South Bay Cities Council of Governments

Steering Committee
AGENDA
Monday, September 9, 2019
12:00 pm
SBCCOG Office
20285 Western Avenue, Suite 100
Torrance, Ca. 90501

I. INTRODUCTIONS

II. REPORT OF POSTING OF AGENDA
   ■ ACTION: Receive and file

III. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

IV. PUBLIC COMMENT

V. CONSENT CALENDAR – action items noted, remainder are receive & file – 12:05 pm
   A. Steering Committee – August 12, 2019 meeting minutes - attached (Pages 3-6)
      ■ ACTION: Approve

   B. City Attendance at SBCCOG meetings
      ■ Matrix - attached (Page 7)
      ■ ACTION: Receive and file

   C. 2019 General Assembly Outstanding Sponsor Payments
      ■ $2500 from Mark Ridley-Thomas

   D. 19-20 Dues Outstanding as of 9/3/19
      ■ El Segundo, Hawthorne, Inglewood, Rolling Hills Estates

   E. South Bay Environmental Services Center Activities Report – attached (Pages 9-14)

VI. ACTION ITEMS
   F. Legislative Matrix – 12:10 pm
      ■ Matrix - attached (Pages 15-22)
      ■ ACTION: Approve

   G. SBCCOG Letter to SCAG on RHNA
      ■ Draft letter available at meeting
      ■ ACTION: Approve

   H. Communication Needs Assessment Survey – 12:15 pm
      ■ Survey or questions to consider – attached (Pages 23-24)
      ■ ACTION: Provide input

   I. Ad Hoc Finance Committee
      ■ Status report and discussion of goals and topics for first meeting
      ■ ACTION: Provide direction

   J. Board Meeting agenda development – 12:25 pm
      ■ September 26 – Torrance Library – draft attached (Pages 25-26)
         a. Workshop on RHNA before the meeting
b. Recognition of SolSmart cities and SBCCOG achievements
c. Update on Water Issues in the South Bay – Patrick Sheilds
d. Gardena’s Lawsuit and how it affects cities and funding under Measure W - Ray Tahir

- October – Redondo Beach Library
  a. Census speaker
  b. Celebration and Recognition of SBWIB, R/T, Hahn and Butts re: SBFN – tentative

- November – Torrance Library
  - Annual Volunteer Reception
  - New L.A. County Voting System – Registrar/Recorder Dean Logan (confirmed)

- January – New Office
  a. LAWA Landside Modifications Update

K. South Bay Fiber Network – **12:35 pm**

- Status of Commitments
- Line of Credit
- Contract with ADF
- **ACTION:** Provide direction

L. Office Issues – **12:45 pm**

- Move Update and Approval of I.T. Expenditures – attached (Pages 27-28)
- **ACTION:** Approval

M. Approval of Invoices – available at the meeting – **12:55 pm**

- **ACTION:** Approve invoices for payment

VII. INFORMATION ITEMS

N. Update on Homeless Program – **1:00 pm**

- Shared Housing pilot
- Chambers of Commerce are ending out a survey of business perceptions and issues re: homeless. Results will be compiled and reported.

O. Update on Senior Services/Age Friendly Region – **1:05 pm**

VIII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES

P. Other updates since agenda distribution – **1:15 pm**

NEXT STEERING COMMITTEE MEETING – Monday, October 14, 2019 @ 12:00 pm

PLEASE CONSULT WEBSITE IF YOU ARE NOT SURE ABOUT THE MEETING SCHEDULE
South Bay Cities Council of Governments

Steering Committee Minutes
Monday, August 12, 2019

Attendees: Christian Horvath (Chair, Redondo Beach), Olivia Valentine (1st Vice Chair, Hawthorne), Drew Boyles (2nd Vice Chair), Britt Huff (Immediate Past Chair, Rolling Hills Estates), Ralph Franklin (Inglewood), Dan Medina (Gardena), Cedric Hicks (Carson), Judy Mitchell (Rolling Hills Estates – 12:25), Jacki Bacharach, Kim Fuentes, Steve Lantz (SBCCOG), Angie Gilbride (CalWater), Do Khym (SCAG intern program)

I. INTRODUCTIONS

II. REPORT OF POSTING OF AGENDA
 ■ ACTION: ReceiveD and fileD

III. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA - ADD Civic Spark- O.1

IV. PUBLIC COMMENT

V. CONSENT CALENDAR — action items noted, remainder are receive & file - 12:05 pm — BOYLES/VALENTINE
 A. Steering Committee – June 10, 2019 meeting minutes attached
 ■ ACTION: ApproveD

 B. Torrance Green Business Certification
 ■ Contract and scope of work attached
 ■ ACTION: RecommendED Board approval

 C. City Attendance at SBCCOG May meetings
 ■ Matrix attached
 ■ ACTION: ReceiveD and fileD

 D. 2019 General Assembly Outstanding Sponsor Payments
 ■ $2500 from Mark Ridley-Thomas

 E. 19-20 Dues Paid as of 8/6/19
 ■ Gardena, Lawndale, Lomita, Los Angeles City, Palos Verdes Estates, Rancho Palos Verdes, Redondo Beach, Rolling Hills, Torrance

 F. South Bay Environmental Services Center Activities Report – attached

VI. ACTION ITEMS
 G. Legislative Matrix - 12:10 pm
 ■ Matrix attached
 ■ AB 315 – Local government: lobbying associations: expenditure of public funds.
 ■ ACTION: RECOMMENDED TO BOARD - Oppose AB 315 unless amended and send letter to author – VALENTINE/FRANKLIN

 H. Wildfire Liability Issue @ request of Cal Water - 12:20 pm
 ■ Memo attached & ANGIE GILBRIDE FROM CAL WATER ANSWERED QUESTIONS. 4 PENINSULA CITIES HAVE BEEN BRIEFED. WAITING FOR SBCCOG
LETTER IS NOT CLEAR RE: ASK – MODIFY IT TO BE MORE CLEAR. MAKING A WATER DISTRICT LIABLE FOR THINGS FOR WHICH THEY HAVE NO CONTROL IS NOT CORRECT.

ACTION: FRANKLIN/MEDINA – APPROVE THAT BOARD SEND LETTER OF SUPPORT. AND SEND OUR LETTER TO OUR CITIES THAT WE HAVE RECOMMENDED TO BOARD – revised and sent to Horvath for review 8/13/19

I. Future of Holiday Light Exchange - 12:25 pm
- Memo attached
- ACTION: RecommendED that the Board approve discontinuing the Holiday Light Exchange until further notice – BOYLES/HUFF

J. November Steering & Transportation Committee date - 12:35 pm
- The regular meeting date for November is the 11th which is Veteran’s Day, a national holiday.
- ACTION: ChangeD Steering Committee and Transportation Committee meetings to Tuesday, November 4. MEDINA/HICKS

K. Board Meeting agenda development – 12:40 pm
- August – Torrance Library- agenda attached
  - a. Face of the Program – Steve Lantz
  - b. Adaptation CAP update
- C. STORMWATER LAWSUIT DISCUSSION – RAY TAHIR – 10 MINUTES ONLY – invite him – 8/12/19 sent e-mail invite
- September – Torrance Library
  - a. Face of the Program – Rosemary Lackow??
  - b. Celebration and Recognition of SBWIB, R/T, Hahn and Butts re: SBFN - TENTATIVE
  - c. Update on Water Issues in the South Bay - PATRICK
- October – Redondo Beach Library
  - a. Census speaker
- November – Torrance Library
  - VOLUNTEER RECEPTION
  - DEAN LOGAN – invite sent 8/16/19
- January – New Office
  - a. LAWA Landside Modifications Update

ERRONEOUS CANCELLED MEETING NOTICE – NOVEMBER 21 – SEND NOTICE RE: THIS IS WRONG – notice sent to board members 8/12/19

L. South Bay Fiber Network – 12:50 pm
- Status of Commitments – as of 8/6/19
  - All 15 South Bay Cities have verbally committed to participating.
  - 8 other agencies have also indicated that they will be participating. These include:
    - o LA BioMed
    - o Metro
    - o LA DPW
    - o SBWIB
    - o Regional Communications Authority
    - o West Basin Water District
    - o SBCCOG
  - 2 cities have, to date, returned their letters in advance of the August 16th request.
  - The overwhelming majority of those that have committed verbally are on track to return their letters by the 16th
• 2 cities (PVE and RPV) will get approval from their Councils in September.
  ■ Contract with Magellan Advisors and scope - attached
  ■ Update on Funding Agreement from Metro/Contract with ADF – hope to have a contract by Board meeting
  ■ ACTION: Recommend Board approve Magellan Advisors contract and provide other direction as needed – PAID FOR FROM MEASURE M – FRANKLIN/HUFF

M. ICLEI Membership Dues – 1:00 pm
  ■ Memo attached
  ■ SEND DREW A LINK TO INFO RE: HIS CITY – KIM CAN PROVIDE A DE-BRIEF TO ENVIRONMENTAL COMMITTEE IN EL SEGUNDO – reminded Kim 8/12/19
  ■ ACTION: Recommend Board approval to join ICLEI for 3 years at discounted rate FRANKLIN/BOYLES

N. Office Move – 1:05 pm
  ■ Memo attached
  ■ Review lease issues
    o No monument sign
    o DAN – FREE FURNITURE IN GARDENA – GET ADDRESS
  ■ CONSIDER POLLING MEMBERS TO SEE IF THEY WOULD LIKE TO MEET EARLIER
  ■ ACTION: ONCE APPROVED BY LEGAL, CHAIR WILL SIGN

O. Approval of Invoices – available at the meeting – 1:15 pm
  ■ JB&A $2000 LESS
  ■ ACTION: Approve invoices for payment – FRANKLIN/BOYLES

Q.1 – CIVIC SPARK - $26,000 – MUST FOCUS ON ENVIRONMENTAL
  ■ ACTION: RECOMMENDED APPROVAL TO BOARD – FRANKLIN/HUFF

VII. INFORMATION ITEMS
P. Update on Homeless Program – 1:20 pm
  • Next meeting - September 4th from 3-5pm, Redondo Beach Library meeting room; Jason Robison from SHARE! (Self-Help and Recovery Exchange) will talk about collaborative housing utilizing existing housing stock
  • Next Housing & Health Resource Fair - October 23rd at Dominguez Park/Aquatic Center in Carson; Public Defender’s Mobile Criminal Record Clearing Project and DMV have confirmed participation
  • Beach Cities (HB, MB, RB), Hawthorne, and Inglewood have received their respective LA County (Measure H implementation funds) contracts for review and execution
  • City/Community Homeless Count results are now available for SPA 8 – South Bay
  • REDONDO BEACH PILOT – $50,000 FROM HAHN’S OFFICE TO ANSWER BACKLASH FROM RESIDENTS. MEASURE H IS MISSING OTHER AREAS BECAUSE IT’S ONLY FOCUSING ON HOUSING FIRST. TRY TO EXPAND MEASURE H. – requested Chandler send each city’s homeless count memo to Councils and City Managers of each city 8/12/19

Q. Formation of Finance Committee – 1:30 pm
  ■ Responses from each city due by August 19
    a. El Segundo – Del: Drew Boyles; Alt. Scott Mitnick
    b. INGLEWOOD – HARJINDER – ASST. TO CITY MANAGER
    c. Palos Verdes Estates – Carolynn Petru
  ■ RE-SEND TO OLIVIA – reminder sent to all city del & alt & CMs 8/12/19

VIII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES
Other updates since agenda distribution – 1:35 pm
1. RHNA MEETING WITH OTHER COGS – WEEK OF AUGUST 26 –
   • WALLY - TWO QUESTIONS – A) RELY ON HIGH QUALITY TRANSIT AREAS;
     B) GIVEN DENSITY BILLS BY RIGHT (SB 50) – DOESN’T THAT RELIEVE
     CITIES OF THEIR RHNA OBLIGATION.
   • MITCHELL – KOME (SCAG) DISCUSSED WITH HER THE CONTROVERSIAL
     MEETING. HE CONCERNED THAT SCAG’S NUMBERS WON’T GET
     APPROVED AND STATE WILL GIVE US WHAT THEY GIVE US.
   • HORVATH – 2 ¼ HOUR DISCUSSION IN HIS CITY. METHODOLOGY
     FLAWED. PUTTING TOGETHER CASE STUDY TO SHOW HOW IT’S NOT
     CONSISTENT BETWEEN AREAS. HQTA NOT CORRECT, ETC.
   • MITCHELL – RB SHOULD BRING THEIR INFO TO A WEBINAR
   • HORVATH – PETITION HCD?
   • PLANNING DIRECTORS MEETING ON SEPTEMBER 19
   • SET UP LOCAL MEETING OF CITIES TO DISCUSS – OCTOBER AT RC VOTE
   • SEND DATES OF SCAG MEETINGS AND OUR MEETINGS – proposed to
     Horvath that we meet at 4:30 pm on 9/26 before next board meeting for electeds
     and to brief SCAG reps

2. Vista del Mar closure – Was 8/17. They are now saying it will start 8/24 but per
   Richard Montgomery cities are asking for delay until 9/3 after Labor Day. –
   MITCHELL - TREMENDOUS ATTENDANCE AT THE BEACHES IN THE SUMMER.
   KIDS GET DROPPED OFF. TRAFFIC MESS. POSTPONE UNTIL SCHOOL STARTS.
   HOW LONG IS THE PROJECT AND WHEN IS IT OVER? EARLY NEXT YEAR. CALL
   LA DWP. MAKE REQUEST FOR AFTER LABOR DAY. – CONSENSUS – asked David
   to prepare draft letter. Notified MB of our support of their position 8/12/19

3. September 30 - Tripepi Smith has been selected as the firm that will assess the COG’s
   current marketing needs, technology use, and public affairs strategies to increase
   presence and move the COG to the next level!

NEXT STEERING COMMITTEE MEETING – Monday, September 9, 2019 @ 12:00 pm

PLEASE CONSULT WEBSITE IF YOU ARE NOT SURE ABOUT THE MEETING SCHEDULE
<table>
<thead>
<tr>
<th>Cities that attended</th>
<th>Monthly Meetings</th>
<th>Carson</th>
<th>El Segundo</th>
<th>Gardena</th>
<th>Hawthorne</th>
<th>Hermosa Beach</th>
<th>Inglewood</th>
<th>Lawndale</th>
<th>Manhattan Beach</th>
<th>Palos Verdes Estates</th>
<th>Rancho Palos Verdes Estates</th>
<th>Redondo Beach</th>
<th>Rolling Hills Estates</th>
<th>Torrance</th>
<th>County of LA</th>
<th>Los Angeles</th>
</tr>
</thead>
<tbody>
<tr>
<td>GIS</td>
<td>J. Martin</td>
<td>S. Reed</td>
<td>E. Moreno</td>
<td>B. Shrewsbury</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>S. Lai</td>
<td></td>
</tr>
<tr>
<td>Transportation Committee</td>
<td>D. Boyles</td>
<td>O. Rodriguez</td>
<td>E. Crespo</td>
<td>O. Valentine</td>
<td>J. Butts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>J. Lee</td>
<td>S. Finton</td>
</tr>
</tbody>
</table>
South Bay Cities Council of Governments

September 9, 2019

TO: SBCCOG Board of Directors

FROM: Jacki Bacharach, SBCCOG Executive Director
Kim Fuentes, Deputy Executive Director

SUBJECT: Environmental Activities Report – August 2019

Adherence to Strategic Plan:
Goal A: Environment, Transportation, and Economic Development. Facilitate, implement, and/or educate members and others about environmental, transportation, and economic development programs that benefit the South Bay.

I. PROGRAMS - TECHNOLOGY, PLANNING, & RESEARCH

Climate Adaptation
The draft Sub-regional Climate Adaptation Plan was completed and presented to the Board on 8/22. As part of this document, the Fellow worked with SBCCOG staff to develop and select adaptation strategies that the SBCCOG will implement over short-term (1-2 years), mid-term (3-5 years) or long-term (5+ years) timeframes. With the help of SBCCOG volunteers, the Fellow converted the sub-regional Climate Adaptation Plan into a Storymap, which will allow city staff and the general public to better engage with the data and information presented in the Plan. Lastly, the Fellow presented city-specific vulnerability assessment to Torrance’s Sustainability Team as well as to the City of RPV’s planning director. The SBCCOG staff has identified a new Civic Spark Fellow, Juliet Bachtel, who will start mid-September 2019.

Energy
Energy Efficiency Partnership Program – Southern California Gas Company (SCG)
2019 Goal: 10,000 therms 2019 Status: 0 therms installed GOAL: 0%

SBCCOG staff and the energy engineer are working with SoCalGas to identify schools for a direct install program. In addition, the SBCCOG staff and energy engineer are working with cities on the follow projects. It is anticipated that goals will be exceeded based on this list.

<table>
<thead>
<tr>
<th>Agency</th>
<th>Project</th>
<th>Therm Savings</th>
<th>Incentive</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Carson (12 sites)</td>
<td>DI Install - aerators, showerheads</td>
<td>TBD</td>
<td>TBD</td>
<td>verifying account numbers</td>
</tr>
<tr>
<td>City of Hawthorne (1 site)</td>
<td>DI Install - showerheads, pipe insulation</td>
<td>TBD</td>
<td>TBD</td>
<td>verifying account numbers</td>
</tr>
<tr>
<td>City of Manhattan Beach (6 sites)</td>
<td>DI Install - aerators, showerheads</td>
<td>TBD</td>
<td>TBD</td>
<td>verifying account numbers</td>
</tr>
<tr>
<td>Torrance USD</td>
<td>Pool heaters</td>
<td>TBD</td>
<td>TBD</td>
<td>Ken P. working on the application.</td>
</tr>
<tr>
<td>Torrance City Hall</td>
<td>Space heating boiler + controls</td>
<td>TBD</td>
<td>TBD</td>
<td>Project out for bid.</td>
</tr>
<tr>
<td>Total Therms Identified</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Energy Efficiency Partnership Program – Southern California Edison (SCE)
2019 Energy Saving Goal: 1,459,446 kWh 2019 Status: 228,755 kWh % of GOAL: 14.6%
2019 Demand Reduction Goal: 256 kW 2019 Status: 24 kW % GOAL: 8.7%

The South Bay continues to have a robust “pipeline” of projects specific to electricity (listed below). Staff attended the Peer to Peer meeting where transition activities were discussed. The SBCCCOG also is working with the City of Carson and the Regional Energy Network to see if there are opportunities for joint city support. SCE sent an official correspondence to the Partnerships stating that there is no partnership funding for 2020. Edison, will however, honor into 2020 the tier level that cities are at by Dec. 30, 2019. The current city Energy Leader Partnership (ELP) tier levels are also listed below. The SBCCOG staff continues to work to identify other funding options to support program efforts.

<table>
<thead>
<tr>
<th>City</th>
<th>Current ELP Tier Level</th>
<th>Energy Efficiency Measures (EEMs)</th>
<th>Estimated Completion Date</th>
<th>Estimated kWh savings</th>
<th>Estimated Incentive ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carson</td>
<td>Platinum</td>
<td>LED Streetlights</td>
<td>Q4/19</td>
<td>588,596</td>
<td>$234,752</td>
</tr>
<tr>
<td></td>
<td></td>
<td>LED Sports Lighters</td>
<td>Q4/19</td>
<td>733,452</td>
<td>$124,687</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Exterior LED Lighting</td>
<td>Q4/19</td>
<td>184,396</td>
<td>$31,347</td>
</tr>
<tr>
<td>El Segundo</td>
<td>Gold</td>
<td>Exterior &amp; Interior Lighting</td>
<td>Q4/19</td>
<td>78,125</td>
<td>$13,281</td>
</tr>
<tr>
<td></td>
<td></td>
<td>LED Streetlights</td>
<td>Q4/19</td>
<td>194,254</td>
<td>$38,851</td>
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<tr>
<td>Gardena</td>
<td>Gold</td>
<td>Exterior LED Lighting</td>
<td>Q4/19</td>
<td>29,574</td>
<td>$5,915</td>
</tr>
<tr>
<td>Hawthorne</td>
<td>Platinum</td>
<td>Exterior LED Lighting</td>
<td>Q4/19</td>
<td>238,000</td>
<td>$63,645</td>
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<td></td>
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<td>LED Streetlights</td>
<td>Q4/19</td>
<td>477,067</td>
<td>$81,101</td>
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<td>Hermosa Beach</td>
<td>Platinum</td>
<td>Exterior LED Lighting</td>
<td>Q4/19</td>
<td>305,597</td>
<td>$61,119</td>
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<td></td>
<td></td>
<td>Streetlights (LS-1 to LS-2 conversion)</td>
<td>Q4/19</td>
<td>517,922</td>
<td>$103,584</td>
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<td>Manhattan Beach</td>
<td>Platinum</td>
<td>LED Streetlights</td>
<td>Q4/19</td>
<td>425,131</td>
<td>$7,193</td>
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<td></td>
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<td>LED Lighting</td>
<td>Q4/19</td>
<td>9,000</td>
<td>N/A</td>
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<td></td>
<td></td>
<td>LED Lighting</td>
<td>Q4/19</td>
<td>33,739</td>
<td>$7,240</td>
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<td>Palos Verdes Estates</td>
<td>Platinum</td>
<td>LED Lighting</td>
<td>Q4/19</td>
<td>557,976</td>
<td>$240,992</td>
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<td>Rancho Palos Verdes</td>
<td>Platinum</td>
<td>LED LS-1 to LS-2 Conversion</td>
<td>Q4/19</td>
<td>381,513</td>
<td>$64,857</td>
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<td></td>
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<td>Exterior LED Lighting</td>
<td>Q4/19</td>
<td>42,311</td>
<td>$7,193</td>
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<td>Redondo Beach</td>
<td>Gold</td>
<td>LED Streetlights</td>
<td>Q4/19</td>
<td>1,003</td>
<td>N/A</td>
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<td></td>
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<td>LED Streetlights</td>
<td>Q4/19</td>
<td>841,894</td>
<td>$143,122</td>
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<td>Rolling Hills</td>
<td>Gold</td>
<td>LED Lighting</td>
<td>Q4/19</td>
<td>837,954</td>
<td>N/A</td>
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<td></td>
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<td>Interior LED Lighting</td>
<td>Q4/19</td>
<td>172,003</td>
<td>$29,240</td>
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<tr>
<td></td>
<td></td>
<td>VFD &amp; Pump Motor</td>
<td>Q4/19</td>
<td>16,741</td>
<td>N/A</td>
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<td>Torrance</td>
<td>Platinum</td>
<td>Interior LED Lighting</td>
<td>Q4/19</td>
<td>16,741</td>
<td>N/A</td>
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<tr>
<td></td>
<td></td>
<td>Interior LED Lighting</td>
<td>Q4/19</td>
<td>16,741</td>
<td>N/A</td>
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</table>

SCE/SCG Strategic Plan Funding: The SBCCOG has received updated benchmarking reports from the energy engineer. City meetings are being scheduled to review the reports and discuss potential projects. The final project report is in progress and is expected to be completed by Winter 2019.

SolSmart:
Contract period is August 2018 through July 31, 2019
Contract goal: SolSmart Designation for 8 South Bay Cities + SBCCOG
Status of goal: 5 Cities as well as the SBCCOG have Achieved Gold Designation; 3 Cities have achieved Silver Designation; 1 City has submitted its application and is awaiting “Silver” SolSmart Designation.
In the month of August, the “Gold Level” cities of Manhattan Beach, Carson, Torrance, and Rancho Palos Verdes continued to work with the SBCCOG and EcoMotion (Consultant) to develop value-added SolSmart programs such as community solar education programs and municipal solar and electric vehicle charging infrastructure planning. The City of Manhattan Beach has scheduled a community solar workshop for October 12th. Palos Verdes Estates completed and submitted their SolSmart application and are anticipating a “Silver” designation. The City of El Segundo completed additional SolSmart application elements which resulted in a re-designation of their City from the level of “Silver” to “Gold”. Additionally, the SBCCOG officially became a “Gold Designated Regional SolSmart Government Agency”. The SBCCOG continued revising its “Renewable Energy” webpage and the documentation of the organization’s efforts and advocacy towards the development of clean renewable energy in the South Bay.

CA Green Business Network (CAGBN) & South Bay Green Business Assist Program (GBAP): CAGBN – In the month of August, SBCCOG staff assisted CAGBN cities of Hawthorne and Torrance with certifying businesses. SBCCOG staff continues to conduct outreach and work with businesses to achieve certification for programs. During the month of August, SBCCOG staff conducted 4 assessments for businesses in Hawthorne and 2 in Torrance. Appointments have been confirmed for 2 additional business assessments in September. As businesses are certified through CAGBN, they also become GBAP participants. GBAP by city: Torrance (47), Lawndale (26), Hawthorne (28), Redondo Beach (16), El Segundo (15), Gardena (15), Carson (12), Inglewood (10), Manhattan Beach (8), Palos Verdes Estates (7), Rancho Palos Verdes (7), Hermosa Beach (5), Rolling Hills Estates (4), Lomita (3), Lennox (2), and Los Angeles County – Community of Westmont (1) for a total of 206 businesses in the program as of the end of August 2019.

Water Conservation
West Basin Municipal Water District Programs (West Basin) Contract year is July 1, 2019 through June 30, 2020

Task 1. Educational Outreach Support
   Exhibit Events
   \[\text{Contract goal:} 100 \text{ exhibit events, presentations, workshops, networking opportunities, etc.}\]
   \[\text{Status of goal:} 25 \text{ exhibit events, presentations, workshops, networking opportunities, etc. as of the month of August}\]

   Water Bottle Filling Station Program
   \[\text{Contract goal:} \text{To assist with identifying locations for stations.}\]
   \[\text{Status:} \text{Public sites are eligible to install two (2) water bottle filling stations for the same Tax ID #}\]

SBCCOG has started reaching out to potential sites.

Task 2. Support for Workshops & Events
   Educational Classes
   \[\text{Contract goal:} \text{minimum of 5 and a maximum of 10}\]
   \[\text{Status of goal:} 2 \text{ completed; 3 scheduled}\]

   Rain Barrel Giveaway
   \[\text{Contract goal:} 5\]
   \[\text{Status of goal:} 0 \text{ completed – events will take place in late 2019/early 2020}\]

Task 3. Cash for Kitchens
   \[\text{Contract goal:} \text{target 73 commercial kitchens.}\]
   \[\text{Status of goal:} 1 \text{ water survey completed; One survey was conducted in the month of July.}\]
No surveys were conducted in August due to West Basin revising this task.

**Task 4. IRWMP & Measure W Assistance**

*Contract goal:* to assist West Basin as needed, including attendance at meetings, taking notes, assisting with reports, etc.

*Status of goal:* Staff will be attending upcoming meetings.

**Torrance Water**  *Contract year is July 1, 2019 through June 30, 2020*

**Task 1: Support for educational classes - California Friendly Landscape Training (CFLT) or Turf Removal (TR)**

*Class and community events (This goal is dependent upon Torrance establishing classes).*

*Contract goal:* as requested

*Status of goal:* 1 completed, 1 scheduled for 9/21/19

**Task 2: Cash for Kitchens**

*Contract goal:* 10 new commercial kitchens; 10 follow-up site visits

*Status of goal:* 0 water surveys completed; 0 follow-up site visits completed.

**Water Replenishment District of Southern California (WRD)**  *Contract year is July 1, 2019-September 30, 2020.*

Ongoing promotion of WRD programs continues through the SBCCOG's information kiosk, e-newsletters, other social media channels, and events for the month of August.

**Sanitation Districts of LA County (LACSD)**  *Contract year is July 1, 2019-June 30, 2020*

*Contract goal:* 100 exhibit events, workshops, networking opportunities, etc.

*Status of goal:* 25 exhibit events, presentations, workshops, networking opportunities, etc. as of the month of August

*Contract goal:* Schedule up to 3 Sanitation Districts-related presentations

*Status of goal:* 0 have been completed; 1 have been scheduled: 10/3/19

SBCCOG staff continues to reach out to community organizations to schedule presentations.

1 training for SBCCOG Volunteers on LACSD programs - *Status of goal:* scheduled for 9/30/2019

**Los Angeles Department of Water and Power (LADWP)**  *Contract year is January 1-December 31, 2019*

*Contract goals:*

- 8-12 targeted special exhibit events - *Status of goal:* 11 completed; 1 scheduled.
- 1 training for SBCCOG Volunteers on LADWP programs - *Status of goal:* – Goal Met
- 6-8 commercial kitchens to be identified for water assessments and conservation training.

*Status of goal:* 6 water surveys completed. – Goal Met

**Transportation**

**Shared Mobility Program (Contract period July 1, 2019 – June 30, 2022)**

*Contract goals:* 72 outreach events; 36 vanpool or rideshare meetings or events; 8 Marketing/Media Survey Engagements

*Status of goals:* 22 outreach events; 1 vanpool or rideshare meetings; 1 Survey Engagement
In August, SBCCOG continued internal planning for Fall 2019 Rideshare Week events in the South Bay. Survey design and communications strategies were developed to support the Shared Mobility Outreach efforts. Metro Shared Mobility materials were distributed at 14 SBCCOG Outreach events. A “Kick-off” meeting was proposed for September to coordinate and receive training from the Metro Shared Mobility Team. Also met with Torrance staff to form potentially 3 more vanpools.

**Contract goal:** 30 outreach events; 2 presentations (*This goal is dependent upon the availability of the mobile van*).  
**Status of goal:** 394 community events and 14 presentations completed. In addition, 31 SBESC e-newsletter articles have been facilitated by SBCCOG staff. - **GOAL MET**

In August, SBCCOG continued to follow-up with the Metro MEL Team on the new contract. The contract continues to make its way through Metro’s review and legal process; SBCCOG staff anticipates that the new contract will be ready for SBCCOG Board approval in September.

### II. MARKETING, OUTREACH, & IMPLEMENTATION

**Workshops, Trainings, & Exchanges**

The following chart provides an overview of all registration events held in August 2019:

<table>
<thead>
<tr>
<th>Event Date</th>
<th>Event Name</th>
<th>No. Attended/No. of RSVPs</th>
<th>Marketing Info. (how did they hear about the Workshop)</th>
<th>Staff Lead</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/24/19</td>
<td>Eco Gardener Workshop (Irrigation Basics) – Torrance</td>
<td>36/59</td>
<td>Email: 37, Flyer: 2, Social Media: 2, Website: 9, Other: 8</td>
<td>DL</td>
</tr>
<tr>
<td>8/29/2019</td>
<td>Grass Removal Class – Hermosa Beach</td>
<td>45/128</td>
<td>Community Organization/Event: 3, Door Hanger: 5, Flyer: 14, Newspaper: 1, Other Social Media: 7, Postcard: 25, SBESC Email: 56, West Basin Social Media: 9, West Basin Website: 5, Word of Mouth: 3</td>
<td>MS</td>
</tr>
</tbody>
</table>

**Outreach Events**

In August
- 4 community events
- 1 SCE Seminar
- 2 residential workshops
- 5 networking opportunities

For the period July 1, 2019 through August 2019:
- 9 community events
- 3 business events
- 1 presentation
- 2 SCE Seminars
- 4 residential workshops
- 6 networking opportunities
Media

Social Media (during the month of August)

- SBCCOG -- Totals for Social Media (SBCCOG) (top tweet – right)
  - Twitter: 228 followers total, 1,700 impressions*
  - Facebook: 108 likes total, 37 impressions

- SBESC -- Totals for Social Media (top tweet – right)
  - Twitter: 548 followers total, 2,500 impressions*
  - Facebook: 742 likes total, 471 impressions
  - LinkedIn: 130 followers total, 71 impressions

*Impressions: the number of times a post has been viewed during the specified month

Press Releases/Press Interviews/Articles/Network TV

- “Redondo Beach Still Won’t Come Around on Scooters, Effectively Stopping A Proposed South Bay Pilot Program” – Daily Breeze


Volunteer Program

Status of Program: 150.43 hours for August 2019; 2019 thus far = 1,071.89 hours; Grand total as of 8/31/19: 19,872.17 (starting April 2008)

The date for the Volunteer Recognition is November 21, just prior to start of the November Board of Directors meeting. All Board members are invited and encouraged to attend. Staff is seeking gifts for the volunteers from our partners. Partners have also been invited to the Volunteer Recognition. In addition, a volunteer training will be scheduled in Sept.
TO: SBCCOG Steering Committee
FROM: Jacki Bacharach, SBCCOG Executive Director
RE: Bills to Monitor and for Action – Status as of August 29, 2019

Adherence to Strategic Plan:
Advocate for the interests of the South Bay

ENVIRONMENT

<table>
<thead>
<tr>
<th>Bill Number</th>
<th>Description</th>
<th>Status</th>
<th>Action Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>AB 740 (Burke)</td>
<td>Property insurance: fire hazard severity zones. Existing law requires each insurer to participate in the writings, expenses, and profits and losses of the association in the proportion that its premiums written bear to the aggregate premiums written by all insurers in the program, as specified, but requires the plan to provide for a method for insurers who voluntarily write basic property insurance on risks located in areas designated as brush hazard areas to be proportionately relieved of the liability to participate in the plan. This bill would add to the insurers that are proportionately relieved of the liability to participate in the FAIR Plan those voluntarily writing basic property insurance on risks in high or very high fire hazard severity zones, as determined and mapped by the Department of Forestry and Fire Protection. Would also revise the similar provision relating to areas designated as brush hazard areas by making it specifically applicable to areas so designated at the time coverage begins. Would declare that it is to take effect immediately as an urgency statute.</td>
<td>MONITOR</td>
<td>8/13/19 Senate Third Reading</td>
</tr>
<tr>
<td>AB 1694 (O'Donnell)</td>
<td>San Gabriel and Lower Los Angeles Rivers &amp; Mountains Conservancy: territory: Dominguez Channel watershed &amp; Santa Catalina Island. Existing law establishes the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy in the Natural Resources Agency and prescribes the functions and duties of the conservancy. Existing law, for purposes of those provisions, defines “territory” to mean the territory of the conservancy that consists of those portions of the Counties of Los Angeles and Orange located within the San Gabriel River and its tributaries, the lower Los Angeles River and its tributaries, and the San Gabriel Mountains, as described. This bill would additionally include the Dominguez Channel watershed and Santa Catalina Island, as described, within that definition of territory, and would make various related changes to the boundaries of that territory.</td>
<td>SUPPORT (6/27/19) (Ltr to Sen Nat Res &amp; Water Comm. 7/2/19)</td>
<td>8/12/19 Senate Appropriations Suspense File</td>
</tr>
</tbody>
</table>
### FINANCE

| SB 5 (Beall) | AMENDED 8/12/19 | Affordable Housing and Community Development Investment Program. Would establish in state government the Affordable Housing and Community Development Investment Program, which would be administered by the Affordable Housing and Community Development Investment Committee. Would authorize a city, county, city and county, joint powers agency, enhanced infrastructure financing district, affordable housing authority, community revitalization and investment authority, transit village development district, or a combination of those entities, to apply to the Affordable Housing and Community Development Investment Committee to participate in the program and would authorize the committee to approve or deny plans for projects meeting specific criteria. Would also authorize certain local agencies to establish an affordable housing and community development investment agency and authorize an agency to apply for funding under the program and issue bonds, as provided, to carry out a project under the program. | SUPPORT (3/28/19) (Ltr to Sen Housing Comm 4/1/19 & Ltr to Asm Housing & Comm Dev Comm 7/1/19) | 8/21/19 Assembly Appropriations Committee Suspense File |

### HOUSING & HOMELESSNESS

<p>| AB 68 (Ting) | Land use: accessory dwelling units. Expands ministerial approval of ADUs to include multiple ADUs in existing multifamily dwellings, multiple detached ADUs on the same lot as a multifamily dwelling and an ADU and a JADU on one lot, under specified conditions. Requires local agencies to ministerially approve a building permit for certain ADUs and JADUs in 60 days (instead of 120 days) from the time of receipt of the completed application. Provides that a local ADU ordinance cannot impose lot coverage standards or require minimum lot size or certain setbacks, and cannot require offstreet parking to be replaced when existing parking like a garage, carport or covered parking structure is demolished for the construction or conversion of an ADU. Authorizes the Department of Housing and Community Development (HCD) to submit written findings to a local agency regarding whether the local ordinance complies with state law and requires the local agency, within 30 days, to respond by either amending its ordinance or adopting a resolution with findings explaining the reason the ordinance complies, and allows HCD to notify the attorney general (AG) that the local agency is in violation. | OPPOSE (5/23/19) (Ltr to Sen Housing Comm 6/3/19 &amp; Ltr to Sen EQ Comm 7/1/19) | 8/12/19 Senate Appropriations Suspense File |</p>
<table>
<thead>
<tr>
<th>Bill Number</th>
<th>Description</th>
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<th>Date</th>
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<tbody>
<tr>
<td>AB 302</td>
<td>Parking: homeless students. Until December 31, 2022, would require a community college campus that has parking facilities on campus to grant overnight access to those facilities, on or before April 1, 2020, to any homeless student who is enrolled in coursework, has paid any enrollment fees that have not been waived, and is in good standing with the community college, for the purpose of sleeping in the student’s vehicle overnight. Would require the governing board of the community college district to determine a plan of action to implement this requirement, as specified. On or before January 31, 2022, would require the chancellor’s office to submit to the Legislature and the Governor a report based on data and information pertaining to the overnight parking facilities requirements and other housing services offered to homeless students, concerning which the bill would require the governing boards to report to the chancellor on or before October 1, 2021. Overnight parking facilities requirements would not apply to colleges providing specified homeless student housing services on or before April 1, 2020. On or before April 30, 2021, would require the chancellor’s office to submit to the Legislature and the Governor a report based on data and information pertaining to the provision of these specified housing services on or before April 1, 2020, and other housing services offered to homeless students, concerning which the bill would require the colleges to report to the chancellor on or before 1/1/21.</td>
<td>MONITOR</td>
<td>8/19/19 Senate Appropriations Suspense File</td>
</tr>
<tr>
<td>AB 881</td>
<td>Accessory dwelling units. Limits the criteria by which a local agency can determine where ADUs may be permitted to the adequacy of water and sewer services and the impact of ADUs on traffic flow and public safety. Requires local agencies to ministerial approve ADUs on lots with multi-family residences and within existing garages. Removes, until January 1, 2025, the authority for local agencies to require that applicants for ADUs be owner occupants and removes the ability for cities to require owner occupancy for either the primary or the accessory dwelling unit. Specifies that, in measuring one-half mile from public transit for purposes of applying parking requirements, it is measured in walking distance. Adds a definition of &quot;public transit&quot; to mean a bus stop, bus line, light rail, streetcar, car share drop off or pick up, or heavy rail stop. Adds a definition of &quot;accessory structure&quot; to mean a structure that is accessory and incidental to a dwelling located on the same lot.</td>
<td>OPPOSE (5/23/19) (Ltr to Sen Housing Comm 6/3/19 &amp; Ltr to Sen Gov Fin Comm 7/1/19) LCC Opposes unless amended</td>
<td>8/19/19 Senate Appropriations Suspense File</td>
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<tr>
<td>Bill</td>
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<tr>
<td>AB 1482</td>
<td>Tenancy: rent caps. Would, with certain exceptions, prohibit an owner of residential property from terminating the lease of a tenant that has occupied the property for at least 12 months without just cause, as defined. Would require, for certain just cause terminations that are curable, that the owner give a notice of violation and an opportunity to cure the violation prior to issuing the notice of termination. Would require, for no-fault just cause terminations, as specified, that the owner assist certain tenants to relocate, regardless of the tenant’s income, by providing a direct payment of one month’s rent to the tenant, as specified. Would except certain properties and circumstances from the application of its provisions. Would require an owner of residential property to provide notice to a tenant of the tenant’s rights under these provisions at the beginning of the tenancy by providing an addendum to the lease to be signed by the tenant when the lease is signed. Would not prevent local rules or ordinances that provide a higher level of tenant protections, as specified. Would void any waiver of the rights under these provisions. Would repeal these provisions as of January 1, 2023. Would, until January 1, 2023, prohibit an owner of residential real property from increasing the rental rate for that property more than once annually, and prohibit the owner from increasing the rental rate in an amount that is greater than 7% plus the percentage change in the cost of living, as defined, or 10%, whichever is lower, more than the lowest rental rate charged for the immediately preceding 12 months, subject to specified conditions. Would exempt from these provisions deed-restricted affordable housing, specified dormitories, housing that has been issued a certificate of occupancy within the previous 10 years, housing subject to a local ordinance that imposes a more restrictive rent increase cap than these provisions, and specified single-family housing. Would require the Legislative Analyst’s Office to submit a report, on or before January 1, 2023, to the Legislature regarding the effectiveness of these provisions. Would void any waiver of the rights under these provisions. Provides that these provisions apply to all rent increases occurring on or after March 15, 2019.</td>
<td>MONITOR</td>
<td>8/19/19</td>
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<td>SBACC approved</td>
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<td>8/19/19 Senate Appropriations Suspense File</td>
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<tr>
<td>SB 6</td>
<td>Residential development: available land. Would require the Department of Housing and Community Development to furnish the Department of General Services with a list of local lands suitable and available for residential development as identified by a local government as part of the housing element of its general plan. Would require the Department of General Services to create a database of that information and information regarding state lands determined or declared excess and to make this database available and searchable by the public by means of a link on its internet web. Would require for any housing element adopted on or after January 1, 2021, that an electronic copy of the inventory of land suitable for residential development be submitted to the Department of</td>
<td>MONITOR</td>
<td>8/14/19</td>
</tr>
<tr>
<td>(Beall)</td>
<td></td>
<td>8/14/19 Assembly Appropriations Suspense File</td>
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<tr>
<td>Bill Number</td>
<td>Description</td>
<td>Position</td>
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<tr>
<td>SB 127</td>
<td>Transportation funding: active transportation: complete streets. Would establish the Division of Active Transportation within the Department of Transportation (Caltrans), and require the inclusion of bicycle and pedestrian facilities on specified capital improvement projects in the State Highway Operation and Protection Program (SHOPP), as specified.</td>
<td>OPPOSE</td>
<td>2/11/19</td>
</tr>
<tr>
<td>SB 330</td>
<td>Housing Crisis Act of 2019. The Housing Accountability Act, which is part of the Planning and Zoning Law, prohibits a local agency from disapproving, or conditioning approval in a manner that renders infeasible, a housing development project for very low, low-, or moderate-income households or an emergency shelter unless the local agency makes specified written findings based on a preponderance of the evidence in the record. The act specifies that one way to satisfy that requirement is to make findings that the housing development project or emergency shelter is inconsistent with both the jurisdiction’s zoning ordinance and general plan land use designation as specified in any element of the general plan as it existed on the date the application was deemed complete. The act requires a local agency that proposes to disapprove a housing development project that complies with applicable, objective general plan and zoning standards and criteria that were in effect at the time the application was deemed to be complete, or to approve it on the condition that it be developed at a lower density, to base its decision upon written findings supported by substantial evidence on the record that specified conditions exist, and places the burden of proof on the local agency to that effect. The act requires a court to impose a fine on a local agency under certain circumstances and requires that the fine be at least $10,000 per housing unit in the housing development project on the date the application was deemed complete. Until January 1, 2030, would specify that an application is deemed complete for these purposes if a complete initial application was submitted, as described.</td>
<td>OPPOSE</td>
<td>3/28/19</td>
</tr>
<tr>
<td>SB 592</td>
<td>Housing Accountability Act. The Housing Accountability Act, among other things, prohibits a local agency from disapproving or conditioning approval in a manner that renders infeasible a housing development project that complies with applicable, objective general plan, zoning, and subdivision standards and criteria in effect at the time the application for the project is deemed complete within the meaning of the Permit.</td>
<td>OPPOSE</td>
<td>6/27/19</td>
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<tr>
<td><strong>PUBLIC SAFETY</strong></td>
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</tbody>
</table>
| **AB 228**
(Aguiar-Curry) | Food, beverage, and cosmetic adulterants: industrial hemp products. Would require a manufacturer of food that includes industrial hemp to be able to demonstrate that all parts of the plant used in their food come from a state or country that has an established and approved industrial hemp program that inspects or regulates hemp under a food safety program or equivalent criteria to ensure safety for human consumption and the industrial hemp cultivator or grower to be in good standing and compliance with the governing laws of the state or country of origin. Would prohibit a raw hemp product, as defined, from being distributed or sold in this state without a certificate of analysis from an independent testing laboratory, as defined, that confirms specified information, including that the tested batch of industrial hemp does not contain contaminants that are unsafe for human consumption. By creating a new crime, this bill would impose a state-mandated local program. |
| **AB 1190**
(Irwin) | Unmanned aircraft: state and local regulation: limitations. Would, among other things, prohibit a state or local agency from adopting any law or regulation that bans the operation of an unmanned aircraft system. Would also authorize a state or local agency to adopt regulations to enforce FAA regulations regarding the operation of unmanned aircraft systems and would authorize state and local agencies to regulate the operation of unmanned aircraft and unmanned aircraft systems within their jurisdictions, as specified. Would also authorize a state or local agency to require an unmanned aircraft operator to provide proof of federal, state, or local registration to licensing or enforcement officials. Would authorize a local entity to designate a recreational operating area for unmanned aircraft operation. Would immunize a local entity that designates such a recreational area from liability for injury or damage associated with unmanned aircraft operation, if specified signage is posted. |
### TRANSPORTATION

<table>
<thead>
<tr>
<th>Bill</th>
<th>Description</th>
<th>Action</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td><strong>AB 516</strong> (Chiu)</td>
<td>Authority to remove vehicles. Existing law authorizes a peace officer, as defined, or a regularly employed and salaried employee, who is engaged in directing traffic or enforcing parking laws and regulations, of a city, county, or jurisdiction of a state agency in which a vehicle is located, to remove a vehicle located within the territorial limits in which the officer or employee may act, under designated circumstances, including, but not limited to, when a vehicle is found upon a highway or public land or removed pursuant to the Vehicle Code, and has been issued 5 or more notices of parking violations to which the owner or person in control of the vehicle has not responded within a designated time period. Under existing law, a vehicle that has been removed and impounded under those circumstances that is not released may be subject to a lien sale to compensate for the costs of towage and for caring for and keeping safe the vehicle. This bill would delete the authority of a peace officer or public employee, as appropriate, to remove or immobilize a vehicle under those circumstances. Also it modifies the authority to remove a vehicle parked or left standing for 72 or more consecutive hours in violation of a local ordinance by requiring the vehicle to remain parked or left standing for 10 or more business days after a notice is affixed to the vehicle specifying the date and time after which the vehicle may be removed. The bill would repeal the related authority to conduct a lien sale to cover towing and storage expenses.</td>
<td>OPPOSE (6/27/19)</td>
<td>8/12/19 Senate Appropriations Suspense File</td>
</tr>
</tbody>
</table>

| **SB 400** (Umberg) | Reduction of greenhouse gases emissions: mobility options. Existing law establishes the Clean Cars 4 All Program, which is administered by the State Air Resources Board to focus on achieving reductions in the emissions of greenhouse gases, improvements in air quality, and benefits to low-income state residents through the replacement of high-polluter motor vehicles with cleaner and more efficient motor vehicles or a mobility option. Existing law defines specified terms, including mobility options, which means a voucher for public transit or car sharing for purposes of the program. This bill would additionally provide that mobility options also include bike sharing and electric bicycles. | MONITOR | 8/27/19 Enrolled and presented to the Governor |

### LOCAL GOVERNMENT

<table>
<thead>
<tr>
<th>Bill</th>
<th>Description</th>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AB 315</strong> (Garcia)</td>
<td>Local government: lobbying associations: expenditure of public funds. This bill, with respect to moneys paid to or otherwise received by an association from a local agency or district member of the association, would prohibit an association of local agencies or districts from expending those moneys for any purpose other than the above-described activities and educational activities. Would also require the</td>
<td>OPPOSE (8/29/19) Ltr sent</td>
<td>7/12/19 Assembly, 2-yr bill</td>
</tr>
</tbody>
</table>
association to publicly disclose the amount of those moneys expended on the above-described activities of the association. Would prohibit an association from incurring any travel-related expenses except as may be necessary for the association to hold an annual conference or other gathering of its members.

FEDERAL

<table>
<thead>
<tr>
<th>BILL</th>
<th>Description</th>
<th>Sponsor(s)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>HR 530 (Eshoo)</td>
<td>Accelerating Wireless Broadband Deployment by Empowering Local Communities Act of 2019. Overturns the FCC's September order preempting local authority over small cell wireless infrastructure on January 14, the day the order took effect. Would not preclude future FCC or congressional preemption of cities on wireless infrastructure, but it would halt the FCC's harmful preemption order, which ignored the input of hundreds of local governments. The bill also complements ongoing efforts to overturn the FCC order in federal courts, and the investigation by congressional leaders into alleged attempts by the FCC to thwart that litigation.</td>
<td>SUPPORT &amp; REQUEST CO-SPONSORS (2/11/19) Endorsed by NLC, NATOA, NAC</td>
<td>1/25/19</td>
</tr>
<tr>
<td>HR 1507 (Blumenauer)</td>
<td>The Bicycle Commuter Act of 2019. Official summary in progress. Would allow cyclists to deduct more than $50 per month and write off bike-share memberships.</td>
<td>MONITOR</td>
<td>3/5/19</td>
</tr>
</tbody>
</table>

STATE LEGISLATIVE CALENDAR

- Aug. 30 Last day for fiscal committees to meet and report bills
- Sept. 3-13 Floor session only. No committees may meet for any purpose, except Rules Committee, bills referred pursuant to A.R. 77.2, and Conference Committees
- Sept. 6 Last day to amend bills on the floor
- Sept. 13 Last day for any bill to be passed. Interim Recess begins upon adjournment
In preparation of the South Bay Cities Council of Governments communications assessment, the following questions have been developed. Stakeholders should review the sections that apply to them in advance of the September 30, 2019 meeting.

Questions for Board Members

1. Does your organization coordinate with the COG on communications efforts? If so, how?
2. Do you personally engage with the COG online?
3. How do you stay up to date with the COG’s activities and events?
4. What motivated you to join the SBCCOG board?
5. What value do you find in being a board member of the SBCCOG? How do you view your position on the board? How do SBCCOG communications add value to you/your agency?
6. Can you provide an example of how the COG has supported a program that has proved beneficial to your agency?
7. What policy objectives drive you or your agency’s interest?
8. Who benefits from your involvement and work with the SBCCOG?

Staff Interview Questions

1. Who do you see as the distinct audience(s) that you are trying to reach/influence/educate?
2. How do you define communication “success”? Can you provide an example of a win for the COG when it comes to communicating?
3. How did communications play a role in managing controversial/high-interest topics among member agencies?
4. What do you think are the most effective tools the COG currently uses to connect with its audiences?
5. Do you collect metrics, discuss, or analyze tool metrics on a regular basis?
   a. When was the last time you reviewed the website traffic stats for your website?
   b. Do you have metrics on which member agencies are most engaged with the COG?
6. How is communication handled for the SBCCOG vs. the Environmental Services Center?
7. What do you think is the weakest thing the COG does/does not do to...
communicate its message?
8. How much budget do you commit to executing communications, including: key messaging/content, advertising, press outreach, coordination with city members, and more?
9. Who on the team is assigned to own communications for the COG? Who plays a part in executing communications for the COG?
10. Is there a strong sense of brand or identity to the COG? Do your communications visually appear consistent?
11. What are your collateral pieces or routine reports that provide information about the COG or COG programs? How are those distributed or shared?
12. How do your audiences typically communicate with one another? With the COG?
13. Where/how do most people learn about regional news in the South Bay?
14. What are the accepted beliefs about the COG (negative and positive) among member cities? Among Board Members? Among the public? Among the media?
15. Five years from now, how would you measure the success of communication efforts for the COG?
16. Have you ever talked to the media in your capacity as a COG employee? 
   a. If yes, what was the story?
   b. If a reporter calls with a question, what do you do?
17. What is the best story told about this COG?
18. What stories/topics should the COG share more?
19. Who has the biggest voices online in the South Bay? Who/what influences public opinion in the South Bay?
20. Who are competitors of the COG?
21. Who is the primary contact at each member agency of the COG?
22. Do you have a roster of all the PIO’s/lead communicators from each member agency?
23. The SBCCOG takes on a more active role in certain areas than other COGs (fiber is a great example). Why is that? How does that impact communications for the COG? How does it impact perceptions of the COG by the previously defined audiences?
24. What drives member agencies to be less engaged with the COG?
25. Why did your board members choose their roles in the SBCCOG? Do board members see their positions as prestigious?
AGENDA

I. CALL TO ORDER & SALUTE TO THE FLAG (6:00 PM)
   Christian Horvath, Chair

II. INTRODUCTIONS

III. CONFIRM POSTING OF THE AGENDA BY TORRANCE CITY CLERK

IV. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

V. COMMENTS FROM THE PUBLIC (6:05 pm)

VI. CONSENT CALENDAR (6:10 pm)
   Matters listed under Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.

   A. August Board Meeting Minutes (attachment) – Approve
   B. Subregional Adaptation Plan and Strategies (attachment) – Approve
   C. Status of Legislation of Interest to SBCCOG (attachment) – Receive and file
   D. Monthly Reports – Receive and File
      1. South Bay Environmental Services Center Report (attachment)
      2. Transportation Report (attachment)
      3. Service Council Report by Ralph Franklin, Chair (attachment)

VII. PRESENTATIONS – (all prepared presentations will be posted @ www.southbaycities.org)

   A. Recognition of SolSmart cities and SBCCOG achievements (6:15 pm)
   B. Update on Water Issues in the South Bay (6:25 pm)
      1. Patrick Sheilds, General Manager, West Basin Municipal Water District
   C. Gardena’s Lawsuit and how it affects cities and funding under Measure W (6:55 pm)
VIII. SBCCOG PROGRAM ACTION ITEMS, REPORTS AND UPDATES (7:00 pm)
   A. South Bay Fiber Network
      a. Agreements with American Dark Fiber – Approve
   B. Ad Hoc Finance Committee
   C. Regional Housing Needs Assessment - RHNA
   D. Senior Services
   E. Homeless Services
   F. Slow Speed/Local Travel Network Project
   G. Office Move (attachments)
   H. Other

IX. TRANSPORTATION REPORTS
   A. Metro Report by Board member James Butts/Mike Bohlke (7:25 pm)
   B. SBCCOG Transportation Committee by Christian Horvath (7:30 pm)

X. AGENCY REPORTS (7:30 pm)
   A. League of California Cities & LA Division Legislative Committee (Bea Dieringer & Jeffrey Kiernan)
   B. Air Quality Management District (Judy Mitchell, Joe Buscaino, Janice Hahn & Denny Shaw)
   C. SCAG & Committees (attachment)
      1. Energy and Environment (Judy Mitchell, Jim Osborne)
      2. Transportation (Dan Medina, James Gazeley, Drew Boyles)
      3. Community, Economic, & Human Development (Frank Zerunyan & Mark Waronek)
      4. Regional Council (Judy Mitchell, Dan Medina, James Gazeley)
   D. Santa Monica Bay Restoration Commission (Bill Brand/Jeff Duclos)
   E. Stormwater Funding
      1. CCCA/LCC Stormwater Funding Options Committee (Hany Fangary & Milton Herring)
   F. South Bay Association of Chambers of Commerce (Olivia Valentine)
   G. South Bay Aerospace Alliance (Olivia Valentine/Rodney Tanaka)
   H. KHHR (Hawthorne Airport) Committee re: Community Impacts (Olivia Valentine)
   I. South Bay Workforce Investment Board (Chris Cagle)
   J. California Association of Councils of Governments - CALCOG (Britt Huff)

XI. UPCOMING EVENTS & ANNOUNCEMENTS

XII. ADJOURNMENT

Next Board meeting – Thursday, October 24, 2019
@ Redondo Beach Library
South Bay Cities Council of Governments

September 9, 2019

TO: SBCCOG Steering Committee

FROM: Kim Fuentes, Deputy Executive Director
       David Leger, SBCCOG Staff
       Chandler Sheilds, SBCCOG Staff

SUBJECT: Office Move Update and Approval of I.T. Expenditures

Adherence to Strategic Plan:
Goal D: Organizational Stability. Be a high performing organization with a clear path to long-term financial health, staffing continuity, and sustained board commitment.

BACKGROUND
The lease for the SBCCOG’s current office expires on November 30, 2019 and staff must vacate by that date. SBCCOG staff and Board members have been preparing for the move and have selected the new office location at 2355 Crenshaw Boulevard in Torrance, on the corner of Crenshaw and Sepulveda Boulevards.

Below is a summary of required steps to complete the move along with their status and considerations. A tentative schedule is also provided:

• Lease Agreement – The lease agreement has been finalized, signed by the SBCCOG Chair, and sent to the Landlord for final execution.

• Vacating Current Space – The SBCCOG has started to prepare for Maritz, the Sublandlord, potential dismantle and removal of systems furniture (cubes) starting as early as November 11, 2019. In addition, a list is being developed of Maritz owned furniture that the SBCCOG would like to retain and redeploy at the new location (Maritz will review items and let us know if they can accommodate the request). SBCCOG staff is also reviewing costs for new and used furniture to assess the best value. Work continues to review and electronically archive all paper documents while maintaining compliance with the SBCCOG’s adopted record retention schedule. A team of volunteers are helping with the scanning.

• Preparing New Space – Upon full execution of the lease, the landlord will connect their general contractor and SBCCOG staff to discuss the construction schedule and other build-out specifics (finishes, etc). A more defined schedule will be provided in the next update. If all goes as planned with completion of the construction and installation of service equipment, the SBCCOG will start the move the week of November 18, 2019 (just prior to Thanksgiving week).

• Movers – SBCCOG staff has started to coordinate site visits with moving companies in order to receive quotes.
• **Relocation of I.T. Network and Connected Devices** – In order to be a live and connected working site, the current office’s I.T. network and associated equipment must be moved and set up in the new office. The SBCCOG’s current I.T. consultants, SugarShot and QDoxs (who support and supplied the office’s I.T. systems) are the most qualified parties to take on this task. Their institutional knowledge of the existing I.T. set-up and familiarity with the SBCCOG’s needs makes their role indispensable to this office move. Both companies have provided quotes for their services below:
  - SugarShot’s scope of work includes moving equipment as well as designing and installing the I.T. network in the new office. This work includes one or more site visits, purchase of new equipment, labor for moving computer working stations and connecting them, and on-site staff support during the first day of the move-in. Additionally, the new office needs the I.T. network to be cabled while the current office must be de-cabled to comply with our current lease agreement. The services detailed above are quoted for costs not to exceed $21,900.
  - QDoxs’ scope of work includes moving the Xerox scanner/printer to the new office as well as having a technician on site to connect it to the I.T. network and ensure connected devices can print and scan. These services are quoted for costs not to exceed $1,077.

**CALENDAR – projected key dates**
  - **Sept. 2-30**: Staff to compile Maritz approved list of furniture to keep and move
  - **Sept. 2-14**: Quotes for movers compiled
  - **Sept. 9**: Quotes for I.T. move to be approved
  - **Oct. 15**: Order furniture (if needed)
  - **Nov. 11**: Office needs to be prepared so that systems furniture (cubes) can be dismantled and removed
  - **Nov. 22**: Office completely packed
  - **Nov. 18–29**: I.T. set up; move office
  - **Dec. 2**: First work day in new office

**RECOMMENDATION**
Steering Committee approve “Relocation of I.T. Network and Connected Devices” expenditures in an amount not to exceed $22,977.