

# South Bay Cities Council of Governments

April 14, 2014

TO: Steering Committee  
FROM: Jacki Bacharach, SBCCOG Executive Director  
SUBJECT: Lending Library Agreement Extension with Torrance

## BACKGROUND

At the June 27, 2013 Board of Directors Meeting, the Board approved a Memorandum of Understanding between the SBCCOG and the City of Torrance Public Library setting forth a pilot project for a one year period. The City of Torrance staff received and processed the first shipment of the 62 book collection in mid-August, placing the collection into circulation. These books have a bookplate, which states: “donated by...” The lending process was administered by the library staff at no expense to the SBCCOG.

As of the end of March, 2014, the library reported that 27 books have been checked out 38 times since the commencement of the pilot program last July. The books that have been checked out were all related to water history, water conservation and California landscaping. Based on the successful circulation of the collection during the one year pilot program, the Torrance Library is interested in retaining our collection for an additional two year extension.

Should the Board desire to take back any of the books or to work with another library in the South Bay to house our collection, it would be necessary to cover the barcode and other markings with white labels.

## RECOMMENDATION

That the Board approve an Amendment to the MOU with the City of Torrance Public Library, extending the term of the pilot program to two years ending June 30, 2016.

**AMENDMENT TO MEMORANDUM OF UNDERSTANDING**

This Amendment to Memorandum Of Understanding is made and entered into as of April 24, 2014 by and between the South Bay Cities Council of Governments (SBCCOG), a joint powers authority and existing pursuant to the laws of the State of California, and the City Of Torrance, a municipal corporation ("City"), organized and existing pursuant to the laws of the State of California. SBCCOG and the City shall collectively be referred to herein as the "Parties."

**RECITALS:**

- A. Parties entered into a Memorandum of Understanding on June 27, 2013, whereby the parties agreed that SBCCOG would lend its Collection to the City, and the City will lend the Collection from the Library.
- B. The original Memorandum of Understanding was for a one-year term, effective July 1, 2013 through June 30, 2014.
- C. The SBCCOG is satisfied with the success of the pilot project and wishes to extend the contract for two years.

**AGREEMENT**

- 1. Paragraph 8 is amended to read in its entirety as follows:  

"8. This agreement is considered a 36 month pilot project. The term of this MOU shall continue until June 30, 2016."
- 2. In all other respects, the Memorandum of Agreement dated June 27, 2013, between SBCCOG and City is ratified and reaffirmed and is in full force and effect.

**SOUTH BAY CITIES COUNCIL OF GOVERNMENTS**

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Daniel Medina, Chair, Board of Directors

ATTEST:

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Name

Approved as to Form:

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Michael Jenkins, General Counsel

CITY OF TORRANCE, a Municipal corporation

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Frank Scotto, Mayor

ATTEST:

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Sue Herbers, City Clerk

APPROVED AS TO FORM:

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John L. Fellows III, City Attorney