

**South Bay Cities Council of Governments
GIS Working Group Meeting
City of Redondo Beach
Wednesday, January 9, 2013 at 10:30 am**

Agenda

Introductions and Sign-in: Michael Ferris (CSUDH), Sunny Lai (Torrance), Michael McDaniel (El Segundo), Elsa Moreno (Inglewood), Bonnie Shrewsbury (Manhattan Beach), Michael Sumich (ESRI), Sonali Tambe (Chair, Hermosa Beach), Ryan Tucker (Redondo Beach)

December Meeting Notes - approved no changes.

Discussion Items:

1. COG GIS for Server 10.1 update

It was reported that ArcGIS server 10.1 is installed, and will be working in a day after just a little more work. There isn't a separate ArcMap available for the COG so the hydrant service need to be pushed out from El Segundo's side of firewall. It was noted that some updates on Manhattan Beach's hydrants will be sent before the map is finalize. A question was asked whether a meeting should be scheduled to set up a mobile application for fire hydrants– and a meeting time was agreed to be January 30th at 10:30 a.m. for Manhattan Beach, Hermosa Beach, El Segundo and Redondo Beach to meet. The meeting place was decided to be Manhattan Beach City Hall.

2. COG General Assembly:

Revenue & Employee data for each city

It was noted due to unique circumstances at different cities, it may be difficult to compare cities with each other. It was suggested that rather, for each city, they look to make data comparable year to year. The city "CAFR" financial reports (the statistical section) should be used for data, and that the working group might look at changes in revenues and expenditures and that when entries don't show up each year, these should be taken out.

The question arose about the significant effort this may take – should the group still proceed? It was noted that it can be simplified, but actual numbers are needed: total revenues minus unique circumstances (which will stand out), and minus transfers. It was suggested that we look for 5 years of data, 2007 to 2011. The other number which may be mapped would be staffing. It was suggested looking for the total number of employees (located in the back of the CAFR report). Some cities may combine part time with full time, and

may not break out – the focus should be the drop in employees from year to year (again, comparing a city to itself rather than city to city). It was suggested that we leave out part time if this number can be broken out. The question arose: how to treat vacant positions since the number of employees can be based on the number of job positions rather than actual employees. The question is: is this an accurate number? It was suggested that we simplify the information, acknowledging that this could take a lot of time to determine total true and accurate numbers, and perhaps payroll staff may be a good information source. It was agreed that if better data can be gotten, then it should be gotten, but if this is not possible, then they should go with the CAFR data and add a note as needed on the map stating the basis for the data. Everyone should email the data they acquire to Mike McDaniel.

The issue was raised that some cities don't maintain a database of information readily available – and it was asked how many cities would be able to be mapped with comparable data? In response to this question, it was noted that cities likely to be mapped will include at least: Lawndale, RHE, Lomita, Carson, El Segundo, Manhattan Beach, Hermosa Beach and Torrance.

In summary: the GIS Working Group General Assembly mapping project will involve: two or three maps (revenues/expenditures and staffing for years 2007 – 2011 possibly combined into a single map), as well as a map showing the impact of redevelopment “slapdown”, revenue reductions, and/or employee reductions. Further financial data ideas were briefly explored. The question arose as to whether any City Finance Departments use GIS? The response was not really – business licenses can be mapped, and total taxes paid by parcel could be figured out and mapped as revenue sources. This could be useful for economic development staff. Other data that can be readily obtained included crime statistics, but data difficult to obtain includes Public Works services such as pothole repair, public service calls, street resurfacing.

Maps for presentation around meeting hall

Further financial data ideas were briefly explored. The question arose as to whether any City Finance Departments use GIS? The response was not really – business licenses can be mapped, and total taxes paid by parcel could be figured out and mapped as revenue sources. This could be useful for economic development staff. Other data that can be readily obtained included crime statistics, but data difficult to obtain includes Public Works services such as pothole repair, public service calls, street resurfacing.

It was agreed that beyond the specific financial maps to be displayed at the exhibit table for the Working Group, the group could exhibit other maps on easels with broader topics but still consistent with the overall Assembly theme. Showing how GIS can be useful in helping cities maintain its assets in times of lean budgets, and as a tool for city staff to be more efficient.

Examples might include: a hotspot map for police departments, or a mock-up of a hydrant map or business license data. Any GIS posters that people may have printed can also be displayed in the exhibit hall area.

Slides for presentation between speakers

The Chair person requested that group members get at least 5 maps that might be used at the event exhibit, and next GIS meeting in February, bring print outs. A reminder will be sent out.

It was noted that the following cities would be able to represent the GIS group at the General Assembly and help “man” the exhibit table: Hermosa Beach, El Segundo, Cal State Dominguez Hills. It was noted that those attending should register online at the SBCCOG website: www.southbaycities.org.

3. Upcoming meetings & events

- **LAR-IAC 2 TAG – online meeting Wednesday, January 16th**

In anticipation of this meeting, there were comments made about what issues should be brought up on behalf of the South Bay. It was suggested that the issue of flight schedule be pushed to avoid shadowing, noting that if the fly window is scheduled earlier, the window of time is shrunk therefore the preference is for a later flight. It was indicated that the focus will be on the RFP, but the issue of the specifications will be brought up in the next TAG meeting.

- **LA Regional GIS forum – Thursday, January 17th, 1:30 – 4pm in Burbank**

A reminder was given to the group of this event and the need to RSVP and register online. It was noted the ESRI rep will not be able to attend for ESRI but encouraged attendance and that Burbank’s showing is well worth the trip.

4. Other Business

- **Accela upgrade meeting with Hermosa Beach and Manhattan Beach**

A status update was requested about a joint meeting in Hermosa Beach between Hermosa Beach and Manhattan Beach. It was about a software for service request/work order that was being investigated. It was noted that in their meeting it was found that Accela has modules for Public Works work order/service request with mobile applications and report generation capabilities, which is what they are interested in getting operational. The application has to work off a phone, and can generate reports, and can produce

service requests and work orders. Anyone interested is invited to a demonstration in Hermosa Beach on January 17, at 9:00 am.

It was noted that Accela software product was thought to have been using ArcEngine, an ESRI product.

A question was raised if anyone other than Hermosa Beach was interested still in a field demonstration in Redondo Beach to see iwater in action. It is expected to be scheduled in a month or so.

Inglewood reported that they got a go ahead from Public Works for a field demo for iwork (tracking a work order). A field demo can be coordinated possibly on January 15th.

- It was announced that Pictometry will make a presentation at the March GIS meeting and will need internet access. A set up will be coordinated for the meeting.

Volunteer for Goodies Next Meeting: Mike Ferris CSU Dominguez Hills