of Law  

University of California, Santa Cruz  

PUBLICATIONS


Wolfe, Where the Color of Law is Orange: The Decisions of a Single Court Reveal
Anna Yeuter, Redondo Beach
I am nominating myself as I am very interested in serving on the Metro South Bay Cities Service Council. I currently live in Redondo Beach and I work at the Metropolitan Water District of SoCal, so before the pandemic (working mostly from home currently but eventually we’ll go back to the office) I used to commute via public transit to Union Station in DTLA 4-5 days a week. I am very thankful for the Commuter Express bus (and the J and C lines) as I do not enjoy driving in LA traffic!

Before I lived in Redondo Beach and worked at MWD, I lived in Torrance and worked in Gardena/Carson at Faraday Future (and before that, SpaceX and Teledyne Relays both in Hawthorne) so I am very familiar with the South Bay area. I also regularly use the transit system to get to events in other areas of the South Bay or the greater LA area such as beer festivals and baseball games. I would love the opportunity to get more involved in public transit! Please let me know if you have any questions for me.
South Bay Cities Council of Governments

April 12, 2021

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, SBCCOG Executive Director and Staff

RE: South Bay Fiber Network: Approval of Work Order #4 & Change Order for Work Order #3

Adherence to Strategic Plan:
Goal A: Environment, Transportation and Economic Development. Facilitate implement and/or educate members and others about environmental, transportation and economic development programs that benefit the South Bay.

Background
South Bay Cities Council of Government’s (SBCCOG’s) South Bay Fiber Network (SBFN) has been under construction since November 2019 when the Board approved issuing Work Order #1 (WO #1) for the construction of the Core Ring. In February 2020, the Board approved WO #2, to connect the first 32 designated sites. In June 2020, the Board approved both WO #3, which included an additional 10 sites and a change order (CO) to WO #2, that removed 4 sites for which services were no longer sought by the affected cities. In November 2020, SBFN was declared operational, with core ring complete and 23 South Bay sites connected and operational.

Under the Master Services Agreement (MSA) with the prime contractor, American Dark Fiber (ADF), aggregate recurring minimum services revenue (non-capital) must meet or exceed $35,000 monthly to its internet service provider, Race Communications (Race). There are incentives and other rebates at higher levels, along with reductions in monthly costs to subscribing cities.

Current Project Status – April 2021
SBFN now provides broadband connectivity at a minimum of 1 Gbps services to all 15 South Bay Cities, with some cities receiving 10 Gbps service. In addition, several other public agencies are connected or under pending contract, including Los Angeles County Metropolitan Transportation Authority (Metro), Los Angeles Department of Public Works (DPW), West Basin Municipal Water District (WBMWD), and several non-governmental organizations,

Of the 38 contracted sites, all but 2 will be connected by May 2021. While service contracts for all but one of 38 sites have been signed, due to contractual commitments with legacy communications providers, several sites have not yet set a service turn-up date to avoid redundant payments. Despite these service deferrals, as of May 2021, aggregate monthly revenue is expected to exceed $39,000, satisfying SBCCOG’s contractual minimum commitments with ADF.

SBFN Outreach
SBCCOG holds bi-monthly Tech Talks, with all participating agency representatives invited. Depending on topic, focus is on information technology, economic development, and/or public works.

SBCCOG and ADF are planning the next phase of network expansion. SBFN team are soliciting additional city locations, planning for extensions to Los Angeles District 15 (San Pedro) via Council motion, and connections to perhaps other City or State government buildings, all while maintaining the transportation nexus required for use of Metro funds.
Project Status – Funding and Accounting

At Metro’s March 2020 Board meeting, Metro increased SBFN funding to $6.9 million from the original $4.4 million. As of March 31, 2021, status of committed Measure M funding is as follows:

<table>
<thead>
<tr>
<th>Event</th>
<th>Amount</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work Order #1 (NRC)</td>
<td>$3,084,465.28</td>
<td>Approved by SBCCOG Board, 11/21/19 (Core Ring / 2x POPs)</td>
</tr>
<tr>
<td>Work Order #2 (NRC)</td>
<td>$1,053,665.41</td>
<td>Approved by SBCCOG Board, 02/27/20 (32 sites)</td>
</tr>
<tr>
<td>CO to WO #2 (NRC)</td>
<td>($95,823.32)</td>
<td>Approved by SBCCOG Board, 06/25/20 (removed 4 sites)</td>
</tr>
<tr>
<td>Work Order #3 (NRC)</td>
<td>$1,069,775.85</td>
<td>Approved by SBCCOG Board, 06/25/20 (10 sites)</td>
</tr>
<tr>
<td><strong>Sub-total:</strong></td>
<td><strong>$5,112,083.22</strong></td>
<td><strong>Committed to ADF, as of 03/31/2021</strong></td>
</tr>
</tbody>
</table>

**RECOMMENDATION:**
That the Board approve:

1. **SBFN Change Order to Work Order #3** - net increase of $254,777.00 These increases are due to unexpected changes to construction techniques, modifications to implementation tactics required by Cities to satisfy new protocols and/or to reduce surface remediation.

2. **SBFN Work Order #4** - for three additional sites, with capital costs estimated at $200,000.00.

<table>
<thead>
<tr>
<th>Event</th>
<th>Amount</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Sub-total:</strong></td>
<td><strong>$5,112,083.22</strong></td>
<td><strong>Committed to ADF, as of 03/31/2021</strong></td>
</tr>
<tr>
<td>CO to WO #3 (NRC)</td>
<td>$254,777.00</td>
<td>Requested for SBCCOG Board approval, April 2021</td>
</tr>
<tr>
<td>Work Order #4 (NRC)</td>
<td>$200,000.00</td>
<td>Requested for SBCCOG Board approval, April 2021</td>
</tr>
<tr>
<td>April SBCCOG Board</td>
<td>$454,777.00</td>
<td>Additional Committed to ADF, as of 04/30/2021</td>
</tr>
<tr>
<td><strong>Revised Sub-total:</strong></td>
<td><strong>$5,566,860.22</strong></td>
<td><strong>Expected Committed to ADF, as of 04/30/2021</strong></td>
</tr>
<tr>
<td>Unallocated</td>
<td>$1,322,504.78</td>
<td>a/o April 30, 2021</td>
</tr>
<tr>
<td>Measure M</td>
<td>$6,889,365.00</td>
<td></td>
</tr>
</tbody>
</table>
Exhibit C - American Dark Fiber, LLC  
Work Order #: SBC03-LA012 (R1)  
South Bay Cities Council of Government “SBCCOG”  
Job Name: South Bay Fiber Network (Building Lateral Development)

### I. CONTACT INFORMATION

<table>
<thead>
<tr>
<th>PROVIDER ADDRESS</th>
<th>CUSTOMER ADDRESS</th>
</tr>
</thead>
</table>
| American Dark Fiber, LLC (“ADF” or “Provider”)  
11110 Ohio Avenue Suite 111  
Los Angeles, CA 90025 | South Bay Cities Council of Governments (“SBCCOG” or “Customer”)  
2355 Crenshaw Blvd., Suite 125  
Torrance, CA 90501 |

<table>
<thead>
<tr>
<th>CONTACT:</th>
<th>PHONE: 310-312-1818</th>
</tr>
</thead>
<tbody>
<tr>
<td>David J. Daigle</td>
<td>Email: <a href="mailto:jacki@southbaycities.org">jacki@southbaycities.org</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PAYMENT ADDRESS</th>
<th>INVOICE ADDRESS</th>
</tr>
</thead>
</table>
| American Dark Fiber, LLC  
11110 Ohio Avenue Suite 111  
Los Angeles, CA 90025 | South Bay Cities Council of Governments  
2355 Crenshaw Blvd., Suite 125  
Torrance, CA 90501 |

<table>
<thead>
<tr>
<th>ATTN:</th>
<th>PH: 951-572-1204</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karen Wells, Controller</td>
<td>Email: <a href="mailto:aaron@southbaycities.org">aaron@southbaycities.org</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PHONE: 310-371-7222</th>
</tr>
</thead>
</table>

### II. DESCRIPTION OF ROUTE/WORK

<table>
<thead>
<tr>
<th>TERMINATION POINT A:</th>
<th>PATCH PANEL: N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>SBFN Core Ring</td>
<td>CONNECTOR TYPE: N/A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TERMINATION POINT B:</th>
<th>PATCH PANEL: Termination Panel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Individual Buildings (See Attached List)</td>
<td>CONNECTOR TYPE: LC/UPC</td>
</tr>
</tbody>
</table>

Page | 1
American Dark Fiber (“ADF”) will deploy a minimum 24-strand fiber optic non-right of way lateral connection between the SBFN Ring and Extensions (as described in the executed Amended and Restated Work Order #1 “SBC01-LA009”) and each of the 11 buildings detailed below. The Building Lateral will be the initial lateral connections made to SBCCOG Customer locations as described in the ARMSA executed by the parties. ADF will provide the Building Lateral from a vault or splice case near the ROW that then terminates inside each building listed (in space provided by a SBCCOG Customer). For clarity, fiber strands #1 through #12 in each lateral extension to a building will be allocated solely to and for use by ADF as it provides services to described locations. Per terms agreed to in the ARMSA, strands #13 through #24 in a building connection (non-ROW fiber installed in a vault or splice case at the curb of a below-listed location that is then routed to and terminates in a building listed below) will be available for use upon notice to an authorized SBCCOG Customer. Upon completion of work, ADF will provide documentation of the connection in a close-out package and as-built drawings that will be provided to SBCCOG. ADF anticipates a delivery interval of approximately nine (9) months from execution of this Work Order (“WO”) for the completion of the Building Lateral. ADF shall submit for necessary jurisdictional permits required for public ROW work and building access requests needed to deploy the lateral connections. ADF will notify the SBCCOG of any hidden conditions that may arise during the Building Lateral construction process that may impact the delivery interval. Once the Building Lateral connections are completed, ADF will provide testing documentation of each lateral path in its close-out package.

ADF understands that the work contemplated under this WO is subject to the terms of the ARMSA including the provisions requiring payment of prevailing wages.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Buildings:</td>
<td>10</td>
</tr>
<tr>
<td>Actual Cost:</td>
<td>$1,035,177.68</td>
</tr>
<tr>
<td>WO #2 Discount Recoupment:</td>
<td>$34,598.16</td>
</tr>
<tr>
<td>Original Amount (Work Order #3):</td>
<td>$1,069,775.83</td>
</tr>
<tr>
<td>Credit for Cancelled Site (PV Transit):</td>
<td>($25,520.00)</td>
</tr>
<tr>
<td>Increase costs for sites:</td>
<td>$280,297.00</td>
</tr>
<tr>
<td><strong>Revised Total Work Order #3:</strong></td>
<td><strong>$1,324,552.83</strong></td>
</tr>
<tr>
<td><strong>Change Order for Work Order #3:</strong></td>
<td><strong>$254,777.00</strong></td>
</tr>
</tbody>
</table>

$69,196.31 discount was provided in WO #2 in return for the “recoupment” of
### III. TERMS AND CONDITIONS

<table>
<thead>
<tr>
<th>NUMBER OF ADF FIBER STRANDS: 4</th>
<th>WORK ORDER TERM: 4-30-2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>ESTIMATED START DATE: 7-01-2020</td>
<td>ESTIMATED END DATE: 4-30-2021</td>
</tr>
</tbody>
</table>

This Work Order is subject to the terms and conditions of the Amended and Restated Master Service Agreement ("Agreement") executed with ADF. ADF hereby provides specific Fiber Optic related work as detailed herein that will provide for the connection to SBCCOG Customer controlled facilities at the locations detailed in this WO.

The four payments on this WO will be as follows, subject to provision of satisfactory testing results and as built documentation.

The **NRC** (Non-Recurring Charge) of $1,069,775.83 will be billed as follows:

1. **Executed WO**: 25% of the original executed Work Order value (or $267,443.96), net 30-day payment upon receipt of invoice;
2. **33% Network Completion**: 25% of the original executed Work Order value (or $267,443.96), net 30-day payment upon receipt of invoice;
3. **67% Network Completion**: 25% of the original executed Work Order value (or $267,443.96), net 30-day payment upon receipt of invoice;
4. **Project Completion**: Balance due, representing lesser of (a) remainder of total amount expended on WO not yet paid, or (b) 39% of revised Work Order value (or $522,220.95), net 30-day payment upon receipt of invoice.

---

**American Dark Fiber, LLC**

By: ____________________________________________

Name: David Daigle

Title: CEO

Date: _________________________________

**South Bay Cities Council Governments**

By: ____________________________________________

Name: _______________________________________

Title: _______________________________________

Date: _________________________________
GENERAL SBFN SYSTEM ROUTING
10 Laterals

SOUTH BAY FIBER NETWORK
10 LATERALS

Legend
△ DATA CENTERS
● LATERAL LOCATIONS

11 LATERALS

Exhibit C - American Dark Fiber, LLC
Work Order #: SBC03-LA012 (R1)
South Bay Cities Council of Government “SBCCOG”
Job Name: South Bay Fiber Network (Building Lateral Development)
### AMERICAN DARK FIBER  
**SBFN - WORK ORDER # 3 LATERAL LIST**

<table>
<thead>
<tr>
<th>#</th>
<th>Member City/Agency</th>
<th>Street Address</th>
<th>City</th>
<th>Zip Code</th>
<th>Bldg Reference</th>
<th>Lateral Cost</th>
<th>C/O (12/31/20 &amp; 2/09/21)</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Lawndale</td>
<td>12777 Burin Ave</td>
<td>Lawndale</td>
<td>90260</td>
<td>City Hall</td>
<td>$20,111.56</td>
<td>$55,178.00</td>
<td>12/31/20: Cal-trans and AT&amp;T denied 110 Fwy crossing at Carson St. Re-route resulted in addl construction of: 1,000’ aerial and 115’ new underground structure</td>
</tr>
<tr>
<td>2</td>
<td>LA City DPW</td>
<td>900 S Fremont Ave</td>
<td>Alhambra</td>
<td>91803</td>
<td></td>
<td>$110,385.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>SBWIB</td>
<td>1220 Engracia Ave</td>
<td>Torrance</td>
<td>90501</td>
<td>Torrance AJCC</td>
<td>$106,918.00</td>
<td>$46,020.00</td>
<td>2/09/21: City Required Paving Restoration</td>
</tr>
<tr>
<td>4</td>
<td>SBWIB</td>
<td>101 W. Manchester Blvd</td>
<td>Inglewood</td>
<td>90301</td>
<td>Teen Center</td>
<td>$35,891.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>SBWIB</td>
<td>5205 Lennox Blvd</td>
<td>Lennox</td>
<td>90304</td>
<td>Youth Build</td>
<td>$230,889.71</td>
<td>$4,250.00</td>
<td>12/31/20: Needed customer access pole</td>
</tr>
<tr>
<td>6</td>
<td>WBMWD</td>
<td>2935 S Hughes Way</td>
<td>El Segundo</td>
<td>90245</td>
<td>El Segundo Recycling Plan</td>
<td>$95,000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>SBCCOG</td>
<td>2355 Crenshaw Blvd</td>
<td>Torrance</td>
<td>90501</td>
<td></td>
<td>$135,997.47</td>
<td>$13,050.00</td>
<td>12/31/20: Needed to re-route AT&amp;T lease structure due to failed structure &amp; city paving moratorium</td>
</tr>
<tr>
<td>8</td>
<td>Beach Cities Health Dist (RB)</td>
<td>1200 Del Amo St.</td>
<td>Redondo Beach</td>
<td>90277</td>
<td>Admin Offices</td>
<td>$57,497.96</td>
<td>$48,500.00</td>
<td>12/31/20: Redondo Beach will not allow placement of right-of-way pole while SCE determines replacement of existing deteriorating pole. This will require approximately 50’ of new trench.</td>
</tr>
<tr>
<td>9</td>
<td>Beach Cities Health Dist (MB)</td>
<td>1701 Marine Ave</td>
<td>Manhattan Beach</td>
<td>90266</td>
<td>Adventure Plex (MB)</td>
<td>$22,316.40</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>PV Transit</td>
<td>34434 Red Rd W</td>
<td>Rolling Hills</td>
<td>90274</td>
<td>School District Campus - Office Bldg</td>
<td>$26,520.00</td>
<td>$125,520.00</td>
<td>Site Cancelled by SBFN Prior to Any Work</td>
</tr>
<tr>
<td>11</td>
<td>SBWIB</td>
<td>110 S LaBrea Ave</td>
<td>Inglewood</td>
<td>90301</td>
<td>Inglewood AJCC</td>
<td>$33,840.00</td>
<td></td>
<td>12/31/20 WO 2 Site: City inspector required additional 360 sq. ft (12ft wide) restoration</td>
</tr>
<tr>
<td>12</td>
<td>SBWIB</td>
<td>1400 Highland Ave</td>
<td>Manhattan Beach</td>
<td>90266</td>
<td>City Hall</td>
<td>$50,189.00</td>
<td></td>
<td>1) Frontier &amp; Edison denying attachment to existing poles 2) City of MBH not allowing temp poles in the Right-of-Way.</td>
</tr>
</tbody>
</table>

**Summary of WO #3 Lateral Connection Non-Recurring Costs (NRC) (w Prevailing Wage)***

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Buildings</td>
<td>10</td>
</tr>
<tr>
<td>Actual Cost</td>
<td>$1,015,177.68</td>
</tr>
<tr>
<td>WO #2 Discount Recoupment</td>
<td>$36,398.16</td>
</tr>
<tr>
<td>Original Amount (Work Order #3)</td>
<td>$1,051,575.83</td>
</tr>
<tr>
<td>Credit for Cancelled Site (PV Transit)</td>
<td>$15,320.00</td>
</tr>
<tr>
<td>Increase costs for sites</td>
<td>$280,297.00</td>
</tr>
<tr>
<td>Revised Total Work Order #3</td>
<td>$1,324,552.83</td>
</tr>
<tr>
<td>Change Order for Work Order #3</td>
<td>$254,777.00</td>
</tr>
</tbody>
</table>

---

*Note: Some totals and calculations may include adjustments or estimates not explicitly stated.*

---

Exhibit C - American Dark Fiber, LLC  
Work Order #: SBC03-LA012 (R1)  
South Bay Cities Council of Government “SBCCOG”  
Job Name: South Bay Fiber Network (Building Lateral Development)
Exhibit C - American Dark Fiber, LLC  
Work Order #: SBC03-LA012 (R1)  
South Bay Cities Council of Government “SBCCOG”  
Job Name: South Bay Fiber Network (Building Lateral Development)  

**FIBER SPECIFICATIONS**

ADF will meet the optical specifications as defined in Exhibit E of the MSA which apply to single-mode fiber with the following general specifications:

**Single-mode Fiber:**

<table>
<thead>
<tr>
<th>Specification</th>
<th>Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operation Temperature</td>
<td>-60 c to 85 c</td>
</tr>
<tr>
<td>Optical Properties</td>
<td>1300-1550 nm</td>
</tr>
<tr>
<td>Standard Attenuation</td>
<td>≤ 0.400 dB/km @ 1310 nm</td>
</tr>
<tr>
<td></td>
<td>≤ 0.300 dB/km @ 1550 nm</td>
</tr>
<tr>
<td>Attenuation Uniformity</td>
<td>0.1 dB/km @ 1310 @ 1550 nm</td>
</tr>
<tr>
<td>Mode Field Diameter</td>
<td>9.15 ± .85 Microns @ 1300 nm</td>
</tr>
<tr>
<td></td>
<td>10.5 ± 1.0 Micron @ 1550 nm</td>
</tr>
<tr>
<td>Zero Dispersion Wavelength</td>
<td>1310 nm +/- 10 nm</td>
</tr>
<tr>
<td>Maximum Dispersion</td>
<td>&lt; 2.8 ps/nm-km between 1285–1330 nm</td>
</tr>
<tr>
<td></td>
<td>18 ps/nm-km between 1510–1570 nm</td>
</tr>
<tr>
<td>Polarization Mode Dispersion</td>
<td>&lt; 0.25 ps/sqrt-km</td>
</tr>
<tr>
<td>Macro Bending Loss</td>
<td>≤ 0.100 dB @ 1310 nm</td>
</tr>
<tr>
<td></td>
<td>≤ 0.050 dB @ 1550 nm</td>
</tr>
<tr>
<td>Tensile Testing Strength</td>
<td>100 kpsi w/1 second dwell time</td>
</tr>
<tr>
<td>Cladding Diameter</td>
<td>125 ± 2 Microns</td>
</tr>
<tr>
<td>Concentricity Error</td>
<td>≤ 1 Micron</td>
</tr>
<tr>
<td>Cladding Ovality Ratio</td>
<td>≤ 2%</td>
</tr>
<tr>
<td>Buffer Coating Diameter</td>
<td>250 ± 15 Microns</td>
</tr>
<tr>
<td>Fiber Coating Color Code</td>
<td>Bellcore Standard</td>
</tr>
<tr>
<td>Optical Connectors</td>
<td>LC/SC/FC/SPC with greater than 45 dB back reflection</td>
</tr>
</tbody>
</table>
South Bay Cities Council of Governments

April 12, 2021

TO:       SBCCOG Steering Committee

FROM:     Jacki Bacharach, SBCCOG Executive Director

SUBJECT:  Los Angeles Region Imagery Acquisition Consortium (LARIAC) Membership for SBCCOG Cities

Adherence to Strategic Plan:
Goal D: Organizational Stability: Be a high performing organization with a clear path to long-term financial health, staffing continuity, and sustained board commitment.

PROPOSAL
Los Angeles Region Imagery Acquisition Consortium (LARIAC) has offered the cities of the SBCCOG, other than Los Angeles, the opportunity to join the consortium through the SBCCOG at a savings to each city of 20% of what they would pay by joining separately. Their current offer came to the SBCCOG and calls for 100% city participation to receive the 20% savings. In order to realize savings, this decision has to be made in April 2021 before their next invoices go out.

BACKGROUND
Los Angeles Region Imagery Acquisition Consortium (LARIAC) is collaborative program provided by the County of Los Angeles, offering digital aerial imagery data for individual member’s jurisdiction as well as access to the geographic footprint for the entire region. This data capture is representative of both past and present, allowing for historical comparison. Additionally, LARIAC hosts regular program meetings, user group discussions, staff training, and various workshops for its members. The digital aerial imagery data is used by city departments (e.g. planning and public works) to make informed decisions and conduct analysis in conjunction with Geographic Information Systems (GIS) software and other applications without having to expend staff resources in the field. LARIAC membership facilitates collaboration with regional open data portals from the County of Los Angeles and Southern California Association of Governments (SCAG) while providing analytical data used by cities to update General Plans and forecast climate adaptation planning. Attached (see pages 10 – 12) is an example of a relevant use case by the City of Hermosa Beach. LARIAC is also exploring the addition of street-level imagery data available to its members that can be used for property assessment and urban planning, which was recently piloted by the County of Los Angeles’ Department of Public Works.

LARIAC began in 2006 and conducts imagery capture every 3 years, which is the length of the membership cycle (based on calendar year). Currently, members include 52 cities, 27 County of Los Angeles departments, 16 agencies, and 7 educational institutions. Regarding SBCCOG member cities, 8 cities with several participating departments, (not including the City of Los Angeles, which has a unique membership,) are members while 7 are not (details to be broken down in table on below).

PROPOSED MEMBERSHIP
Membership dues are individually determined based on factors weighing geography and population size and cover a 3-year program cycle. LARIAC is able to provide these rates based on economies of scale and is looking for opportunities to leverage this model to increase
membership. As a result, County of Los Angeles is offering SBCCOG the opportunity to join as a member on behalf of its member cities. This membership would aggregate the individual cities’ membership dues into one payment processed through SBCCOG at a 20% cost savings. See table below for the difference between individual city memberships compared to SBCCOG membership. Additionally, SBCCOG reached out to City Managers to determine their interest. Responses from cities that replied are noted below:

<table>
<thead>
<tr>
<th>Current LARIAC Members</th>
<th>Current LARIAC Dues (2020 - 2022)</th>
<th>SBCCOG LARIAC Membership Dues</th>
<th>Net Savings</th>
<th>Interested?</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of El Segundo</td>
<td>$17,024</td>
<td>$13,619.20</td>
<td>$3,404.80</td>
<td>Yes</td>
</tr>
<tr>
<td>City of Hermosa Beach</td>
<td>$18,816</td>
<td>$15,052.80</td>
<td>$3,763.20</td>
<td>Yes</td>
</tr>
<tr>
<td>City of Manhattan Beach</td>
<td>$20,608</td>
<td>$16,486.40</td>
<td>$4,121.60</td>
<td>Yes</td>
</tr>
<tr>
<td>City of Rancho Palos Verdes</td>
<td>$36,190</td>
<td>$28,952.00</td>
<td>$7,238.00</td>
<td></td>
</tr>
<tr>
<td>City of Redondo Beach</td>
<td>$24,192</td>
<td>$19,353.60</td>
<td>$4,838.40</td>
<td>Yes</td>
</tr>
<tr>
<td>City of Rolling Hills</td>
<td>$16,660</td>
<td>$13,328.00</td>
<td>$3,332.00</td>
<td>Yes</td>
</tr>
<tr>
<td>City of Torrance</td>
<td>$65,791</td>
<td>$52,633.19</td>
<td>$13,158.30</td>
<td>Yes</td>
</tr>
<tr>
<td>City of Inglewood</td>
<td>$34,018</td>
<td>$27,214.03</td>
<td>$6,803.51</td>
<td>Yes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Non-Members</th>
<th>Proposed Dues LARIAC (2020 - 2022)</th>
<th>SBCCOG LARIAC Membership Dues</th>
<th>Net Savings</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Carson</td>
<td>$48,384</td>
<td>$38,707.20</td>
<td>$9,676.80</td>
</tr>
<tr>
<td>City of Gardena</td>
<td>$25,983</td>
<td>$20,786.19</td>
<td>$5,196.55</td>
</tr>
<tr>
<td>City of Hawthorne</td>
<td>$26,791</td>
<td>$21,432.60</td>
<td>$5,358.15</td>
</tr>
<tr>
<td>City of Lawndale</td>
<td>$23,226</td>
<td>$18,580.80</td>
<td>$4,645.20</td>
</tr>
<tr>
<td>City of Lomita</td>
<td>$20,580</td>
<td>$16,464.00</td>
<td>$4,116.00</td>
</tr>
<tr>
<td>City of Palos Verdes Estates</td>
<td>$15,680</td>
<td>$12,544.00</td>
<td>$3,136.00</td>
</tr>
<tr>
<td>City of Rolling Hills Estates</td>
<td>$18,130</td>
<td>$14,504.00</td>
<td>$3,626.00</td>
</tr>
</tbody>
</table>

| Grand Totals (Members & Non-Members) | $412,073 | $329,658 | $82,415 |

It should be noted that current LARIAC members have already paid for half of their membership in the current program cycle and SBCCOG would have to consider how to reimburse its member cities (between LARIAC current members and non-members) equitably.

This unique proposal presents an opportunity for SBCCOG to deliver added value for its member cities. Additionally, LARIAC membership dues will increase after 2022 by 9%, which highlights the long-term savings potential that SBCCOG’s membership could offer its member cities.

**RECOMMENDATION**
Since current responses show that we will not get 100% of our cities to join, staff will be contacting LARIAC to determine if we can a lesser discount if we coordinate the memberships. A report will be given at the meeting on what we find out with potentially seeking further direction.

Prepared by Chandler Sheilds
Deployment
LAR-IAC

Amanda Bullen
602.228.8232
amanda.bullen@eagleview.com
Agenda

- Deployment Options
  - CONNECTExplorer
  - CONNECTMobile
  - ArcGIS Desktop Plugin
  - Web Based API (Integrated Pictometry Application – API)
- Web App Builder Widget
- Gateway
- Image Service
- Questions
CONNECT Platform

Pictometry Images

Your GIS Data

CONNECT

Browsers

Desktop

Mobile

Your Server
CONNECTExplorer

- Web based application that accesses imagery stored in the cloud
- Lightweight and hosted by Pictometry
- Provides access to current and historical imagery
- Provides the capability to measure and share information with other users
CONNECTMobile

- Lightweight mobile version of CONNECTExplorer available on iOS or Android devices
- Geolocates using GPS enabled device
- Logins count towards the 1500 co-current user limit (unlimited named users)
- Available to **ALL** LARIAC users
ArcGIS Desktop and ArcPro Plug-ins

- Gives access to oblique imagery and measurement tools without having to leave application
- Streamlines workflow
- Allows for export of oblique imagery into ArcGIS Desktop for reference and reports
Web Based API (aka IPA)

- Web integration with EagleView hosted obliques and orthos
  - Uses JavaScript and iframes

Can be internal or face the public (available to ALL LARIAC users)
Who is using the web-based API?

<table>
<thead>
<tr>
<th>LAR-IAC Member</th>
<th>Active Applications</th>
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<tbody>
<tr>
<td>City of Beverly Hills</td>
<td>1</td>
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<tr>
<td>City of Burbank</td>
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<tr>
<td>City of Hermosa Beach</td>
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<tr>
<td>City of Long Beach</td>
<td>5</td>
</tr>
<tr>
<td>City of Manhattan Beach</td>
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<tr>
<td>City of Pasadena</td>
<td>1</td>
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<tr>
<td>City of Rancho Palos Verdes</td>
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<tr>
<td>City of Santa Clarita</td>
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<td>City of Santa Monica</td>
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<td>City Of Santa Monica</td>
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<td>City of West Hollywood</td>
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<tr>
<td>LA City Building &amp; Safety</td>
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<tr>
<td>LA City Planning</td>
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<td>LA City Port of Los Angeles</td>
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<tr>
<td>LA City World Airports</td>
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<tr>
<td>LA County Assessor</td>
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<td>LA County General</td>
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<tr>
<td>LA County Parks and Recreation</td>
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<td>LA County Probation</td>
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<td>LA County Public Works</td>
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<td>LA County Public Works</td>
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<td>LA County Regional Planning</td>
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<td>LA County Registrar/Recorder County Clerk</td>
<td>1</td>
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<tr>
<td>Port of Long Beach</td>
<td>3</td>
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</tbody>
</table>

**Total Number of Applications**: 65
For the past two years, the Port of Long Beach has been actively developing an HTML5 platform to provide a feature-rich application experience dubbed “Port Atlas” for port staff and selected external users.

Incorporating EagleView’s oblique imagery service into Port Atlas, provides users with a rich experience for displaying facilities, leveraging estimate tools such as the height and bearing functions, and comparing different vintages of historical data sources side-by-side throughout the entire port complex including the Alameda Corridor.
Hermosa Beach

• Planners and inspectors routinely check the Geocortex viewer to get a general idea of what the issue is. In this example the wall that is measured is under review and the inspector took a quick measurement before going over to the site. They routinely check heights of buildings, trees and poles to avoid trips to the field.
Hermosa Beach

- Here we are looking at an elevation measurement that is used by public works field crews, engineers and inspectors.
Hermosa Beach

• Side by side panels for images from 2006 and 2017 helps planners review the before and after of a house from the desktop.
La County Planning

• The primary use is for the public to know their zoning, in addition to wealth of information, GIS layers and links to other pieces of data regarding their parcel at their fingertips.
Esri Web App Builder Widget

- Custom widget built out in Web App Builder – *Developers Edition*
- Deploy internally or externally
- LAWA internal example is currently configured and being used
Gateway

- Secure API that is used to integrate property focused cropped JPEGs into a workflow
- Used commonly in web based reporting and database population
Image Service

- WMS, WMTS and TMS supported
- Hosted, stored and managed by EagleView
- Option available to ingest third party historical imagery
Questions?
South Bay Cities Council of Governments

April 12, 2021

TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, SBCCOG Executive Director
        David Leger, Analyst

RE: Bills to Monitor and for Action – Status as of April 4, 2021

Adherence to Strategic Plan:
Goal B: Regional Advocacy. Advocate for the interests of the South Bay

<table>
<thead>
<tr>
<th>BILL</th>
<th>SUMMARY</th>
<th>RECOMMEND</th>
<th>SUPPORT</th>
<th>LCC POSITION</th>
<th>NOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AB 538</strong> (Muratsuchi)</td>
<td>California Aerospace Commission: establishment. Would establish, within the office, the California Aerospace Commission consisting of 15 members, as specified, to serve as a central point of contact for businesses engaged in the aerospace industry and to support the health and competitiveness of this industry in California. The bill would require the commission to make recommendations on legislative and administrative action that may be necessary or helpful to maintain or improve the state’s aerospace industry and would authorize the commission to engage in various other activities in undertaking its mission and responsibilities, as specified.</td>
<td>SUPPORT</td>
<td>2/18/21 Assembly Committee on Jobs, Economic Development, and the Economy</td>
<td>2/27/21 Hearing set</td>
<td>Previously supported in prior sessions</td>
</tr>
<tr>
<td><strong>AB 14</strong> (Aguiar-Curry)</td>
<td>Communications: broadband services: California Advanced Services Fund Current law establishes the State Department of Education and vests the department with specified powers and duties relating to the state’s public school system. This bill would authorize local educational agencies to report to the department their pupils’ estimated needs for computing devices and internet connectivity</td>
<td>SUPPORT (2/25/21) (Ltr sent 3/8/21)</td>
<td>1/11/21 Assembly Committees on Communications and Conveyance &amp; Local Government</td>
<td>4/14/21 Hearing set</td>
<td></td>
</tr>
<tr>
<td>Bill</td>
<td>Description</td>
<td>LCC Position</td>
<td>Hearing/Event Date</td>
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<tr>
<td>AB 34</td>
<td><strong>Communications: Broadband for All Act of 2022</strong>&lt;br&gt;Existing law requires the Public Utilities Commission to develop, implement, and administer the California Advanced Services Fund program to encourage deployment of high-quality advanced communications services to all Californians. Existing law provides that the goal of the program is to, no later than December 31, 2022, approve funding for infrastructure projects that will provide broadband access to no less than 98% of California households, as provided. This bill would declare the intent of the Legislature to enact legislation that would enact the Broadband for All Act of 2022, to become operative only if approved by the voters at the November 8, 2022, statewide general election, to authorize the issuance of state general obligation bonds to fund increased access to broadband services to rural, urban, suburban, and tribal unserved and underserved communities.</td>
<td>SUPPORT</td>
<td>3/17/21 Assembly Committee on Communications and Conveyance</td>
<td></td>
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<td></td>
<td></td>
<td>(2/25/21) Ltr sent 3/8/21 LCC POSITION: SUPPORT</td>
<td>4/14/21 Hearing set</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AB 41</td>
<td><strong>Broadband Infrastructure.</strong> Would state the intent of the Legislature to enact future legislation that will improve California’s “Dig Once” policy and expedite the deployment of broadband infrastructure in communities that are currently unserved and underserved.</td>
<td>SUPPORT</td>
<td>3/17/21 Assembly Committee on Communications and Conveyance</td>
<td></td>
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<td></td>
<td>(3/8/21) Ltr sent 3/24/21 LCC POSITION: SUPPORT</td>
<td>4/14/21 Hearing set</td>
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</tr>
<tr>
<td>SB 4</td>
<td><strong>Communications: California Advanced Services Fund</strong>&lt;br&gt;Would require the Governor’s Office of Business and Economic Development, known as “GO-Biz, to coordinate with other relevant state and local agencies and national organizations to explore ways to facilitate streamlining of local land use approvals and construction permit processes for projects related to broadband infrastructure deployment and connectivity.</td>
<td>SUPPORT</td>
<td>3/25/21 Senate Energy, Utilities &amp; Communication Committee</td>
<td></td>
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</tbody>
</table>
| **SB 556**  
(Dodd) | **Street light poles, traffic signal poles, utility poles, and support structures: attachments.**  
This bill would revise the definition of a utility pole to include an electrical transmission tower, while continuing to exclude an electrical pole, but not an electrical transmission tower, used solely for the transmission of electricity at 50 kilovolts or higher. The bill would require a local publicly owned electric utility to make available appropriate space and capacity for use by cable television corporations, video service providers, and telephone corporations on and in their street light poles, traffic signal poles, and supporting structures. The bill would require local governments to make appropriate space and capacity on and in their street light poles, traffic signal poles, and supporting structures in a similar manner as is required for a local publicly owned electric utility. By placing additional requirements upon local publicly owned electric utilities and local governments, the bill would impose a state-mandated local program. | **RECOMMEND**  
**OPPOSE**  
LCC **POSITION:**  
**OPPOSE** | **3/26/21**  
Senate Energy, Utilities &  
Communication Committee  
4/19/21 Hearing set |
| **ENVIRONMENT** |  
**AB 78**  
(O’Donnell)  
Co-author - Gipson | **San Gabriel and Lower Los Angeles Rivers & Mountains Conservancy: territory: Dominguez Channel watershed & Santa Catalina Island.**  
Existing law establishes the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy in the Natural Resources Agency and prescribes the functions and duties of the conservancy with regard to the protection, preservation, and enhancement of specified areas of the Counties of Los Angeles and Orange located along the San Gabriel River and the lower Los Angeles River and tributaries along those rivers. Existing law, for purposes of those provisions, defines “territory” to mean the territory of the conservancy that consists of those portions of the Counties of Los Angeles and Orange located within the San Gabriel River and its tributaries, the lower Los Angeles River and its tributaries, and the San Gabriel Mountains, as described.  
This bill would additionally include the Dominguez Channel watershed and Santa Catalina Island, as described, within that | **SUPPORT**  
(12/14/20)  
(Ltr sent 1/4/21) | **1/11/21**  
Assembly Natural  
Resource Committee  
4/14/21 Hearing set  
Previously supported in last session |
<table>
<thead>
<tr>
<th>Bill Number</th>
<th>Sponsor</th>
<th>Title</th>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>AB 246</td>
<td>Quirk</td>
<td>Contractors: disciplinary actions. Would authorize the Contractors’ State License Board to include illegal dumping to the list of violations that constitute a cause for disciplinary action against a contractor by the Board.</td>
<td>RECOMMEND SUPPORT</td>
<td>3/23/21 Re-referred to Assembly Committee on Appropriations</td>
</tr>
<tr>
<td>SB 54</td>
<td>Allen</td>
<td>Solid waste: disposable packaging and food ware. Would declare the intent of the Legislature to enact the Plastic Pollution Producer Responsibility Act, which would significantly reduce the amount of disposable packaging and food ware waste entering California’s waste stream, polluting oceans, littering local communities and beaches, and costing local governments millions of dollars in cleanup costs through source reduction requirements and increased composting and recycling.</td>
<td>SUPPORT (2/25/21) (Ltr sent 3/8/21)</td>
<td>3/18/21 Hearing set for 4/12/21 Senate Environmental Quality Committee</td>
</tr>
<tr>
<td>SB 83</td>
<td>Allen</td>
<td>California Infrastructure and Economic Development Bank: Sea Level Rise Revolving Loan Program. Would create the Sea Level Rise Revolving Loan Program within the I-Bank to provide low-interest loans to local jurisdictions for the purchase of coastal properties in their jurisdictions identified as vulnerable coastal property. Would require the California Coastal Commission, before January 1, 2023, in consultation with the California Coastal Commission, the State Lands Commission, and any other applicable state, federal, and local entities with relevant jurisdiction and expertise, to determine criteria and guidelines for the identification of vulnerable coastal properties eligible for participation in the program. Would authorize specified local jurisdictions to apply for, and be awarded, a low-interest loan under</td>
<td>SUPPORT (2/25/21) (Ltr sent 3/8/21)</td>
<td>3/16/21 Senate Committee on Governance &amp; Finance</td>
</tr>
</tbody>
</table>
the program if the local jurisdiction develops and submits to the bank a vulnerable coastal property plan.

<table>
<thead>
<tr>
<th>SB 612</th>
<th><strong>Electrical corporations and other load-serving entities:</strong> allocation of legacy resources. Would ensure CCA customers receive fair and equal access to the benefits and resources that all customers pay for and would ensure these legacy contracts are managed in a way to maximize benefits for everyone. CCA customers continue to pay for resources (energy) procured on their behalf through the power charge indifference adjustment, but receive no benefits like IOU customers. Would require CPUC recognize value of GHG-free energy in legacy contracts. Would increase transparency around how IOUs renegotiate legacy contracts.</th>
<th><strong>RECOMMEND SUPPORT</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>LCC POSITION:</strong> WATCH</td>
<td>3/18/21 Referred to Senate Energy, Utilities, and Communications Committee</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>AB 106</th>
<th><strong>Regions Rise Grant Program.</strong> Would state the intent of the Legislature to enact legislation that would establish the Regions Rise Grant Program in order to close the equity gap and spur economic growth.</th>
<th><strong>MONITOR</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>LCC &amp; CALCOG POSITION:</strong> WATCH</td>
<td>3/2/21 Assembly Jobs, Econ Dev &amp; the Economy Committee</td>
<td></td>
</tr>
<tr>
<td><strong>4/27/21 Hearing set</strong></td>
<td></td>
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</tbody>
</table>

<table>
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<tr>
<th>ACA 1</th>
<th><strong>Local government financing: affordable housing and public infrastructure:</strong> voter approval. The California Constitution prohibits the ad valorem tax rate on real property from exceeding 1% of the full cash value of the property, subject to certain exceptions. This measure would create an additional exception to the 1% limit that would authorize a city, county, city and county, or special district to levy an ad valorem tax to service bonded indebtedness incurred to fund the construction, reconstruction, rehabilitation, or replacement of public infrastructure, affordable housing, or permanent supportive housing, or the acquisition or lease of real property for those purposes, if the proposition proposing that tax is approved by 55% of the voters of the city, county, or city and county, as applicable, and the proposition includes specified accountability requirements.</th>
<th><strong>MONITOR</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>LCC POSITION:</strong> WATCH</td>
<td>12/8/20 from printer</td>
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</tr>
<tr>
<td>Bill Number</td>
<td>Title</td>
<td>Description</td>
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<tr>
<td>AB 339 (Lee)</td>
<td><strong>State and local government: open meetings.</strong> Would require all meetings, including gatherings using teleconference technology, to include an opportunity for all persons to attend via a call-in option or an internet-based service option that provides closed captioning and translation services and requires both a call-in and an internet-based service option to be provided to the public.</td>
<td>OPPOSE</td>
</tr>
<tr>
<td>AB 361 (Rivas)</td>
<td><strong>Open meetings: local agencies: teleconferences.</strong> Would authorize a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting for the purpose of declaring or ratifying a local emergency, during a declared state or local emergency, as those terms are defined, when state or local health officials have imposed or recommended measures to promote social distancing, and during a declared local emergency provided the legislative body makes certain determinations by majority vote. The bill would require legislative bodies that hold teleconferenced meetings under these abbreviated teleconferencing procedures to give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may access the meeting and offer public comment, as provided, to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body.</td>
<td>MONITOR</td>
</tr>
<tr>
<td>AB 1053 (Gabriel)</td>
<td><strong>City selection committees: quorum: teleconferencing.</strong> Under current law, a quorum for a city selection committee requires a majority of the number of the incorporated cities within the county entitled to representation on the city selection committee. Current law requires a city selection committee meeting to be postponed or adjourned to a subsequent time and place whenever a quorum is not present at the meeting. This bill would reduce the quorum requirement to 1/3 of all member cities</td>
<td>SUPPORT</td>
</tr>
</tbody>
</table>
within the county for a meeting that was postponed to a subsequent time and place because a quorum was not present, as long as the agenda is limited to items that appeared on the immediately preceding agenda where a quorum was not established. This bill would authorize a meeting to be conducted by teleconference and electronic means.

| AB 1195  | Southern Los Angeles County Regional Water Agency. Would create the Southern Los Angeles County Regional Water Agency as a regional water agency serving the drinking water needs of the cities, unincorporated areas, and residents in the communities overlying the Central Basin and West Coast Basin aquifers in southern Los Angeles County. Would require the agency to serve the region as the leader in interagency collaboration on water resource issues and to be governed by a 5-member board of locally elected officials in the agency’s jurisdiction, each appointed by a specified state or local entity. The bill would authorize the agency to serve the water needs of its region through specified activities, including, among others, operating public water systems or other water infrastructure and integrating other water systems in the region into its operations, as prescribed. Would authorize the agency to finance its operations through specified means, including, among others, collecting water rates, charges, fees, or established parcel charges previously charged by a water system for which the agency has assumed control. | MONITOR | 3/4/21 Assembly Local Government Committee and Assembly Environmental Safety and Toxic Materials Committee |
|________ | ___________________________________________________________ | __________ | ___________________________________________________________ |
| AB 703   | Open meetings: local agencies: teleconferences. Would remove the requirements of the act particular to teleconferencing and allow for teleconferencing subject to existing provisions regarding the posting of notice of an agenda and the ability of the public to observe the meeting and provide public comment. Would require that, in each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the local agency also give notice of the means by which members of the public may observe the meeting and offer public comment and that the legislative body have and implement a procedure for receiving and swiftly resolving | MONITOR | 2/25/21 Assembly Committee on Local Government |
| (Rubio, Blanca) | ___________________________________________________________ | __________ | ___________________________________________________________ |
requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act, as provided.

**HOMELESS**

<table>
<thead>
<tr>
<th>Bill</th>
<th>Description</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AB 816</strong> (Chiu)</td>
<td><strong>State and local agencies: homelessness plan.</strong> This bill, upon appropriation by the Legislature or upon receiving technical assistance offered by the federal Department of Housing and Urban Development (HUD), if available, would require the Homeless Coordinating and Financing Council to conduct, or contract with an entity to conduct, a statewide needs and gaps analysis to, among other things, identify state programs that provide housing or services to persons experiencing homelessness and create a financial model that will assess certain investment needs for the purpose of moving persons experiencing homelessness into permanent housing.</td>
<td><strong>MONITOR</strong> LCC POSITION: <strong>WATCH</strong> 2/25/21 Assembly Committee on Housing &amp; Community Development 4/15/21 Hearing set</td>
</tr>
<tr>
<td><strong>AB 1372</strong> (Muratsuchi)</td>
<td><strong>Right to temporary shelter.</strong> Would require every city, or every county in the case of unincorporated areas, to provide every person who is homeless, as defined, with temporary shelter, mental health treatment, resources for job placement, and job training until the person obtains permanent housing if the person has actively sought temporary shelter in the jurisdiction for at least 3 consecutive days and has been unable to gain entry into all temporary shelters they sought for specified reasons. The bill would require the city or county, as applicable, to provide a rent subsidy, as specified, if it is unable to provide temporary shelter. The bill would authorize a person who is homeless to enforce the bill’s provisions by bringing a civil action.</td>
<td><strong>MONITOR</strong> LCC POSITION: <strong>WATCH</strong> 3/4/21 Assembly Housing &amp; Community Development Committee, and Assembly Judiciary Committee (2-year bill)</td>
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**HOUSING**

<table>
<thead>
<tr>
<th>Bill</th>
<th>Description</th>
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<tbody>
<tr>
<td><strong>AB 68</strong> (Salas)</td>
<td><strong>Department of Housing and Community Development: housing appeals committee: housing development and financing.</strong> Would require the Department of Housing and Community Development (HCD) to establish a housing appeals committee and would establish procedures by which an applicant for a conditional</td>
<td><strong>RECOMMEND</strong> <strong>OPPOSE</strong> 3/22/21 Re-referred to Assembly Housing &amp; Community Development Committee 4/15/21 Hearing set</td>
</tr>
<tr>
<td>Bill</td>
<td>Subject</td>
<td>Text</td>
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</tbody>
</table>
| **AB 115**  
(Bloom) | Planning and zoning: commercial zoning: housing development.  
This bill, notwithstanding any inconsistent provision of a city’s or county’s general plan, specific plan, zoning ordinance, or regulation, would require that a housing development be an authorized use on a site designated in any local agency’s zoning code or maps for commercial uses if certain conditions apply. Among these conditions, the bill would require that the housing development be subject to a recorded deed restriction requiring that at least 20% of the units have an affordable housing cost or affordable rent for lower income households, as those terms are defined, and located on a site that satisfies specified criteria. | OPPOSE  
(3/8/21)  
(Ltr sent 3/24/21)  
LCC POSITION:  
WATCH |
| **ACA 7**  
(Muratsuchi) | Local government: police power: municipal affairs: land use and zoning.  
Would provide that a county or city ordinance or regulation enacted under the police power that regulates the zoning or use of land within the boundaries of the county or city would prevail over conflicting general laws, with specified exceptions. The measure, in the event of the conflict with a state statute, would also specify that a city charter provision, or an ordinance or regulation adopted pursuant to a city charter, that regulates the zoning or use of land within the boundaries of the city is deemed to address a municipal affair and prevails over a conflicting state statute, except that the measure would provide that a court may determine that a city charter provision, ordinance, or regulation addresses either a matter of statewide concern or a municipal affair if it conflicts with | RECOMMEND SUPPORT  
3/17/21 from printer |
specified state statutes. The measure would make findings in this regard and provide that its provisions are severable.

<p>| SB 6  (Caballero) | <strong>Local planning: housing: commercial zones.</strong> This bill, the Neighborhood Homes Act, would deem a housing development project, as defined, an allowable use on a neighborhood lot, which is defined as a parcel within an office or retail commercial zone that is not adjacent to an industrial use. The bill would require the density for a housing development under these provisions to meet or exceed the density deemed appropriate to accommodate housing for lower income households according to the type of local jurisdiction, including a density of at least 20 units per acre for a suburban jurisdiction. | MONITOR 3/26/21 Senate Housing Committee (set for 4/29 hearing) |
| SB 9  (Atkins) | <strong>Housing development: approvals</strong> Would require a proposed housing development containing 2 residential units within a single-family residential zone to be considered ministerially, without discretionary review or hearing, if the proposed housing development meets certain requirements, including, but not limited to, that the proposed housing development would not require demolition or alteration of housing that is subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of moderate, low, or very low income, that the proposed housing development does not allow for the demolition of more than 25% of the existing exterior structural walls, except as provided, and that the development is not located within a historic district, is not included on the State Historic Resources Inventory, or is not within a site that is legally designated or listed as a city or county landmark or historic property or district. | OPPOSE (2/25/21) (Ltr sent 3/8/21) LCC POSITION: OPPOSE UNLESS AMENDED 3/3/21 Senate Housing Committee 3/18 hearing cancelled at request of author |
| SB 10 (Wiener) | <strong>Planning and zoning: housing development: density</strong> Would, notwithstanding any local restrictions on adopting zoning ordinances, authorize a local government to pass an ordinance to zone any parcel for up to 10 units of residential density per parcel, at a height specified in the ordinance, if the parcel is located in a transit-rich area, a jobs-rich area, or an urban infill site, as those terms are defined. In this regard, the bill would require the Department of Housing and Community Development, in | OPPOSE (3/8/21) (Ltr sent 3/24/21) 3/22/21 Read second time and amended. Re-referred to Senate Governance &amp; Finance Committee; |</p>
<table>
<thead>
<tr>
<th>Bill Number</th>
<th>Bill Title</th>
<th>Committee Position</th>
<th>Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>SB 15</td>
<td>Housing development: incentives: rezoning of idle retail sites.</td>
<td>SUPPORT</td>
<td>3/23/21</td>
<td>Senate Appropriations Committee hearing date set for 4/5/21</td>
</tr>
<tr>
<td></td>
<td>This bill, upon appropriation by the Legislature in the annual Budget Act or other statute, would require the Department of Housing and Community Development to administer a program to provide incentives in the form of grants allocated as provided to local governments that rezone idle sites used for a big box retailer or a commercial shopping center to instead allow the development of workforce housing.</td>
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<td>LCC POSITION:</td>
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<td></td>
<td></td>
<td>WATCH</td>
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<tr>
<td>SB 55</td>
<td>Very high fire hazard severity zones: state responsibility area: development prohibition.</td>
<td>MONITOR</td>
<td>3/3/21</td>
<td>Senate Governance &amp; Finance Committee; and Senate Housing Committee</td>
</tr>
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<td>Would, in furtherance of specified state housing production and wildfire mitigation goals, prohibit the creation or approval of a new development, as defined, in a very high fire hazard severity zone or a state responsibility area. By imposing new duties on local governments with respect to the approval of new developments in very high fire hazard severity zones and state responsibility areas, this bill would impose a state-mandated local program.</td>
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<td>LCC POSITION:</td>
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<td></td>
<td>WATCH</td>
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<tr>
<td>SB 765</td>
<td>Accessory Dwelling units: setbacks</td>
<td>RECOMMEND SUPPORT</td>
<td>3/3/21</td>
<td>Senate Committee on Housing and Committee on Governance &amp; Finance</td>
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<td></td>
<td>Would address issues under the ADU bill passed last session that stated side and rear setbacks are only 4 feet. This bill would allow each jurisdiction to set their own setback requirements while preserving the right for ADUs.</td>
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<td></td>
<td></td>
<td>LCC POSITION:</td>
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<td></td>
<td></td>
<td>WATCH</td>
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<tr>
<td>SB 809</td>
<td>Regional housing trusts.</td>
<td>SUPPORT</td>
<td>3/18/21</td>
<td>Re-referred to Senate Committee on Housing and</td>
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<td>The Joint Exercise of Powers Act authorizes 2 or more public agencies, by agreement, to form a joint powers authority to</td>
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exercise any power common to the contracting parties, as
specified. Current law authorizes the agreement to set forth the
manner by which the joint powers authority will be governed. This
bill would state the intent of the Legislature to enact legislation that
would require all local governments to participate in a regional
housing trust fund.

<table>
<thead>
<tr>
<th>Bill</th>
<th>Description</th>
<th>Status</th>
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<tr>
<td>AB 1147 (Friedman)</td>
<td>Regional transportation plan: Active Transportation Program. Would require the Strategic Growth Council to convene key state agencies, MPOs, and local governments to assist in completing a report on the overview of the California Transportation Plan. Would require that the report be completed by January 1, 2023, and additionally assess barriers to the achievement of, and recommend actions at the state, regional, and local level to achieve, state and regional greenhouse gas emissions reduction targets related to the California Transportation Plan and all sustainable communities strategies and alternative planning strategies.</td>
<td>MONITOR LCC POSITION: WATCH 3/22/21 Re-referred to Assembly Transportation Committee 4/5/21 Hearing set</td>
</tr>
<tr>
<td>AB 1401 (Friedman)</td>
<td>Residential and commercial development: parking requirements. Would prohibit a local government from imposing a minimum parking requirement, or enforcing a minimum parking requirement, on residential, commercial, or other development if the development is located on a parcel that is within one-half mile walking distance of public transit, as defined, or located within a low-vehicle miles traveled area, as defined.</td>
<td>RECOMMEND OPPOSE LCC POSITION: WATCH 3/11/21 Re-referred to Senate Transportation Committee</td>
</tr>
<tr>
<td>SB 44 (Allen)</td>
<td>California Environmental Quality Act: streamlined judicial review: environmental leadership transit projects. Would establish specified procedures for the administrative and judicial review of the environmental review and approvals granted for an environmental leadership transit project, as defined, proposed by a public or private entity or its affiliates. Would require the Judicial Council, on or before April 1, 2022, to adopt rules of court establishing procedures requiring actions or proceedings seeking judicial review pursuant to CEQA or the granting of project approvals, including any appeals to the court of appeal or the</td>
<td>MONITOR LCC POSITION: WATCH 3/25/21 Senate Judiciary Committee 4/13/21 Hearing set</td>
</tr>
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</table>
Supreme Court, to be resolved, to the extent feasible, within 270 days of the filing of the certified record of proceedings with the court to an action or proceeding seeking judicial review of the lead agency’s action related to an environmental leadership transit project. Would require the environmental leadership transit project to meet certain labor requirements.

| **SB 261** (Allen) | **Regional Transportation plans: sustainable communities.** Would require that the sustainable communities strategy be developed to additionally achieve greenhouse gas emission reduction targets for the automobile and light truck sector for 2045 and 2050 and vehicle miles traveled reduction targets for 2035, 2045, and 2050 established by CARB, and would make the regions and cities more accountable for hitting those targets. |
| MONITOR LCC POSITION: WATCH | 3/16/21 Re-referred to Senate Transportation Committee |

**CANNABIS**

| **AB 1138** (Rubio, Blanca) | **Unlawful cannabis activity: enforcement.** Would impose a civil penalty on persons aiding and abetting unlicensed commercial cannabis activity of up to $30,000 for each violation. The bill would prohibit filing an action for civil penalties brought against a person pursuant to MAUCRSA 3 years after the first date of discovery of the violation by a licensing authority or a participating agency, whichever is earlier or earliest. |
| MONITOR LCC POSITION: WATCH | 3/23/21 Re-referred to Assembly Judiciary Committee |

| **AB 1435** (Carillo) | **Noncannabis cannabinoids.** Would impose testing and labeling requirements on products that are, or contain, one or more psychoactive or nonpsychoactive cannabinoids that are derived from a plant that is not cannabis, referred to as noncannabis cannabinoids or NCCs. The bill would require the State Department of Public Health to review each noncannabis cannabinoid in use in products for sale in the state to determine whether the NCC is psychoactive and to determine the safety and efficacy of the substance. The bill would require the department to publish a list that categorizes NCCs as approved psychoactive, approved, nonpsychoactive, or not approved, as specified. |
| MONITOR LCC POSITION: WATCH | 3/11/21 Assembly Revenue & Taxation Committee and Business & Professions Committee |
### SB 235 (Allen)

**Industrial hemp products.** Would require a manufacturer of dietary supplements and food that includes industrial hemp to be able to demonstrate that all parts of the plant used come from a state or country that has an established and approved industrial hemp program, as defined, that inspects or regulates hemp under a food safety program or equivalent criteria to ensure safety for human or animal consumption and that the industrial hemp cultivator or grower is in good standing and compliance with the governing laws of the state or country of origin.

- **LCC Position:** WATCH
- **OPPOSE UNLESS AMENDED** (Ltr sent 3/24/21)
- 3/25/21 Senate Agriculture Committee
- 4/15/21 Hearing set
- Previously opposed

### FEDERAL

**HR 763 (Deutsch)**

**Energy Innovation & Carbon Dividend Act.** Imposes a fee on the carbon content of fuels, including crude oil, natural gas, coal, or any other product derived from those fuels that will be used so as to emit greenhouse gases into the atmosphere. The fee is imposed on the producers or importers of the fuels and is equal to the greenhouse gas content of the fuel multiplied by the carbon fee rate. The rate begins at $15 in 2019, increases by $10 each year, and is subject to further adjustments based on the progress in meeting specified emissions reduction targets. Imposes a specified fee on fluorinated greenhouse gases.

- **REQUEST TO CONGRESSMAN**
- **AN LIEU TO SUPPORT RE-INTRODUCING** (12/8/20)
- (Ltr sent 12/22/20)
- To be re-introduced (no new bill number yet)
- Previously supported in last session

**HR 1019 (Panetta)**

**Electric Bicycle Incentive Kickstart for the Environment (E-BIKE) Act.** Creates a consumer tax credit that covers 30% of the cost of an electric bicycle (up to $1,500 credit); applies to new electric bicycles that cost less than $8,000; is fully refundable, allowing lower-income workers to claim the credit.

- **SUPPORT**
- 2/11/21 Introduced and referred to Committee on Ways and Means

### State Legislative Calendar

- **April 5** Legislature reconvenes
- **April 30** Last day for policy committee to meet and report to fiscal committees fiscal bills introduced in their house
- **May 7** Last day for policy committees to meet and report to the floor non-fiscal bills introduced in their house
- **May 14** Last day for policy committee to meet prior to June 7
May 21  Last day for fiscal committees to meet and report to the floor bills introduced in their house. Last day for fiscal committees to meet and report to the floor bills introduced in their house.
June 4    Last day for each house to pass bills introduced in that house.
June 7    Committee meetings may resume
June 15   Budget Bill must be passed by midnight
July 14   Last day for policy committees to meet and report bills
July 16   Summer Recess begins upon adjournment, provided Budget Bill has been passed
Aug. 16   Legislature reconvenes from Summer Recess
Aug. 27   Last day for fiscal committees to meet and report bills
Aug. 30-Sept. 10
          Floor session only. No committee may meet for any purpose except Rules Committee, bills referred pursuant to A.R. 77.2, and Conference Committees
Sept. 3   Last day to amend bills on the floor
Sept. 10  Last day for any bill to be passed. Interim Recess begins upon adjournment
Oct. 10   Last day for Governor to sign or veto bills passed by the Legislature before Sept. 10 and in the Governor's possession by Sept. 10
South Bay Cities Council of Governments

April 12, 2021

TO:        SBCCOG Steering Committee
FROM: Jacki Bacharach, SBCCOG Executive Director
RE: Special Assessment for SBCCOG Regional Planner

Adherence to the Strategic Plan
Goal A: Environment, Transportation and Economic Development. Facilitate, implement and/or educate members and others about environmental, transportation and economic development programs that benefit the South Bay.
Goal B: Regional Advocacy. Advocate for the interests of the South Bay.
Goal C: Member Networking and Communications. Sustain and strengthen Board and member commitment to SBCCOG and its initiatives.

Background
Over the last few months, SBCCOG staff has been discussing with the Community Development Directors and City Managers the idea of the SBCCOG hiring a planner who would work with cities on land use issues and monitor and interpret housing legislation as well as enhancing the SBCCOG’s climate action work. See attached draft scope of work.

This discussion has been precipitated by the many issues that are coming to COG’s dealing with land use. Not only the proliferation of state housing legislative proposals, but also SCAG relying on the COGs to administer and develop the Regional Early Action Program (REAP) for which we will be working on 4 projects with Community Development Directors for several years. In the last two years, Gateway COG has hired a planner for their region and they have found it very helpful.

This person would be a resource to address issues shared by all of the cities. It has become apparent that we do not have the capacity to do the work on housing policy as well as the studies that will be required for the REAP projects of which there are four.

The Community Development Directors, City Managers and Steering Committee have been supportive of the proposal knowing that it would need to be financed through a special assessment. A matrix is attached of the recommended special assessment scenario. The matrix is a breakdown of cities by size which is the same as the way we financed the development of the cities’ climate actions plans. Since last month, the City Council of Rolling Hills voted to pay $1000 for one year – on a trial basis.

It should be noted that several other cities have said that their commitment is only for one year. It is very possible that with that kind of commitment, we will not be able to hire an at will employee, but will have to hire a planning firm which will be more expensive but easier to recruit under these conditions.
It is the staff’s intention to use funding from the REAP program as permissible to pay for part of this position and if the entire assessment is not needed, the excess would roll over into the following year reducing the assessment for that year.

Several cities have stated that they were not interested in participating which creates a “free rider” problem. The information that the planner will be working on is to the benefit of all South Bay Cities – impacts of legislative ideas on the South Bay, ADU best practices and status, SB 330 (permitting issues that inhibit housing development), etc. It will be almost impossible to leave the impact of and to those cities out of the analysis for a regional plan. Also, their planners participate in the Community Development Directors working group where the ideas and information from the planner’s work will be discussed and direction will be provided.

The scope of work will be chosen from the attached list of tasks at the direction of the Community Development Directors.

**RECOMMENDATION**
Approve the hiring of a planner for the subregion who would work under the direction of the SBCCOG on priorities established by the City Community Development Directors and the SBCCOG. The position will be funded by an assessment based on the population categories in the attached matrix and the assessment will be sent out with the dues invoice.
The Director of Regional Development is responsible for conducting the agency’s housing and development program as follows:

Always in consultation with the city Community Development Directors:

- Assist the COG and member jurisdictions in developing a coherent housing policy to ensure that state policy goals to accelerate housing production are met, while also meeting the local needs of communities in the SBCCOG region;

- Track state housing policy and legislation, recommend advocacy positions to be taken by the SBCCOG Board and support or participate in legislative advocacy on behalf of the SBCCOG as directed;

- Track and participate in the development of regional plans, particularly the Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS) periodically developed by SCAG; track and participate in related regional committee meetings (Technical Working Group, Regional Council, Policy Committees, etc.); and keep COG members informed of their implications;

- Track and participate in SCAG’s RHNA process, including RHNA Subcommittee meetings for the distribution methodology, and keep COG members informed of the process and its implications;

- Oversee the implementation of the SCAG REAP programs that the SBCCOG has submitted on behalf of SBCCOG cities;

- Work with other COG and city program staff, including transportation planning, economic development, and homelessness to ensure that policy, planning, and project development efforts are coordinated;

- Develop a comprehensive understanding of what cities are doing throughout the state on complying with requirements, i.e. best practices, re: ADU’s, public participation, etc.;

- Track member jurisdictions’ compliance with state housing law and assure they receive technical assistance as needed;

- Be a resource to cities on request – conducting research, assisting with RFP’s

- Further develop the agency’s climate planning initiatives by ensuring member jurisdictions continue to use the Climate Action Planning Framework; update the CAP Framework and develop additional tools as needed;

- Recommend and develop additional innovative planning programs as needed, and monitor and share funding opportunities to help the South Bay Cities prosper economically, environmentally, and socially.
### Special Assessment Proposed for Regional Planner

#### RECOMMENDED

<table>
<thead>
<tr>
<th>Population Range</th>
<th>City</th>
<th>Population</th>
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<tbody>
<tr>
<td><strong>OVER 75,000 population</strong></td>
<td>Carson</td>
<td>9,000</td>
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<tr>
<td></td>
<td>Hawthorne</td>
<td>9,000</td>
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<tr>
<td></td>
<td>Inglewood</td>
<td>9,000</td>
</tr>
<tr>
<td></td>
<td>Los Angeles County</td>
<td>9,000</td>
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<td></td>
<td>Los Angeles City</td>
<td>9,000</td>
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<tr>
<td></td>
<td>Torrance</td>
<td>9,000</td>
</tr>
<tr>
<td><strong>30,000 TO 75,000 population</strong></td>
<td>Gardena</td>
<td>6,500</td>
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<td></td>
<td>Lawndale</td>
<td>6,500</td>
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<td></td>
<td>Manhattan Beach</td>
<td>6,500</td>
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<td></td>
<td>Rancho Palos Verdes</td>
<td>6,500</td>
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<tr>
<td></td>
<td>Redondo Beach</td>
<td>6,500</td>
</tr>
<tr>
<td><strong>UNDER 30,000 population</strong></td>
<td>El Segundo</td>
<td>4,000</td>
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<td></td>
<td>Hermosa Beach</td>
<td>4,000</td>
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<td></td>
<td>Lomita</td>
<td>4,000</td>
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<tr>
<td></td>
<td>Palos Verdes Estates</td>
<td>4,000</td>
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<tr>
<td></td>
<td>Rolling Hills</td>
<td>4,000</td>
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<tr>
<td></td>
<td>Rolling Hills Estates</td>
<td>4,000</td>
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**TOTAL** 110,500

Gateway COG has a budget of $130,000 for this position. With their REAP funding, it is now closer to $150,000.
AGENDA

I. CALL TO ORDER (6:00 PM)
Olivia Valentine, Chair

II. VERIFY QUORUM

III. CONFIRM POSTING OF THE AGENDA BY TORRANCE CITY CLERK

IV. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

V. COMMENTS FROM THE PUBLIC (6:05 pm)

VI. CONSENT CALENDAR (6:10 pm)
Matters listed under Consent Calendar are considered routine and will be enacted by one motion and one vote. They have all been reviewed by the Steering Committee which recommended the action indicated. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.

   A. February Board Meeting Minutes (attachments) – Approve

   B. Appointments to Outside Agencies – Approve
      1. Bea Dieringer – SBCCOG appointment to LCC
      2. Bill Brand – Santa Monica Bay Restoration Commission

   C. Legislative Matrix with bills of interest (attachment) – Approve
      1. Support –
      2. Oppose –

   D. Monthly Reports – Receive and File
      1. South Bay Environmental Services Center Report (attachment)
      2. Transportation Report (attachment)
      3. City Attendance at SBCCOG meetings (attachment)
      4. Reports from Outside Agencies (attachments for each at end of the agenda)

VII. PRESENTATIONS – (all prepared presentations will be posted @ www.southbaycities.org)
   A. Clearwater Project (6:10 pm)
      1.
B. Regional Energy Network (6:40 pm)
   1.

C. "Sacramento Striping Local Control of Zoning and Land Use" (7:00 pm)
   1. Bill Brand

VIII. TRANSPORTATION REPORTS (7:20 pm)
   A. Metro Report - Board member James Butts/Mike Bohlke/Steve Lantz
   B. Transportation Committee report – Christian Horvath
      1. Measure M Metro Budget Request Amendment (attachment) – Approve

IX. SBCCOG PROGRAM ACTION ITEMS, REPORTS & UPDATES (7:30 pm)
   A. Research re: more local control re: health regulations
      a. Service Planning Area 8 Update – Nancy Rodriguez, LA County Dept. of Public Health
   B. General Assembly evaluations
   C. South Bay Fiber Network
   D. Senior Services
   E. Homeless Services
   F. Office Warming gifts from members
   G. Nominating Committee selected for new officers and 4 at large Steering Committee members

X. AGENCY REPORTS (7:55 pm)
   NOTE: Oral reports will only be made to clarify or amplify written attachments
   No Attachments received

   A. League of California Cities & La Division Legislative Committee (Bea Dieringer & Jeff Kiernan)
   B. SCAG Regional Council (Drew Boyles, Mark Henderson, James Gazeley)
   C. SCAG Committees
      1. Community, Economic, & Human Development (Mark Henderson, Drew Boyles, Frank Zerunyan & Mark Waronek)
      2. Energy and Environment (Britt Huff)
      3. Transportation (James Gazeley)
   D. Air Quality Management District (Joe Buscaino & Denny Shaw)
   E. Metro Service Council & Ridership Report (Don Szerlip)
   F. KHHR (Hawthorne Airport) Communities Network Committee (Olivia Valentine)
   G. South Bay Workforce Investment Board (Chris Cagle)
   H. South Bay Association of Chambers of Commerce (Olivia Valentine)
   I. Santa Monica Bay Restoration Commission (Bill Brand/Eric Alegria)
   J. South Bay Aerospace Alliance (Olivia Valentine/Rodney Tanaka)
   K. California Association of Councils of Governments - CALCOG (Britt Huff)

XI. UPCOMING EVENTS & ANNOUNCEMENTS

XII. ADJOURNMENT

Next Board meeting - Thursday, May 27, 2021
South Bay Cities Council of Governments

April 12, 2021

TO: SBCCOG Steering Committee
FROM: Jacki Bacharach, Executive Director
David Leger, Analyst

RE: Community Project Funding Requests

ADHERENCE TO THE STRATEGIC PLAN:

Goal B: Regional Advocacy. Advocate for the interests of the South Bay.

Background

In 2011, the U.S. House of Representatives banned the inclusion of earmarks in annual government funding bills. For the first time since then, the House will consider funding “Community Projects Requests” through the annual appropriations process. Each Representative will have the opportunity to submit a maximum of 10 Community Project funding requests for nonprofit organizations, local agencies, and municipalities within their district to the Appropriations Committee.

Appropriation subcommittees will review requests from specific “accounts” for a list of various Federal agencies. Each account has program-specific funding rules, but most can fund both project planning and implementation. Types of projects could include job training programs, transportation projects, research projects, and more. Additionally, each funding account has differing funding levels and maximum award amounts. Funding requested is for the Federal Fiscal Year 2022 and must be spent within the year. Multi-year funding requests will not be granted.

Each Representative can establish their own process for accepting proposals and determining which to recommend to the Appropriations Committee for funding. Appropriations Committee staff may recommend fully funding the request, partial funding, or deny the request at their discretion.

SBCCOG Proposals

South Bay Representatives Nanette Barragán and Ted Lieu have announced the processes for their districts. Representative Waters has yet to announce a process nor if her office will even be accepting proposals. Proposals for Representative Barragán’s district were due Friday, April 2. Proposals for Representative Lieu are due Friday, April 16.

SBCCOG staff has submitted one proposal to Representative Barragán, and is considering two proposals for submission to Representative Lieu.

- **Representative Barragán: “Transformation of Disadvantaged Neighborhoods”**
  - Proposal would help build 4 SBFN-connected neighborhood technology and mobility hubs (SBCCOG’s Neighborhood Center concept) that will be used to provide access to technology and mobility options to help transform disadvantaged communities in Carson (2 sites), Hawthorne (1 site), and Gardena (1 site).
  - Funding would be used for community outreach and planning, and securing each location for a period of 3 years and building renovations.
- **Representative Lieu: “El Segundo Local Use Vehicle Lanes”**
  - A proposal is being considered that would request planning funds to help identify the best option(s) for connecting El Segundo with the rest of the South Bay via the Local Travel Network.
  - Amount to be requested still to be determined.

- **Representative Lieu: “Rancho Palos Verdes Multi-Government Center”**
  - A proposal is being considered that would request planning funds to design a SBFN-connected multi-government facility on Western Avenue in a vacant commercial space that would provide the community a one-stop shop for city, county, state, and federal governments as well as special regional agencies such as Metro, West Basin, Edison, and more.
  - Request will be for approximately $135,000.

No action is required at this time. SBCCOG staff will continue to monitor the process and provide updates to the Board of Directors.