

# South Bay Cities Council of Governments

## **Steering Committee FOLLOW-UP AGENDA Monday, March 10, 2014**

**Attendees:** Jim Goodhart (1<sup>st</sup> Vice Chair, Palos Verdes Estates), Jim Osborne (Lawndale), Ellen Perkins (Palos Verdes Estates), Jim Knight (Rancho Palos Verdes), Tom Brewer (Torrance), Jacki Bacharach, Kim Fuentes & Wally Siembab (SBCCOG) – Jim Gazeley (2<sup>nd</sup> Vice Chair, Lomita) & Tony Dahlerbruch (PVE City Manager) @ 11:50 am. Artie Fields & Tunisia Johnson (Inglewood City Manager) @ noon; Jim Dear (Carson LEFT 12:50 PM, David Lesser (Manhattan Beach) @ 12:05; Dan Medina (Chair, Gardena) @ 12:30 pm

### **I. REPORT OF POSTING OF AGENDA**

- **ACTION:** Received and filed

### **II. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA -**

- MOU with El Segundo for EEMIS equipment purchase – to be sent separately – ACTION – MOVED UP TO ACTION ITEMS

### **III. PUBLIC COMMENT**

### **IV. CONSENT CALENDAR – action items noted, remainder are receive & file - 11:05 am**

#### **A. Steering Committee – February 10, 2014 meeting minutes attached**

- **ACTION:** Approved

#### **B. Appointments to Outside Agencies**

- District #28 and District #40 elections completed for SCAG Regional Council
- Election process to start for Metro South Bay Service Sector Council

#### **C. Grant Opportunity**

- SGC grant submitted
- SCAG might have missed the deadline for new PEV grant with SCAG and Luskin Center with funding from CEC which would have been 2 years probably starting in September 2014 - \$32,000 for the SBCCOG. We are trying to find out.

#### **D. Transportation Issues**

- South Bay Boundary issue update – waiting for meeting with Pam O'Connor & Westside COG to discuss the issue
- Monthly transportation update from Steve Lantz – attached
- Comments on Metro 1<sup>st</sup>/Last Mile report by Jacki Bacharach- attached

#### **E. South Bay Environmental Services Center Activities Report – attached**

#### **F. Legislative Advocacy**

- Legislative Matrix – attached
- April 30 – PUC Day in Los Angeles
- Legislative Breakfast date moved to May 14 – GOODHART, BREWER CAN'T ATTEND. OK FOR ELLEN

F. MWD/WBMWD Rate Setting Process

- This issue was discussed at the last meeting. SBCCOG staff contacted WBMWD for clarification and the attached letter and fact sheet went out to all mayors in the WBMWD service area.
- 3/3, LAWDALE COUNCIL - provided direction to send a letter opposing the increase unless MWD can clearly justify to the public that an increase is needed.

V. ACTION ITEMS

G. General Assembly - Lessons Learned – 11:15 am

- Highest attendance – 100 more RSVPs than ever before
  - How many elected officials? – 26 elected officials; 10 Legislative staff
  - How many of our Board and alternates? – 17
  - How many commissioners? – 46
  - How many city staff? – 26
  - How many total? - 306
- As of March 3, 3 sponsorships outstanding (R-T CHECK WILL TAKE 6 WKS)

ANECDOTES:

- KIRAN, OUR VOLUNTEER, TO PUT LA OES DIVISION HEAD IN TOUCH WITH NEW CEO FOR LA AMERICAN RED CROSS
- MICHAEL MCCORMICK WANTS TO INVITE DAN STURGES TO MAKE HIS PRESENTATION TO THE GOVERNOR'S STAFF.
- GOODHART – MORE EMPANADAS (NEED TO BE IN BAG). TOO LONG TO INTRODUCE THE ELECTED OFFICIALS – INTRODUCE AT ONCE.
- PERKINS – SPEAKERS OUTSTANDING. INITIAL KICKOFF RIGHT BEFORE LUNCH WRAP UP AND AT THE END – WRAP UP WAS GREAT. LUNCH TIME IS NOT USED WELL FOR PEOPLE TAKING THEIR LUNCH HOUR. 11:15 TO 1:15 PM SHOULD BE USED MORE EFFECTIVELY. SHAME THAT PEOPLE LEAVE BEFORE THE END OF THE DAY. SOMETHING AFTER? AFTER LUNCH SPEAKERS WERE GREAT. LUNCH ABOUT 20 MINUTES. NO BREAK WAS GREAT. HIGH ENERGY EXHIBIT HALL.
- SIEMBAB – MOMENTUM LOST AT END OF LUNCH WITH ACKNOWLEDGEMENTS AND DRAWING AND INTRODUCTIONS.
- FUENTES – NEED TO HAVE TIME FOR EXHIBITORS. HIGH # OF COMMISSIONERS BECAUSE WE WERE AT THEIR MEETINGS RECENTLY
- KNIGHT – HE GETS A LOT OUT OF THE EXHIBITS. SPEAKERS TOO THEORETICAL. MORE CITY EXAMPLES AND MORE APPLICATION OF WHAT THEY ARE SAYING. PLANNING DIRECTOR DIDN'T FEEL HE GOT MUCH FROM THE SPEAKERS THAT THEY DIDN'T ALREADY KNOW. PERKINS – ELECTEDS DON'T REALIZE HOW HELPFUL THESE EXHIBITS ARE. NEED TO BE BETTER SOLD TO OUR MEMBERS.
- NEXT YEAR – ASK PEOPLE HOW THEY FOUND OUT ABOUT THE GENERAL ASSEMBLY. SAVE TIME FOR SPEAKERS TO DO MORE ONE ON ONES. – HAVE THEM AT THE EXHIBIT HALL FOR 30 MINUTES AFTER THEIR SPEECH? PROGRAM SPECIFIC TO COMMISSIONERS – HOW TO RUN A MEETING? – AT END OR AT LUNCH?
- COUNTDOWN CALENDAR – POSITIVES AND NEGATIVES – MAYBE EVERY OTHER WEEK.
- RESERVE FEBRUARY 27, 2015 IN CARSON.

H. Increased responsibilities for the Deputy Executive Director – on file – 11:30 am

- NO RECRUITING

- NEED SUBCOMMITTEE TO GO OVER THE BUDGET & THE VARIABLES. EMPLOYEE- CONTRACTOR – CONTRACTOR/EMPLOYEE ARE 3 SCENARIOS WE WANT TO LOOK AT. STAFF OFFSET BY GRANTS NEEDS TO BE UNDERSTOOD
- COMMENTS: MORE SEAMLESS. BAD FOR MORALE TO RECRUIT TOO. ELIMINATES ONE POSITION AND THAT’S GOOD.
- ACTION: NEED NEW JOB DESCRIPTION TO COVER THIS NEW POSITION. HAVING KIM FULFILL THE ROLE IS INCREASINGLY EASIER. DETERMINE CONTRACTOR VS. EMPLOYEE WITHIN 60 DAYS. PHILOSOPHICAL ISSUE TO MERGE. NEED CLEAR DEFINITION OF SBESC’S RELATIONSHIP WITH THE SBCCOG.
- ACTION: ACCEPTED RECOMMENDATION TO HAVE KIM CONTINUE AND NO RECRUITING. AD HOC SUBCOMMITTEE – GOODHART/MEDINA. MOTION BY KNIGHT/BREWER - APPROVED

## BREAK FOR LUNCH & DIALOGUE WITH CITY MANAGERS -

### I. Board Strategic Plan -12:00 PM

- Definition of Sustainability – page 4 of attached report – REMOVE FOOTNOTE COMPLETELY – DEAR/BREWER TO THE BOARD –asked Jan for clean copy with footnote removed 3/11/14
- Orientation/Overview of the SBCCOG Structure and Work Program
  - Goal D #4 - *Enhance orientation methods for new board members so that they have a clear understanding of their role and can determine how they will most effectively contribute. Include a discussion of the bylaws in the orientation.*
    - By-Laws - attached
    - Major programs
    - SBCCOG organizational structure
    - SBCCOG finances
- Review quarterly progress reporting tracking – **DISCUSSED MEASURES OF SUCCESS AND HOW TO EVALUATE THEM**
  - DAHLERBRUCH – MEASURES OF SUCCESS WEREN’T INTENDED TO BE EVALUATED; THEY ARE VALUES. JUST IMPLEMENT THE STRATEGIES. THEY ARE A WAY OF ACHIEVING OUR GOALS.
  - KNIGHT – WHAT HAS BEEN DONE RE: THE GOALS?
    - ACTION: Recommend ED Strategic Plan to the Board for adoption
    - QUARTERLY UPDATE
    - WORK PLAN ALIGNED WITH STRATEGIC PLAN GOALS
    - BACHARACH GO TO COUNCILS WITH THIS ORIENTATION – HERE’S WHAT WE DO AND WHY IT’S IMPORTANT TO THEIR COUNCILMEMBERS. BENEFITS AND WHAT SBCCOG DOES.
      - ABBREVIATED VERSION FOR COUNCIL MEETINGS.
      - REVISE THE PRESENTATION AND BRING IT BACK
      - AT CITY COUNCIL MEETINGS – INGLEWOOD – 3 TO 5 MINUTES. TALK TO AUDIENCE AND ALL HANDOUTS.

## RESUME STEERING COMMITTEE MEETING

### J. Board meeting agenda development - – 11:45 am

- March – draft agenda attached
  - Presentation of Vision, Mission & Guiding Principles as well as Strategic Implementation Plan
  - Update on ExpressLane Project – Kathleen McCune

- Presentation on SBCCOG PEV readiness – Wally Siembab, **SCAG WILL DO AN INTRODUCTION**
- Request from Metro to present their fare restructuring proposal – **NO ADD TO TRANSPORTATION UPDATE**
- April – Annual Work Program Review, **1<sup>ST</sup> QUARTER UPDATE FROM GREG STEVENS**
- May – Annual Budget Review, Nomination of Officers
- June – Budget adoption, Election of Officers
- July – Cost of Power Supply in the South Bay, cost and interconnections – **SONGS EFFECT AND FUTURE ENERGY NEEDS FOR THE SOUTH BAY**

K. Dues Recommendation for 2014-2015 – 1:15 pm

- **ACTION:** Make recommendation to the Board – KNIGHT/GAZELEY
- **SUBCOMMITTEE TO BE APPOINTED AND MEDINA WILL SPEAK TO CITY MANAGERS**

L. Approval of Invoices – available at the meeting – 1:25 pm

- **ACTION:** ApproveD invoices for payment

- MOU with El Segundo for EEMIS equipment purchase – on file – **ACTION: RECOMMEND TO THE BOARD – GAZELEY/BREWER**

## VI. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES

- **CHAIR’S APPOINTMENT OF FRANKLIN TO BE VICE CHAIR OF THE MEASURE R COMM. – MEDINA WILL BE THE BACK-UP – BREWER/KNIGHT APPROVED**

E. Sustainable South Bay Strategy Updates – **11:55 am**

- AQMD is doing a PSA on our BEV program and interviewing one of our drivers. We should be able to use the footage for our own purposes as well.
- Impressions of HK -- sharing lessons learned

O. South Bay Environmental Services Center Programs – **1:30 pm**

- **PUC filing for 2015 partnership programs**
  - **3/26/14 Administrators file for 2015 funding**
  - 4/4/14 Comments on administrator filings
  - 4/17/14 Reply comments on administrator filings
  - 5/13/14 Anticipated PD issues on 2015 portfolio funding
  - **6/12/14 Anticipated Commission decision on 2015 portfolio”**

### ■ **RELIABILITY**

Greg Stevens met SCE’s Director of Local Public Affairs, Metro Region, Robert Quintero. He said that SCE must conduct mandatory meetings with each South Bay City to discuss reliability issues before March 31<sup>st</sup>. He would attend one of the COG BOD meetings to discuss reliability issues as well after the 31<sup>st</sup>. Meetings so far:

- **MB REPLACEMENT POLES WILL NEED TO BE HIGHER – LESSER’S MEETING**
- **RPV – JIM KNIGHT WILL ATTEND**
- **April 30 – full day – LESSER, CRUZ, BESTE, VALENTINE, KNIGHT (WILL CONFIRM), MEDINA (?) – WHAT IS THEIR EXPECTED GOALS FROM THIS MEETING?**

P. Possible Future Special Events – **1:40 pm**

- Tour of Gas Company facilities near Ballona Wetlands – 4<sup>TH</sup> PRIORITY
- Tour of LAX Airfield including Bradley Terminal – 2<sup>ND</sup> PRIORITY

- Sea Lab
- Hawthorne Airport
- Space X – 1<sup>ST</sup> PRIORITY
- DESALINATION PLANT IN REDONDO BEACH – 3<sup>RD</sup> PRIORITY
  - ONE IN TORRANCE TOO
- Possible dates – Thursday, May 8, 29 or June 12 in the morning
- **ACTION:** Provide direction on dates and priorities for scheduling

### **OTHER ANNOUNCEMENTS**

- **MARCH 8 – MEETING WITH WARONEK & SAMMARCO RE: HOMELESS ISSUES**
- **MARCH 20 – MEETING FOR STAFF INVOLVED IN SENIOR SERVICES – 9 CITIES HAVE RESPONDED**
- **MARCH 26 – 2<sup>ND</sup> STAFF SOCIAL MEDIA WORKING GROUP – INVITE DAN**

**E-MAIL THESE DATES TO THE GROUP**

**NEXT STEERING COMMITTEE MEETING – April 14, 2014 @ 12:00 pm**

**PLEASE CONSULT WEBSITE IF YOU ARE NOT SURE ABOUT THE MEETING SCHEDULES**

**ADJOURN**