AGENDA

I. CALL TO ORDER & SALUTE TO THE FLAG (6:00 PM)
   Christian Horvath, Chair

II. INTRODUCTIONS

III. CONFIRM POSTING OF THE AGENDA BY TORRANCE CITY CLERK

IV. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

V. COMMENTS FROM THE PUBLIC (6:05 pm)

VI. CONSENT CALENDAR (6:10 pm)

Matters listed under Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.

A. August Board Meeting Minutes (attachment) – Approve (Pages 3-8)

B. Subregional Adaptation Plan and Strategies (attachment) – Approve (Pages 9-10)

C. Contract with McGowan Consulting, LLC for Services to Beach Cities & Peninsula Watershed Management Groups (attachments) – Approve (Pages 11-16)

D. Status of Legislation of Interest to SBCCOG (attachment) – Receive and file (Pages 17-23)

E. Monthly Reports – Receive and File
   1. South Bay Environmental Services Center Report (attachment) (Pages 25-30)
   2. Transportation Report (attachment) (Pages 31-35)
   3. Service Council Report by Ralph Franklin, Chair (attachment) (Pages 37-38)

VII. PRESENTATIONS – (all prepared presentations will be posted @ www.southbaycities.org)
   A. Water Supply Reliability in the South Bay (6:15 pm)
      1. Patrick Sheilds, General Manager, West Basin Municipal Water District
VIII. SBCCOG PROGRAM ACTION ITEMS, REPORTS AND UPDATES (6:55 pm)
   A. Office Move (attachments) – APPROVE I.T. move costs (Pages 39-53)
   B. South Bay Fiber Network
   C. Ad Hoc Finance Committee
   D. Communications Needs Assessment (attachment) (Page 55)
   E. Regional Housing Needs Assessment – SBCCOG letter submitted to SCAG @
   F. Senior Services
   G. Homeless Services (attachment) (Page 57)
   H. Slow Speed/Local Travel Network Project
   I. Other

IX. TRANSPORTATION REPORTS
   A. Metro Report by Board member James Butts/Mike Bohlke (7:15 pm)

X. AGENCY REPORTS (7:20 pm)
   A. League of California Cities & LA Division Legislative Committee (Bea Dieringer & Jeffrey Kiernan)
   B. Air Quality Management District (Judy Mitchell, Joe Buscaino, Janice Hahn & Denny Shaw)
   C. SCAG & Committees (attachment) (Pages 59-61)
      1. Energy and Environment (Judy Mitchell, Jim Osborne)
      2. Transportation (Dan Medina, James Gazeley, Drew Boyles)
      3. Community, Economic, & Human Development (Frank Zerunyan & Mark Waronek)
      4. Regional Council (Judy Mitchell, Dan Medina, James Gazeley)
   D. Santa Monica Bay Restoration Commission (Bill Brand/Jeff Duclos)
   E. Stormwater Funding
      1. CCCA/LCC Stormwater Funding Options Committee (Hany Fangary & Milton Herring)
   F. South Bay Association of Chambers of Commerce (Olivia Valentine)
   G. South Bay Aerospace Alliance (Olivia Valentine/Rodney Tanaka)
   H. KHHR (Hawthorne Airport) Committee re: Community Impacts (Olivia Valentine)
   I. South Bay Workforce Investment Board (Chris Cagle)
   J. California Association of Councils of Governments - CALCOG (Britt Huff)

XI. UPCOMING EVENTS & ANNOUNCEMENTS
    October 2 and 23    Boring Company Tunnel Tour (flyer attached) (Page 63)
    October 10    Legislative Briefing and Breakfast, Inglewood Senior Center

XII. ADJOURNMENT

Next Board meeting
Thursday, October 24, 2019
@ Redondo Beach Library
303 North Pacific Coast Highway
### SBCCOG MEETINGS: ATTENDANCE 2019

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Inactive Membership is automatically re-instated by attending a meeting

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ITEM VI.A

ASOUTH BAY CITIES COUNCIL OF GOVERNMENTS
THURSDAY, AUGUST 22, 2019
KATY GEISSERT CIVIC CENTER LIBRARY
3301 TORRANCE BOULEVARD, TORRANCE, CA 90503

I. CALL TO ORDER
Chair Horvath called the SBCCOG Board of Directors meeting to order at 6:07pm.

II. INTRODUCTIONS

In attendance were the following voting elected officials:
Cedric Hicks, Carson
Dan Medina, Gardena
Olivia Valentine, Hawthorne
Justin Massey, Hermosa Beach
Bernadette Suarez, Lawndale
Jim Gazeley, Lomita (7:25 left)
Eric Alegria, Rancho Palos Verdes
Christian Horvath, Redondo Beach
Bea Dieringer, Rolling Hills
Britt Huff, Rolling Hills Estates (7:15 pm left)
Lacey Johnson, SD-2 (6:35 pm arrival)
Jennifer LaMarque, SD-4

Also in attendance were the following persons:
Jeff Kiernan, League of CA Cities
Chris Cagle, SBWIB
Jacki Bacharach, SBCCOG
Kim Fuentes, SBCCOG
Steve Lantz, SBCCOG
Carolyn Yvellez, SBCCOG
Chandler Sheilds, SBCCOG
David Leger, SBCCOG
Natalie Champion, SBCCOG
Karen Kanda, SBCCOG Volunteer
Ashleigh McCurchin, Public
Joe Perri, Public

III. CONFIRM POSTING OF THE AGENDA BY THE CITY OF TORRANCE
Jacki Bacharach confirmed that the agenda was properly posted in the City of Torrance.

IV. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA
Ms. Bacharach announced that Item VII-C will be tabled until the September Board of Directors meeting.

V. PUBLIC COMMENT
No public comment received.

VI. CONSENT CALENDAR

A. July Board Meeting Minutes (attachment) – Approved
B. Contract with Magellan Advisors (attachment) – Approved
C. Civic Spark Fellow Amendment to Agreement (attachment) – Approved
D. SBWIB Agreement for Temporary Employees (attachments) – Approved
E. I-405 Transit Corridor Study Scope Comment Letter (attachment) – Approved
F. Wildfire Liability Support Letter (attachment) – Approved
G. Future of Holiday Light Exchange (attachment) – Approved
H. ICLEI Membership Dues (attachment) – Approved
I. Status of Legislation of Interest to SBCCOG (attachment) – Approved
   1. AB 315 – Oppose
J. Monthly Reports – Receive and Filed
   1. South Bay Environmental Services Center Report (attachment)
   2. Transportation Report (attachment)
   3. Service Council Report by Ralph Franklin, Chair (attachment)
K. Torrance Green Business Certification (attachment) – Approved

Board Member Dieringer noted that she felt Item C lacked specifics on what the Fellow would be working on such as the strategies to be developed. Ms. Fuentes explained that part of the Fellow’s work will be to develop those strategies which will be presented to the cities for their input.
MOTION by Board Member Gazeley, seconded by Board Member Hicks, to APPROVE the Consent Calendar. No objection. So ordered.

VII. PRESENTATIONS

A. Face of the Program
Steve Lantz gave his “SBCCOG: Face of the Program” presentation, which introduces SBCCOG staff and their program responsibilities at the SBCCOG. Mr. Lantz began by giving a background on his youth, including attending Pasadena High School and USC and playing in both schools’ marching bands. After college, Mr. Lantz served as the Founding Executive Director of the Century City Chamber of Commerce and Cultural Commission; the Founding Publisher and Managing Editor of the Century City News; and Founding Member/Chairperson of the LA County Transportation Commission’s Citizen Advisory Committee. Mr. Lantz then worked at LACTC/Metro for 17 years and served as the first Community Relations Manager, Multi-Modal Area Team Planning Director, and Metro’s liaison with private sector bus operators and Metrolink. From 2000-2010, Mr. Lantz served as the Director of Strategic Development and Communications at Metrolink. In 2010, Mr. Lantz began serving as the SBCCOG’s Transportation Director, responsible for the Measure R and M programs; rail development (Green Line and Crenshaw/LAX Line); SBCCOG Transportation-related committees; and other various transportation issue advocacy.

Mr. Lantz concluded by touching on his family, including his new granddaughter; and his family’s affinity for decorating for holidays, especially Halloween. Mr. Lantz’s full presentation is available online: http://southbaycities.org/sites/default/files/board_directors/meeting/PRESENTATION_Steve%20Lantz%20Fac e%20of%20the%20COG-compressed.pdf

B. Subregional Adaptation Plan and City Vulnerability Assessments
Carolyn Yvellez presented the subregional adaptation plan and city vulnerability assessments that she worked on during her CivicSpark Fellowship at the SBCCOG. The program outcomes were to: develop a robust sub-regional vulnerability assessment and adaption plan to provide a strong starting point for adaptation planning and implementation throughout the South Bay, and to provide cities with a preliminary, city-specific vulnerability assessment that can be adopted into existing plans such as CAP, Local Hazard Mitigation Plan and/or other relevant planning documents.

The sub-regional adaptation plan uses climate projections to develop a social vulnerability analysis, leading to a sector analysis and adaptation strategies. Ms. Yvellez touched on each of those items in greater detail, as well as next steps which are: adoption of the sub-regional adaptation plan; integration of feedback from cities on their individual assessments; adaptation strategy development at the city level; and city adoption or incorporation of their individual adaptation plans. The full presentation, including specifics such as proposed strategies, is available online here: http://southbaycities.org/sites/default/files/board_directors/meeting/PRESENTATION_City%20Adaptation%20Presentation-compressed.pdf

Board Member Valentine asked Ms. Yvellez what happens after a city adopts a plan, particularly surrounding enforcement of the plan. Ms. Yvellez explained that the Governor’s office will be overseeing implementation but noted that there are no “sticks” for enforcement right now. However, having these plans in place will better position a city to received grant funding to help implement strategies laid out in their plan.

Board Member Medina suggested that Ms. Yvellez work with other special districts such as the Vector Control and Sanitation Districts to include additional data that they will be able to provide.

Board Member Dieringer asked Ms. Yvellez what the requirements are that the SBCCOG Board would be committing to upon adoption of the sub-regional plan. Ms. Yvellez explained that it’s simply a list of strategies that the SBCCOG would be an implementing agency for. Ms. Bacharach added that the commitments in the report also indicate potential funding sources to implement the strategies but clarified that no strategies would be implemented unless a funding source was identified.

Chair Horvath asked the Board if they would like to vote on approving the item at this meeting or wait to vote until the September Board of Directors meeting.
MOTION by Board Member Dieringer, seconded by Board Member Valentine, to table the item until the next Board of Directors meeting. No objection. So ordered.

VIII. SBCCOG PROGRAM ACTION ITEMS, REPORTS AND UPDATES

A. South Bay Fiber Network
   a. Agreements with American Dark Fiber and Metro
      Ms. Bacharach reported that SBCCOG staff is currently working with city staff to identify the sites to be included in the network, noting that some cities are even interested in 10GB service. Ms. Bacharach explained that the Measure M funding agreement language has been negotiated, noting that the retention amount was lowered to 5% (from 10%) and that certain provisions surrounding city control were removed. However, the Master Service Agreement with American Dark Fiber is not ready for Board action at this time due to some ongoing legal issues.

MOTION by Board Member Alegría, seconded by Board Member Valentine, to APPROVE the South Bay Fiber Network Measure M funding agreement. No objection. So ordered.

B. Regional Housing Needs Assessment (RHNA)
   Ms. Bacharach explained that RHNA is a hot issue at the moment and that on Tuesday, there will be a meeting of the Executive Directors of the COGs within the SCAG region to get comments from each subregion. Ms. Bacharach requested that any comments that cities are making be sent to her prior to the meeting. To provide background on the issue, Ms. Bacharach explained that the State just released SCAG’s RHNA numbers, which will now be divided up for each city within SCAG’s boundaries. SCAG is currently determining which allocation method will be used to divide the RHNA numbers and that the comment period closes September 13th. The final determination will be made by the Regional Council at the November 7th meeting.

Prior to the September Board of Directors meeting, the SBCCOG will be holding a special workshop to help determine what SBCCOG representatives at SCAG should be advocating.

Board Member Gazeley added that the State determines the numbers, not SCAG.

Chair Horvath reported that earlier in the day he attended a meeting in Orange County and noted how all of the cities spoke with one united voice against the methodologies being proposed for allocating the RHNA numbers.

C. Senior Services
   Board Member Huff reported that the next meeting will be on September 24th at the SBCCOG office. There will be a speaker from the Affordable Living for the Aging program that helps seniors with home sharing. There will also be a presentation from SBCCOG staff on the local travel network project as well as an update on the Age Friendly region. SBCCOG staff is also researching funding opportunities to implement Age Friendly region work.

D. Homeless Services
   Ms. Bacharach announced that next meeting will be held at the Redondo Beach library on September 4 with a spotlight on Hawthorne. She also announced that the cities of Hawthorne and Inglewood were recently awarded Measure H funding. Ms. Bacharach also reported that SBCCOG staff recently met with staff from Supervisors Hahn and Ridley-Thomas to propose a pilot project for the South Bay based off the Silvernest program which matches seniors with available housing with those that need to be housed. This could be a homeless prevention strategy. Ms. Bacharach explained that this project doesn’t qualify for Measure H funding because all of the funds were already allocated but noted that the Supervisors may be willing to fund the project directly. Ms. Bacharach also requested that the Board members provide the SBCCOG a list of the various committees and commissions dealing with homeless issues in their cities so that SBCCOG staff can ensure coordination and information sharing with all relevant staff.

E. Slow Speed/Local Travel Network Project
   Ms. Bacharach reported the technical consultant, Fehr and Peers, is working on a schematic/map that will identify some potential routes through the South Bay. SBCCOG staff will begin outreach to stakeholders to gather additional comments and data. SBCCOG staff is also working on a vehicle expo and test ride event that will showcase the various vehicles that may ultimately use the local travel network.
F. **Office Move**
Ms. Bacharach reported that the lease was signed and that SBCCOG staff is working with ADF and the new landlord to determine if the site can be connected to the SBFN. It appears as though the landlord will be allowing the connection. Ms. Fuentes added that now that the lease has been signed, construction work can begin. SBCCOG staff is also looking into IT related moving costs and overall moving costs (furniture/equipment).

G. **Other**
Ms. Bacharach announced that a tour of the Boring Company tunnel is being organized and a flyer will be shared when a date is finalized.

**IX. TRANSPORTATION REPORTS**

A. **Metro Report**
Mr. Lantz reported that the Metro Board was dark this month.

B. **SBCCOG Transportation Committee Report**
Chair Horvath reported that the new cycle of Measure R/M project requests has started and encouraged the Board to have their staff look into identifying projects. There was also a presentation by Metro on the Sepulveda Transit Corridor project.

**X. AGENCY REPORTS**

A. **League of California Cities & LA Division Legislative Committee**
Jeff Kiernan updated the Board on housing issues, including changes in how housing elements are approved which could lead to a “good or bad” list leading to more or less housing funding.

Board Member Massey noted that it seems as if the South Bay (and Southern California in general) have been playing defense when it comes to the housing crisis and asked if the subregion had a plan for how to solve the problem. Ms. Bacharach explained that the SBCCOG has submitted white papers that outline neighborhood oriented development strategies that have been developed over the years. Chair Horvath added that the SBCCOG’s work has also been focused on changing the conversation from only being about Transit Oriented Development. Board Member Massey acknowledged the work the SBCCOG has done on the issue but further explained that there needs to be solutions and that the region cannot simply say “no” to the State at every turn.

Mr. Kiernan added that the LA Division President, Juan Garza, has indicated that he wants to have the division focus on housing and wants the region to be a leader. He plans to bring together the League’s regional directors to get more information and to begin developing plans.

B. **South Coast Air Quality Management District** – No report given.

C. **SCAG & Committees**
1. **Energy and Environment** – No report given.
2. **Transportation** – No report given.
3. **Community, Economic, & Human Development** – No report given.
4. **Regional Council** – No report given.

Board Member Medina reported that there were presentations on the Sepulveda Transit Corridor project, LAX projects, and an update on RHNA.

D. **Santa Monica Bay Restoration Commission** – No report given.

E. **Stormwater Funding**
1. **CCCA/LCC Stormwater Funding Options Committee** – No report given.

F. **South Bay Association of Chambers of Commerce**
Board Member Valentine reported that the SBACC was dark in August.
G. South Bay Aerospace Alliance
Board Member Valentine reported that the Alliance meets again next month.

H. KHHR (Hawthorne Airport) Committee re: Community Impacts
Board Member Valentine reported that the KHHR Committee meets again next month.

I. South Bay Workforce Investment Board
Mr. Cagle reported on the SBWIB’s $12M grant from the Department of Labor in partnership with West LA College. It’s a nation-wide project with partners throughout the country. The goal is to place 5,000 individuals into apprenticeships over a 4-year period. The SBWIB also received another $100,000 from Supervisor Ridley-Thomas for the LA BioMed Biotech apprenticeship program. The SBWIB’s annual alumni event will be taking place on October 10th at the Torrance Marriott.


XI. UPCOMING EVENTS & ANNOUNCEMENTS
Chair Horvath announced that an email was sent out requesting volunteers to serve on the Ad Hoc Finance Committee and explained that he would like a participant from each city.

Board Member Massey (Hermosa Beach): Summer Concert Series on the Pier this weekend.

Board member Medina (Gardena): The City’s jazz festival is taking place this weekend and is sold out.

Board Member LaMarque (SD-4): The County will be simulcasting the opera La Bohemme at Columbia Park in Torrance at 7:30pm on September 28th.

XII. ADJOURNMENT
Chair Horvath adjourned the meeting at 7:50 pm to Thursday, September 26, 2019 at 6:00 pm at the Torrance Library.

David Leger
Assistant Board Secretary
South Bay Cities Council of Governments

September 26, 2019

TO: SBCCOG Board of Directors

FROM: Jacki Bacharach, SBCCOG Executive Director
       Kim Fuentes, SBCCOG Deputy Executive Director

RE: SBCCOG Sub-regional Climate Adaptation Plan

Adherence to Strategic Plan:
Goal A: Environment, Transportation and Economic Development. Facilitate, implement and/or educate members and others about environmental, transportation and economic development programs that benefit the South Bay.

BACKGROUND
Building from the previous climate action planning work, South Bay Cities Council of Governments (SBCCOG) engaged a CivicSpark Climate Fellow to prepare a sub-regional Climate Adaptation Plan and city specific vulnerability assessments. These documents help South Bay cities better understand and prepare for climate impacts. With the approval of the SBCCOG Sub-regional Adaptation Plan, cities will have a template and framework to continue adaptation planning within their jurisdiction. Additionally, under SB 379, all local jurisdictions are required to prepare a climate vulnerability assessment and develop adaptation strategies. This puts cities in compliance with SB 379. And furthermore, this plan will help make cities more competitive for grant opportunities.

The Fellow presented the draft Sub-regional Climate Adaptation Plan at the August 2019 Board meeting. Follow the link to the full plan here.

SUB-REGIONAL CLIMATE ADAPTATION PLAN
In addition to recording localized climate projections from Cal-adapt and providing a social vulnerability analysis, the Plan synthesizes climate risks associated with regional sectors including water, energy, coastal management, biodiversity, and migration. The SBCCOG selected high-level adaptation and resilience strategies aimed to support climate change education and planning throughout the region as well as mitigate the risks identified in these priority sectors. For each of the strategies, potential funding sources were identified along with projected implementation timeframes. The strategy sectors include:

- Planning, Education, & Outreach
- Water Management
- Energy Management
- Coastal Management
- Transportation
- Biodiversity
- Migration
Some examples of strategies are:

- Educate elected officials, city staff, businesses, and residents on climate risks
- Support cities through the adaptation strategy development process
- Continue to educate local governments and residents of energy efficiency programs and incentives
- Explore a multi-jurisdictional approach to planning for green infrastructure

A full list of proposed strategies to be implemented by the SBCCOG upon fund procurement can be found on pages 143 - 158 of the document.

**RECOMMENDATION**
That the SBCCOG Board adopt the Sub-regional Climate Adaptation Plan and urge cities to adopt their own vulnerability assessments.
Adherence to Strategic Plan:
*Goal A: Environment, Transportation and Economic Development.* Facilitate, implement and/or educate members and others about environmental, transportation and economic development programs that benefit the South Bay.

BACKGROUND
SBCCOG has had a contract for the last year with McGowan Consulting, LLC to provide informational materials on the SBCCOG and SBESC websites for the Beach Cities Watershed Management Group and the Peninsula Watershed Management Group. Due to challenges in renewing their professional services agreement, which covers the Beach Cities’ share of the website hosting and support SBCCOG has been providing, the contract renewal has been delayed until now.

McGowan Consulting, LLC has limited the scope of work in the attached agreement to just the website updates and additions, website analytics, and website hosting, while choosing to defer the dissemination of marketing and outreach materials until their agreement is extended with the Watershed Management Groups. They have included a full 12-month term for this agreement because even if they do not get an extension, they will have sufficient budget to cover SBCCOG’s services.

RECOMMENDATION
The Board approve entering into a contract with McGowan Consulting, LLC to provide them website hosting and maintenance services. The SBCCOG will receive an amount not to exceed $2,300 for the time from July 1, 2019 to June 30, 2020.
MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (MOU) is effective September 2, 2019 by and between the South Bay Cities Council of Governments ("SBCCOG"), a joint powers authority organized and existing pursuant to the laws of the State of California, and McGowan Consulting, LLC a limited liability company, ("McGowan"). SBCCOG and McGowan shall collectively be referred to herein as the "Parties."

RECOLTALS

A. McGowan wishes to maintain and periodically revise webpage(s) on environmentally friendly landscaping, gardening and pest control and other stormwater pollution prevention content on the SBCCOG's websites - Southbaycities.org and SBESC.com - on behalf of certain member cities of SBCCOG and the members of the Beach Cities Watershed Management Group and the Peninsula Watershed Management Group.

B. SBCCOG has determined that the inclusion of information on environmentally friendly landscaping, gardening and pest control and other stormwater pollution prevention content on its websites is consistent with its mission and would benefit the public, particularly the residents of its member cities.

NOW, THEREFORE, in consideration of the foregoing and the promises herein contained, the Parties agree as follows:

1. McGowan will at its sole cost and expense:
   • Provide additional or revised text, images and related material for the website content,
   • Review and provide comments on the revised website content and layout,
   • Obtain feedback from Beach Cities Watershed Management Group and Peninsula Watershed Management Group and provide consolidated comments on revisions to the revised website layout and content.

2. SBCCOG will perform the following tasks (work) for the associated costs:
   a. Task 1: Webpage Updates & Additional Content - $800 per year to include
      i. Update “Sustainable Landscapes and Gardens” webpage
      ii. Add “Downspout Disconnection and Rainwater Harvesting” webpage and associated resources/links
      iii. Reconfigure landing webpage “Environmentally Friendly Landscaping, Gardening, and Pest Control” to reflect new and updated content layout
      iv. Communication with McGowan regarding webpage content and layout
   b. Task 2: Reporting - $500 per year to include:
      i. Provide biannual website analytics and digital marketing reports
      ii. Communication with McGowan regarding data request specifics
   c. Task 3: Webpage Hosting and System Updates - $1,000 per year to include:
      i. Host webpages for a total of 12 months
      ii. Coordinate software/security updates as well as McGowan inquiries with SBCCOG website consultant
      iii. Maintain landing webpage link between SBCCOG and SBESC websites

3. McGowan agrees to pay the SBCCOG a total amount not to exceed $2,300 for performing the work as described in Section 2 including website hosting and maintenance for a 12-month period commencing July 1, 2019 and concluding on June 30, 2020. The Parties may amend the terms of the contract to include additional services or to extend the term maintenance beyond this 12-month period.
4. SBCCOG will submit invoices on a quarterly basis with explanation of work completed during the preceding three (3) month period in accordance with the tasks and costs described in Section 2. McGowan agrees to pay SBCCOG the amount due within thirty (30) days of presentation of an invoice.

5. SBCCOG and McGowan agree that neither is an employee of the other and that each shall provide worker’s compensation insurance for its own employees to the extent required by California law.

6. The obligations of McGowan under this MOU shall not be assigned or subcontracted, nor shall the rights be delegated without prior written approval of the SBCCOG Executive Director.

7. The obligations of SBCCOG under this MOU shall not be assigned or subcontracted, nor shall the rights be delegated without prior written approval of McGowan Consulting Principal/Owner.

8. Indemnification, Hold Harmless, and Duty to Defend.

   a. To the fullest extent permitted by law, SBCCOG shall, at its sole cost and expense, defend, hold harmless and indemnify McGowan and the members of the Beach Cities Watershed Management Group and the Peninsula Watershed Management Group and their elected officials, officers, attorneys, agents, employees, designated volunteers, successors, assigns and those City agents serving as independent contractors in the role of City officials (collectively “Indemnitees”), from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith and the payment of all consequential damages (collectively “Liabilities”), in law or equity, whether actual, alleged or threatened, which arise out of, are claimed to arise out of, pertain to, or relate to the acts or omissions of SBCCOG, its officers, agents, servants, employees, subcontractors, materialmen, consultants or their officers, agents, servants or employees (or any entity or individual that SBCCOG shall bear the legal liability thereof) in the performance of this MOU, including the Indemnitees’ active or passive negligence, except for Liabilities arising from the sole negligence or willful misconduct of the Indemnitees as determined by court decision or by the MOU of the Parties. SBCCOG shall defend the Indemnitees in any action or actions filed in connection with any Liabilities with counsel of the Indemnitees’ choice, and shall pay all costs and expenses, including all attorneys’ fees and experts’ costs actually incurred in connection with such defense. SBCCOG shall reimburse the Indemnitees for any and all legal expenses and costs incurred by Indemnitees in connection therewith.

9. SBCCOG shall pay all required taxes on amounts paid to SBCCOG under this MOU and indemnify and hold McGowan harmless from any and all taxes, assessments, penalties, and interest asserted against McGowan by reason of the independent contractor relationship created by this MOU. SBCCOG shall fully comply with the workers’ compensation law regarding SBCCOG’s employees. SBCCOG shall indemnify and hold McGowan harmless from any failure of SBCCOG to comply with applicable workers’ compensation laws. Insurance.

   a. Minimum Scope and Limits of Insurance. SBCCOG shall procure and at all times during the term of this MOU carry, maintain, and keep in full force and effect, insurance as follows:

      i. Commercial General Liability Insurance with a minimum limit of $2,000,000.00 per occurrence for bodily injury, personal injury and property damage and a general aggregate limit of $2,000,000.00 per project or location. If SBCCOG is a limited liability company, the commercial general liability coverage shall be amended so that SBCCOG
and its managers, affiliates, employees, agents and other persons necessary or incidental to its operation are insureds.

ii. Automobile Liability Insurance for any owned, non-owned or hired vehicle used in connection with the performance of this MOU with a combined single limit of $2,000,000.00 per accident for bodily injury and property damage. If SBCCOG does not use any owned, non-owned or hired vehicles in the performance of Services under this MOU, SBCCOG shall obtain a non-owned auto endorsement to the Commercial General Liability policy required under subparagraph A.1) of this Section.

iii. Workers’ Compensation Insurance as required by the State of California and Employer’s Liability Insurance with a minimum limit of $1,000,000.00 per accident for bodily injury or disease.

b. Acceptability of Insurers. The insurance policies required under this Section shall be issued by an insurer admitted to write insurance in the State of California with a rating of A:VII or better in the latest edition of the A.M. Best Insurance Rating Guide. Self-insurance shall not be considered to comply with the insurance requirements under this Section.

c. Additional Insured. The commercial general and automobile liability policies shall contain an endorsement naming McGowan and the members of the Beach Cities Watershed Management Group and the Peninsula Watershed Management Group as additional insureds. This provision shall also apply to any excess/umbrella liability policies.

d. Primary and Non-Contributing. The insurance policies required under this Section shall apply on a primary non-contributing basis in relation to any other insurance or self-insurance available to City. Any insurance or self-insurance maintained by City, its elected and appointed officials, officers, employees, agents or volunteers, shall be in excess of SBCCOG’s insurance and shall not contribute with it.

e. SBCCOG’s Waiver of Subrogation. The insurance policies required under this Section shall not prohibit SBCCOG and SBCCOG’s employees, agents or subcontractors from waiving the right of subrogation prior to a loss. SBCCOG hereby waives all rights of subrogation against City.

f. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by McGowan.

g. Cancellations or Modifications to Coverage. SBCCOG shall not cancel, reduce or otherwise modify the insurance policies required by this Section during the term of this MOU. The commercial general and automobile liability policies required under this MOU shall be endorsed to state that should the issuing insurer cancel the policy before the expiration date, the issuing insurer will endeavor to mail 30 days’ prior written notice to McGowan. If any insurance policy required under this Section is canceled or reduced in coverage or limits, SBCCOG shall, within two Business Days of notice from the insurer, phone, email or notify McGowan via certified mail, return receipt requested, of the cancellation of or changes to the policy.

h. Evidence of Insurance. Prior to the performance of Services under this MOU, SBCCOG shall furnish McGowan with a certificate or certificates of insurance and all original endorsements evidencing and effecting the coverages required under this Section. The endorsements are subject to McGowan and the members of the Beach Cities Watershed Management Group and the Peninsula Watershed Management Group’s approval. SBCCOG may provide complete,
certified copies of all required insurance policies to City. SBCCOG shall maintain current endorsements on file with McGowan. SBCCOG shall provide proof to McGowan that insurance policies expiring during the term of this MOU have been renewed or replaced with other policies providing at least the same coverage.

i. **Indemnity Requirements not Limiting.** Procurement of insurance by SBCCOG shall not be construed as a limitation of SBCCOG’s liability or as full performance of SBCCOG’s duty to indemnify McGowan and the members of the Beach Cities Watershed Management Group and the Peninsula Watershed Management Group under this MOU.

j. **Broader Coverage/Higher Limits.** If SBCCOG maintains broader coverage and/or higher limits than the minimums required above, McGowan and the members of the Beach Cities Watershed Management Group and the Peninsula Watershed Management Group require and shall be entitled to the broader coverage and/or the higher limits maintained by SBCCOG. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to McGowan and the members of the Beach Cities Watershed Management Group and the Peninsula Watershed Management Group.

10. Either McGowan or SBCCOG may terminate this MOU at any time with or without cause by providing 30 days’ notice in writing. SBCCOG will receive just and equitable compensation for any work satisfactorily completed up to the effective date of the notice of termination.

11. Should the MOU be terminated, McGowan may procure on its own terms services similar to those terminated.

12. McGowan and SBCCOG agree that the environmentally friendly landscaping, gardening and pest control and other stormwater pollution prevention content developed for the webpages will be in the public domain and may be used freely by both parties without attribution of the other, including but not limited to print material or in other websites. Neither party shall assume any copyright or intellectual property license or right over the content developed for the webpages.

**IN WITNESS WHEREOF,** the Parties have caused this MOU to be executed the day and year first above written.

**SOUTH BAY CITIES COUNCIL OF GOVERNMENTS**

_______________________________________
Christian Horvath
SBCCOG Chairman

ATTEST:

_______________________________________
Jacki Bacharach, Board Secretary

APPROVED AS TO FORM:

_______________________________________
Michael Jenkins, Legal Counsel
South Bay Cities Council of Governments

September 26, 2019

TO: SBCCOG Board of Directors

FROM: SBCCOG Steering Committee

RE: Bills to Monitor and for Action – Status as of September 25, 2019

Adherence to Strategic Plan:
Advocate for the interests of the South Bay

TO THE GOVERNOR

FINANCE

<table>
<thead>
<tr>
<th>SB 5 (Beall)</th>
<th>AMENDED 8/12/19 Affordable Housing and Community Development Investment Program. Would establish in state government the Affordable Housing and Community Development Investment Program, which would be administered by the Affordable Housing and Community Development Investment Committee. Would authorize a city, county, city and county, joint powers agency, enhanced infrastructure financing district, affordable housing authority, community revitalization and investment authority, transit village development district, or a combination of those entities, to apply to the Affordable Housing and Community Development Investment Committee to participate in the program and would authorize the committee to approve or deny plans for projects meeting specific criteria. Would also authorize certain local agencies to establish an affordable housing and community development investment agency and authorize an agency to apply for funding under the program and issue bonds, as provided, to carry out a project under the program.</th>
<th>SUPPORT (3/28/19) (Ltr to Sen Housing Comm 4/1/19 &amp; Ltr to Asm Housing &amp; Comm Dev Comm 7/1/19)</th>
<th>9/13/19 Enrolled</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SB 5</strong></td>
<td>AMENDED 8/12/19</td>
<td>SUPPORT (3/28/19)</td>
<td>9/13/19 Enrolled</td>
</tr>
<tr>
<td>(Beall)</td>
<td>Affordable Housing and Community Development Investment Program. Would establish in state government the Affordable Housing and Community Development Investment Program, which would be administered by the Affordable Housing and Community Development Investment Committee. Would authorize a city, county, city and county, joint powers agency, enhanced infrastructure financing district, affordable housing authority, community revitalization and investment authority, transit village development district, or a combination of those entities, to apply to the Affordable Housing and Community Development Investment Committee to participate in the program and would authorize the committee to approve or deny plans for projects meeting specific criteria. Would also authorize certain local agencies to establish an affordable housing and community development investment agency and authorize an agency to apply for funding under the program and issue bonds, as provided, to carry out a project under the program.</td>
<td>SUPPORT (3/28/19)</td>
<td>9/13/19 Enrolled</td>
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<td></td>
<td>(Ltr to Sen Housing Comm 4/1/19 &amp; Ltr to Asm Housing &amp; Comm Dev Comm 7/1/19)</td>
<td>SUPPORT (3/28/19)</td>
<td>9/13/19 Enrolled</td>
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<tr>
<td></td>
<td>LCC supports</td>
<td>SUPPORT (3/28/19)</td>
<td>9/13/19 Enrolled</td>
</tr>
</tbody>
</table>

Enrolled 17
<table>
<thead>
<tr>
<th>AB 68  (Ting)</th>
<th>Land use: accessory dwelling units. Expands ministerial approval of ADUs to include multiple ADUs in existing multifamily dwellings, multiple detached ADUs on the same lot as a multifamily dwelling and an ADU and a JADU on one lot, under specified conditions. Requires local agencies to ministerially approve a building permit for certain ADUs and JADUs in 60 days (instead of 120 days) from the time of receipt of the completed application. Provides that a local ADU ordinance cannot impose lot coverage standards or require minimum lot size or certain setbacks, and cannot require offstreet parking to be replaced when existing parking like a garage, carport or covered parking structure is demolished for the construction or conversion of an ADU. Authorizes the Department of Housing and Community Development (HCD) to submit written findings to a local agency regarding whether the local ordinance complies with state law and requires the local agency, within 30 days, to respond by either amending its ordinance or adopting a resolution with findings explaining the reason the ordinance complies, and allows HCD to notify the attorney general (AG) that the local agency is in violation.</th>
<th>OPPOSE (5/23/19) (Ltr to Sen Housing Comm 6/3/19 &amp; ltr to Sen EQ Comm 7/1/19)</th>
<th>9/13/19 Enrolled</th>
</tr>
</thead>
<tbody>
<tr>
<td>AB 881  (Bloom)</td>
<td>Accessory dwelling units. Limits the criteria by which a local agency can determine where ADUs may be permitted to the adequacy of water and sewer services and the impact of ADUs on traffic flow and public safety. Requires local agencies to ministerially approve ADUs on lots with multi-family residences and within existing garages. Removes, until January 1, 2025, the authority for local agencies to require that applicants for ADUs be owner occupants and removes the ability for cities to require owner occupancy for either the primary or the accessory dwelling unit. Specifies that, in measuring one-half mile from public transit for purposes of applying parking requirements, it is measured in walking distance. Adds a definition of “public transit” to mean a bus stop, bus line, light rail, street car, car share drop off or pick up, or heavy rail stop. Adds a definition of “accessory structure” to mean a structure that is accessory and incidental to a dwelling located on the same lot.</td>
<td>OPPOSE (5/23/19) (Ltr to Sen Housing Comm 6/3/19 &amp; ltr to Sen Gov Fin Comm 7/1/19)</td>
<td>9/13/19 Enrolled</td>
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<td>LCC Opposes unless amended</td>
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<tr>
<td>Bill Number</td>
<td>Description</td>
<td>Description Details</td>
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<td>AB 1482</td>
<td>Tenant Protection Act of 2019: tenancy: rent caps.</td>
<td>Would, with certain exceptions, prohibit an owner, as defined, of residential real property from terminating a tenancy without just cause, as defined, which the bill would require to be stated in the written notice to terminate tenancy when the tenant has continuously and lawfully occupied the residential real property for 12 months, except as provided. Would require, for certain just cause terminations that are curable, that the owner give a notice of violation and an opportunity to cure the violation prior to issuing the notice of termination.</td>
<td>MONITOR</td>
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<tr>
<td>SB 6</td>
<td>Residential development: available land.</td>
<td>Would require the Department of Housing and Community Development to furnish the Department of General Services with a list of local lands suitable and available for residential development as identified by a local government as part of the housing element of its general plan. Would require the Department of General Services to create a database of that information and information regarding state lands determined or declared excess and to make this database available and searchable by the public by means of a link on its internet web. Would require for any housing element adopted on or after January 1, 2021, that an electronic copy of the inventory of land suitable for residential development be submitted to the Department of Housing and Community Development.</td>
<td>MONITOR</td>
</tr>
<tr>
<td>SB 127</td>
<td>Transportation funding: active transportation: complete streets.</td>
<td>Would require the asset management plan to prescribe a process for community input and complete streets implementation to prioritize the implementation of safe and connected facilities for pedestrians, bicyclists, and transit users on all State Highway Operation and Protection Program projects, as specified. Would require the department to include complete streets elements in the asset management plan, as specified.</td>
<td>OPPOSE (2/11/19) (Ltr to Sen Housing Comm 2/20/19 &amp; Ltr to Asm Trans Comm 7/1/19)</td>
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<td>SB 330</td>
<td>Housing Crisis Act of 2019. The Housing Accountability Act, which is part of the Planning and Zoning Law, prohibits a local agency from disapproving, or conditioning approval in a manner that renders infeasible, a housing development project for very low, low-, or moderate-income households or an emergency shelter unless the local agency makes specified written findings based on a preponderance of the evidence in the record. The act specifies that one way to satisfy that requirement is to make findings that the housing development project or emergency shelter is inconsistent with both the jurisdiction’s zoning ordinance and general plan land.</td>
<td></td>
<td>OPPOSE (3/28/19) (Ltr to Sen G &amp; F Comm 4/9/19 &amp; Ltr to Asm Local Gov Comm 7/2/19)</td>
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</table>
use designation as specified in any element of the general plan as it existed on the date the application was deemed complete. The act requires a local agency that proposes to disapprove a housing development project that complies with applicable, objective general plan and zoning standards and criteria that were in effect at the time the application was deemed to be complete, or to approve it on the condition that it be developed at a lower density, to base its decision upon written findings supported by substantial evidence on the record that specified conditions exist, and places the burden of proof on the local agency to that effect. The act requires a court to impose a fine on a local agency under certain circumstances and requires that the fine be at least $10,000 per housing unit in the housing development project on the date the application was deemed complete. Until January 1, 2030, would specify that an application is deemed complete for these purposes if a complete initial application was submitted, as described.

**NEW LAW**

| SB 400 (Umberg) | Reduction of greenhouse gases emissions: mobility options. Existing law establishes the Clean Cars 4 All Program, which is administered by the State Air Resources Board to focus on achieving reductions in the emissions of greenhouse gases, improvements in air quality, and benefits to low-income state residents through the replacement of high-polluter motor vehicles with cleaner and more efficient motor vehicles or a mobility option. Existing law defines specified terms, including mobility options, which means a voucher for public transit or car sharing for purposes of the program. This bill would additionally provide that mobility options also include bike sharing and electric bicycles. | MONITOR | 9/6/19 NEW LAW - Chaptered |

**2 YEAR BILLS**

| AB 1694 (O'Donnell) | San Gabriel and Lower Los Angeles Rivers & Mountains Conservancy: territory: Dominguez Channel watershed & Santa Catalina Island. would additionally include the Dominguez Channel watershed and Santa Catalina Island, as described, within that definition of territory, and would make various related changes to the boundaries of that territory. | SUPPORT (6/27/19) | 8/30/19 2 year bill |

(Ltr to Sen Nat Res & Water Comm. 7/2/19)
## TRANSPORTATION

<table>
<thead>
<tr>
<th>Bill</th>
<th>Description</th>
<th>Position</th>
<th>Date</th>
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<tbody>
<tr>
<td>AB 516</td>
<td>Authority to remove vehicles. Would modify the authority to remove a vehicle parked or left standing for 72 or more consecutive hours in violation of a local ordinance by requiring the vehicle to remain parked or left standing for 10 or more business days after a notice is affixed to the vehicle specifying the date and time after which the vehicle may be removed. The bill would repeal the related authority to conduct a lien sale to cover towing and storage expenses.</td>
<td>OPPOSE</td>
<td>8/30/19</td>
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<td>(6/27/19)</td>
<td>2 Year Bill</td>
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<td>(Ltr to Sen Pub Safety Comm. 7/1/19)</td>
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<td>LCC opposes</td>
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## BILLS WHICH DIED

### ENVIRONMENT

<table>
<thead>
<tr>
<th>Bill</th>
<th>Description</th>
<th>Position</th>
<th>Date</th>
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<tbody>
<tr>
<td>AB 740</td>
<td><strong>Property insurance: fire hazard severity zones.</strong> Existing law requires each insurer to participate in the writings, expenses, and profits and losses of the association in the proportion that its premiums written bear to the aggregate premiums written by all insurers in the program, as specified, but requires the plan to provide for a method for insurers who voluntarily write basic property insurance on risks located in areas designated as brush hazard areas to be proportionately relieved of the liability to participate in the plan. This bill would add to the insurers that are proportionately relieved of the liability to participate in the FAIR Plan those voluntarily writing basic property insurance on risks in high or very high fire hazard severity zones, as determined and mapped by the Department of Forestry and Fire Protection. Would also revise the similar provision relating to areas designated as brush hazard areas by making it specifically applicable to areas so designated at the time coverage begins. Would declare that it is to take effect immediately as an urgency statute.</td>
<td>SUPPORT</td>
<td>9/3/19</td>
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<td>(9/9/19)</td>
<td>Senate Inactive File</td>
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<td>(Ltr to Sen. 9/9/19)</td>
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### HOUSING & HOMELESSNESS

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<th>Bill</th>
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</thead>
<tbody>
<tr>
<td>AB 302</td>
<td><strong>Parking: homeless students.</strong> Until December 31, 2023, would require a community college campus that has parking facilities on campus to grant overnight access to those facilities, on or before July 1, 2021, to any homeless student who is enrolled in coursework, has paid any enrollment fees that have not been waived, and is in good standing with the community college, for the</td>
<td>MONITOR</td>
<td>9/5/19</td>
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<td>9/5/19</td>
<td>Senate Inactive File</td>
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<tr>
<td>Bill Number</td>
<td>Summary</td>
<td>Oppose/Support Date</td>
<td>Oppose/Support Committee</td>
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<tr>
<td>SB 592 (Wiener)</td>
<td>Housing development: Housing Accountability Act: permit streamlining. Requires a local agency that proposes to disapprove or impose specified conditions on a housing development project that complies with applicable, objective general plan, zoning, and subdivision standards and criteria in effect at the time the application for the project is deemed complete, within the meaning of the Permit Streamlining Act, to make specified written findings based on a preponderance of the evidence in the record. Would additionally require a local agency to make those findings if it proposes to disapprove or impose specified conditions on a housing development project that is determined to be complete, as provided, and would make other related conforming changes. Would specify that the HAA does not prohibit a local government from requiring a conditional use permit for a housing development project to the extent the conditional use permit meets the requirements of the HAA.</td>
<td>9/6/19 Assembly Local Government Committee</td>
<td></td>
</tr>
<tr>
<td>AB 228 (Aguiar-Curry)</td>
<td>Food, beverage, and cosmetic adulterants: industrial hemp products. Would require a manufacturer of food that includes industrial hemp to be able to demonstrate that all parts of the plant used in their food come from a state or country that has an established and approved industrial hemp program that inspects or regulates hemp under a food safety program or equivalent criteria to ensure safety for human consumption and the industrial hemp cultivator or grower to be in good standing and compliance with the governing laws of the state or country of origin. Would prohibit a raw hemp product, as defined, from being distributed or sold in this state without a certificate of analysis from an independent testing laboratory, as defined, that confirms specified information, including that the tested batch of industrial hemp does not contain contaminants that are unsafe for human consumption.</td>
<td>8/12/19 Senate Appropriations Suspense File</td>
<td></td>
</tr>
<tr>
<td>AB 1190 (Irwin)</td>
<td>Unmanned aircraft: state and local regulation: limitations. Would, among other things, prohibit a state or local agency from adopting any law or regulation that bans the operation of an unmanned</td>
<td>Monitor 6/19/19 Senate Rules Committee</td>
<td></td>
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</tbody>
</table>
aerospace system. Would also authorize a state or local agency to adopt regulations to enforce FAA regulations regarding the operation of unmanned aircraft systems and would authorize state and local agencies to regulate the operation of unmanned aircraft and unmanned aircraft systems within their jurisdictions, as specified. Would also authorize a state or local agency to require an unmanned aircraft operator to provide proof of federal, state, or local registration to licensing or enforcement officials. Would authorize a local entity to designate a recreational operating area for unmanned aircraft operation. Would immunize a local entity that designates such a recreational area from liability for injury or damage associated with unmanned aircraft operation, if specified signage is posted.

**FEDERAL**

<table>
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<tr>
<th>Bill Number</th>
<th>Description</th>
<th>Support</th>
<th>Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>HR 530 (Eshoo)</td>
<td>Accelerating Wireless Broadband Deployment by Empowering Local Communities Act of 2019. Overturns the FCC’s September order preempting local authority over small cell wireless infrastructure on January 14, the day the order took effect. Would not preclude future FCC or congressional preemption of cities on wireless infrastructure, but it would halt the FCC’s harmful preemption order, which ignored the input of hundreds of local governments. The bill also complements ongoing efforts to overturn the FCC order in federal courts, and the investigation by congressional leaders into alleged attempts by the FCC to thwart that litigation.</td>
<td>SUPPORT &amp; REQUEST CO-SPONSORS (2/11/19)</td>
<td>1/25/19 House Energy &amp; Commerce Committee - Subcommittee on Communications &amp; Technology</td>
</tr>
<tr>
<td>HR 1507 (Blumenauer)</td>
<td>The Bicycle Commuter Act of 2019. Official summary in progress. Would allow cyclists to deduct more than $50 per month and write off bike-share memberships.</td>
<td>MONITOR</td>
<td>3/5/19 House Ways and Means Committee</td>
</tr>
</tbody>
</table>
South Bay Cities Council of Governments

September 26, 2019

TO: SBCCOG Board of Directors

FROM: Jacki Bacharach, SBCCOG Executive Director
       Kim Fuentes, Deputy Executive Director

SUBJECT: Environmental Activities Report – August 2019

Adherence to Strategic Plan:
Goal A: Environment, Transportation, and Economic Development. Facilitate, implement, and/or educate members and others about environmental, transportation, and economic development programs that benefit the South Bay.

I. PROGRAMS - TECHNOLOGY, PLANNING, & RESEARCH

Climate Adaptation
The draft Sub-regional Climate Adaptation Plan was completed and presented to the Board on 8/22. As part of this document, the Fellow worked with SBCCOG staff to develop and select adaptation strategies that the SBCCOG will implement over short-term (1-2 years), mid-term (3-5 years) or long-term (5+ years) timeframes. With the help of SBCCOG volunteers, the Fellow converted the sub-regional Climate Adaptation Plan into a Storymap, which will allow city staff and the general public to better engage with the data and information presented in the Plan. Lastly, the Fellow presented city-specific vulnerability assessment to Torrance’s Sustainability Team as well as to the City of RPV’s planning director. The SBCCOG staff has identified a new Civic Spark Fellow, Juliet Bachtel, who will start mid-September 2019.

Energy
Energy Efficiency Partnership Program – Southern California Gas Company (SCG)
2019 Goal: 10,000 therms 2019 Status: 0 therms installed GOAL: 0%

SBCCOG staff and the energy engineer are working with SoCalGas to identify schools for a direct install program. In addition, the SBCCOG staff and energy engineer are working with cities on the follow projects. It is anticipated that goals will be exceeded based on this list.

<table>
<thead>
<tr>
<th>Agency</th>
<th>Project</th>
<th>Therm Savings</th>
<th>Incentive</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Carson (12 sites)</td>
<td>DI Install - aerators, showerheads</td>
<td>TBD</td>
<td>TBD</td>
<td>verifying account numbers</td>
</tr>
<tr>
<td>City of Hawthorne (1 site)</td>
<td>DI Install - showerheads, pipe insulation</td>
<td>TBD</td>
<td>TBD</td>
<td>verifying account numbers</td>
</tr>
<tr>
<td>City of Manhattan Beach (6 sites)</td>
<td>DI Install - aerators, showerheads</td>
<td>TBD</td>
<td>TBD</td>
<td>verifying account numbers</td>
</tr>
<tr>
<td>Torrance USD</td>
<td>Pool heaters</td>
<td>TBD</td>
<td>TBD</td>
<td>Ken P. working on the application.</td>
</tr>
<tr>
<td>Torrance City Hall</td>
<td>Space heating boiler + controls</td>
<td>TBD</td>
<td>TBD</td>
<td>Project out for bid.</td>
</tr>
</tbody>
</table>

Total Therm Identified

| Total Therm Identified | 25 therms identified |
Energy Efficiency Partnership Program – Southern California Edison (SCE)

2019 Energy Saving Goal: 1,459,446 kWh 2019 Status: 228,755 kWh % of GOAL: 14.6%
2019 Demand Reduction Goal: 256 kW 2019 Status: 24 kW % GOAL: 8.7%

The South Bay continues to have a robust “pipeline” of projects specific to electricity (listed below). Staff attended the Peer to Peer meeting where transition activities were discussed. The SBCCOG also is working with the City of Carson and the Regional Energy Network to see if there are opportunities for joint city support. SCE sent an official correspondence to the Partnerships stating that there is no partnership funding for 2020. Edison, will however, honor into 2020 the tier level that cities are at by Dec. 30, 2019. The current city Energy Leader Partnership (ELP) tier levels are also listed below. The SBCCOG staff continues to work to identify other funding options to support program efforts.

<table>
<thead>
<tr>
<th>City</th>
<th>Current ELP Tier Level</th>
<th>Energy Efficiency Measures (EEMs)</th>
<th>Estimated Completion Date</th>
<th>Estimated kWh savings</th>
<th>Estimated Incentive ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carson</td>
<td>Platinum</td>
<td>LED Streetlights</td>
<td>Q4/19</td>
<td>588,596</td>
<td>$234,752</td>
</tr>
<tr>
<td>El Segundo</td>
<td>Gold</td>
<td>LED Sports Lighters</td>
<td>Q4/19</td>
<td>733,452</td>
<td>$124,687</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Exterior LED Lighting</td>
<td>Q4/19</td>
<td>184,396</td>
<td>$31,347</td>
</tr>
<tr>
<td>Gardena</td>
<td>Gold</td>
<td>Exterior &amp; Interior Lighting</td>
<td>Q4/19</td>
<td>78,125</td>
<td>$13,281</td>
</tr>
<tr>
<td>Hawthorne</td>
<td>Platinum</td>
<td>Exterior LED Lighting</td>
<td>Q4/19</td>
<td>194,254</td>
<td>$38,851</td>
</tr>
<tr>
<td>Hermosa Beach</td>
<td>Platinum</td>
<td>Exterior LED Lighting</td>
<td>Q4/19</td>
<td>29,574</td>
<td>$5,915</td>
</tr>
<tr>
<td>Inglewood</td>
<td>Platinum</td>
<td>Chiller VFD/HVAC Controls</td>
<td>Q3/19</td>
<td>238,000</td>
<td>$63,645</td>
</tr>
<tr>
<td>Manhattan Beach</td>
<td>Platinum</td>
<td>Exterior LED Lighting</td>
<td>Q4/19</td>
<td>477,067</td>
<td>$81,101</td>
</tr>
<tr>
<td></td>
<td></td>
<td>LED Sports Lighters</td>
<td>Q4/19</td>
<td>305,597</td>
<td>$61,119</td>
</tr>
<tr>
<td>Palos Verdes Estates</td>
<td>Platinum</td>
<td>Streetlights (LS-1 to LS-2 conversion)</td>
<td>Q4/19</td>
<td>517,922</td>
<td>$103,584</td>
</tr>
<tr>
<td>Rancho Palos Verdes</td>
<td>Platinum</td>
<td>LED Lighting</td>
<td>Q4/19</td>
<td>33,739</td>
<td>$7,240</td>
</tr>
<tr>
<td>Redondo Beach</td>
<td>Gold</td>
<td>Exterior LED Lighting</td>
<td>Q4/19</td>
<td>381,513</td>
<td>$64,857</td>
</tr>
<tr>
<td></td>
<td></td>
<td>LED Lighting</td>
<td>Q4/19</td>
<td>42,311</td>
<td>$7,193</td>
</tr>
<tr>
<td>Rolling Hills</td>
<td>Gold</td>
<td>LED Lighting</td>
<td>Q3/19</td>
<td>9,000</td>
<td>N/A</td>
</tr>
<tr>
<td>Torrance</td>
<td>Platinum</td>
<td>Exterior LED Lighting</td>
<td>Q2/20</td>
<td>841,894</td>
<td>$143,122</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Interior LED Lighting</td>
<td>Q2/20</td>
<td>837,954</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td></td>
<td>VFD &amp; Pump Motor</td>
<td>Q4/19</td>
<td>172,003</td>
<td>$29,240</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Interior LED Lighting</td>
<td>Q4/19</td>
<td>16,741</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Total</td>
<td></td>
<td>6,240,114</td>
<td>$1,250,926</td>
</tr>
</tbody>
</table>

SCE/SCG Strategic Plan Funding: The SBCCOG has received updated benchmarking reports from the energy engineer. City meetings are being scheduled to review the reports and discuss potential projects. The final project report is in progress and is expected to be completed by Winter 2019.

SolSmart:
Contract period is August 2018 through July 31, 2019

Contract goal: SolSmart Designation for 8 South Bay Cities + SBCCOG
Status of goal: 5 Cities as well as the SBCCOG have Achieved Gold Designation; 3 Cities have achieved Silver Designation; 1 City has submitted its application and is awaiting “Silver” SolSmart Designation.
In the month of August, the “Gold Level” cities of Manhattan Beach, Carson, Torrance, and Rancho Palos Verdes continued to work with the SBCCOG and EcoMotion (Consultant) to develop value-added SolSmart programs such as community solar education programs and municipal solar and electric vehicle charging infrastructure planning. The City of Manhattan Beach has scheduled a community solar workshop for October 12th. Palos Verdes Estates completed and submitted their SolSmart application and are anticipating a “Silver” designation. The City of El Segundo completed additional SolSmart application elements which resulted in a re-designation of their City from the level of “Silver” to “Gold”. Additionally, the SBCCOG officially became a “Gold Designated Regional SolSmart Government Agency”. The SBCCOG continued revising its “Renewable Energy” webpage and the documentation of the organization’s efforts and advocacy towards the development of clean renewable energy in the South Bay.

CA Green Business Network (CAGBN) & South Bay Green Business Assist Program (GBAP):
CAGBN – In the month of August, SBCCOG staff assisted CAGBN cities of Hawthorne and Torrance with certifying businesses. SBCCOG staff continues to conduct outreach and work with businesses to achieve certification for programs. During the month of August, SBCCOG staff conducted 4 assessments for businesses in Hawthorne and 2 in Torrance. Appointments have been confirmed for 2 additional business assessments in September. As businesses are certified through CAGBN, they also become GBAP participants. GBAP by city: Torrance (47), Lawndale (26), Hawthorne (28), Redondo Beach (16), El Segundo (15), Gardena (15), Carson (12), Inglewood (10), Manhattan Beach (8), Palos Verdes Estates (7), Rancho Palos Verdes (7), Hermosa Beach (5), Rolling Hills Estates (4), Lomita (3), Lennox (2), and Los Angeles County – Community of Westmont (1) for a total of 206 businesses in the program as of the end of August 2019.

Water Conservation
West Basin Municipal Water District Programs (West Basin) Contract year is July 1, 2019 through June 30, 2020

Task 1. Educational Outreach Support
---
**Exhibit Events**
*Contract goal:* 100 exhibit events, presentations, workshops, networking opportunities, etc.
*Status of goal:* 25 exhibit events, presentations, workshops, networking opportunities, etc. as of the month of August

**Water Bottle Filling Station Program**
*Contract goal:* To assist with identifying locations for stations.
*Status:* Public sites are eligible to install two (2) water bottle filling stations for the same Tax ID #

SBCCOG has started reaching out to potential sites.

Task 2. Support for Workshops & Events
---
**Educational Classes**
*Contract goal:* minimum of 5 and a maximum of 10
*Status of goal:* 2 completed; 3 scheduled

**Rain Barrel Giveaway**
*Contract goal:* 5
*Status of goal:* 0 completed – events will take place in late 2019/early 2020

Task 3. Cash for Kitchens
---
*Contract goal:* target 73 commercial kitchens.
*Status of goal:* 1 water survey completed; One survey was conducted in the month of July.
No surveys were conducted in August due to West Basin revising this task.

Task 4. IRWMP & Measure W Assistance

*Contract goal:* to assist West Basin as needed, including attendance at meetings, taking notes, assisting with reports, etc.

*Status of goal:* Staff will be attending upcoming meetings

Torrance Water *Contract year is July 1, 2019 through June 30, 2020*

Task 1: Support for educational classes - California Friendly Landscape Training (CFLT) or Turf Removal (TR)

*Class and community events (This goal is dependent upon Torrance establishing classes).*

*Contract goal:* as requested

*Status of goal:* 1 completed, 1 scheduled for 9/21/19

Task 2: Cash for Kitchens

*Contract goal:* 10 new commercial kitchens; 10 follow-up site visits

*Status of goal:* 0 water surveys completed; 0 follow-up site visits completed.

Water Replenishment District of Southern California (WRD) *Contract year is July 1, 2019-September 30, 2020.*

Ongoing promotion of WRD programs continues through the SBCCOG’s information kiosk, e-newsletters, other social media channels, and events for the month of August.

Sanitation Districts of LA County (LACSD) *Contract year is July 1, 2019-June 30, 2020*

*Contract goal:* 100 exhibit events, workshops, networking opportunities, etc.

*Status of goal:* 25 exhibit events, presentations, workshops, networking opportunities, etc. as of the month of August

*Contract goal:* Schedule up to 3 Sanitation Districts-related presentations

*Status of goal:* 0 have been completed; 1 have been scheduled: 10/3/19

SBCCOG staff continues to reach out to community organizations to schedule presentations.

1 training for SBCCOG Volunteers on LACSD programs - *Status of goal:* scheduled for 9/30/2019

Los Angeles Department of Water and Power (LADWP) *Contract year is January 1-December 31, 2019*

*Contract goals:* 
- 8-12 targeted special exhibit events - *Status of goal:* 11 completed; 1 scheduled.
- 1 training for SBCCOG Volunteers on LADWP programs - *Status of goal:* – **GOAL MET**
- 6-8 commercial kitchens to be identified for water assessments and conservation training. 
  *Status of goal:* 6 water surveys completed. – **GOAL MET**

Transportation

Shared Mobility Program *Contract period July 1, 2019 – June 30, 2022* 

*Contract goals:* 72 outreach events; 36 vanpool or rideshare meetings or events; 8 Marketing/Media Survey Engagements 

*Status of goals:* 22 outreach events; 1 vanpool or rideshare meetings; 1 Survey Engagement
In August, SBCCOG continued internal planning for Fall 2019 Rideshare Week events in the South Bay. Survey design and communications strategies were developed to support the Shared Mobility Outreach efforts. Metro Shared Mobility materials were distributed at 14 SBCCOG Outreach events. A “Kick-off” meeting was proposed for September to coordinate and receive training from the Metro Shared Mobility Team. Also met with Torrance staff to form potentially 3 more vanpools.


*Contract goal:* 30 outreach events; 2 presentations (*This goal is dependent upon the availability of the mobile van*).

*Status of goal:* 394 community events and 14 presentations completed. In addition, 31 SBESC e-newsletter articles have been facilitated by SBCCOG staff. - **GOAL MET**

In August, SBCCOG continued to follow-up with the Metro MEL Team on the new contract. The contract continues to make its way through Metro’s review and legal process; SBCCOG staff anticipates that the new contract will be ready for SBCCOG Board approval in September.

## II. MARKETING, OUTREACH, & IMPLEMENTATION

### Workshops, Trainings, & Exchanges

The following chart provides an overview of all registration events held in August 2019:

<table>
<thead>
<tr>
<th>Event Date</th>
<th>Event Name</th>
<th>No. Attended/No. of RSVPs</th>
<th>Marketing Info. (how did they hear about the Workshop)</th>
<th>Staff Lead</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/24/19</td>
<td>Eco Gardener Workshop (Irrigation Basics) – Torrance</td>
<td>36/59</td>
<td>Email: 37, Flyer: 2, Social Media: 2, Website: 9, Other: 8</td>
<td>DL</td>
</tr>
<tr>
<td>8/29/2019</td>
<td>Grass Removal Class – Hermosa Beach</td>
<td>45/128</td>
<td>Community Organization/Event: 3, Door Hanger: 5, Flyer: 14, Newspaper: 1, Other Social Media: 7, Postcard: 25, SBESC Email: 56, West Basin Social Media: 9, West Basin Website: 5, Word of Mouth: 3</td>
<td>MS</td>
</tr>
</tbody>
</table>

### Outreach Events

In August
- 4 community events
- 1 SCE Seminar

For the period July 1, 2019 through August 2019:
- 9 community events
- 3 business events
- 1 presentation
- 2 SCE Seminars
- 2 residential workshops
- 5 networking opportunities
- 4 residential workshops
- 6 networking opportunities
Media

Social Media (during the month of August)

• SBCCOG -- Totals for Social Media (SBCCOG) (top tweet – right)
  o Twitter: 228 followers total, 1,700 impressions*
  o Facebook: 108 likes total, 37 impressions

• SBESC -- Totals for Social Media (top tweet – right)
  o Twitter: 548 followers total, 2,500 impressions*
  o Facebook: 742 likes total, 471 impressions
  o LinkedIn: 130 followers total, 71 impressions

*Impressions: the number of times a post has been viewed during the specified month

Press Releases/Press Interviews/Articles/Network TV


Volunteer Program

Status of Program:  150.43 hours for August 2019; 2019 thus far = 1,071.89 hours; Grand total as of 8/31/19: 19,872.17 (starting April 2008)

The date for the Volunteer Recognition is November 21, just prior to start of the November Board of Directors meeting. All Board members are invited and encouraged to attend. Staff is seeking gifts for the volunteers from our partners. Partners have also been invited to the Volunteer Recognition. In addition, a volunteer training will be scheduled in Sept.
Adherence to Strategic Plan:
Goal A: Environment, Transportation and Economic Development. Facilitate, implement and/or educate members and others about environmental, transportation and economic development programs that benefit the South Bay.

National League Of Cities Urges Consideration of Congestion Pricing
The National League of Cities (NLC) released a guide, Making Space: Congestion Pricing in Cities, in August encouraging cities to consider congestion pricing to ease traffic, improve citizens' quality of life, and gain revenue for infrastructure maintenance and upgrades.

The guide advises small and medium-size cities to ensure the congestion pricing concept is implemented in an equitable way and that residents have access to reliable alternative transportation. In concert with new tolls, the NLC recommends cities set up pricing structures — such as including toll exemptions or rebates — to fairly charge fees to reduce congestion without disproportionately burdening low-income residents.

The guide also examines congestion pricing under a future that includes significant growth in the role of autonomous vehicles in the transportation network. It explains that requesting a car service instead of owning a car will become cheaper and more competitive once ride-hailing companies roll out autonomous vehicles (AVs). However, a significant growth in AVs could lead to a further burden on cities' streets and infrastructure if left unchecked. On a more positive note, the report estimates about 33% of ride-hailing vehicle miles traveled in the cities studied currently comes from drivers waiting for a ride request. But implementing congestion pricing could prompt AVs to make different driving decisions and unclog roads.

U.S. Regulators Move To Ease Drive-Time Rules For Truckers
The U.S. Department of Transportation’s Federal Motor Carrier Safety Administration (FMCSA) published a Notice of Proposed Rulemaking (NPRM) on August 14th covering potential changes in the existing Hours of Service (HOS) rules for commercial drivers. FMCSA proposed changes in the length of required breaks, off-duty hours between shifts, and implementing separate maximum on-duty periods for short-haul trips versus trips over 150 air miles.

The current regulations limit long-haul truckers to 11 hours of driving time within a 14-hour on-duty window. Drivers must have had 10 consecutive hours off duty before the on-duty clock starts anew. A driver who will be driving more than eight hours must take a 30-minute off-duty break before hitting the eight-hour mark.
The administration also is proposing to allow drivers to “pause” the 14-hour driving window for an off-duty break of up to three hours, typically taken while the truck is being loaded or unloaded, provided the trucker still takes the 10 consecutive hours off duty at the end of the work shift.

Although the FMCSA estimates that proposed rule changes are estimated to save $274 million in trucking costs, opponents to the rule changes note that there were 4,657 large trucks involved in fatal crashes in 2017, a 10% increase from the year before and the number of short haul incidents were more than 300 times higher than long distance trip incidents.

The new rules are in a 45-day public comment period. There is no estimate when final rules will be issued.

**Consumer Reports Attacks Trump’s Proposal To Freeze Fuel Economy Standards**

Consumer Reports has issued a report that undermines President Trump’s proposal to cap fuel economy standards at 2020 levels instead of letting them become stricter each year. The President’s plan would also strip California of its authority to regulate tailpipe emissions. The organization claims capping vehicle efficiency standards would result in higher costs for motorists without doing anything to boost highway safety.

The Transportation Department and the Environmental Protection Agency argued that their proposal would lower the cost of new automobiles and save as many as 1,000 lives annually by incentivizing drivers to trade in older vehicles for newer, safer ones. Consumer Reports countered that the effects on safety from changes in fuel-economy standards are quite small and likely not statistically different from zero. The Consumer Reports analysis also paints a starkly different picture of potential costs for drivers, by highlighting the importance of fuel savings rather than vehicle purchase prices. The administration has acknowledged its proposed freeze could cause the United States to forego savings of 500,000 barrels of oil daily.

Because most buyers of new vehicles finance their purchases, they can start feeling the benefits of lower fuel costs right away by driving higher consumer spending and more purchases of newer, safer vehicles.

Four major automakers said last month that they had reached a compromise with California to voluntarily boost fuel efficiency, a move seen aimed at pressuring the administration to shift course.

**STATE**

**Complete Streets Bill Threatened By Depart of Finance Concern Over Cost Estimates**

The Complete Streets for All Bill (S. B. 127) would require Caltrans to incorporate complete street designs—safety considerations for people on foot and on bikes—into all of its road repair projects. It also requires Caltrans to track complete streets better, and assign employees specifically to do so.

SBCCOG is opposed to the bill. Caltrans is already required to incorporate complete streets elements into projects when it is appropriate. Caltrans is claiming that S.B. 127 could cost California an extra $1 billion a year, or $4.5 million per centerline mile, a figure that the author of the bill, Senator Scott Weiner, calls incredible. The State Department of Finance also opposes the bill because it significantly increases state costs and makes it more difficult
Supporters of the measure contend that the Caltrans cost estimate assumes the state highways would have to be widened to accommodate the active transportation elements. However, the bill provides an out for Caltrans by requiring a single public hearing to discuss why Caltrans believes it can’t deliver complete streets elements for a project.

The Appropriations Committee placed the bill in suspense to allow financial impact analysis. The committee had until Friday, August 30 to decide the fate of those bills that it has been holding in suspense.

**REGION**

**Metro Ridership Falls; New Strategies Being Developed To Speed Buses**
L. A. Metro buses provided about 276 million total bus rides last year. That is down 24% since 2013, significantly higher than drops in public-transit usage in other major cities like New York, Chicago, Denver and Phoenix. Metro’s rail ridership declined 5% in the same period, despite the opening of new rail lines.

Metro buses currently average 11 miles per hour. So Metro is evaluating a range of options to attract riders with increased speeds including bus rapid transit in dedicated lanes, traffic signal priority for buses, off-board fare collection, and all door boarding.

Metro is also completing its Next Gen Bus study of how to revamp its bus network to increase service effectiveness and efficiency. The recommended route and service changes should be released in December with a goal of beginning an 18-month implementation program in June 2020.

**TRENDS**

**D.C. Tests System That Allows Delivery Drivers To Reserve Space At The Curb**
Delivery drivers jockeying for parking on D.C. streets can now reserve curb space in advance — part of the city’s attempts to discourage double-parked vehicles that block traffic, bike lanes and crosswalks.

A 12-week pilot project launched on August 2nd allows delivery drivers, including those in private vehicles, to reserve curb space in nine areas of the city via the website curbFlow. Motorists may reserve space up to 30 minutes in advance and remain as long as they are actively loading or unloading.

City officials say they plan to use the data to determine how to better manage — and possibly expand — commercial loading zones. CurbFlow staff will record the types of vehicles that use the delivery zones, as well as their arrival and departure times. Three to five parking spaces will be removed from each of the nine curbFlow locations during the pilot project, a District Department of Transportation spokeswoman said. Street parking will be removed to make way for the loading zones.

Cities that use a reservation system long-term could charge user fees to pay for it and to recoup any revenue lost from eliminating parking meters. Taxis and ride-hailing companies...
aren’t permitted to use curbFlow during the test phase. But during the testing, curbFlow representatives also won’t have any authority to prevent drivers from idling or parking without a reservation.

A study by transportation consultant Fehr & Peers that Uber funded found that cities could make their curbs more “productive” by consolidating commercial loading zones to accommodate larger trucks and replacing street parking with more loading and pickup areas. Cities also could allot curb space differently, such as for deliveries in the mornings and afternoons, for passenger pickups and drop-offs during busy commuting periods and for resident parking overnight, the study found.

**Walkability Is Key To Whether People Will Use Parks, Neighborhood Green Spaces**

Walkability is more important than proximity in determining whether people use a park or neighborhood green space. People are unlikely to visit their neighborhood park often unless they perceive the park to be easy and safe to get to on foot, according to a study published in the October 2019 journal Landscape and Urban Planning.

For the small, localized study, the researchers surveyed 103 users of the Rillito River Park in Tucson, Arizona, as well as an additional 309 residents of two adjacent neighborhoods, including a high-density one. The park was selected “because it has many amenities and infrastructure including bicycle paths, dirt trails, parking, restroom facilities, and drinking fountains,” the researchers explain. It is also a linear park that connects with other green spaces in the region.

The surveys revealed that people who said their primary way of getting to the park was on foot were 3,500 times more likely to use the green space daily than those who said they drove to the park. The major factor in whether people perceived that the park was easy to walk to had to do with traffic safety. But busy roads weren’t the only barriers. The way some neighborhoods are designed — with many cul-de-sacs or dead-end roads, for example — can also keep residents living near a park from easily accessing it on foot.

The study also identified two additional factors that influence people’s use of neighborhood green spaces: their sense of community (“how many opportunities for social interaction exist within a neighborhood”) and their perception of surveillance (“how well residents inside buildings can see outside into the neighborhood”). Residents were also more likely to visit the nearby park, the study found, if homes in their immediate neighborhood had front porches and were set close to the street and if larger residential buildings had front doors and windows that face the street.

**Paying Transit Fares With Plastic - Plastic Bottles, That Is!**

Plastic bottles are now valid fare to ride the subway in Rome, Italy, Fast Company and several travel sites recently reported. You’ll need 30 bottles to get enough credit for one trip, which can be deposited into special fare machines at certain stations. This initiative is part of an effort to incentivize greater collection and recycling of plastic in Rome that follows a similar move by Istanbul, Turkey and Surabaya.

For Rome, Istanbul and Surabaya, though, it’s not just about reducing plastic waste. These cities are also trying to get more users to take public transit, which can reduce the number of cars on the road. Considering that plastic is manufactured from fossil fuels, most often petroleum, making transit free—or de-facto free—through plastic collection...
schemes can reduce emissions and waste while putting cities on the path toward meeting their sustainability goals.

**Bird Shutters Bike Lane Repair Safety Program**
Micro-mobility firm Bird quietly phased out a program earlier this year to help cities pay for protected bike lanes and improve infrastructure earlier this year over concerns about how the money was being spent.

The program had been established to set aside $1 per scooter per day to pay for bike lane maintenance in an attempt to improve safety by smoothing the rough curb lane surfaces that are typically designated for bikes and scooters. Damaged roads can be even more unsafe to scooter riders than bicyclists because the tires are smaller and riders may have less control.

The company’s Save Our Sidewalks (SOS) pledge sought to create best practices, and the bike lane funding program was a much-hyped strategy to work with governments to improve safety. A Bird spokesperson said that most cities were taking the dollars they were getting out of the program and plugging budget holes as opposed to plugging potholes. Although some cities used the funding to repair bike lanes, others had simply put it into the public works budget without earmarking it for scooter-related infrastructure. Some of the cities in question noted the fees were charged to all operators and were not tied to the Bird SOS program.
TO: SBCCOG BOARD OF DIRECTORS
FROM: RALPH L. FRANKLIN, CHAIR, METRO SOUTH BAY SERVICE COUNCIL
SUBJECT: MONTHLY REPORT FOR SEPTEMBER, 2019
DATE: SEPTEMBER 13, 2019

The meeting was called to order at 9:30 am at Inglewood City Hall.

The first presenter, Pamela Christian, Metro Talent Acquisition Director, spoke on the Metro Transportation School Overview. She addressed the new Metro E3 Youth Initiative which focuses on preparing Los Angeles County youth for career and college pathways in the global transportation industry by teaching them transferable STEAM skill through their Expose, Educate and Employ the Next Generation platform. Metro will partner with SEED Los Angeles (Transportation School), a public charter college-prep boarding school for career readiness in transportation infrastructure, STEM and the humanities. The Vermont Manchester campus will be on 4.2 acres of land located on the east side of the 8400 & 8500 blocks of South Vermont Ave. The development will consist of 180 affordable housing units, 60,000 sq. ft. of retail (including a grocery store), up to 400 students for a Public Charter Boarding School, a Metro Transit Learning Center and a Parking Structure. The boarding school will consist of a regional occupational school and students in the Los Angeles County area may apply. Metro and the SEED Foundation will concentrate on reaching out to at-risk students with a GPA of 2.0 to 2.5 who are presently in foster care, homeless and/or have had a brush with law enforcement. All accepted students will be housed in the boarding school free of charge and can stay weekly until graduation. The groundbreaking ceremony is scheduled for Spring 2020 with the SEED School Opening scheduled for Fall 2022.

The next presenter, Aida Berry, Metro Senior Manager with the Office of Civil Rights, spoke on Title VI update. Title VI of the Civil Rights Act of 1964 protects people from discrimination based on race, color or national origin in programs or activities that receive Federal financial assistance. The Metro Board must be aware of the agency’s responsibilities under Title VI and Metro Board approvals are now a requirement under the Title VI Circular. The evaluation of service and fare changes requires assessment of Title VI and applies only to transit providers that operate 50 or more fixed route vehicles in peak service and are located in urbanized areas of 200,000 or more in population. It is the responsibility of all transit agencies with fixed route transit, regardless of size, to ensure equitable service and fare changes. Ms. Berry provided us with information on Metro’s Major Service Change Policy, Metro’s Disparate Impact Policy, and Disproportionate Burden Policy (disproportionate burden refers to an adverse impact borne by low-income populations). All of these items must be vetted before any route changes or fares are amended to be in compliance with Title VI.

The Regional Performance Report was presented by Scott Greene, Metro Transportation Planning Manager, and he provided us with a three month review of the South Bay performance on Bus Cleanliness, On-Time Performance, Bus Customer Complaints, Mean Miles between Mechanical Road Calls, Average Weekday Metro Bus
Ridership, South Bay Accidents, by category, and Average Weekday Boardings for Bus and Rail by mode. He advised us that the weekend Green Line closures – Crenshaw/LAX Transit Project - will continue into October 2019 and Green Line Rail weekend service will be suspended between Crenshaw Station and Redondo Beach Station. Free shuttle bus service will be provided: Friday 9:00pm to Saturday 2:00am; Saturday 4:00am to Sunday 2:00am; and Sunday 4:00am to 12:00 midnight. The Green Line Rail Service will resume at 3:00am on Monday. He also advised us that the Culver City Transit Center (Westfield Mall) will be temporarily closed from Tuesday, September 3, 2019 to Monday, September 16, 2019, to allow for the installation of new bus stop furniture and to fix potholes.

We then had Dolores Ramos, Metro Chief Administrative Analyst, present the new TAP Wearables. TAP Flex wristbands are made of silicone and are available in black or blue. They are available at all Metro Customer Centers and cost $10.00. TAP wearables function just like a regular TAP Card. You can load stored value and passes onto it and register it on-line at taptogo.net. In addition, she advised us that LADOT will offer free DASH bus rides for all Los Angeles Unified School District students, Los Angeles Community College District students and all Student/College/Vocational Reduced Fare TAP card holders during this 2019-2020 school year. To apply for a student or college/vocational reduced fare TAP card, go to: taptogo.net/reduced_fare. Copies of the print application will be distributed to LAUSD students during the first few weeks of school.

The meeting concluded with Service Council Members making comments and giving their Adopt-A-Line Ride Reports.
South Bay Cities Council of Governments

September 26, 2019

TO: SBCCOG Board of Directors

FROM: Kim Fuentes, Deputy Executive Director
David Leger, SBCCOG Staff
Chandler Shields, SBCCOG Staff

SUBJECT: Office Move Update and Approval of I.T. Expenditures

Adherence to Strategic Plan:
Goal D: Organizational Stability. Be a high performing organization with a clear path to long-term financial health, staffing continuity, and sustained board commitment.

BACKGROUND

The lease for the SBCCOG’s current office expires on November 30, 2019 and staff must vacate by that date. SBCCOG staff and Board members have been preparing for the move to the new office location at 2355 Crenshaw Boulevard in Torrance, on the corner of Crenshaw and Sepulveda Boulevards.

Below is a summary of required steps to complete the move along with their status and considerations. A tentative schedule is also provided:

- **Lease Agreement** – The lease agreement has been finalized, signed by the SBCCOG Chair, and was fully executed by the Landlord on September 5, 2019.

- **Vacating Current Space** – The SBCCOG has started to prepare for Maritz, the Sublandlord, who will potentially dismantle and remove the systems furniture (cubes) starting as early as November 11, 2019.
  - Office furniture: SBCCOG is evaluating office furniture needs and the best cost-effective options which include working with Maritz to obtain existing furniture or purchasing new/used furniture. The SBCCOG will need to prepare a list of furniture we wish to keep and then Maritz will let us know if they can accommodate our request. Staff is also reviewing costs for new and used furniture to assess the best value. A cost/benefit analysis of the best options with considerations of costs for moving and storage is being prepared for Steering Committee review in October 2019.
  - Files: Work continues on the review and electronic archival of all paper documents while maintaining compliance with the SBCCOG’s adopted record retention schedule. A team of volunteers are helping with the scanning.

- **Preparing New Space** – It is anticipated that the space will not be available to occupy until the first week of January 2020. The Landlord is working on the construction plan which will take several weeks to complete. They will then contract the work, go through permits, and complete the construction (see schedule below). As a result of this timeline, the SBCCOG will need to develop a plan for continued operations for the month of December 2019. Staff did contact both Maritz and the Landlord of the current location to see if we could extent the lease. Both
organizations said no. Options for December will also be ready for Steering Committee review by their October meeting.

- **Movers** – SBCCOG Staff has almost completed review of quotes from movers. Quotes will be provided to Steering Committee at their October 2019 meeting.

- **Relocation of I.T. Network and Connected Devices** – In order for the new office to be live and connected upon move in, the current office’s I.T. network and associated equipment must be moved and setup in the new space. The SBCCOG’s current I.T. consultants, SugarShot and QDoxs (who support and supply the office’s I.T. systems) are the most qualified parties to take on this task. Their institutional knowledge of the existing I.T. set-up and familiarity with the SBCCOG’s needs make their role indispensable to this office move. Both companies have provided quotes for their services (in SugarShot’s case, they have included the quote from their subcontracted cabler, B Communications, as well) summarized below and detailed, including new equipment list, on Attachment A:
  - SugarShot’s scope of work includes moving equipment as well as designing and installing the I.T. network in the new office. This work includes one or more site visits, purchase of new equipment, labor for moving computer working stations and connecting them, and on-site staff support during the first day of the move-in.

  Regarding the purchase of new equipment, a new office build-out offers the opportunity to properly equip an organization with the right equipment and services for appropriate size and scale. SugarShot is recommending the specified equipment based on the current load, while also taking into account appropriate scale-out scenarios:
  - In particular, a new rack provides proper security and expandability while also directing airflow to keep the equipment cool. In case there is an issue with temperature and humidity in or around the network equipment, SugarShot is recommending a sensor that can alert us if either of these two metrics goes beyond a specified threshold. *(Refer to yellow highlighted products on page 4 of Attachment A).*
  - Clean and consistent power is one of the cornerstones of any infrastructure, which is why an upgraded Uninterruptible Power Supply (UPS) is recommended. This device provides protection against brown outs, black outs (limited depending on load), and power surges. This device also triggers alerts to SugarShot in case of emergency. For the best flexibility and management capabilities, it is recommended to implement a switched power distribution unit. This system, when combined with the managed UPS, allows for port by port management and monitoring. *(Refer to blue highlighted products on page 4 of Attachment A).*
  - Finally, due to the lack of shared open space in the new office while seeking to accommodate the new Board meeting room space, an extra access point is recommended to ensure the organization can operate on Wi-Fi dependably. This access point will help prevent dead spots and smooth transitions while roaming within the space. *(Refer to green highlighted products on page 5 of Attachment A).*

  Additionally, the new office needs the I.T. network to be cabled while the current office must be de-cabled to comply with our current lease agreement. *(Refer to pages 9 and 10 of Attachment A).* The services detailed above from SugarShot and B Communications are quoted for costs not to exceed $21,900.
– QDoxs’ scope of work includes moving the Xerox scanner/printer to the new office *(Refer to pages 11 and 12 of Attachment A)* as well as having a technician on site to connect it to the I.T. network and ensure connected devices can print and scan. The technician services are estimated for costs not to exceed $1,077, but actual costs are unknown because these services are billed on an hourly rate.

- South Bay Fiber Network – SBCCOG staff is working with the broadband consultants to assess equipment needs and timeframe to accommodate the new office. An update will be presented at the October Steering Committee meeting and may include additional equipment recommendation.

ESTIMATED CALENDAR – projected key dates

- **Sept. 2-30**: Staff to compile Maritz approved list of furniture to keep and move
- **Sept. 2-20**: Quotes for movers compiled
- **Sept. 26**: Quotes for I.T. move to be approved
- **Sept. 30**: Construction plans completed
- **Oct. 15**: Order furniture (if needed)
- **Oct. 24**: Finalize mover contract
- **Oct. 21**: Plan check review completed
- **Nov. 11**: Office needs to be prepared so that systems furniture (cubes) can be dismantled and removed
- **Nov. 22**: Office completely packed
- **Dec. 1–31**: I.T. set up
- **Jan. 2-3**: Move in office furniture
- **Jan. 6**: First workday in new office

RECOMMENDATION

Staff recommends the Board of Directors approve “Relocation of I.T. Network and Connected Devices” expenditures in an amount not to exceed $22,977.
WE HAVE PREPARED A QUOTE FOR YOU.

Office Move & Additional Hardware

Quote # SS-DB-001897
Version 1

PREPARED FOR:

South Bay Cities Council of Governments

Chandler Sheilds
chandler@southbaycities.org
Wednesday, September 18, 2019

South Bay Cities Council of Governments
Chandler Shields
20285 S. Western Avenue Suite 100
Torrance, CA 90501
chandler@southbaycities.org

Dear Chandler,

Danielle Babiak
Account Manager
SugarShot
Scope of Work

- Planning
- Documentation
- Vendor consultation/management
- Network room infrastructure build-out
- Deployment of existing network equipment
- Take down and set up of existing workstations
- Project Management

Please note: Scope of Work excludes any inside wiring, boxing or unboxing of equipment, and physical moving of equipment.
### Professional Services

<table>
<thead>
<tr>
<th>Description</th>
<th>List</th>
<th>Discount</th>
<th>Ext. Price</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Project Implementation</strong></td>
<td>$8,100</td>
<td>$1,215.00</td>
<td>$6,885.00</td>
</tr>
<tr>
<td>Technical Services / Ad-hoc</td>
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<td></td>
<td></td>
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<tr>
<td><strong>Project Management</strong></td>
<td>$1,800</td>
<td>$270.00</td>
<td>$1,530.00</td>
</tr>
<tr>
<td>Technical Services / Ad-hoc</td>
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<td></td>
<td></td>
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<tr>
<td><strong>Wireless Access Point Setup</strong></td>
<td>$199.00</td>
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<td>$199.00</td>
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<td>Wireless Access Point Setup</td>
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Subtotal: $8,614.00

### Products

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<th>Discount</th>
<th>Price</th>
<th>Ext. Price</th>
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<tbody>
<tr>
<td>1</td>
<td><strong>Schneider Electric NetShelter WX 13U w/ Threaded Hole Vertical Mounting Rail Vented</strong></td>
<td>$762.00</td>
<td>5%</td>
<td>$723.90</td>
<td>$723.90</td>
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<tr>
<td>2</td>
<td><strong>Rack-Mount Shelf</strong></td>
<td>$129.00</td>
<td>5%</td>
<td>$122.55</td>
<td>$245.10</td>
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<td>1</td>
<td><strong>APC 1U 19” Black Modular Toolless Blanking Panel</strong> - Black - 10 Pack - 1.7” Height - 19” Width - 0.1” Depth**</td>
<td>$71.00</td>
<td>5%</td>
<td>$67.45</td>
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<td>1</td>
<td><strong>APC Temperature &amp; Humidity Sensor - Black</strong></td>
<td>$189.00</td>
<td>5%</td>
<td>$179.55</td>
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<td>1</td>
<td><strong>APC by Schneider Electric Smart-UPS 1500VA LCD RM 2U 120V with Network Card - 2U Rack-mountable - 3 Hour Recharge - 120 V AC Input - 120 V AC Output - 6 x NEMA 5-15R</strong></td>
<td>$1,530.00</td>
<td>5%</td>
<td>$1,453.50</td>
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<td><strong>APC by Schneider Electric Rack PDU, Switched, 1U, 15A, 100/120V, (8)5-15 - Switched - NEMA 5-15P - 8 x NEMA 5-15R - 120 V AC - 1440 W - 1U - Horizontal - Rack Mount</strong></td>
<td>$788.00</td>
<td>5%</td>
<td>$748.60</td>
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<td>2</td>
<td><strong>APC by Schneider Electric Horizontal Cable Manager - Black - 2U Rack Height</strong></td>
<td>$177.00</td>
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<td>$168.15</td>
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<td><strong>APC M6 Hardware Kit</strong></td>
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## Products

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<tr>
<td>1</td>
<td><strong>Meraki MR33 IEEE 802.11ac 1.30 Gbit/s Wireless Access Point</strong> - 2.40 GHz, 5 GHz - MIMO Technology - 1 x Network (RJ-45) - Gigabit Ethernet - Desktop, Ceiling Mountable</td>
<td>$649.00</td>
<td>5%</td>
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<td>1</td>
<td><strong>Meraki MR Enterprise Cloud Controller License, 3 Years - Meraki MR Series Access Point - Subscription License 1 Access Point - 3 Year License Validation Period</strong></td>
<td>$300.00</td>
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<td>48</td>
<td><strong>Cat6 Ethernet Patch Cable - Stranded, 550MHz, UTP, Pure Bare Copper Wire, 32AWG, 0.5ft, Blue</strong> Micro Cat6 Ethernet Patch Cable - .5ft, Blue</td>
<td>$7.99</td>
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<td>$9.99</td>
<td>5.005%</td>
<td>$9.49</td>
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<td><strong>Cat6 Ethernet Patch Cable, Snagless RJ 45, Stranded, 550MHz, UTP, CMR, Riser Rated, Pure Bare Copper Wire, 28AWG, 3ft, Yellow</strong></td>
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<td>5.005%</td>
<td>$9.49</td>
<td>$18.98</td>
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<td><strong>Cat6 Ethernet Patch Cable, Snagless RJ 45, Stranded, 550MHz, UTP, CMR, Riser Rated, Pure Bare Copper Wire, 28AWG, 3ft, Orange</strong></td>
<td>$9.99</td>
<td>5.005%</td>
<td>$9.49</td>
<td>$18.98</td>
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<td><strong>Hook and Loop Fastening Cable Ties</strong> Hook and Loop Fastening Cable Ties, 6 in, 50 pcs/pack, Black</td>
<td>$15.99</td>
<td>5.003%</td>
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Subtotal: $5,158.70

## Shipping

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Subtotal: $207.42
Office Move & Additional Hardware

PREPARED BY:  
SugarShot  
Danielle Babiak  
(310) 641-6551  
dbabiak@sugarshot.net

PREPARED FOR:  
South Bay Cities Council of Governments  
20285 S. Western Avenue Suite 100  
Torrance, CA  90501  
Chandler Sheilds  
chandler@southbaycities.org  
(424) 271-4693

QUOTE INFORMATION:  
Quote #: SS-DB-001897  
Version: 1  
Delivery Date: 09/18/2019  
Expiration Date: 09/06/2019  
Contract Commencement Date: 01/01/0001

Quote Summary

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<th>Description</th>
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<td>Professional Services</td>
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<tr>
<td>Products</td>
<td>$5,158.70</td>
</tr>
<tr>
<td>Shipping</td>
<td>$207.42</td>
</tr>
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Total: $13,980.12

The Client hereby orders and SugarShot LLC (“SugarShot”) agrees to provide the Products and/or Services described in this Quote. THESE PRODUCTS AND/OR SERVICES ARE PROVIDED PURSUANT TO THE TERMS AND CONDITIONS SET FORTH IN THIS QUOTE AND THE SUGARSHOT STANDARD TERMS AND CONDITIONS FOUND ONLINE AT https://sugarshotstc.wpengine.com. ADDITIONAL TERMS AND CONDITIONS INCLUDING SERVICE LIMITS, WARRANTY DISCLAIMERS AND LIABILITY LIMITATIONS MAY BE CONTAINED IN ADDENDA AVAILABLE AT https://sugarshotstc.wpengine.com. The Client will not be bound by this Quote until it has been signed by an authorized representative of Client and accepted by SugarShot. Acceptance of this Quote by SugarShot shall be at the sole discretion of SugarShot. Changes or alterations to this Quote will not be accepted. Should you require any changes, please contact your Account Manager and request a revised Quote. We reserve the right to cancel orders arising from pricing or other errors.
Waiver

- Quote does not include any wiring, boxing or unboxing of equipment or physical moving of equipment
SugarShot LLC Terms and Conditions

By approving this Quote, you acknowledge that you have reviewed and agree to the SugarShot Standard Terms & Conditions and Addenda found HERE.

##

Authorized representatives of Client and SugarShot have read the foregoing and all documents referenced herein and, by executing the Quote(s), agree and accept such terms effective as of the date indicated on the Quote(s).

__________________________________________________________________________  __________________________________________________________________
Signature                                                                 Date
Estimate Cable Quote for Data cabling

NAME: South Bay Cities
ADDRESS: 2355 Crenshaw Blvd.
CITY, STATE & ZIP: Torrance, CA 90501

Date: August 9, 2019
Terms: 50/50
Start Date: TBD
Completion Date: TBD
Requested by: Chandler Sheilds

<table>
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<th>Unit Price</th>
<th>Price</th>
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<tbody>
<tr>
<td>4</td>
<td>Cat-6 Data Cable 1000 Plenum White</td>
<td>$368.00</td>
<td>$1,472.00</td>
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<tr>
<td>34</td>
<td>Cat-6 RJ45 Jack Inserts White</td>
<td>$8.95</td>
<td>$304.30</td>
</tr>
<tr>
<td>17</td>
<td>2 Port Wall Face Plates White</td>
<td>$3.20</td>
<td>$54.40</td>
</tr>
<tr>
<td>1</td>
<td>Misc. Hardware-Ties, Screws, Labels etc.</td>
<td></td>
<td>$150.00</td>
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<tr>
<td>1</td>
<td>Cat-6 48 Port patch panel</td>
<td></td>
<td>$80.00</td>
</tr>
<tr>
<td>1</td>
<td>12 U Open Wall mount data rack</td>
<td></td>
<td>$180.00</td>
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Scope: Install Two Cat 6 Data Cable to 17 locations per Floor Plan provided
Termine Cables on RJ45 Cat-6 ICC Insert and a Cat-6 Patch panel.
Install New 12 U Wall Mount Rack
Install new 48 Port Patch Panel
Test and Lable all new cable

Permits not included.

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<tr>
<th>Material</th>
<th>$2,240.70</th>
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<tbody>
<tr>
<td>Labor</td>
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Sub-Total  $6,150.70
Shipping    $50.00
Sales Tax   $212.87

Total Sale Price: $6,413.57

ACCEPTANCE OF THIS ORDER REQUIRES AN AUTHORIZED SIGNATURE ON THIS ORDER FORM & A DEPOSIT
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<tbody>
<tr>
<td>1</td>
<td></td>
<td>DE Cabling Of Existing Office</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>3</td>
<td></td>
<td>Remove all existing Data and Voice Cable from Ceiling and walls</td>
<td></td>
<td></td>
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<td>4</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>5</td>
<td></td>
<td>Remove all existing Data Jacks and face plates from Wall</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td>Replace with blank wall plates</td>
<td></td>
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<td>7</td>
<td></td>
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<td></td>
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<tr>
<td>8</td>
<td></td>
<td>Remove existing Data wall Rack and hardware</td>
<td></td>
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<tr>
<td>9</td>
<td></td>
<td></td>
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<tr>
<td>10</td>
<td></td>
<td>Remove existing Back Board</td>
<td></td>
<td></td>
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<tr>
<td>11</td>
<td></td>
<td></td>
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<td></td>
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<td>12</td>
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<td></td>
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<tr>
<td>14</td>
<td></td>
<td>Note: Patching or Painting of any drywall is not included.</td>
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<tr>
<td>15</td>
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<td></td>
<td></td>
<td>$1,500.00</td>
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</tr>
<tr>
<td>34</td>
<td></td>
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</tr>
</tbody>
</table>

Accepted by: ____________________________________________

Title: ____________________________________________

Date: _______

ACCEPTANCE OF THIS ORDER REQUIRES A PURCHASE ORDER,

AN AUTHORIZED SIGNATURE ON THIS ORDER FORM & A DEPOSIT 50%
Thank you for choosing Via Xerox to move your equipment. Please read this cover sheet as it provides important information regarding your move.

**Important:** The Agreement attached to this cover page must be signed, dated and emailed or faxed back to your Via Xerox Specialist before they can process your move request. There is no need to return this cover page as it is for informational purposes only.

Please email the signed move agreement to [ViaXerox@Xerox.com](mailto:ViaXerox@Xerox.com) or fax to 1-866-448-3044, for Via Xerox to begin processing your move request. Expedited move services may be available at an additional cost.

We ask for a minimum of five business days to process your move request. If you are moving a production system, please allow for additional time as the equipment may require a repack kit to be delivered and a technician to deservice prior to the move date. If you have any questions regarding the service requirements of your machine, please ask your Via Xerox Specialist.

If your machine requires a technician to disassemble and/or reassemble your equipment, charges will be billed separately from the move. The service charges are based on the time a technician requires to disassemble and/or reassemble the equipment at current time and material rates. Please note that the carrier is not responsible for networking and/or IT services. Should you require this type of service, please call Xerox service directly at 1-800-821-2797 and ask to speak with an analyst or contact the IT department within your organization. If you have any questions regarding a service invoice, please contact the Xerox Customer Business Center 1-888-339-7887.

**Site Checks** are available at an additional cost and help to ensure that your equipment meets space requirements upon delivery. A notation of your intent to schedule or waive the site check requirement is required on the move agreement in the fields provided or within your organizations purchase order.

**Appointments** are available dependent on your location at an additional charge. If you require a specific time, the carrier will make every attempt to meet that timeframe, however the appointment charge is still valid if they arrive within an hour of the requested time.

**Stairs**, if involved are an additional cost. Please ensure to inform your Via Xerox Specialist if there will be stairs so that it can be included in the price quote and a stair crawler arranged by the carrier.

**Wait Time** is billed by the carrier in 15 min increments. If the carrier is required to wait more than 15 mins for a contact, access to the building, complete security training, etc then there would be a charge from the carrier per 15 mins of wait time.

Please review the attached agreement noting the purchase order requirement by your organization. If your organization requires a purchase order the box will be checked yes. If this is checked yes, then Xerox is required by your organization to obtain a purchase order number. Should you choose to waive the purchase order requirement, please initial the agreement in the space provided. If you're unsure about this requirement, please contact your accounts payable department.

**Cancelled move requests that have been processed and scheduled may be subject to a minimum $100 cancellation fee.** Please notify your Via Xerox representative as soon as possible once the decision to cancel is final.
Xerox Equipment SMA – EQUIPMENT MOVE & RELOCATION AGREEMENT – MOVE # 870850

Quote Date: 08/21/2019
PHONE: 1-800-979-7356 EMAIL: ViaXerox@Xerox.com FAX: 1-866-448-3044 Quote valid for 30 days

The following terms and conditions of this agreement apply to all Customers requested moves/relocations of Xerox Equipment “the Equipment” covered by a current Xerox service contract. Via Xerox cannot begin scheduling your move/relocation process until we receive a copy of this signed Contract.

If paying by purchase order, please provide a copy to us along with the signed Agreement. (PO# ______________________) Invoice requires Purchase Order? YES ☐ NO ☐ If YES is checked and you wish to waive this requirement for this move, please initial here: __________

Do you require the Billing Address updated to match the Delivery Address? YES ☐ NO ☐

If YES is checked and you wish to waive this requirement for this move, please initial here: __________

Do you require a Site Check at the delivery address (additional charges apply)? YES ☐ NO ☐

CHARGES: Customer shall be responsible for all move/relocation charges actually incurred by Xerox, consisting of (a) the transportation cost and (b) the service cost; which together include, but are not limited to, cartage, disassembly and reassembly charges, additional rigging charges, storage, stairs, wait time, appointments, signed order cancellation, and any required parts and labor. The estimated transportation cost is set forth below. The service cost is comprised of all Xerox Customer Service Engineer labor associated with required removal and reinstallation of the Equipment and will be billed separately to Customer at current Xerox time and materials labor rates. The estimated transportation cost below and the service cost do not include, and Customer shall be responsible for, any applicable federal, state, municipal, or other governmental taxes, duties, excise taxes, or tariffs.

CUSTOMER SALE OF EQUIPMENT: For Equipment relocations pursuant to Customer sales, Customer shall provide Xerox with a bill of sale or other documentation approved by Xerox prior to any move activity.

FORCE MAJORE: If either party is prevented from fulfilling its obligations hereunder as a result of government actions, regulations, fires, strikes, accidents, war, terrorism or other causes beyond the reasonable control of either party, both parties obligations shall be suspended for a reasonable time during which such conditions exist.

TERMINATION: Either party may terminate this Agreement in the event of a material breach by the other party of the terms hereof if such material breach has not been cured within thirty (30) days of written notice of such breach. In the event Customer terminates this Agreement or cancels the service provided hereunder, Customer shall be responsible for any carrier charges incurred by Xerox as a result of such termination or cancellation.

LIMITATION OF LIABILITY: In the event of Equipment loss or damage, Xerox’s sole obligation shall be to repair such Equipment or replace, in its discretion and at its option, such Equipment with an equivalent configuration. Failure by Customer to give notice of any claim (whether discovered or undiscovered) within ten (10) days from the delivery date shall constitute a waiver by Customer of all claims with respect to such Equipment. The remedy provided herein is Customer’s sole and exclusive remedy with respect to such Equipment, and Customer hereby waives direct, consequential, incidental, indirect or special damages.

DISPUTE RESOLUTION: Any claim or dispute which the parties are unable to resolve informally shall be settled by arbitration administered by the American Arbitration Association, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. Any monetary awards resulting from the arbitration shall be limited in accordance with the provisions of this Agreement, shall be limited to a specific compensatory sum (as opposed to any equitable relief), and may not be appealed.

GOVERNING LAW: This Agreement shall be governed by New York law without regard to its conflict of law principles.

ENTIRE AGREEMENT: This Agreement is the complete agreement of the parties and supersedes all prior written and oral agreements regarding the Services, including any preprinted terms on Customers purchase order, which shall be void and of no force and effect. Xerox may accept this Agreement either by its authorized signature or by commencing performance. Xerox may retain a reproduction (e.g. electronic image, photocopy, fax copy) of this Agreement and of Customers purchase order, each of which shall be considered an equivalent of the original document. All changes to this Agreement must be made in writing signed by both parties. This Agreement may not be assigned by Customer without the prior written consent of Xerox.

PAYMENTS: Customer agrees to pay Xerox all sums due under each invoice via check, Electronic Funds Transfer or direct debit from Customer’s bank account within thirty (30) days after the invoice date. Restrictive covenants submitted for or with payment to indicate that it is in full satisfaction of an invoice will not operate as an accord and satisfaction to reduce Customer’s payment obligations if it is not, in fact, full payment. For any payment not received by Xerox within ten (10) days after the due date, Xerox may charge, and Customer agrees to pay, a late charge of the greater of $25 or five percent (5.0%) of the amount overdue (not to exceed the maximum amount permitted by applicable law) as reasonable collection costs.

** Xerox will use reasonable efforts to meet the requested move date, but shall have no liability in the event the requested move date is not met.

** This non-binding estimate is for planning purposes only. Customer is responsible for all costs incurred by Xerox pursuant to the “Charges” Section above.

__________________________  ________________
Signature: Date:

__________________________  ________________
SIGNATURE: Date:

ESTIMATED RELOCATION COST*: $3777
ESTIMATED SERVICE COST*: $9
ESTIMATED DELIVERY DATE**: 
REQUESTED REMOVAL DATE**: 

* This non-binding estimate is for planning purposes only. Customer is responsible for all costs incurred by Xerox pursuant to the “Charges” Section above.
** Xerox will use reasonable efforts to meet the requested move date, but shall have no liability in the event the requested move date is not met.
Adherence to Strategic Plan:

Goal D: Organizational Stability. Be a high performing organization with a clear path to long-term financial health, staffing continuity and sustained board commitment.

In preparation of the South Bay Cities Council of Governments communications assessment which will take place on September 30, 2019, the following questions have been developed that we would like Board members to answer. Your responses will be helpful as we plan changes and improvements to our communications.

1. Does your organization coordinate with the COG on communications efforts? If so, how?
2. Do you personally engage with the COG online?
3. How do you stay up to date with the COG’s activities and events?
4. What motivated you to join the SBCCOG board?
5. What value do you find in being a board member of the SBCCOG? How do you view your position on the board? How do SBCCOG communications add value to you/your agency?
6. Can you provide an example of how the COG has supported a program that has proved beneficial to your agency?
7. What policy objectives drive you or your agency’s interest?
8. Who benefits from your involvement and work with the SBCCOG?

Please send your answers to jacki@southbaycities.org
The Los Angeles County Homeless Initiative is a collaborative and inclusive movement to prevent and combat homelessness. Each phase of the Homeless Initiative process - strategy creation, design, implementation, budget recommendations, and oversight - has been participatory and reflective of input from a broad group of stakeholders.

We are launching the process to develop Measure H funding recommendations for the next three fiscal years (Years 4, 5, and 6) by convening eight policy summits to gather input from subject matter experts and key community stakeholders. The sessions will center on key themes - Prevention and Diversion, Outreach, Interim Housing, Permanent Housing, Employment and Partnerships with Cities - as well as an opening and closing summit on the countywide homeless services system as a whole.

All of the 3-hour summits are open to the public for observation and comment, and will be held at:

UNITED WAY, 1150 S. OLIVE STREET, LOS ANGELES, CA 90015

Please RSVP using the link below! Space is limited. Throughout this time, there will also be a form to provide electronic input. It will be available from September 26, 2019 through November 30, 2019.

<table>
<thead>
<tr>
<th>Summit</th>
<th>Location</th>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>Opening System Discussion</td>
<td>United Way, Penthouse</td>
<td>Sept. 26, 2019</td>
<td>9am - 12pm</td>
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<tr>
<td>Prevention and Diversion</td>
<td>United Way, 4th Fl. Conf. Rm.</td>
<td>Oct. 3, 2019</td>
<td>9am - 12pm</td>
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<tr>
<td>Outreach</td>
<td>United Way, 4th Fl. Conf. Rm.</td>
<td>Oct. 8, 2019</td>
<td>9am - 12pm</td>
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<tr>
<td>Interim Housing</td>
<td>United Way, 4th Fl. Conf. Rm.</td>
<td>Oct. 15, 2019</td>
<td>9am - 12pm</td>
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<tr>
<td>Permanent Housing</td>
<td>United Way, 4th Fl. Conf. Rm.</td>
<td>Oct. 24, 2019</td>
<td>9am - 12pm</td>
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<tr>
<td>Employment</td>
<td>United Way, 4th Fl. Conf. Rm.</td>
<td>Oct. 30, 2019</td>
<td>9am - 12pm</td>
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<tr>
<td>Partnerships with Cities</td>
<td>United Way, 4th Fl. Conf. Rm.</td>
<td>Nov. 7, 2019</td>
<td>9am - 12pm</td>
</tr>
<tr>
<td>Closing System Discussion</td>
<td>United Way, Penthouse</td>
<td>Nov. 21, 2019</td>
<td>1pm - 4pm</td>
</tr>
</tbody>
</table>

RSVP TODAY!
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IN THIS ISSUE

- ACTION – REGIONAL COUNCIL VOTES TO FILE OBJECTION TO HCD OVER REGIONAL HOUSING NEED DETERMINATION
- ACTION – CHANGES TO SCAG’S REGIONAL COUNCIL OFFICER LINEUP

NEWS FROM THE EXECUTIVE DIRECTOR

- NEW REPORT HIGHLIGHTS EARLY PUBLIC OUTREACH FOR CONNECT SOCAL
- REGION-WIDE TRAFFIC SAFETY WORKSHOPS
- MEETINGS WITH SOUTHERN CALIFORNIA’S CONGRESSIONAL REPRESENTATIVES

ABOUT

The Regional Council is the governing board of the Southern California Association of Governments and consists of 86 elected officials representing 191 cities, six counties, county transportation commissions, transportation corridor agencies, tribal governments and air districts in Southern California.

AGENDA

For current and archived Regional Council meeting agendas & videos, visit: bit.ly/SCAGagendas.

HIGHLIGHTS FROM THE MEETING

ACTION

REGIONAL COUNCIL VOTES TO FILE OBJECTION TO HCD OVER REGIONAL HOUSING NEED DETERMINATION

Today, the Regional Council voted to file an objection to the California Department of Housing and Community Development’s (HCD) Regional Housing Need Determination of 1,344,740 total housing units for the planning period beginning June 30, 2021 and ending October 15, 2029. Per statute, SCAG has 30 days to file an objection with HCD following its receipt of the determination from HCD on Aug. 22. Members of the Regional Council acknowledged that there is a housing crisis and that there is a dire need for housing production in the region, but overall felt that HCD’s determination does not reflect SCAG’s Growth Forecast, data inputs, or analysis, all of which were developed collaboratively during the consultation process. “The agency is committed to doing everything within its authority to help resolve the housing crisis, but the RHNA process also has to have integrity,” said SCAG Executive Director Kome Ajise. “We will continue to work with the state to ensure that the determination is on the firmest possible technical ground, and that ultimately the needs of our communities are met.”

SCAG is currently seeking public comments on several options for a Proposed RHNA Allocation Methodology through Sept. 13. Following the conclusion of the public comment period, SCAG staff will present a Final Proposed RHNA Allocation Methodology recommendation to the Regional Council for approval at its Nov. 7 meeting.

For more information, please visit SCAG’s RHNA webpage. For questions or comments about RHNA, please e-mail housing@scag.ca.gov.

ACTION

CHANGES TO SCAG’S REGIONAL COUNCIL OFFICER LINEUP

The Regional Council today approved the nomination of Eastvale City Councilmember Clint Lorimore to the position of Second Vice President. Lorimore most recently served as Chair of SCAG’s Legislative/Communications and Membership Committee. Randon Lane, who resigned recently as Mayor Pro-Tem of the City of Murrieta and as SCAG’s First Vice President, accepted a role with the U.S. Department of Transportation in Washington, DC. Rex Richardson, a Long Beach City Councilmember, replaced Lane as SCAG’s First Vice President. The Regional Council Nominating Committee met on Aug. 22 to review candidates for succeeding Richardson as Second Vice President and nominated Lorimore to the position.
NEWS FROM THE EXECUTIVE DIRECTOR

NEW REPORT HIGHLIGHTS EARLY PUBLIC OUTREACH FOR CONNECT SOCAL

Outreach has been one of SCAG’s key priorities in the development of Connect SoCal, the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy. In spring and early summer 2019, SCAG conducted dozens of outreach activities to provide the general public an opportunity to prioritize concerns, discuss the challenges our region is facing in the next 25 years, and provide solutions to address them. A new report offers a summary of what we heard, and how that input will be used in the final plan. In total, SCAG received over 4,000 surveys and over 12,000 comments either at the workshops or through the open-ended survey responses. This feedback has given SCAG a substantial pool of data to consider as the agency makes progress towards the draft Connect SoCal plan, anticipated to be released in November. For more on Connect SoCal, please visit ConnectSoCal.org.

REGION-WIDE TRAFFIC SAFETY WORKSHOPS

SCAG held four traffic safety workshops across the region in August. More than 170 government agency staff attended, including city planners, law enforcement, traffic engineers, public works and public health staff. These workshops intended to educate member agencies about traffic safety issues and resources available to support safety improvements in their communities. Attendees had the opportunity to hear from traffic safety experts and learn proven tactics for reducing traffic-related fatalities and serious injuries. SCAG will also be hosting four webinars in September 2019 following the workshop series. SCAG also developed a safety pledge tool kit to motivate action to improve safety at the jurisdictional level. Local agencies that take the pledge will also be eligible to attend the webinar series free of cost. Funding for this program is provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration. Anyone interested in the webinar series should contact Hina Chanchlani, Assistant Regional Planner, at chanchlani@scag.ca.gov.

MEETINGS WITH SOUTHERN CALIFORNIA’S CONGRESSIONAL REPRESENTATIVES

As part of SCAG’s outreach efforts to the region’s Congressional Delegation during the summer recess, Executive Director, Kome Ajise, and members of the policy and public affairs team met with Congressman Ted Lieu on Aug. 12. They discussed important issues on transportation and air quality, including the federal surface transportation reauthorization. Congressman Lieu sits on the Judiciary Committee and Foreign Affairs Committee. In a separate meeting on Aug. 21, Chief Operating Officer Darin Chidsey and members of the policy and public affairs team met with Congressman Harley Rouda. Congressman Rouda is a member of the Transportation & Infrastructure Committee.
UPCOMING MEETINGS

SEPTEMBER

17th Legislative/Communications & Membership Committee
19th Technical Working Group
19th Active Transportation Working Group
24th Transportation Conformity Working Group
25th Audit Committee

OCTOBER

3rd Regional Council and Policy Committees
7th RHNA Subcommittee
15th Legislative/Communications & Membership Committee
17th Technical Working Group
17th Environmental Justice Working Group
17th Public Health Working Group
21st Special Meeting of the Community, Economic & Human Development Committee
22nd Transportation Conformity Working Group
23rd Modeling Task Force
WEDNESDAYS
OCTOBER 2, 2019 &
OCTOBER 23, 2019
BORING CO. TOUR

Join us on a tour of The Boring Company’s Hawthorne Test Tunnel

The initial Test Tunnel is being used for research and development of The Boring Company’s tunneling and transportation systems. Come learn more about the project’s progress, the technology behind it, and have the opportunity to take a ride through the tunnel!

Wednesdays
October 2, 2019 &
October 23, 2019

10:00am – 12:00pm

Meeting location will be provided prior to the tour

Open to South Bay elected officials and city staff

SPACE IS LIMITED!
RSVP TODAY!

RSVP TO:
David Leger
DavidL@southbaycities.org
(310) 371-7222