AGENDA

I. CONFIRM THE QUORUM

II. REPORT OF POSTING OF AGENDA
   ■ ACTION: Receive and file

III. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

IV. PUBLIC COMMENT

V. CONSENT CALENDAR – action items noted, remainder are receive & file – 12:05 pm
   A. Steering Committee – January 11, 2021 meeting minutes attached (Pages 5-8)
      ■ ACTION: Approve

   B. MOU with City of Compton re: Integrated Monitoring Program for the Dominguez Channel Watershed Management Area
      ■ MOU attached (Pages 9-15)
      ■ ACTION: Recommend board approval

   C. Contract with So Cal Gas Company
      ■ TO BE SENT SEPARATELY BEFORE THE MEETING
      ■ ACTION: Recommend board approval

   D. City Attendance at SBCCOG meetings
      ■ Matrix attached (Page 17)

   E. South Bay Environmental Services Center Activities Report – attached (Pages 19-24)
      ■ SoCal REN enrollment is a priority to take advantage of energy efficiency programs
      ■ Note: more detail on social media statistics. Comments welcome.
VI. ACTION ITEMS – 12:10 pm
F. Items from the Board meeting
  ■ Delegated Authority – memo attached (Page 25)
  ■ Responsibility of Board members and of staff
  ■ Update on cost of a more extensive audit
  ■ ACTION: Affirm existing policy

G. COVID update – 12:20 pm
  ■ Report on Health Department SPA research
  ■ South Bay School District Consortium vaccine distribution coordinated by Beach Cities Health District for school staff – memo attached (Pages 27-28)
  ■ ACTION: Recommend Board approve letter of support for BCHD School District Consortium & possible Board of Supervisors’ motion to re-evaluate the SPAs

H. Comments on LAWA EIR – 12:30 pm
  ■ SBCCOG staff is working with the City of El Segundo consultants re: issues in the EIR
  ■ Draft letter to be available at the meeting. Comments that SBCCOG can focus on:
    o Emphasize regionalization of airport activities
    o Include more attention to roadway improvement for airport access for those coming from the South on the 405 and PCH or from the east on the I-105 and in the Sepulveda Tunnel.
  ■ ACTION: Recommend Board approval of letter to LAWA re: SBCCOG comments on the EIR

I. Legislative Issues – 12:40 pm
  ■ SBCCOG Legislative Briefing – January 14 – change end time to 10:45
  ■ SBACC vote – Carson Chamber has agreed to give us one of their voting seats
  ■ SBACC/SBCCOG/LCC Meet and Greet has been set for Friday, February 26, 8:30 am -10 am
  ■ Legislative Matrix attached (Pages 29-33)
  ■ CCCA Housing Trust Fund proposal – draft attached (Pages 35-40)

J. Update on Homeless Program and Innovation Project Funding – 12:50 pm
  ■ Dispensing client aid funds – memo attached (Pages 41-42)
  ■ Home Share South Bay update
  ■ ACTION: Recommend Board approval of how to dispense client aid funds

K. Items from the Transportation Committee, if required – 12:55 pm

L. Board Meeting agenda development – 1:00 pm
  ■ February agenda attached – Local Travel Network Project report, Mid year budget review, Bill Brand re: local control re: zoning initiative, Green Line Extension Update (Pages 43-44)
  ■ March – General Assembly
  ■ April –Clearwater Presentation from Sanitation District, Regional Energy Network presentation
  ■ May – budget/election, Rex Richardson re: AQMD, Request Econ forecast from CSUDH?
  ■ June – budget adoption, election of officers, Gipson re: police reform issues???

M. Mid-Year Budget Review – 1:05 pm
  ■ Attached (Pages 45-52)
  ■ ACTION: Review, comment and recommend adoption to the Board

N. Dues for 2021-2022 – 1:15 pm
  ■ Memo attached (Page 53)
  ■ ACTION: Recommend dues remain the same for the 2021-2022 budget year to the Board

O. Planner for the SBCCOG – special assessment – 1:20 pm
  ■ Further discussion – scope and assessment attached (Pages 55-58)
  ■ ACTION: Review, comment and recommend adoption to the Board
P. General Assembly – 1:30 pm
   ■ Program
   ■ Sponsorships
   ■ Exhibit Hall
   ■ Networking
   ■ Game
   ■ Registration
   ■ Budget
   ■ ACTION: Provide direction

Q. Appointments to Outside Agencies – 1:40 pm
   ■ Memo attached – names highlighted should be re-advertised (Page 59)
   ■ ACTION: Solicit for interest in the seats that have been held for two years and others as required

R. Approval of Invoices – available at the meeting – 1:45 pm
   ■ ACTION: Approve invoices for payment

VII. INFORMATION ITEMS – 1:50 pm
   S. South Bay Fiber Network
      ■ February 28 is the deadline for suggesting new sites for the remaining construction funds

   T. Update on Senior Services
      ■ Next meeting of the Senior Services Working Group is on Tuesday, March 23 from 9:30-11:30am via zoom.

VIII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES
   ■ Other updates since agenda distribution – 1:55 pm

NEXT STEERING COMMITTEE MEETING – Monday, March 8, 2021 @ 12:00 pm via zoom
South Bay Cities Council of Governments

Steering Committee
Minutes
Monday, January 11, 2021

Attendees: Olivia Valentine (Chair, Hawthorne), John Cruikshank (2nd Vice Chair, Rancho Palos Verdes), Christian Horvath (Redondo Beach), Steve Zuckerman & Britt Huff (Rolling Hills Estates), George Chen (Torrance), Rodney Tanaka (Gardena), Ralph Franklin & Jim Butts (Inglewood), Hildy Stern (Manhattan Beach), Barry Waite (Lomita), Dawn Murdock (Palos Verdes Estates), Stacey Armato (Hermosa Beach), Jacki Bacharach, Kim Fuentes, Steve Lantz, Wally Siembab, Natalie Champion & David Leger (SBCCOG)

I. QUORUM confirmed

II. REPORT OF POSTING OF AGENDA

ACTION: ReceiveD and fileD

III. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA - NONE

IV. PUBLIC COMMENT - NONE

V. CONSENT CALENDAR - ITEM C REMOVED. MOTION TO APPROVE REMAINDER - CRUIKSHANK/TANAKA

A. Steering Committee – December 14, 2020 meeting minutes attached

ACTION: ApproveD

B. Contract Amendment with WRD

ACTION: RecommendED board approval

C. Contract with So Cal Gas Company – REMOVED

D. Contract renewal with GSE Solutions to achieve gas efficiency measures

ACTION: RecommendED board approval

E. “Office warming” Gifts from cities

Still waiting for responses from Inglewood, Lawndale & Redondo Beach in process

F. City Attendance at SBCCOG meetings

Matrix attached

G. South Bay Environmental Services Center Activities Report – attached

VI. ACTION ITEMS

H. COVID update – 12:10 pm

■ Report on Health Department SPA research from January 7 meeting – ROLE OF SPA – DR. PRIETO INVITED. NOT WELL RECEIVED. TOO GENERIC A PRESENTATION. WEBSITE OUT OF DATE.

■ MORE INFORMATION NEEDED RE: HOW DOES FUNDING WORK FOR THIS? WOULD SPA MONEY FOLLOW US IF WE DID OUR OWN HEALTH DEPT.?

■ AFTER MEETING, CITY MANAGERS SENT SURVEY RE: THEIR CONTACTS WITH SPA 8. AS OF THIS MEETING, 7 RESPONSES – NO CONTACT.

ACTION:

■ REGULAR REPORT FROM SPA 8 AT BOARD MEETING?? – INVITE HER

■ MEETING WITH IVAN FROM SUPERVISOR HAHN’S RE: POSSIBLE BOARD MOTION
I. Legislative Issues – 12:20 pm
   - LCC/SBACC/SBCCOG Meet and Greet—actual date TBD – **MAYBE IN SPRING**
   - SBCCOG Legislative Briefing – January 14 @ 9 am
     - Attending in person – Congressmember Barragan, and Assemblymembers Muratsuchi and O'Donnell
   - SBACC Vote from a Chamber – still pending
   - Legislative Matrix – attached
   - Housing legislative ideas
     - Contract Cities Housing Trust proposal update – current version attached – **AFFORDABILITY CRISIS, NOT HOUSING CRISIS PER SAY. REGIONS WOULD HAVE OWN FEE SCHEDULE. CITIES VOLUNTARILY OPT IN – CAP AND TRADE STYLE EFFORT. WORKING WITH SENATOR ALLEN'S STAFF. LOOKING FOR ENDORSEMENT OF THIS PROPOSAL. RETAINS LOCAL CONTROL. ALLEN HASN’T AGREED TO AUTHOR YET.**
     - CHEN – FORWARDED TO CD DIRECTOR. TORRANCE IS NOT ON BOARD YET. MAJOR CONCERN IS LOCAL CONTROL. MAJOR CONCERN – WORKING GROUP OF CDS TO DISCUSS AND BRING BACK TO STEERING COMMITTEE.
     - ARMATO – CONCERNS ADDRESSED.
     - TAKE TO COMMUNITY DEV DIRECTORS AND COME BACK TO STEERING COMM.
     - SBCCOG housing presentation update – **WALLY - RHNA AND SCAG – TOUGH SPOT BECAUSE IT’S A ZERO SUM GAME. BETTER IS TO GO AGAINST THE FORMULA**
       - **i. TWO COMPETING STATE ISSUES – AFFORDABLE HOUSING AND GHG EMISSIONS. TRUST FUND DOESN’T ADDRESS THE GHG ISSUE. SITING IS IMPORTANT TO DO THAT – EX. TOD.**
       - **ii. WHITE PAPERS WE SUBMITTED TO LEGISLATORS. MADE ALL OF THE POINTS ALREADY. WORKING ON PPT.**
       - **iii. GET THESE POINTS TO OTHER STAKEHOLDERS SUCH AS ENVIRONMENTAL GROUPS**
       - **iv. VALENTINE – NEED TO PUT IT INTO PPT.**
       - **v. ARMATO – WALLY PRESENTED THE SENTIMENTS THAT CITIES SHARE AND IS THE PRELUDE FOR THE CCCA PROPOSAL. NEED SOLUTIONS.**
       - **vi. WALLY – HOW DOES TRUST FUND BUILD AFFORDABLE HOUSING – EXAMPLE. LEGISLATION SHOULD INCLUDE SITING ISSUES.**

J. Planner for the SBCCOG – special assessment - 12:35 pm
   - The Steering Committee as well as the Community Development Directors have been supportive of the SBCCOG hiring a planner for the SBCCOG to work with cities on land use issues and housing legislation as well as enhancing the SBCCOG’s climate action work for our cities. The position would probably be part-time – up to 30 hours/week
   - Proposed special assessment attached
   - **HAWTHORNE CM EMAILED: ALL ASSESSMENTS SHOULD BE THE SAME**
   - **SUAREZ E-MAILED: I would like to submit this response regarding the special assessment for city planner. Although I understand the benefits a shared planner could have for the SBCCOG, at a time like this, our City does not currently support this assessment. For Lawndale, the proposed assessment is $6,000-$7,000 per year. After speaking with our planning director, we don't believe this position will be beneficial to the City as we currently monitor and have a good handle on housing issues. Furthermore, our planning director can advocate and/or provide the support the City needs should the COG need input.**
   - **VALENTINE – EACH CITY BENEFITS THE SAME. SHOULD ALL PAY THE SAME AMOUNT.**
   - **MURDOCK – CITIES WOULD NOT HAVE ONE ON ONE CONSULTS.**
   - **HUFF – PROBLEMS WITH DUES PAYING. HAVE EVERYONE PAY THE SAME WOULDN’T FLY. THINKS $4000 IS TOO HIGH.**
   - **HORVATH – THIS IS NOT PRECEDENT. WE HAVE DONE THIS BEFORE. MOVED THAT WE DO THIS WITH PRICING BREAKDOWN IN THE AGENDA. ARMATO SECONDED**
CRUIKSHANK SUPPORTS. MAKES SENSE TO SHARE THIS RESOURCE. SHARE THE PROBLEMS. MONEY WELL SPENT.
HORVATH – WE WILL SEE THE BENEFITS OVER TIME. PERSON’S WORKLOAD WILL INCREASE. COULD START WITH LOWER ONE FOR NOW THOUGH
CHEN – TO BOARD AND THEN TO COUNCILS? CDD’S IN FAVOR. NO ISSUE RE: WHO PAYS MORE
HUFF – APPROVING ASSESSMENT AND HOW IT WILL BE APPROPRIATED.
BUTTS – WHY DO PEOPLE OBJECT
  VALENTINE – FEE SHOULD BE SAME FOR ALL. NOT AGAINST THE ASSESSMENT
  HUFF – AGAINST THE WHOLE THING – QUESTIONS NEED FOR THIS PERSON.
  SIEMBAB – OUR STAFF IS TRANSPORTATION PLANNING HEAVY AND WE DON’T HAVE THE LAND USE POLICY EXPERTISE – VERY COMPLICATED
TANAKA – LAND USE ATTORNEY DOES THIS FOR THEM. ASSESSMENT WOULD BE FOR WHAT THEY ARE DOING
STERN – ROOM IN THE COG BUDGET? IS ASSESSMENT ABSOLUTE FOR A CITY?
WAITE – NOT ADDITIONAL EXPENSE, IS A REPLACEMENT. IF GARDENA IS PAYING AN ATTORNEY TO WORK ON THIS, MAYBE THEY DON’T HAVE TO IF COG HAS THE RESOURCE. A LOT OF WORK FOR THE COST
ACTION: Recommend Board approval and preparation of invoices – MOTION – APPROVED TO BOARD TO APPROVE ASSESSMENTS BY POPULATION CATEGORY AS LISTED IN THE PACKET.
YES – WAITE, CHEN, CRUIKSHANK, STERN, ARMATO, HORVATH
NO – VALENTINE, HUFF, MURDOCK, BUTTS, TANAKA

K. Santa Monica Bay Restoration Commission Alternate Vacancy - 12:45 pm
By the meeting, Eric Alegria, Mayor of RPV, was the only applicant for the position
ALEGRIA RECOMMENDED FOR APPOINTMENT TO THE BOARD. TANAKA/HORVATH

L. Board Meeting agenda development – 1:00 pm
January – draft agenda attached
February - LTN final report, Mid year budget review. GREEN LINE PRESENTATION AND COMMENTS
March – General Assembly
April –Sanitation District Cleawater Project Update Presentation – CSUDH TO PROVIDE ECON FORECAST???

M. Approval of Invoices – available at the meeting – 1:10 pm
ACTION: ApproveD invoices for payment HORVATH/TANAKA

N. Items from the Transportation Committee, if required – 1:15 pm
SBCCOG Draft Letter to Metro Regarding Metro Recovery Task Force Recommendations
LAX EIR COMMENTS – EL SEGUNDO – COMMENT DEADLINE EXTENDED TO MARCH

VII. INFORMATION ITEMS
O. South Bay Fiber Network – 1:20 pm
New SBFN 5 minute video about the project available
Work Order #1: was the construction of the Ring (completed)
Work Order #2: are the first group of lateral connections to the ring (27 sites); the majority are completed, however, there are 6 sites - located in Manhattan Beach, Inglewood, and Hawthorne – that still need to be connected
Work Order #3: are the second set of lateral connections (10 sites) that include, for example SBCCOG as well as Lundquist BioMed – est. completion – late May/June
Work Order #4: will be proposed sites to spend down the balance of the Measure M CapX funds
  If cities have additional sites/facilities (other than parks) they should make them known asap
Anticipate presenting Work Order #4 sites to the Steering Committee in February.

- Tech Talk is scheduled for 1/25 – Evoque, Hawthorne POP on the network, is the main presentation.

**P. Update on Homeless Program and Innovation Project Funding - 1:25 pm**
- 3 COG LETTER RE: CONCERN OF LACK OF PAYMENT OF INVOICES
- HOMESHARE SOUTH BAY UPDATE

**Q. Update on Senior Services – 1:30 pm**
- Next meeting of the Senior Services Working Group is on Tuesday, January 26, 2021 from 9:30-11:30am via zoom.

**R. SCAG Regional Early Action Program funds to accelerate housing – 1:35 pm – APPROVED**
- a. ADUS
- b. COMMERCIAL TO RESIDENTIAL
- c. EDUCATION AND TRAINING
- d. AND SB330 IMPLEMENTATION
- e. CHEN – FUND PLANNER WITH REAP FUNDS? – POSSIBLY SOME

**S. CALTRANS GRANT APP FOR DAC COMMUNITIES – INCLUDES BROADBAND LOCALLY. MORE APPLICATIONS FOR SBFN, ZERO EMISSION LTN AND LAND USE. PLANNING PHASE – NO OBLIGATION. DAC CITIES. VALENTINE – HAWTHORNE WOULD BE INTERESTED**

**T. General Assembly Update – March 18, 2021 – 1:40 pm**
- VIRTUAL PLATFORM – EXCITING – NETWORKING SESSION TOO. SOME GAMIFICATION.
- HUFF – COSTS FOR PLATFORM? KIM - $15,600 IS BASIC CORE SERVICES. NOT BROKEN DOWN THAT WAY

**U. Status of 2019-2020 Audit – 1:45 pm – COMPLETED – TO BE SENT SEPARATELY**

**VIII. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES**
- Other updates since agenda distribution – 1:50 pm

**NEXT STEERING COMMITTEE MEETING – Monday, February 8, 2021 @ 12:00 pm via zoom**
MEMORANDUM OF AGREEMENT
BETWEEN THE SOUTH BAY CITIES COUNCIL OF GOVERNMENTS AND
THE CITY OF COMPTON

FOR COST SHARING FOR THE IMPLEMENTATION OF THE COORDINATED
INTEGRATED MONITORING PROGRAM (CIMP) FOR THE DOMINGUEZ CHANNEL
WATERSHED MANAGEMENT AREA

This Agreement is made and entered into as of January 1, 2021, by and between
the South Bay Cities Council of Governments (SBCCOG), a California Joint Powers
Authority, and the City of Compton, a municipal corporation ("Permit Holder").

RECITALS

1. For the purposes of this Agreement, the term “PERMITTEES” shall
mean the Cities of Los Angeles, Carson, El Segundo, Hawthorne,
Inglewood, Lomita, and the Los Angeles County Flood Control District
(LACFCD) and the County of Los Angeles (County).

2. The U.S. Environmental Protection Agency (USEPA) and the
California Regional Water Quality Control Board, Los Angeles Region
(Regional Board) have classified the Greater Los Angeles County
Municipal Separate Storm Sewer System Permit (MS4) as a large MS4
pursuant to 40 CFR section 122.26(b)(4) and a major facility pursuant
to 40 CFR section 122.2.

3. The Regional Board adopted National Pollutant Discharge Elimination
System MS4 Permit Municipal Separate Storm Sewer System Permit
Order No. R4-2012-0175 (MS4 Permit).

4. The MS4 Permit became effective on December 28, 2012, and
requires that the LACFCD, the COUNTY, and 84 of the 88 cities
(excluding Avalon, Long Beach, Palmdale, and Lancaster) within the
County comply with the prescribed elements of the MS4 Permit.

5. The MS4 Permit identified the PERMITTEES as MS4 PERMITTEES
that are responsible for compliance with the MS4 Permit requirements
pertaining to the PERMITTEES collective jurisdictional area in the
Dominguez Channel Watershed Management Area.

6. The PERMITTEES elected voluntarily to collaborate on the
development of a Coordinated Integrated Monitoring Program (CIMP)
in accordance with the MS4 Permit for a portion of the Dominguez
Channel Watershed Management Area as identified in Exhibit A of this
Memorandum of Agreement (MOA) to comply with all applicable
monitoring requirements of the MS4 Permit.

8. The Harbor Toxic Pollutants TMDL regulates certain discharges from National Pollutant Discharge Elimination System ("NPDES") permit holders, requiring organization and cooperation among the PERMITTEES.

9. The PERMITTEES manage, drain or convey storm water into at least a portion of the Dominguez Channel, Greater Los Angeles and Long Beach Harbor Waters (including Consolidated Slip).

10. The PERMITTEES desire to facilitate the achievement of the objectives of the Harbor Toxic Pollutants TMDL by preparation and implementation of the CIMP.

11. The PERMITTEES prepared the CIMP, and the SBCCOG has also retained the City of Los Angeles (CITY) to conduct the monitoring and reporting required by the CIMP (CIMP Implementation).

12. For purposes of this Agreement the term "Consultant" shall refer to the CITY.

13. On December 11, 2015 Regional Board approved the CIMP.

14. The mission of the SBCCOG is to allow its members to act collaboratively and focus on improving the environment. As part of its mission and to help its members implement the CIMP for the Dominguez Channel Watershed Management Area, the SBCCOG entered into an MOA with the PERMITTEES to administer the monitoring contract with the CITY and invoice the PERMITTEES for the monitoring services

15. Individual NPDES permit holders that are not PERMITTEES have indicated a desire to participate in the CIMP implementation for individual permit compliance.

16. The PERMITTEES authorized the SBCCOG to enter into individual separate MOAs with such individual NPDES permit holders (Permit Holders) (which shall not have voting rights in any group relating to the PERMITTEES) for CIMP Implementation cost sharing purposes only.

17. The Permit Holder desires to obtain monitoring data collected as part of the CIMP Implementation, to have its name included on monitoring
reports submitted in accordance with the CIMP Implementation and to share in the costs of CIMP implementation.

18. The role of the SBCCOG is to invoice and collect funds from the Permit Holder to cover its portion of the costs for CIMP Implementation.

19. The Permit Holder and the SBCCOG are collectively referred to as the “PARTIES.”

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the PARTIES do hereby agree as follows:

Section 1. Recitals. The recitals set forth above are fully incorporated as part of this Agreement.

Section 2. Purpose. The purpose of this MOA is for the Permit Holder to cost share in the CIMP Implementation.

Section 3. Cooperation. The PARTIES shall fully cooperate with one another to achieve the purposes of this MOA.

Section 4. Voluntary Nature. The PARTIES voluntarily enter into this MOA.

Section 5. Binding Effect. This MOA shall become binding on SBCCOG and the Permit Holder.

Section 6. Term. This MOA shall commence on January 1, 2021 and shall expire on June 30, 2023, unless terminated earlier pursuant to this MOA.

Section 7. Role of the SBCCOG.

(a) The SBCCOG shall invoice and collect funds from the Permit Holder to cover a portion of the costs of hiring and paying the CITY to implement the CIMP.

(b) The SBCCOG shall administer the CITY’S contract for implementation of the CIMP by contracting with and paying the CITY.

Section 8. Financial Terms.

(a) The Permit Holder shall pay twelve thousand three hundred ($12,300) dollars (“Annual Payment Amount”) annually on a fiscal year basis to the SBCCOG in exchange for the monitoring data collected as part of the CIMP Implementation and inclusion of the Permit Holder’s name on monitoring reports submitted in accordance with the CIMP.

(b) The SBCCOG will retain a fee of 5% ($615) for their services. The remaining amount ($11,685) will be credited towards the PERMITTEES cost of implementing the CIMP.
(c) The Permit Holder’s first payment is due upon execution of this MOA and shall cover the 2019-2020 fiscal year. For each successive year, commencing with the 2020-2021 fiscal year, the SBCCOG shall submit annual invoices to the Permit Holder in an amount not to exceed twelve thousand three hundred ($12,300) dollars no later than the April 15th prior to the new fiscal year.

(d) Upon receiving an invoice from the SBCCOG, the Permit Holder shall pay its invoice to the SBCCOG within thirty (30) days of the invoice’s date.

(e) The Permit Holder will be delinquent if its invoiced payment is not received by the SBCCOG within forty-five (45) days after the invoice’s date. The SBCCOG will follow the procedure listed below: 1) verbally contact the representative of the Permit Holder; and 2) submit a formal letter from the SBCCOG Executive Officer to the Permit Holder at the address listed in Section 12 of the MOA. If payment is not received within sixty (60) days of the invoice date, the SBCCOG may terminate this MOA. However, no such termination may be ordered unless the SBCCOG first provides the Permit Holder with thirty (30) days written notice of its intent to terminate the MOA. The terminated Permit Holder shall remain obligated to SBCCOG for its delinquent payments and any other obligations incurred prior to the date of termination. If the SBCCOG terminates this MOA due to the Permit Holder being delinquent in its payment, Permit Holder shall no longer be entitled to the monitoring data collected as part of the CIMP, and Permit Holder’s name shall not be included in monitoring reports submitted in accordance with the CIMP.

(f) Any delinquent payments by the Permit Holder shall accrue compound interest at the average rate of interest paid by the Local Agency Investment Fund during the time that the payment is delinquent, provided that the interest shall not exceed any limit imposed by law.

Section 9. Independent Contractor.

(a) The SBCCOG is, and shall at all times remain, a wholly independent contractor for performance of the obligations described in this MOA. The SBCCOG’s officers, officials, employees and agents shall at all times during the term of this MOA be under the exclusive control of the SBCCOG. The Permit Holder cannot control the conduct of the SBCCOG or any of its officers, officials, employees or agents. The SBCCOG and its officers, officials, employees, and agents shall not be deemed to be employees of the Permit Holder.

(b) The SBCCOG is solely responsible for the payment of salaries, wages, other compensation, employment taxes, workers’ compensation, or similar taxes for its employees and Consultants performing services hereunder.

Section 10. Indemnification and Insurance.

(a) The Permit Holder shall defend, indemnify and hold harmless the
SBCCOG and the PERMITTEES and their officers, employees, and other representatives and agents from and against any and all liabilities, actions, suits proceedings, claims, demands, losses, costs, and expenses, including legal costs and attorney’s fees, for injury to or death of person(s), for damage to property (including property owned by the SBCCOG and any Permittee) for negligent or intentional acts, errors and omissions committed by the Permit Holder or its officers, employees, and agents, arising out of or related to that Permit Holder’s performance under this MOA, except for such loss as may be caused by SBCCOG’s negligence or that of its officers, employees, or other representatives and agents other than the Consultant.

(b) SBCCOG makes no guarantee or warranty that the reports prepared by SBCCOG, PERMITEES or its Consultant shall be approved by the relevant governmental authorities. SBCCOG shall have no liability to the Permit Holder for the negligent or intentional acts or omissions of Consultant. The Permit Holder’s sole recourse for any negligent or intentional act or omission of the Consultant shall be against the Consultant and its insurance.

Section 11. Termination.

(a) The Permit Holder may withdraw from this MOA for any reason, or no reason, by giving the SBCCOG prior written notice thereof. The withdrawing Permit Holder shall be responsible for its Annual Payment Amount through the end of the current fiscal year during which Permit Holder withdraws. Moreover, unless the withdrawing Permit Holder provides written notice of withdrawal to the SBCCOG by the March 1st immediately prior to the new fiscal year, the Permit Holder shall also be responsible for its Annual Payment Amount through the end of the new fiscal year (e.g., If the Permit Holder withdraws on March 2, 2021, Permit Holder is responsible for the Annual Payment Amounts for both FY 2021-2022 and FY 2020-2021. If the Permit Holder withdraws on February 25, 2021, the Permit Holder is responsible for its Annual Payment Amount only for FY 2019-2020, not for FY 2020-2021). If the Permit Holder terminates the MOA, the Permit Holder shall remain liable for any loss, debt, or liability otherwise incurred through the end of the fiscal years for which it is responsible for Annual Payments.

(b) The SBCCOG may terminate this MOA upon not less than thirty (30) days written notice to the Permit Holder. Any remaining funds not due and payable or otherwise legally committed to Consultant shall be returned to the Permit Holder.

Section 12. Miscellaneous.

(a) Permit Holder has been accepted as a participant in the CIMP Implementation and shall not be entitled to appoint a representative or to vote or participate in any way in decisions assigned to PERMITTEES. Participant status entitles Permit Holder only to the monitoring data collected as part of the CIMP Implementation and to have its name included on all reports submitted in accordance with the CIMP for any fiscal year in which the participant has paid its Annual Payment Amount.

(b) Notices. All Notices which the PARTIES require or desire to give
hereunder shall be in writing and shall be deemed given when delivered personally or three (3) days after mailing by registered or certified mail (return receipt requested) to the following address or as such other addresses as the PARTIES may from time to time designate by written notice in the aforesaid manner:

To SBCCOG:

Jacki Bacharach  
SBCCOG Executive Director  
2355 Crenshaw Blvd., #125  
Torrance, CA 90501

To the Permit Holder:

Michael L. Antwine, II  
Assistant City Manager  
City of Compton  
205 South Willowbrook Avenue  
Compton, California, 90220

(c) Amendment. The terms and provisions of this MOA may not be amended, modified or waived, except by a written instrument signed by all PARTIES and approved by all PARTIES as substantially similar to this MOA.

(d) Waiver. Waiver by either the SBCCOG or the Permit Holder of any term, condition, or covenant of this MOA shall not constitute a waiver of any other term, condition, or covenant. Waiver, by the SBCCOG or the Permit Holder, to any breach of the provisions of this MOA shall not constitute a waiver of any other provision or a waiver of any subsequent breach of any provision of this MOA.

(e) Law to Govern: Venue. This MOA shall be interpreted, construed, and governed according to the laws of the State of California. In the event of litigation between the PARTIES, venue shall lie exclusively in the County of Los Angeles.

(f) No Presumption in Drafting. The PARTIES to this MOA agree that the general rule than an MOA is to be interpreted against the PARTIES drafting it, or causing it to be prepared, shall not apply.

(g) Severability. If any term, provision, condition or covenant of this MOA is declared or determined by any court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this MOA shall not be affected thereby and this MOA shall be read and construed without the invalid, void, or unenforceable provisions(s).

(h) Entire Agreement. This MOA constitutes the entire agreement of the PARTIES with respect to the subject matter hereof and supersedes all prior or contemporaneous agreements, whether written or oral, with respect thereto.
Counterparts. This MOA may be executed in any number of counterparts, each of which shall be an original, but all of which taken together shall constitute but one and the same instrument, provided, however, that such counterparts shall have been delivered to all PARTIES to this MOA.

Legal Representation. All PARTIES have been represented by counsel in the preparation and negotiation of this MOA. Accordingly, this MOA shall be construed according to its fair language.

Authority to Execute this Agreement. The person or persons executing this MOA on behalf of Permit Holder warrants and represents that he or she has the authority to execute this MOA on behalf of the Permit Holder and has the authority to bind Permit Holder.

IN WITNESS WHEREOF, the PARTIES hereto have caused this MOA to be executed on their behalf, respectively, as follows:

DATE: ________________ SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

________________________________
Olivia Valentine
SBCCOG Chair

DATE: ________________ PERMIT HOLDER
City of Compton

________________________________
Craig J. Cornwell
City Manager

Attest: ________________
Alita Godwin
City Clerk
## City Attendance at Meetings

### January 2021

<table>
<thead>
<tr>
<th>Monthly Meetings</th>
<th>Carson</th>
<th>El Segundo</th>
<th>Gardena</th>
<th>Hawthorne</th>
<th>Hermosa Beach</th>
<th>Inglewood</th>
<th>Lawndale</th>
<th>Lomita</th>
<th>Manhattan Beach</th>
<th>Palos Verdes Estates</th>
<th>Rancho Palos Verdes</th>
<th>Redondo Beach</th>
<th>Rolling Hills Estates</th>
<th>Torrance</th>
<th>County of LA</th>
<th>Los Angeles</th>
</tr>
</thead>
</table>
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TO: SBCCOG Steering Committee

FROM: Jacki Bacharach, SBCCOG Executive Director
       Kim Fuentes, Deputy Executive Director

SUBJECT: Environmental Activities Report – January 2021

Adherence to Strategic Plan:
*Goal A: Environment, Transportation, and Economic Development.* Facilitate, implement, and/or educate members and others about environmental, transportation, and economic development programs that benefit the South Bay.

I. PROGRAMS - TECHNOLOGY, PLANNING, & RESEARCH

**Energy Efficiency**

Regional Energy Network (SoCalREN): CITY SUPPORT

*Contract year is January 1, 2020 - August 31, 2021*

*Contract goals:* Registration: 10 -13 agencies *Status*: 10 registered **GOAL MET**
Enrollments: 6-8 agency *Status*: 6 enrolled **GOAL MET**
Re-engagements: 1 agency *Status*: 1 re-engagement **GOAL MET**
Program presentations: 4 *Status*: 8 presentations **GOAL MET**

SBCCOG and SoCalREN staff continued to meet with cities to enroll them into the SoCalREN program. Enrollment provides cities with direct resources to identify and implement energy efficiency projects. Specifically, SoCalREN provides technical staff, coordination with utilities, assistance with incentive applications, analysis of building energy, and financing information. SBCCOG is also working to obtain utility data for cities already enrolled in the SoCalREN program. This data collection was completed for the City of Torrance and a detailed energy analysis was presented to the city staff in January. SBCCOG staff continues to follow up with the cities of Lomita and Rancho Palos Verdes to complete enrollment.

To date the following cities are enrolled in the SoCalREN program: Carson, Hawthorne, Hermosa Beach, Redondo Beach, Rolling Hills Estates, and Torrance.

The SoCalREN also supports school districts. The SBCCOG staff met with SCE, SoCalGas, and the SoCalREN in January to discuss Regional Partnership engagement including enrollment for school districts.

**ICF; MULTIFAMILY**

*Contract year is September 1, 2020 - March 31, 2021.*

*Contract goals:* Track, contact and outreach to local community organizations; track number of virtual events held, and number of attendees; distribute program collateral to local community organizations.

SBCCOG staff attended ICF’s kickoff meeting as well as ICF’s Multi-family home energy efficiency program training. SBCCOG staff continues to look for opportunities for ICF to present on the
Multifamily home program and gather contact information to give property owners. ICF has added the SBCCOG logo to marketing materials to promote the program. SBCCOG has reached out to South Bay Chambers as well as South Bay Realtors to identify speaking opportunities.

**Southern California Gas Company (SoCalGas)**
SBCCOG staff continues to work with SoCalGas for contract renewal.

**Water Conservation**

**West Basin Municipal Water District Programs (West Basin)**
*Contract year is July 1, 2020 through June 30, 2021*

**Task - Educational Outreach Support**

*Exhibit Events*

*Contract goal:* 100 exhibit events, presentations, workshops, networking opportunities, etc.
*Status of goal:* 69 exhibit events, presentations, workshops, networking opportunities, etc. as of June 2020

Staff continues to work with West Basin and community event planners to identify opportunities to provide information virtually.

*Water Bottle Filling Station Program*

*Contract goal:* To assist with identifying locations for stations.
*Status:* Public sites are eligible to install two (2) water bottle filling stations per Tax ID.

SBCCOG staff continues to promote the program through social media, SBCCOG working groups and SBCCOG newsletter. A meeting has been scheduled for Monday, February 1st with West Basin’s new program manager. Direct calls to agencies will be conducted in February 2021.

**Task - Support for Workshops, Events, & Webinars**

*Educational Classes*

*Contract goal:* 10 classes or webinars
*Status of goal:* 7 completed (virtual classes); 1 class/webinar was held in January; in-person classes are on hold

Staff continues to work with West Basin staff to hold classes via webinar or Zoom.

*Rain Barrel Giveaway*

*Contract goal:* minimum of 5 and maximum of 6 events
*Status of goal:* rain barrel events are on hold at this time

West Basin continues to finalize a contract to provide delivery options for rain barrels. SBCCOG staff will help coordinate with residents to schedule delivery of the rain barrels. Rain barrel distribution is anticipated to begin again in Q1 2021 and the next planning call with West Basin is scheduled for Monday, February 1, 2021.

**Task - Cash for Kitchens**

*Contract goal:* distribute pre-rinse spray nozzles, sink flow restrictors, window clings, & program materials to 86 prior survey sites
*Status of goal:* no surveys were conducted in the month of January
West Basin staff and SBCCOG staff met on January 7th to discuss final details of the CFK program. SBCCOG staff is expected to distribute equipment through the mail and follow up with previous restaurants/commercial kitchens in February 2021.

Task - Change & Save (DAC) Program

*Contract goal:* Receive, document, and track customer calls; assist customers with online survey and applying for $500 High-Efficiency Clothes Washer Rebate

*Status:*
  - Number of calls: 30 in January

The water survey kit task was relaunched on January 4, 2021. The water saving kits will only be for DAC residents, but clothes washer rebates are available for all communities -- 400 for qualified DAC residents and 100 for qualified non-DAC. Staff is working on scheduling a meeting with City staff to raise awareness of the program for qualifying residents and ask for assistance to reach their communities.

Torrance Water

*Contract year is July 1, 2020 through June 30, 2021*

Torrance staff is currently reviewing/editing Cash for Kitchens' marketing materials. The goal is to begin outreach in February 2021.

Water Replenishment District of Southern California (WRD)

*Contract year is July 1, 2019-June 30, 2021.*

Ongoing promotion of WRD programs continues through the SBCCOG’s e-newsletters and other social media channels. In addition, the SBCCOG posts WRD events on the website and sends out e-blasts to increase attendance.

Sanitation Districts of LA County (LACSD)

*Contract year is July 1, 2020-June 30, 2021*

**Task 1. Educational Outreach Support**

*Exhibit Events*

*Contract goal:* 100 exhibit events, presentations, workshops, networking opportunities, etc.

*Status of goal:* 69 exhibit events, presentations, workshops, networking opportunities, etc. as of the month of June 2021

SBCCOG staff distributed information on Sanitation programs and virtual events via social media and e-blasts.

The Sanitation Districts continues to promote their food waste program that could help cities meet SB 1383 organic waste reduction targets by the Jan. 1, 2022 compliance deadline. This legislation established methane emission reduction targets. SBCCOG sent e-mail notices out to Public Works Directors the first week of January. LACSD staff will make a presentation to the Infrastructure Working Group on February 11th. The LACSD’s materials recovery facility can accommodate 165 tons per day of source separated food waste and is currently operating at 30 tons per day. In addition, their Carson food waste receiving station can accommodate 600 tons per day and is currently operating at 300 tons per day. These diversion solutions are offered on a first come, first served basis. If cities are interested in these options, contact Will Chen wchen@lacsd.org; 562-908-4288 ext. 2431 or Habib Kharrat hkharrat@lacsd.org; 562-908-4288, ext. 6056.
Los Angeles Department of Water and Power (LADWP)

The 2021 contract is expected in February or March 2021.

PACE
SBCCOG continues to promote PACE financing for homeowners through Ygrene. 2020 Q4 payments totaled $285.96. The HERO program will be not be offered in 2021.

CA Green Business Network (CAGBN) & South Bay Green Business Assist Program (GBAP):

CAGBN
Contract goals - City of Hawthorne: 10 certified green businesses; Status of goals: 4 certified businesses
Contract goals - City of Torrance: 10 certified green businesses; Status of goals: 4 certified businesses

SBCCOG staff continues to assist CAGBN (California Green Business Network) cities of Hawthorne and Torrance with certifying businesses and conducting outreach. During the month of January, SBCCOG staff worked on a PowerPoint presentation for the City of Torrance and Hawthorne. A presentation to the Torrance City Council was conducted in January. This program is dependent on State funding and it is unknown at this time if there will be funding to continue the program beyond March 2021.

GBAP - SBCCOG continues to provide information to local businesses on opportunities to implement sustainability programs. In addition, businesses received information on the status of our utility partners’ operations during the COVID-19 pandemic.
As businesses are certified through CAGBN, they also become GBAP participants. GBAP by city: Torrance (61), Lawndale (27), Hawthorne (45), Redondo Beach (16), El Segundo (15), Gardena (15), Carson (12), Inglewood (10), Manhattan Beach (8), Palos Verdes Estates (7), Rancho Palos Verdes (7), Hermosa Beach (5), Rolling Hills Estates (4), Lomita (3), Lennox (2), and Los Angeles County – Community of Westmont (1) for a total of 238 businesses in the program as of the end of January 2021.

**Transportation**

**Shared Mobility Program (Contract period July 1, 2019 – June 30, 2022)**

*Contract goals:* 72 outreach events; 36 vanpool, rideshare, telework meetings or events; 8 Marketing/Media Survey Engagements

*Status of goals:* 125 outreach events; 6 vanpool or rideshare meetings; 3 Survey Engagement

Preliminary planning continued for a new series of “online” workshops for South Bay ETCs to be produced starting in mid-2021.

**Metro Express Lanes (MEL) (Contract period Nov, 15 2020 – Nov. 14, 2021)**

Because of COVID-19 restrictions, all SBCCOG outreach events have taken place virtually. In support of the MEL marketing goals, SBCCOG staff continued to organize and plan a virtual calendar of events for the 2021 calendar year where Metro’s MEL program materials will be distributed.

**II. MARKETING, OUTREACH, & IMPLEMENTATION**

**Outreach Events**

In January

- 1 - Virtual Community Event
- 5 - Virtual Networking Meetings
- 1 – Virtual Workshops
- 1 – Business Event

For the period July 1, 2020 through June 2021:

- 10 Virtual Community Events
- 6 Virtual Business Events
- 40 Virtual Networking Meetings
- 12 Virtual Workshop

**Media**

Top Three Social Media Posts (January):

<table>
<thead>
<tr>
<th>Channel</th>
<th>Post</th>
<th>Exposure</th>
<th>Engagements (clicks, shares, comments)</th>
</tr>
</thead>
<tbody>
<tr>
<td>SBCCOG Facebook</td>
<td>“Registration is open for our 21st annual #sbccogGeneralAssembly…”</td>
<td>587 people reached</td>
<td>49 engagements, including 10 shares spurred by Redondo Beach Councilmember Horvath’s engagement</td>
</tr>
<tr>
<td>SBESC Twitter</td>
<td>“See if you qualify for up to $500 towards a water-efficient clothes washer…”</td>
<td>352 impressions</td>
<td>4 engagements, including a retweet from Metropolitan Water District’s “Be Water Wise” account</td>
</tr>
<tr>
<td>SBCCOG Twitter</td>
<td>“@CALittleHoover recently spotlighted our new SouthBayFiberNetwork…”</td>
<td>376 impressions</td>
<td>2 engagements, including a retweet from the Little Hoover Commission</td>
</tr>
<tr>
<td>SBCCOG YouTube</td>
<td>“South Bay Fiber Network (SBFN) Launch &amp; Celebration Recap”</td>
<td>294 views</td>
<td></td>
</tr>
</tbody>
</table>
Social Media Followers – Year-Over-Year Comparison (January):

<table>
<thead>
<tr>
<th>SBCCOG</th>
<th>2020</th>
<th>2021</th>
<th>Percent Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Twitter</td>
<td>240</td>
<td>293</td>
<td>22%</td>
</tr>
<tr>
<td>Facebook</td>
<td>116</td>
<td>143</td>
<td>23%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SBESC</th>
<th>2020</th>
<th>2021</th>
<th>Percent Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Twitter</td>
<td>552</td>
<td>562</td>
<td>2%</td>
</tr>
<tr>
<td>Facebook</td>
<td>753</td>
<td>757</td>
<td>.5%</td>
</tr>
<tr>
<td>LinkedIn</td>
<td>131</td>
<td>144</td>
<td>10%</td>
</tr>
</tbody>
</table>

Earned Media – TV, Print, Online

- “Hermosa State of the City: 2020 in Hindsight; Overcoming this Year’s Challenges”
  - Topic: SBCCOG’s Letter to Governor Newsom and the LA County Board of Supervisors requesting that South Bay Cities be considered as a separate entity in determining restrictions placed on businesses
  - Date: 12/24/20
  - Outlet: The Beach Reporter
  - Quality of Coverage: Medium
  - Relevance to Brand: High
  - Sentiment of Article: Neutral

- “City Joins Campaign”
  - Topic: Pickup of Nov. 19 unanimous vote to support holding closed regional council meeting
  - Date: 1/3/21
  - Outlet: Southpasadenan.com
  - Quality of Coverage: Medium
  - Relevance to Brand: High
  - Sentiment of Article: Neutral

Volunteer Program

*Status of Program:* 3.0 hours January 2021
Grand total as of 1/31/2021 - 20,331 (starting April 2008)

Volunteer participation remains low due to COVID-19.
TO: SBCCOG Board of Directors

FROM: SBCCOG Steering Committee

RE: Policy on Delegated Authority of Steering Committee

Since January, 2005, the Steering Committee has been delegated the authority by the Board of Directors to take action on any time critical issues that require it in those months that the Board of Directors does not meet. The policy includes the requirement that the Board be informed at their next meeting of the actions that were taken by the Steering Committee.

With this memo, SBCCOG staff is proposing that the authority of the Steering Committee be expanded to include the following approvals:

• Contract extensions when the scope, terms and funding remain the same
• Minor adjustments to contract scopes of work or cost under $10,000
• Small administrative contracts under $10,000 for projects such as website design
• Administrative items such as changes to committees, their composition, office procedures, etc.

These items would be approved by the Steering Committee with the same requirement that the Board be informed at their next meeting. Governing Board members can ask for review and possible reconsideration of the item at that time.

Additionally, more information on each of these actions is available to Board members on request.

RECOMMENDATION
Approve expanded policy on delegated authority of the Steering Committee.

Current language from the By-Laws:

The Steering Committee shall have the authority and duty to:

a. Formulate the agendas for the meetings of the Governing Board;
b. Oversee the day-to-day business of the Council, monitor the progress of ongoing contracts and provide direction to the staff of the Council;
c. Approve payment of bills for receipt of goods and services within the approved annual budget;
d. Make recommendations to the Governing Board regarding the work program budget, positions to be taken on issues, contracts and all other matters within the jurisdiction of the Council;
e. Evaluate Council staff;
f. Monitor the function of all Council committees; and
g. Receive regular reports from outside agencies.
SPA 8 Regional COVID-19 Vaccination Incident Action Plan (IAP) Summary
At-Risk Older Adults and Educators

Though adults 65 years and older are currently eligible to receive the COVID-19 vaccination, there are many limitations that this vulnerable population faces in accessing the vaccine. Beach Cities Health District (BCHD) wants to help LA County address existing gaps in vaccine access for those older adults with transportation and technology limitations in Service Planning Area 8. We have the resources to deploy closed vaccination clinics and activate mobile strike teams to reach older adults currently unable to access vaccines through MegaPOD sites. As a regional hub for the South Bay area, we believe these scalable solutions can also be applied to serve educators in SPA 8 in upcoming distribution phases. Further, we believe this operation may be used as a model for similar regional outreach throughout the county.

Target Populations
We are partnering with the South Bay Cities Council of Governments (SBCCOG) and the South Bay municipalities to identify and enumerate the following populations in SPA 8 (such as but not limited to Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Lomita, Manhattan Beach, Palos Verdes Estates, Rancho Palos Verdes, Redondo Beach, Rolling Hills, Rolling Hills Estates, Torrance, and the Harbor City/San Pedro/Wilmington communities of City of Los Angeles). These locations also generally fall into LA County DMAC Area G of which BCHD is an active member.

1. Adults 65 and older in SPA 8
   - Senior Living facilities and senior congregate settings not covered as long-term care settings in Phase 1A, i.e. those that are not licensed skilled nursing facilities but senior apartment complexes and settings such as the Salvation Army that may fall through the cracks.
   - Homebound seniors and those with accessibility and functional needs without transportation to MegaPOD sites or the ability to register for any site without assistance. This would include those without caregivers to accompany them to a distant POD or who are too anxious to do so.

   We can reach these senior facilities/congregate settings by holding closed clinics on-site and can arrange registration clinics prior to vaccination clinics. For those with transportation limitations, we can arrange pickup/drop off and hold closed clinics at our base of operations at our AdventurePlex facility in Manhattan Beach. For homebound seniors who cannot be served by these options, we will activate mobile strike teams to go into homes to vaccinate these individuals.

2. Education sector staff in SPA 8
   - Closed clinics will be held at our base of operations site for all SPA 8 education and childcare staff. We are painfully aware of the need to reopen schools and a key component of that is to get teachers and staff vaccinated. BCHD has existing relationships with regional school districts through other BCHD programs.

Available Beach Cities Health District Resources
1. Logistical Considerations: Base of Operations at BCHD’s AdventurePlex facility at 1701 Marine Ave, Manhattan Beach
   - Vaccine storage (ULT, frozen and refrigeration), supplies, PPE
   - BCHD is a registered vaccine provider through CalVax with the ability to request and receive vaccines directly
2. Staffing Resources that can support vaccination clinics, administrative duties associated with scheduling and reporting, logistics and planning
   - 100+ BCHD staff
   - Community volunteers (70 clinical and 300 non-clinical)
   - Disaster Service Workers from partner Cities
   - CERT (Community Emergency Response Teams) from partner Cities
   - Paramedics from local Fire Departments

3. Transportation Resources
   - Community transportation services (Dial-a-Ride, PV Transit, etc.)
   - CERT Teams
   - Taxi and Uber/Lyft vouchers

Next Steps

An initial vaccine allocation of 1,000 doses will allow us to administer first doses for the 65+ and those with accessibility and functional needs (in congregate and homebound settings) initially in Hermosa Beach, Manhattan Beach and Redondo Beach that we’ve already identified in need of support. BCHD will work the SBCCOG to identify and enumerate the seniors in the rest of SPA 8 and can deploy teams as vaccines are allocated.

BCHD is already in discussions with FEMA, CAL OES, LA County Department of Health Services and LA County OES to identify the appropriate avenue(s) for Public Assistance and other potential funding.

We welcome Office of Emergency Management and Department of Public Health to do a walkthrough of our base of operations site at our AdventurePlex facility.

Initial Closed MPOD draft IAP is attached.
South Bay Cities Council of Governments

February 8, 2021

TO: SBCCOG Board of Directors
FROM: Jacki Bacharach, SBCCOG Executive Director
RE: Bills to Monitor and for Action – Status as of February 1, 2021

Adherence to Strategic Plan:
Goal B: Regional Advocacy. Advocate for the interests of the South Bay

**BROADBAND**

<table>
<thead>
<tr>
<th>Bill Number</th>
<th>Title</th>
<th>Status</th>
</tr>
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<tbody>
<tr>
<td>AB 14</td>
<td><strong>Communications: broadband services: California Advanced Services Fund</strong></td>
<td>RECOMMEND SUPPORT 1/11/21 Asm. Committees on Communications and Conveyance &amp; Local Government</td>
</tr>
<tr>
<td></td>
<td>Current law establishes the State Department of Education and vests the department with specified powers and duties relating to the state’s public school system. This bill would authorize local educational agencies to report to the department their pupils’ estimated needs for computing devices and internet connectivity adequate for at-home learning. The bill would require the department, in consultation with the Public Utilities Commission, to compile that information and to annually post that compiled information on the department’s internet website.</td>
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</tr>
<tr>
<td>AB 34</td>
<td><strong>Communications: Broadband for All Act of 2022</strong></td>
<td>RECOMMEND SUPPORT 12/8/20 from printer</td>
</tr>
<tr>
<td></td>
<td><strong>LCC POSITION:</strong> SUPPORT</td>
<td>12/8/20 from printer</td>
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<td></td>
<td>Under existing law, the Public Utilities Commission has regulatory authority over public utilities, including telephone corporations. Existing law requires the commission to develop, implement, and administer the California Advanced Services Fund program to encourage deployment of high-quality advanced communications services to all Californians. Existing law provides that the goal of the program is to, no later than December 31, 2022, approve funding for infrastructure projects that will provide broadband access to no less than 98% of California households, as provided. This bill would declare the intent of the Legislature to enact legislation that would enact the Broadband for All Act of 2022, to</td>
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become operative only if approved by the voters at the November 8, 2022, statewide general election, to authorize the issuance of state general obligation bonds to fund increased access to broadband services to rural, urban, suburban, and tribal unserved and underserved communities.

**SB 4**
(Gonzalez)

**Communications: California Advanced Services Fund**

Current law establishes the Governor’s Office of Business and Economic Development, known as “GO-Biz,” within the Governor’s office to serve the Governor as the lead entity for economic strategy and the marketing of California on issues relating to business development, private sector investment, and economic growth. This bill would require the office to coordinate with other relevant state and local agencies and national organizations to explore ways to facilitate streamlining of local land use approvals and construction permit processes for projects related to broadband infrastructure deployment and connectivity.

<table>
<thead>
<tr>
<th>RECOMMEND SUPPORT</th>
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<tr>
<td>LCC POSITION: SUPPORT</td>
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1/28/2021
Senate Coms. on Energy, Utilities & Communication and Senate Judiciary Committee

**ENVIRONMENT**

<table>
<thead>
<tr>
<th>AB 78</th>
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<tbody>
<tr>
<td>(O'Donnell)</td>
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<tr>
<td>Co-author - Gipson</td>
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</table>

**San Gabriel and Lower Los Angeles Rivers & Mountains Conservancy: territory: Dominguez Channel watershed & Santa Catalina Island.**

Existing law establishes the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy in the Natural Resources Agency and prescribes the functions and duties of the conservancy with regard to the protection, preservation, and enhancement of specified areas of the Counties of Los Angeles and Orange located along the San Gabriel River and the lower Los Angeles River and tributaries along those rivers. Existing law, for purposes of those provisions, defines “territory” to mean the territory of the conservancy that consists of those portions of the Counties of Los Angeles and Orange located within the San Gabriel River and its tributaries, the lower Los Angeles River and its tributaries, and the San Gabriel Mountains, as described.

This bill would additionally include the Dominguez Channel watershed and Santa Catalina Island, as described, within that definition of territory, and would make various related changes to the boundaries of that territory.

<table>
<thead>
<tr>
<th>SUPPORT (12/14/20)</th>
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<tbody>
<tr>
<td>(Ltr sent 1/4/21)</td>
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</table>

12/8/20 from printer
Previously supported in last session
This bill would require the conservancy to update the San Gabriel and Lower Los Angeles Parkway and Open Space Plan to include the priorities for conservation and enhanced public use within the Dominguez Channel watershed and Santa Catalina Island.

### FINANCE

**ACA 1**
(Aguiar-Curry)

**Local government financing: affordable housing and public infrastructure: voter approval.**
The California Constitution prohibits the ad valorem tax rate on real property from exceeding 1% of the full cash value of the property, subject to certain exceptions. This measure would create an additional exception to the 1% limit that would authorize a city, county, city and county, or special district to levy an ad valorem tax to service bonded indebtedness incurred to fund the construction, reconstruction, rehabilitation, or replacement of public infrastructure, affordable housing, or permanent supportive housing, or the acquisition or lease of real property for those purposes, if the proposition proposing that tax is approved by 55% of the voters of the city, county, or city and county, as applicable, and the proposition includes specified accountability requirements.

**MONITOR**
**LCC POSITION:** WATCH
**12/8/20 from printer**

### HOUSING

**SB 6**
(Caballero)

**Local planning: housing: commercial zones.**
The Planning and Zoning Law requires each county and city to adopt a comprehensive, long-term general plan for its physical development, and the development of certain lands outside its boundaries, that includes, among other mandatory elements, a housing element. This bill, the Neighborhood Homes Act, would deem a housing development project, as defined, an allowable use on a neighborhood lot, which is defined as a parcel within an office or retail commercial zone that is not adjacent to an industrial use. The bill would require the density for a housing development under these provisions to meet or exceed the density deemed appropriate to accommodate housing for lower income households according to the type of local jurisdiction, including a density of at least 20 units per acre for a suburban jurisdiction.

**MONITOR**
**LCC POSITION:** WATCH
**1/28/2021 Senate Government & Finance Committee & Housing Committee**

**SB 9**
(Atkins)

**Housing development: approvals**

**RECOMMEND OPPOSE**
**1/28/2021**
| SB 15 (Portantino) | Housing development: incentives: rezoning of idle retail sites. Current law establishes, among other housing programs, the Workforce Housing Reward Program, which requires the Department of Housing and Community Development to make local assistance grants to cities, counties, and cities and counties that provide land use approval to housing developments that are affordable to very low and low-income households. This bill, upon appropriation by the Legislature in the annual Budget Act or other statute, would require the department to administer a program to provide incentives in the form of grants allocated as provided to local governments that rezone idle sites used for a big box retailer or a commercial shopping center to instead allow the development of workforce housing. | RECOMMEND SUPPORT | LCC POSITION: WATCH | 1/28/21 Senate Housing Committee |
| SB 55 (Stern) | Very high fire hazard severity zones: state responsibility area: development prohibition. Would, in furtherance of specified state housing production and wildfire mitigation goals, prohibit the creation or approval of a new development, as defined, in a very high fire hazard severity zone or a state responsibility area. By imposing new duties on local governments with respect to the approval of new developments in very high fire hazard severity zones and state responsibility areas, this bill would impose a state-mandated local program. | MONITOR | LCC POSITION: WATCH | 12/8/20 from printer |

Would require a proposed housing development containing 2 residential units within a single-family residential zone to be considered ministerially, without discretionary review or hearing, if the proposed housing development meets certain requirements, including, but not limited to, that the proposed housing development would not require demolition or alteration of housing that is subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of moderate, low, or very low income, that the proposed housing development does not allow for the demolition of more than 25% of the existing exterior structural walls, except as provided, and that the development is not located within a historic district, is not included on the State Historic Resources Inventory, or is not within a site that is legally designated or listed as a city or county landmark or historic property or district.
Energy Innovation & Carbon Dividend Act. Imposes a fee on the carbon content of fuels, including crude oil, natural gas, coal, or any other product derived from those fuels that will be used so as to emit greenhouse gases into the atmosphere. The fee is imposed on the producers or importers of the fuels and is equal to the greenhouse gas content of the fuel multiplied by the carbon fee rate. The rate begins at $15 in 2019, increases by $10 each year, and is subject to further adjustments based on the progress in meeting specified emissions reduction targets. Imposes a specified fee on fluorinated greenhouse gases.

REQUEST TO CONGRESSM AN LIEU TO SUPPORT RE-INTRODUCING (12/8/20)
(Ltr sent 12/22/20)

To be re-introduced
Previously supported in last session

State Legislative Calendar

February 19 – Last day for bills to be introduced
March 25 – Spring Recess
April 5  Legislature reconvenes
April 30  Last day for policy committee to meet and report to fiscal committees fiscal bills introduced in their house
May 7  Last day for policy committees to meet and report to the floor non-fiscal bills introduced in their house
May 14  Last day for policy committee to meet prior to June 7
May 21  Last day for fiscal committees to meet and report to the floor bills introduced in their house. Last day for fiscal committees to meet and report to the floor bills introduced in their house.
June 4  Last day for each house to pass bills introduced in that house.
June 7  Committee meetings may resume
June 15  Budget Bill must be passed by midnight
July 14  Last day for policy committees to meet and report bills
July 16  Summer Recess begins upon adjournment, provided Budget Bill has been passed
Aug. 16  Legislature reconvenes from Summer Recess
Aug. 27  Last day for fiscal committees to meet and report bills
Aug. 30-Sept. 10  Floor session only. No committee may meet for any purpose except Rules Committee, bills referred pursuant to A.R. 77.2, and Conference Committees
Sept. 3  Last day to amend bills on the floor
Sept. 10 Last day for any bill to be passed. Interim Recess begins upon adjournment
Oct. 10 Last day for Governor to sign or veto bills passed by the Legislature before Sept. 10 and in the Governor's possession by Sept. 10
Housing Subcommittee Proposal
The Establishment of Regional Housing Trust Funds
and Creating a Regional Affordable Housing Funding Program

Overview
Housing is one of the most consequential equity issues in California today. Housing in itself impacts a wide range of political, public health, and socioeconomic issues. To best address the ongoing crisis, Contract Cities calls for a local yet regional solution that focuses legislation on improving financing for affordable housing development. The Contract Cities’ Housing Proposal (Proposal) would require all local governments to participate in a regional housing trust fund. Additionally, the Proposal would establish guidelines for a new tool that local governments can utilize with other local governments in a regional housing trust fund to spur affordable housing in their region.

The Proposal would mandate each local government to participate in a regional Housing Trust Fund. Housing Trusts are defined by California Health and Safety Code Section 50842. These Housing Trusts will be governed and provide oversight by local governments to a regional body, such as a joint powers authority and/or a council of government. Housing Trusts are not new concepts and have been in existence for years, allowing for regional collaboration to fund affordable housing developments.

The second component of the Proposal is the establishment of a Regional Housing Needs Assessment (RHNA) Exchange Program (Exchange). The Proposal sets up standards and guidelines for local governments in a regional Housing Trust to collect fees and fund local affordable housing projects in the region. This would be accomplished by an exchange of funding for RHNA between local governments participating in the Exchange. The Exchange is independent of the mandate; however, it does not require a local government to participate in the exchange. The Exchange is voluntary and would require a local government to agree to the terms of the program before participating in the Exchange.

The Exchange would require that each participating local government would pay a reoccurring fee into the Exchange. The fee would be defined by the Housing Trust as any monetary contribution that a local government would contribute, such as existing impact fee and/or general fund contribution, or an agreement to participate in a regional affordable housing impact fee collection that would be established by the Housing Trust. The Housing Trust would account for each contribution made by each local government. These fees would then be used to support new affordable housing project in the region through a tiered funding system set up by the Housing Trust and as outlined by the Proposal. A base funding would be provided by the local government where the affordable housing project applicant is located, followed by a base funding from each agency participating in the Exchange.
If additional funding is needed to move the applicant’s project forward, the applicant’s city of jurisdiction may request additional funding from other local governments in the Housing Trust. Only participating agencies in the Exchange may be allowed to answer the request, notwithstanding limits and restrictions set by the Proposal and each regional Housing Trusts, and if a city of jurisdiction agrees to the terms. The city of jurisdiction has the right to reject the offer.

A continuous and sustainable source of funding is needed to accelerate the production of affordable housing. Existing efforts, including inclusionary zoning requirements, often face lackluster success in generating affordable housing, especially in an attempt to create mixed-income projects. The goal of the Proposal would help expand the supply of funding for affordable housing and expand the housing stock. Moreover, it would create more successful opportunities for local governments to address equity in housing and meet the objectives of RHNA.

Objectives

I. Preserve existing affordable housing
II. Create new affordable housing
III. Support local government’s efforts with Regional Housing Needs Allocation
IV. Address the needs of individual local governments

The Proposal

I. Mandate

Requires all local governments to participate in a regional Housing Trust Fund. Existing statute governing Housing Trust Funds would remain the same, allowing a trust to seek funding for affordable housing programs by bonding for money, providing loans, and seek other funding sources, including public and private funding that would support affordable housing.

A region would be defined as two or more jurisdictions that would share common characteristics, including but not limited to a contiguous border, proximity to another city, planning, or shared issues of mutual concern. The ultimate goal of the definition is to align regions with existing council of governments. Local governments do not necessarily have to create a trust through a joint power agreement, as some local governments have elected to create a non-profit benefit corporation to support these activities.
II. **Program**

By establishing a regional Housing Trust Fund, local governments, as member agencies of a regional body, would be allowed to establish an affordable housing funding exchange program and collect a regional housing development fee:

A. **Allow for the creation of a regional affordable housing fee that would apply to all member agencies participating in the exchange program. A fee should be equitably weighted amongst participating members in the exchange program. A fee could be interpreted as, but not limited to:**

   1. An impact fee that is charged on all new market rate residential and/or commercial developments (i.e., per square footage fee, in-lieu fees, etc.).

   2. A reoccurring monetary contribution from member agencies with existing local affordable housing impact fee or general fund dollars that can be equally weighted to the contributions of participating member agencies.

B. **If a fee is established by a regional body, member agencies may voluntarily participate in the exchange program. Member agencies are not required to participate in the program.**

C. **Authorize the regional body to collect the fees from member agencies, provide accounting of fees collected by each local government, and administer funds for qualifying projects.**

D. **Establish a formula for qualifying affordable housing projects to receive funds from the Trust Fund.**

E. **Establish a secondary funding formula for local governments to receive additional funding from the Trust, based on a member agency’s contributions (shares) of Trust Fund dollars and create a “cap and trade” exchange funding program between local governments, based on a rate of RHNA for “x” dollars.**

F. **Affordable housing multi-family developments would be exempt from the regional impact fee.**

III. **Projects must meet a minimum percentage of affordable housing units, as established by the regional body, would be granted expedited CEQA Review.**
IV. Requirements for Funding an Affordable Housing Development

Regional bodies, in partnership with member agencies, may establish additional guidelines to expand the success of the program and are in addition to the guidelines set forth below:

A. Funding would be available to all types of projects, including but not limited to city-built projects, private development projects, public-private partnerships.

B. A regional body, in partnership with member agencies, may establish a list of compatible affordable housing projects that would qualify for funding from the Trust Fund, including but not limited to front-end costs for new affordable projects, mixed-use developments, accessory dwelling units, for-rent, for-sale, and projects in inclusionary zoning.

C. Projects must meet local development standards, local housing elements, and zoning requirements, as established by a member agency’s jurisdiction, including but not limited to objective design standards, heights, and F.A.R ratio.

   1. Project applicant can only receive funding from the Trust program through a request made by a member agency where the project is located.

V. Funding Formula Requirements and Processes

A. Each project applicant may qualify for a tiered-base funding, which consist of a base-layer funding from an applicant’s city of jurisdiction, followed by a nominal contribution from other member agencies in the Exchange program. If additional funding is needed to meet the project costs for affordability, a project applicant and the city of jurisdiction may request additional funding from other member agencies in the Exchange through an exchange of RHNA numbers.

B. A base amount of funding shall be centered on certain criteria, established by the regional body, which would encompass the following requirements:

   1. Must meet a minimum percentage of a member agency’s share of RHNA, specifically for low- to very low-income housing.

   a. A formula for project funding would be based on, but not limited to:

   a. A base percentage of the member agency’s shares of Trust Fund dollars (i.e. 20% of the member agency’s Trust Fund dollars).
C. A second set of funding will be based on other Exchange member agencies’ share of Trust Fund dollars, less than the member agency’s shares (i.e. 5% each).

1. Establish a minimum and maximum limit to funding, based on a per-unit limit (i.e. project can receive funding for up to 20% of an affordable housing unit’s costs)

D. A project may also seek additional funding from the Housing Trust Fund, specifically through a “cap and trade” exchange, if another member agency is willing to exchange its share of dollars from the Trust Fund, in exchange for a credit toward its RHNA.

1. The exchange of RHNA for funding will be created by the regional body based on a list of criteria that includes but not limited to:

   a. Agencies participating in the Exchange must have built an “x” number of affordable housing units or percentage of their share of RHNA before they can participate in the RHNA Exchange.

   b. Priority given to member agencies with a significant amount of unmet RHNA numbers.

   c. Priority given to member agencies that have not participated in a recent project exchange.

   d. Minimum RHNA count equated to a percentage of funding or a dollar amount (i.e., 1 RHNA for 10% of a unit’s costs, or $50,000).

   e. Minimum and maximum limits to exchange RHNA. (i.e., Agencies can only contribute funding for up to 5 units)

   f. All member agencies partied to the exchange must agree to exchange before funds can be accepted.

E. The project applicant would be required to provide all necessary documentation to establish a project as an affordable housing development (i.e., covenants, etc.).
VI. CEQA Expedited Review
Projects that meet certain requirements, established below, would be granted, at a minimum, expedited CEQA Review.

A. Meets qualifications established in California Code of Regulations 15192, 15193, and/or 15194, and

B. Meets a city’s zoning and objective design standards, and

C. Provides a minimum percentage of affordable housing, as established by the regional body.
CLIENT AID PROPOSAL

The total amount of client aid funding available for use by cities/service providers is **$123,500**. This is a reimbursement program.

The funds are available for the following activities:

- **$100,000 for rental assistance/prevention**
  - Up to $2,000 per person for backpay of rent (prevention from eviction) and/or moving expenses to get client into more affordable housing
  - Service provider will work with client and provide case management services for a limited time period (maximum of 3 months)

- **$23,500 for the following situations:**
  - Motel stays prior to employment, housing, or medical appointment for a maximum stay of 3 nights
  - Emergency fund for police departments (PD) to access motel vouchers for vulnerable populations (i.e. 65+, pregnant female, etc.) for a maximum stay of 3 nights. The PD must work with service provider to connect with client within 48 hours
  - Any type of mental health or substance use treatment facility for fee to get in or pay for transportation to get to location

**Procedures:**

Cities make referral to SBCCOG, utilizing financial assistance service referral form (see attached); SBCCOG sends email to PATH or service provider, and PATH or service provider will provide the service.

We propose that the SBCCOG work with PATH on this project. PATH has run a similar program in SPA 7. PATH will provide the following activities at no additional cost to the SBCCOG:

- Provide a 30-minute training with PATH and SBCCOG on procedures to city staff and PD.
- Set up a special SBCCOG(PATH email for referrals from SBCCOG
- Will work with PD on emergency motel vouchers
  - PATH has a contract/account with Motel 6 so case management staff doesn’t have to be there in person to make reservation
  - Depending on city and needs, PATH can set up reimbursement account. PATH will reach out to each PD to set up reimbursement account if Motel 6 is not used.
- Provide case management services
- Provide monthly report to SBCCOG to include monthly updates per city with type of aid provided, overall number of people assisted, and funds expended. The report should also include total remaining balance of funds.
- Evaluate the program with SBCCOG staff at the 3-month period to make adjustments, if necessary

The program will be offered on a first come first serve basis to the cities, and a spreadsheet will be developed to keep track of city requests/use of funds.
South Bay Cities COG Financial Assistance Service Referral

☐ Rental
☐ Motel Voucher
☐ Transportation to Treatment Facility
☐ Other (Specify: ______________________________________________________________________)

Referring City: ___________________________   Date: ____________________

Referred by (Name/Phone Number or Email): ______________________________________________

Participant(s) Name: _______________________________     DOB: ____________________

Individual    TAY    Family

Family composition: ______________________________________________________________

Current location: ____________________________________________________________________

If housed, is there a lease: Y  or  N   (If yes, please attach copy of lease to referral form)

Agency (if connected): __________________________________________________________________

Income: ____________________ Source: ______________________

Contact number: ______________________________________________________________________

Brief housing/homeless history, employment history, housing barriers, COVID implications:
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

******************************************************************************

PATH use only:

Date received: ____________________________

Amount Allocated: _______________________

Copy of Check Attached

Lease Attached
DRAFT AGENDA

I. CALL TO ORDER (6:00 PM)
   Olivia Valentine, Chair

II. VERIFY QUORUM

III. CONFIRM POSTING OF THE AGENDA BY TORRANCE CITY CLERK

IV. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

V. COMMENTS FROM THE PUBLIC (6:05 pm)

VI. CONSENT CALENDAR (6:10 pm)
   Matters listed under Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.
   
   A. January Board Meeting Minutes (attachments) – Approve
   B. MOU with City of Compton re: Integrated Monitoring Program for the Dominguez Channel Watershed Management Area (attachment) - Approve
   C. Contract with So Cal Gas Company (attachment) - Approve
   D. Legislative Matrix with bills of interest (attachment) - Approve
   E. Monthly Reports – Receive and File
      1. South Bay Environmental Services Center Report (attachment)
      2. Transportation Report (attachment)
      3. Reports from Outside Agencies (attachments for each at end of the agenda)

VII. PRESENTATIONS – (all prepared presentations will be posted @ www.southbaycities.org)
   A. Proposed Initiative Dealing with Local Control re: Zoning (6:15 pm)
      1. Redondo Beach Mayor Bill Brand
B. Local Travel Network Final Report (6:30 pm)
   1. Wally Siembab and Aaron Baum, SBCCOG

C. Green Line Extension Update (6:50 pm)
   1. Mark Dierking, Metro

D. Mid Year Budget Review (attachment) (7:10 PM)
   1. Brooke Heri, SBCCOG

VIII. TRANSPORTATION REPORTS (7:10 pm)
   A. Metro Report - Board member James Butts/Mike Bohlke/Steve Lantz
   B. Transportation Committee report – Christian Horvath

IX. SBCCOG PROGRAM ACTION ITEMS, REPORTS & UPDATES (7:20 pm)
   A. Letter to LA World Airports re: Comments on EIR (attachment) – Approve
   B. Special Assessment for Regional Planner (attachments) – Approve
   C. Advocacy re: housing legislation
   D. General Assembly
   E. South Bay Fiber Network
   F. Research re: more local control re: health regulations
   G. Senior Services
   H. Homeless Services
   I. Opportunities to Serve and Annual Form 700s
   J. Office Warming gigs from members
   K. Other
      1. Service Planning Area 8 Update – Nancy Rodriguez, LA County Dept. of Public Health

X. AGENCY REPORTS (7:45 pm)
   NOTE: Oral reports will only be made to clarify or amplify written attachments
   No Attachments received
   A. League of California Cities & La Division Legislative Committee (Bea Dieringer & Jeff Kiernan)
   B. SCAG Committees
      i. SCAG Regional Council (Drew Boyles, Mark Henderson, James Gazeley
         1. Community, Economic, & Human Development (Mark Henderson, Drew Boyles, Frank Zerunyan &
            Mark Waronek)
      2. Energy and Environment (Britt Huff)
      3. Transportation (James Gazeley)
   C. Air Quality Management District (Joe Buscaino & Denny Shaw)
   D. Metro Service Council Report (Don Szerlip)
   E. South Bay Association of Chambers of Commerce (Olivia Valentine)
   F. South Bay Workforce Investment Board (Chris Cagle)
   G. Santa Monica Bay Restoration Commission (Bill Brand/Eric Alegria)
   H. South Bay Aerospace Alliance (Olivia Valentine/Rodney Tanaka)
   I. KHHR (Hawthorne Airport) Committee re: Community Impacts (Olivia Valentine)
   J. California Association of Councils of Governments - CALCOG (Britt Huff)

XI. UPCOMING EVENTS & ANNOUNCEMENTS

XII. ADJOURNMENT

See you at the General Assembly
on Thursday, March 18, 2021

Next Board meeting - Thursday, April 22, 2021
MID-YEAR BUDGET STATUS REPORT

FISCAL YEAR 2020-2021

February 8, 2021
SBCCOG
ORGANIZATIONAL STRUCTURE
MID-YEAR BUDGET STATUS REPORT
FISCAL YEAR 2020-2021

Board of Directors

Executive Director

Legal Counsel

Research Director

Deputy Executive Director

Transportation Director

Administration
Agenda Preparation
City Staff & Elected Officials Training
Dominguez Channel CIMP
Finance
Information Technology
Member Networking and Communications
Regional Advocacy

Transportation, Environmental Outreach & Implementation Programs
Transportation Improvement Programs
Alternative Fuel Vehicle Studies
Local Travel Network
IT Applications
Measure M Program Development
Measure R Highway Program
South Bay Rail Development Program
South Bay Transit Programs
Sustainability / CAP/ Adaptation
Transportation Demand Management Programs
South Bay Environmental Services Center
Energy Efficiency Programs
Green Business
Pest Management
Renewables
Waste Reduction Programs
Water Conservation, Quality, & Supply Programs

Special Services
General Assembly
Homeless Services
Metro Deputy
Senior Services
South Bay Fiber (Broadband Network)

Goal A: Environment, Transportation and Economic Development
Goal B: Regional Advocacy
Goal C: Member Networking and Communications
Goal D: Organizational Stability
### Estimated Revenues:

<table>
<thead>
<tr>
<th></th>
<th>ACTUAL FY 18-19</th>
<th>ACTUAL FY 19-20</th>
<th>ADOPTED BUDGET FY 20-21</th>
<th>YTD AS OF 12/31/20</th>
<th>PROJECTED Thru 06/30/21</th>
<th>INCREASE (DECREASE) AMOUNT</th>
<th>PERCENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dues</td>
<td>$372,501</td>
<td>$392,499</td>
<td>$392,500</td>
<td>$392,499</td>
<td>$392,499</td>
<td>$ (1)</td>
<td>0%</td>
</tr>
<tr>
<td>Other General Fund Revenues</td>
<td>304,233</td>
<td>303,428</td>
<td>246,088</td>
<td>88,593</td>
<td>232,113</td>
<td>(13,975)</td>
<td>-5.68%</td>
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<tr>
<td>Grant Revenues</td>
<td>1,239,806</td>
<td>4,804,996</td>
<td>5,881,087</td>
<td>1,793,626</td>
<td>3,832,645</td>
<td>(2,048,442)</td>
<td>-34.83%</td>
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<tr>
<td>Total Revenues</td>
<td>$1,916,540</td>
<td>$5,500,922</td>
<td>$6,519,675</td>
<td>$2,274,718</td>
<td>$4,457,257</td>
<td>($2,062,418)</td>
<td>-31.63%</td>
</tr>
</tbody>
</table>

### Expenditures:

<table>
<thead>
<tr>
<th></th>
<th>ACTUAL FY 18-19</th>
<th>ACTUAL FY 19-20</th>
<th>ADOPTED BUDGET FY 20-21</th>
<th>YTD AS OF 12/31/20</th>
<th>PROJECTED Thru 06/30/21</th>
<th>INCREASE (DECREASE) AMOUNT</th>
<th>PERCENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries &amp; Benefits</td>
<td>$671,721</td>
<td>$639,481</td>
<td>$922,014</td>
<td>$359,256</td>
<td>$866,797</td>
<td>($55,216)</td>
<td>-5.99%</td>
</tr>
<tr>
<td>Professional/Contractual</td>
<td>865,337</td>
<td>4,451,321</td>
<td>4,733,070</td>
<td>1,489,280</td>
<td>2,936,593</td>
<td>(1,796,477)</td>
<td>-37.96%</td>
</tr>
<tr>
<td>Supplies &amp; Services</td>
<td>348,940</td>
<td>244,620</td>
<td>634,131</td>
<td>136,405</td>
<td>573,188</td>
<td>(60,943)</td>
<td>-9.61%</td>
</tr>
<tr>
<td>Sub Total Expenditures</td>
<td>$1,885,998</td>
<td>$5,335,422</td>
<td>$6,289,214</td>
<td>$1,984,941</td>
<td>$4,376,578</td>
<td>($1,912,636)</td>
<td>-30.41%</td>
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<tr>
<td>Moving Expenses</td>
<td>-</td>
<td>61,338</td>
<td>42,226</td>
<td>8,329</td>
<td>42,226</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Website Redesign</td>
<td>-</td>
<td>-</td>
<td>100,000</td>
<td>-</td>
<td>90,000</td>
<td>(10,000)</td>
<td>-</td>
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<tr>
<td>Total Expenditures</td>
<td>$1,885,998</td>
<td>$5,396,760</td>
<td>$6,431,440</td>
<td>$1,993,270</td>
<td>$4,508,804</td>
<td>($1,922,636)</td>
<td>-29.89%</td>
</tr>
<tr>
<td>Estimated Balance (Deficit)</td>
<td>$30,542</td>
<td>$104,162</td>
<td>$88,235</td>
<td>$281,448</td>
<td>($51,547)</td>
<td>($139,782)</td>
<td>-158.42%</td>
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### Reserves:

<table>
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<tr>
<th>Contributions to Reserve:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to FY15-16</td>
<td>$53,372</td>
</tr>
<tr>
<td>FY 15-16 Plus Interest Earnings</td>
<td>20,192</td>
</tr>
<tr>
<td>FY 16-17 Plus Interest Earnings</td>
<td>20,349</td>
</tr>
<tr>
<td>FY 17-18 Plus Interest Earnings</td>
<td>20,939</td>
</tr>
<tr>
<td>FY 18-19 Plus Interest Earnings</td>
<td>22,297</td>
</tr>
<tr>
<td>FY 19-20 Plus interest Earnings</td>
<td>22,743</td>
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<tr>
<td>FY 20-21 Reserve</td>
<td>90,000</td>
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<tr>
<td>Total in LAIF thru 6/30/21</td>
<td>$249,892</td>
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</tbody>
</table>

### Note:

Both revenue and expenses are higher than usual for both FY19-20 and FY20-21 due to the South Bay Fiber Network project. The majority of the revenue/expense is passed through to American Dark Fiber who was contracted to build network.

Estimates:
- FY19-20 - approximately $3.4m
- FY20-21 - approximately $2.0m
ESTIMATED REVENUES FY 2020-21: $4,457,257

ESTIMATED EXPENDITURES FY 2020-21: $4,508,804
# SBCCOG

## ESTIMATED REVENUE DETAILS

### MID-YEAR BUDGET STATUS REPORT

**Fiscal Year 2020-2021**

### Revenue Source:

<table>
<thead>
<tr>
<th>ACCOUNT CODE</th>
<th>ACTUAL FY 18-19</th>
<th>ACTUAL FY 19-20</th>
<th>ADOPTED BUDGET FY 20-21</th>
<th>YTD AS OF 12/31/20</th>
<th>PROJECTED Thru 06/30/21</th>
<th>INCREASE (DECREASE) AMOUNT</th>
<th>PERCENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dues</td>
<td>4020</td>
<td>$372,501</td>
<td>$392,499</td>
<td>$392,500</td>
<td>$392,499</td>
<td>$392,499</td>
<td>-</td>
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<tr>
<td>General Assembly Sponsorship</td>
<td>4050</td>
<td>62,250</td>
<td>66,750</td>
<td>40,000</td>
<td>17,500</td>
<td>40,000</td>
<td>-</td>
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<tr>
<td>Holiday Light Exchange</td>
<td>4055</td>
<td>2,250</td>
<td>1,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Training</td>
<td>4060</td>
<td>5,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>MTA South Bay Deputy</td>
<td>4070</td>
<td>98,877</td>
<td>102,271</td>
<td>106,288</td>
<td>52,051</td>
<td>102,270</td>
<td>(4,018) -3.78%</td>
</tr>
<tr>
<td>Interest Income</td>
<td>4090</td>
<td>29,610</td>
<td>63,318</td>
<td>30,000</td>
<td>6,999</td>
<td>20,000</td>
<td>(10,000) -33.33%</td>
</tr>
<tr>
<td>Green Business Assist Program</td>
<td>4125</td>
<td>12,000</td>
<td>12,000</td>
<td>12,000</td>
<td>12,000</td>
<td>12,000</td>
<td>-</td>
</tr>
<tr>
<td>Reimbursable Expense</td>
<td>4190</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>CIMP Dominguez Channel Admin Fee</td>
<td>4810</td>
<td>92,958</td>
<td>57,800</td>
<td>57,800</td>
<td>57,800</td>
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<td>-</td>
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<tr>
<td>Miscellaneous Revenue</td>
<td>4999</td>
<td>1,288</td>
<td>288</td>
<td>-</td>
<td>-39</td>
<td>-43</td>
<td>-</td>
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<tr>
<td><strong>Sub-total General Fund Revenues</strong></td>
<td></td>
<td><strong>$676,734</strong></td>
<td><strong>$695,927</strong></td>
<td><strong>$638,588</strong></td>
<td><strong>$481,092</strong></td>
<td><strong>$624,612</strong></td>
<td><strong>$13,976</strong> -2.19%</td>
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<tr>
<td>GBN - Hawthorne</td>
<td>4126</td>
<td>$29,271</td>
<td>$20,000</td>
<td>$20,000</td>
<td>$9,198</td>
<td>$19,194</td>
<td>$(806) -4.03%</td>
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<td>GBN - Torrance</td>
<td>4127</td>
<td>34,500</td>
<td>24,500</td>
<td>20,000</td>
<td>8,675</td>
<td>21,850</td>
<td>1,850 9.25%</td>
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<tr>
<td>SBWB Broadband Income</td>
<td>4135</td>
<td>41,683</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td>SBWB Telework</td>
<td>4136</td>
<td>15,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>PUC SCE/SCG Contract</td>
<td>4510</td>
<td>324,500</td>
<td>149,191</td>
<td>149,980</td>
<td>63,771</td>
<td>149,980</td>
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<tr>
<td>SCG-DWP Outreach</td>
<td>4512</td>
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<td>40,000</td>
<td>40,000</td>
<td>20,000</td>
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<tr>
<td>SCG Contract</td>
<td>4513</td>
<td>-</td>
<td>39,979</td>
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<td>48,000 96.00%</td>
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<td>SCG-Strategic Plan Income</td>
<td>4514</td>
<td>8,649</td>
<td>5,438</td>
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<td>SCE-Strategic Plan Income</td>
<td>4515</td>
<td>34,597</td>
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<td>WBMWD Contract</td>
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<td>Sanitation District</td>
<td>4525</td>
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<td>Torrance Water</td>
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<td>51,588</td>
<td>235,616</td>
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<td>(10,553) -10.18%</td>
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<td>Metro Varnpool / Shared Mobility</td>
<td>4545</td>
<td>30,735</td>
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<td>50,000</td>
<td>18,241</td>
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<td>Metro Express Lane</td>
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<td>Measure R</td>
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<td>88,000</td>
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<td>39,110</td>
<td>(48,890) -55.56%</td>
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<td>PACE (HERO, Ygrene)</td>
<td>4580</td>
<td>3,336</td>
<td>1,016</td>
<td>1,100</td>
<td>691</td>
<td>1,050</td>
<td>(50) 4.55%</td>
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<td>Integrated Pest Management</td>
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<td>6,000</td>
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<td>2,750</td>
<td>2,750</td>
<td>450 19.57%</td>
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<td>SOLSmart</td>
<td>4590</td>
<td>14,050</td>
<td>950</td>
<td>-</td>
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<td>Energy Efficiency</td>
<td>4591</td>
<td>8,097</td>
<td>28,109</td>
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<td>-</td>
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<td>Energy Coalition (REN)</td>
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<td>-</td>
<td>19,244</td>
<td>100,000</td>
<td>35,053</td>
<td>100,000</td>
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<tr>
<td>ICF Resources (REN)</td>
<td>4593</td>
<td>-</td>
<td>-</td>
<td>2,484</td>
<td>-</td>
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<td>25,000 100.00%</td>
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<tr>
<td>Homeless (PATH)</td>
<td>4600</td>
<td>25,000</td>
<td>25,000</td>
<td>25,000</td>
<td>12,500</td>
<td>25,000</td>
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<tr>
<td>Homeless - LA County</td>
<td>4601</td>
<td>61,238</td>
<td>44,756</td>
<td>79,000</td>
<td>115,475</td>
<td>134,922</td>
<td>55,922 70.79%</td>
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<td>Homeless - LA County- Innovation Fund</td>
<td>4602</td>
<td>-</td>
<td>739,685</td>
<td>123,929</td>
<td>564,685</td>
<td>175,000</td>
<td>-23.66%</td>
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<td>Water Replenishment District</td>
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<td>52,000</td>
<td>50,000</td>
<td>50,000</td>
<td>30,000</td>
<td>60,000</td>
<td>10,000 20.00%</td>
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<tr>
<td>Measure M</td>
<td>4611</td>
<td>87,299</td>
<td>53,742</td>
<td>60,000</td>
<td>-</td>
<td>-</td>
<td>(10,000) -16.67%</td>
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<tr>
<td>South Bay Fiber Network (SBFN)</td>
<td>4612</td>
<td>-</td>
<td>3,591,330</td>
<td>4,101,365</td>
<td>1,146,998</td>
<td>2,187,000</td>
<td>(1,914,365) -46.68%</td>
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<tr>
<td>Fiber - State of CA</td>
<td>4613</td>
<td>5,884</td>
<td>600</td>
<td>50,000</td>
<td>5,884</td>
<td>20,000</td>
<td>-20,000 60.00%</td>
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<tr>
<td><strong>Sub-total Restricted Revenues</strong></td>
<td></td>
<td><strong>$1,239,806</strong></td>
<td><strong>$4,804,996</strong></td>
<td><strong>$5,881,087</strong></td>
<td><strong>$1,793,626</strong></td>
<td><strong>$3,832,645</strong></td>
<td><strong>$2,048,442</strong> -34.83%</td>
</tr>
<tr>
<td><strong>Total Estimated Revenues</strong></td>
<td></td>
<td><strong>$1,916,540</strong></td>
<td><strong>$5,500,922</strong></td>
<td><strong>$6,519,675</strong></td>
<td><strong>$2,274,718</strong></td>
<td><strong>$4,457,257</strong></td>
<td><strong>$2,062,418</strong> -31.63%</td>
</tr>
</tbody>
</table>
## SBCCOG
### EXPENDITURE DETAILS BY ACCOUNT
#### MID-YEAR BUDGET STATUS REPORT
##### FISCAL YEAR 2020-2021

<table>
<thead>
<tr>
<th>EXPENDITURE CATEGORY</th>
<th>ACCOUNT CODE</th>
<th>ACTUAL FY 18-19</th>
<th>ACTUAL FY 19-20</th>
<th>ADOPTED BUDGET FY 20-21</th>
<th>YTD AS OF 12/31/2020</th>
<th>PROJECTED Thru 06/30/21</th>
<th>INCREASE (DECREASE) AMOUNT PERCENT</th>
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<tbody>
<tr>
<td>Salaries/Regular</td>
<td>6010</td>
<td>$ 524,804</td>
<td>$ 498,933</td>
<td>$ 739,070</td>
<td>$ 292,080</td>
<td>$ 694,792</td>
<td>($ 44,278) -5.99%</td>
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<tr>
<td>Salaries/Part-Time</td>
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<td>-</td>
<td>-</td>
<td>5,520</td>
<td>1,963</td>
<td>8,400</td>
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<td>Overtime</td>
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<td>490</td>
<td>1,400</td>
<td>699</td>
<td>1,400</td>
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<td>Medical/Deferred Comp</td>
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<td>65,000</td>
<td>92,400</td>
<td>35,900</td>
<td>82,100</td>
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<td>Life Insurance</td>
<td>6013</td>
<td>1,091</td>
<td>1,078</td>
<td>1,663</td>
<td>693</td>
<td>1,474</td>
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<tr>
<td>Social Security</td>
<td>6014</td>
<td>35,571</td>
<td>31,551</td>
<td>46,165</td>
<td>18,255</td>
<td>43,021</td>
<td>(3,144) -6.81%</td>
</tr>
<tr>
<td>Medicare</td>
<td>6015</td>
<td>8,319</td>
<td>7,379</td>
<td>10,797</td>
<td>4,269</td>
<td>10,061</td>
<td>(735) -6.81%</td>
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<tr>
<td>FUTA</td>
<td>6016</td>
<td>387</td>
<td>392</td>
<td>743</td>
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<td>California SUI-ER</td>
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<td>4,053</td>
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<td>556</td>
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<tr>
<td>Workers' Comp</td>
<td>6018</td>
<td>7,369</td>
<td>5,491</td>
<td>8,200</td>
<td>2,099</td>
<td>8,200</td>
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<tr>
<td>Employee Reimbursable Expense</td>
<td>6019</td>
<td>2,585</td>
<td>4,180</td>
<td>5,940</td>
<td>2,688</td>
<td>6,490</td>
<td>550 9.26%</td>
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<tr>
<td>Vacation/Floating Holiday Payoff</td>
<td>6020</td>
<td>17,498</td>
<td>-</td>
<td>5,000</td>
<td>-</td>
<td>5,000</td>
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<td>Severance Pay</td>
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<td>-</td>
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<td>Accrued Leave - expense</td>
<td>6036</td>
<td>-</td>
<td>20,934</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<tr>
<td><strong>Sub-total Salaries &amp; Benefits</strong></td>
<td></td>
<td><strong>$ 671,721</strong></td>
<td><strong>$ 639,481</strong></td>
<td><strong>$ 922,014</strong></td>
<td><strong>$ 359,256</strong></td>
<td><strong>$ 866,797</strong></td>
<td>($ 55,216) -5.99%</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>6201</td>
<td>$ 12,314</td>
<td>$ 6,586</td>
<td>$ 7,500</td>
<td>$ 3,539</td>
<td>$ 7,000</td>
<td>($ 500) -6.67%</td>
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<td>1,237</td>
<td>554</td>
<td>1,200</td>
<td>538</td>
<td>1,200</td>
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<td>Refreshments</td>
<td>6203</td>
<td>26,266</td>
<td>16,142</td>
<td>25,500</td>
<td>371</td>
<td>1,000</td>
<td>(24,500) -96.08%</td>
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<td>Membership Dues</td>
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<td>10,116</td>
<td>10,276</td>
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<td>6,702</td>
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<td>Mileage Reimbursement</td>
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<td>4,875</td>
<td>5,582</td>
<td>11,500</td>
<td>893</td>
<td>2,500</td>
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<td>Meetings/Conferences</td>
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<td>9,772</td>
<td>4,292</td>
<td>6,840</td>
<td>253</td>
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<td>(4,840) -70.76%</td>
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<td>28,716</td>
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<td>3,300</td>
<td>40,000</td>
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<td>Staff Training/Development</td>
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<td>774</td>
<td>545</td>
<td>2,500</td>
<td>21</td>
<td>2,500</td>
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<td>10,369</td>
<td>6,712</td>
<td>11,424</td>
<td>1,914</td>
<td>4,354</td>
<td>(7,070) -61.89%</td>
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<td>6,578</td>
<td>6,000</td>
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<td>6,000</td>
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<td>4,313,070</td>
<td>1,279,280</td>
<td>2,516,593</td>
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<td>416,000</td>
<td>420,000</td>
<td>210,000</td>
<td>420,000</td>
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<td>Rent</td>
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<td>150,544</td>
<td>61,591</td>
<td>136,100</td>
<td>62,872</td>
<td>104,787</td>
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<td>Equipment Lease</td>
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<td>10,794</td>
<td>8,190</td>
<td>9,960</td>
<td>2,802</td>
<td>5,603</td>
<td>(4,357) -43.74%</td>
</tr>
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<td>Telephone</td>
<td>6214</td>
<td>7,686</td>
<td>7,672</td>
<td>8,400</td>
<td>4,268</td>
<td>8,536</td>
<td>136 1.62%</td>
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<tr>
<td>IT Services/Maintenance</td>
<td>6215</td>
<td>54,573</td>
<td>62,876</td>
<td>36,816</td>
<td>12,185</td>
<td>21,396</td>
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<td>Software/Hardware</td>
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<td>12,892</td>
<td>7,100</td>
<td>14,133</td>
<td>3,158</td>
<td>14,133</td>
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<td>2,226</td>
<td>2,248</td>
<td>2,300</td>
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<td>2,300</td>
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<td>Subscription/Advertising</td>
<td>6218</td>
<td>292</td>
<td>240</td>
<td>1,000</td>
<td>150</td>
<td>1,000</td>
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<tr>
<td>Miscellaneous Supplies/HLE</td>
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<td>3,001</td>
<td>106</td>
<td>-</td>
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<td>142</td>
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<td>Specialty Legal Services</td>
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<td>4,725</td>
<td>10,000</td>
<td>1,291</td>
<td>10,000</td>
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<td>-</td>
<td>295,287</td>
<td>30,950</td>
<td>326,237</td>
<td>30,950</td>
<td>30,950 10.48%</td>
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<tr>
<td>Miscellaneous Expenses</td>
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<td>(2,507)</td>
<td>920</td>
<td>1,000</td>
<td>426</td>
<td>1,000</td>
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<tr>
<td>Uncollected Accounts Receivable</td>
<td>6226</td>
<td>-</td>
<td>22,098</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Sub-Total Supplies &amp; Services</strong></td>
<td></td>
<td><strong>$ 1,214,277</strong></td>
<td><strong>$ 4,695,941</strong></td>
<td><strong>$ 5,367,201</strong></td>
<td><strong>$ 1,625,685</strong></td>
<td><strong>$ 3,509,781</strong></td>
<td>($ 1,857,420) -34.81%</td>
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<tr>
<td>Moving Expenses</td>
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<td>61,338</td>
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<td>8,329</td>
<td>42,226</td>
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<td>90,000</td>
<td>100,000</td>
<td>(10,000) -10.00%</td>
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<tr>
<td><strong>Total Operating Expenditures</strong></td>
<td></td>
<td><strong>$ 1,885,998</strong></td>
<td><strong>$ 5,396,760</strong></td>
<td><strong>$ 6,431,440</strong></td>
<td><strong>$ 1,993,270</strong></td>
<td><strong>$ 4,508,804</strong></td>
<td>($ 1,922,636) -35.63%</td>
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</tbody>
</table>

2/1/2021 22:52 PM
<table>
<thead>
<tr>
<th>POSITION</th>
<th>SALARY</th>
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</thead>
<tbody>
<tr>
<td>Administrative Officer - Tier 1</td>
<td>$91,000</td>
</tr>
<tr>
<td>Senior Project Manager - Tier 1</td>
<td>85,000</td>
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<tr>
<td>Accountant - Tier 3</td>
<td>81,000</td>
</tr>
<tr>
<td>Project Manager - Tier 3</td>
<td>78,000</td>
</tr>
<tr>
<td>Project Manager - Tier 2</td>
<td>71,000</td>
</tr>
<tr>
<td>Project Manager - Tier 1</td>
<td>64,000</td>
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<tr>
<td>Environmental Services Analyst III - Tier 3</td>
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<tr>
<td>Environmental Services Analyst III - Tier 2</td>
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<td>Environmental Services Analyst III - Tier 1</td>
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<td>Environmental Services Analyst II - Tier 3</td>
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<td>Environmental Services Analyst II - Tier 2</td>
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<tr>
<td>Environmental Services Analyst II - Tier 1</td>
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<td>Environmental Services Analyst I - Tier 3</td>
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<td>Environmental Services Analyst I - Tier 2</td>
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<tr>
<td>Environmental Services Analyst I - Tier 1</td>
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<td>Administrative Assistant - Tier 3</td>
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<td>Administrative Assistant - Tier 2</td>
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<td>Administrative Assistant - Tier 1</td>
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<tr>
<td>Part-time Hourly Staff (ESAs for events)</td>
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</table>

<table>
<thead>
<tr>
<th>PROFESSIONAL SERVICES - 6211</th>
<th>TOTAL AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Director (JB) and staff - appx. Jacki Bacharach and Associates $186,000 - appx. $234,000 (subs to JB)</td>
<td>$420,000</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>CONTRACTOR SERVICES - 6210</th>
<th>TOTAL AMOUNT</th>
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<tr>
<td>Transportation Director - Steve Lantz</td>
<td>112,690</td>
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<td>Research Director - Siembrab Corp.</td>
<td>90,000</td>
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<td>Energy Efficiency Engineer - GSE Solutions</td>
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<td>Metro Deputy - Mike Bohlke</td>
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<td>Budget &amp; Finance Consultant - Agnes Walker</td>
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<td>South Bay Fiber Network Contractor - American Dark Fiber</td>
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<td>Additional consultants or staff as needed on contracts or project development</td>
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**Estimated Contractor Expenses FY 2020-2021**

$2,516,593
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<td>LADWP</td>
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<td>CALCOG</td>
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<td>LAIF</td>
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<td>LARC</td>
<td>Los Angeles Regional Coalition</td>
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<td>LGSEC</td>
<td>Local Government Sustainability Energy Coalition</td>
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<td>MEL</td>
<td>Metro Express Lanes</td>
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<td>California Public Utilities Commission</td>
<td>MTA</td>
<td>Metropolitan Transportation Authority</td>
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<td>Department of Water &amp; Power</td>
<td>LTN</td>
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<td>EUC</td>
<td>Energy Upgrade California</td>
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<td>Property Assessed Clean Energy</td>
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<td>PATH</td>
<td>People Assisting the Homeless</td>
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<td>Full Time Equivalent</td>
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<td>SBCCOG</td>
<td>South Bay Cities Council of Governments</td>
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<td>Golden State Water</td>
<td>SCE</td>
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<td>SCG</td>
<td>Southern California Gas</td>
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<td>Holiday Light Exchange</td>
<td>WBMWD</td>
<td>West Basin Metropolitan Water District</td>
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<td>International Council for Local Environmental Initiatives</td>
<td>WRCOG</td>
<td>Western Riverside Council of Government</td>
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<tr>
<td>LA</td>
<td>Los Angeles</td>
<td>WRD</td>
<td>Water Replenishment District</td>
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TO: SBCCOG Steering Committee  
FROM: Jacki Bacharach, SBCCOG Executive Director  
SUBJECT: 2021-2022 Dues

Adherence to Strategic Plan:  
*Goal D: Organizational Stability.* Be a high performing organization with a clear path to long-term financial health, staffing continuity and sustained board commitment.

BACKGROUND  
Per the Bylaws, a 60 day notice is required for any increase in the dues. Since the 2021-2022 budget will be presented to the Board at the May meeting, this is the meeting that a decision to consider raising dues should be made.

The actual Bylaws provision reads as follow: *Dues. The Members of the Council shall be responsible for the payment to the Council annually, of dues and the amounts periodically budgeted by the Governing Board, as and for the operating costs of the Council ("Dues"). Sixty (60) days’ notice shall be provided to Members of the date of the meeting at which any increase in the Dues is to be determined for the following year. If an increase in dues is proposed from the previous year, an affirmative vote of two-thirds (2/3) of the total voting membership of the Governing Board is required to set the new dues.*

RECOMMENDATION  
Recommend to the Board that no dues increase should be considered for 2021-2022 budget year.
South Bay Cities Council of Governments

January 28, 2021

TO: SBCCOG Board of Directors

FROM: SBCCOG Steering Committee

RE: Special Assessment for SBCCOG Regional Planner

Adherence to the Strategic Plan
Goal A: Environment, Transportation and Economic Development. Facilitate, implement and/or educate members and others about environmental, transportation and economic development programs that benefit the South Bay.
Goal B: Regional Advocacy. Advocate for the interests of the South Bay.
Goal C: Member Networking and Communications. Sustain and strengthen Board and member commitment to SBCCOG and its initiatives.

Background
Over the last few months, SBCCOG staff has been discussing with the Community Development Directors and City Managers the idea of the SBCCOG hiring a planner who would work with cities on land use issues and monitor and interpret housing legislation as well as enhancing the SBCCOG’s climate action work. See attached draft scope of work.

This discussion has been precipitated by the many issues that are coming to COG’s dealing with land use. Not only the proliferation of state housing legislative proposals, but also SCAG relying on the COGs to administer and develop the Regional Early Action Program (REAP) for which we will be working on 4 projects with Community Development Directors for several years. In the last two years, Gateway COG has hired a planner for their region and they have found it very helpful.

This person would be a resource to address issues shared by all of the cities. In most cases, the existing city staff are working to their limit, busy with their existing workload.

The Community Development Directors, City Managers and Steering Committee have been supportive of the proposal knowing that it would need to be financed through a special assessment. A matrix of two possible special assessment scenarios is attached. The first column is a breakdown of cities by size which is the same as the way we financed the development of the cities’ climate actions plans. The second column has one cost for all cities.

It is the staff’s intention to use funding from the REAP program as permissible to pay for part of this position and if the entire assessment is not needed, the excess would roll over into the following year reducing the assessment for that year. Gateway COG finances their
planner through SB2 funds which cities receive every year which also could be a potential source of funds for cities to pay the assessment.

**RECOMMENDATION**
Approve the hiring of a planner for the subregion who would work under the direction of the SBCCOG on priorities established by the City Community Development Directors and the SBCCOG. The position will be funded by an assessment based on the population categories (1's column) in the attached matrix.
The Director of Regional Development is responsible for conducting the agency’s housing and development program as follows:

Always in consultation with the city Community Development Directors:

- Assist the COG and member jurisdictions in developing a coherent housing policy to ensure that state policy goals to accelerate housing production are met, while also meeting the local needs of communities in the SBCCOG region;

- Track state housing policy and legislation, recommend advocacy positions to be taken by the SBCCOG Board and support or participate in legislative advocacy on behalf of the SBCCOG as directed;

- Track and participate in the development of regional plans, particularly the Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS) periodically developed by SCAG; track and participate in related regional committee meetings (Technical Working Group, Regional Council, Policy Committees, etc.); and keep COG members informed of their implications;

- Track and participate in SCAG’s RHNA process, including RHNA Subcommittee meetings for the distribution methodology, and keep COG members informed of the process and its implications;

- Oversee the implementation of the SCAG REAP programs that the SBCCOG has submitted on behalf of SBCCOG cities;

- Work with other COG and city program staff, including transportation planning, economic development, and homelessness to ensure that policy, planning, and project development efforts are coordinated;

- Develop a comprehensive understanding of what cities are doing throughout the state on complying with requirements, i.e. best practices, re: ADU’s, public participation, etc.;

- Track member jurisdictions’ compliance with state housing law and assure they receive technical assistance as needed;

- Be a resource to cities on request – conducting research, assisting with RFP’s

- Further develop the agency’s climate planning initiatives by ensuring member jurisdictions continue to use the Climate Action Planning Framework; update the CAP Framework and develop additional tools as needed;

- Recommend and develop additional innovative planning programs as needed, and monitor and share funding opportunities to help the South Bay Cities prosper economically, environmentally, and socially.
Special Assessment Proposed for Regional Planner

OVER 75,000 population
Carson 9,000 7060
Hawthorne 9,000 7060
Inglewood 9,000 7060
Los Angeles County 9,000 7060
Los Angeles City 9,000 7060
Torrance 9,000 7060

30,000 TO 75,000 population
Gardena 6,500 7060
Lawndale 6,500 7060
Manhattan Beach 6,500 7060
Rancho Palos Verdes 6,500 7060
Redondo Beach 6,500 7060

UNDER 30,000 population
El Segundo 4,000 7060
Hermosa Beach 4,000 7060
Lomita 4,000 7060
Palos Verdes Estates 4,000 7060
Rolling Hills 4,000 7060
Rolling Hills Estates 4,000 7060

TOTAL 110,500 120020

Gateway COG has a budget of $130,000 for this position. With their REAP funding, it is now closer to $150,000.
1.21– All SBCCOG Appointments to Outside Agencies

2 years for appointments with no terms

SCAG Energy and Environment Committee – 10/20 appointed, due 10/22
Britt Huff – RHE, 10/20

SCAG Transportation Committee – due at end of Gazeley’s term
Jim Gazeley – RC & Lomita – 5/21

SCAG Community Housing, Economic Development Committee
Frank Zerunyan – RHE 7/13 - due 6/21
Mark Waronek – Lomita 2016 – due 6/22
Drew Boyles – El Segundo – RC term expires 2022
Mark Henderson – Gardena 4/20 – RC term expires 2022

LCC Regional Director for SBCCOG
Bea Dieringer – RH 6/14/15 – 6/21 for Leg & and board (started 7/15)

Santa Monica Bay Restoration Commission
Bill Brand – Redondo Beach – delegate – expires 6/21
Eric Alegria – Rancho Palos Verdes – apptd 1/221 – expires 1/23

South Bay Association of Chambers of Commerce – 1 non-voting seat – 7/13, due 6/22
Olivia Valentine – Hawthorne 6/18 – 6/22 (using Carson Chamber of Commerce seat for a vote on the Board starting 2/21)

Metro Service Council

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<tr>
<th>COUNCIL MEMBER</th>
<th>START DATE</th>
<th>END DATE</th>
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<td>Don Szerlip</td>
<td>1-24-08</td>
<td>7/21</td>
<td>Resident &amp; businessman, Redondo Beach</td>
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<td>Chair 7/20</td>
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<tr>
<td>Charles Michel Deemer</td>
<td>7/15</td>
<td>7/21</td>
<td>Torrance Environmental Commissioner &amp; Rider</td>
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<tr>
<td>Rochelle Mackabee</td>
<td>7/20</td>
<td>7/21</td>
<td>South Central LA and transit rider</td>
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