

South Bay Cities Council of Governments

May 22, 2014

TO: SBCCOG Board of Directors

FROM: Measure R Oversight Committee

SUBJECT: Funding Agreement for SBHP Task Order #2014-1 - Development of Commuter Bikeway Design and Construction Documents for Four (4) Streets located in the City of El Segundo

BACKGROUND

The 2014 -2020 SBHP Metro Budget Request includes an extensive list of project development studies that will be undertaken using the new SBCCOG technical bench task order procurement approach. These studies vary in scope and cost depending on the status of project development. The studies range from simple feasibility studies and funding agreement technical assistance to complex design and right-of-way task orders that will ready a project to apply for construction funding in the 2015 Metro Call for Projects or other funding opportunities. The use of the bench's technical services is free to cities/lead agencies and is offered on a reimbursement basis.

The City of El Segundo is the first South Bay Measure R lead agency to have a Task Order issued by the SBCCOG for a project study because it was the first to submit a required written commitment to the SBCCOG and Measure R Oversight Committee. The letter, sent by the City Manager, requested Measure R funding for the feasibility study of bikeway designs, plans, and specifications of four streets in El Segundo (approved by City Council on December 17, 2013.) The City confirmed its participation in the development of the Request for Proposals' scope of work, consultant team selection, and overseeing task orders and staff efforts. The City developed the RFP which was reviewed by the SBCCOG prior to being released.

TASK ORDER

The City of El Segundo is seeking a qualified civil engineering firm to prepare preliminary designs, survey plans, construction plans and specifications, and bid documents in preparation for construction/installation of new commuter bikeways and related improvements along four streets in the City of El Segundo. The new bikeways should serve as attractive and viable commuter alternatives for employees and visitors of El Segundo's commercial and industrial centers. The bikeways should also link El Segundo destinations and employment centers to the regional transit system.

The four priority bikeway corridors include:

- Aviation Blvd, from Imperial Hwy to Rosecrans Ave.
- Douglas Street, from Imperial Hwy to Rosecrans Ave.
- Nash Street, from Imperial Hwy to El Segundo Blvd.
- El Segundo Blvd, from Aviation Blvd. to Sepulveda Blvd.

The City has requested that the SBCCOG reimburse related city expenses using SBHP Program Development Account funds not to exceed \$150,000 for this scope of work.

PROJECT SCHEDULE

Consultants were asked to prepare to initiate work immediately upon authorization to proceed by the City of El Segundo and complete the tasks listed above within six (6) months from receiving the Notice to Proceed.

February 19, 2014	Request for Proposals released
March 12, 2014	Pre-Proposal Conference, El Segundo Council Chambers @ 11am
March 31, 2014	Proposals Due to City by 5:00 p.m.
April 28, 2014	Individual Interviews
May 7, 2014	MRO Committee Recommendation to Approve Task Order
May 22, 2014	SBCCOG Board of Directors approval to Award Project
June 1, 2014	Complete contract documents; issue Notice to Proceed
June-October	Completion of Tasks 1-8
November, 2014	Final Design Presentation to El Segundo Planning Commission
December, 2014	Presentation to El Segundo City Council of Final Project

RESULTS

Two firms submitted proposals in response to the City's Request for Proposals. JMDiaz, Inc. and Psomas were the two (2) SBCCOG SBHP Technical Consultant Bench firms that submitted responses to the City's Request for Proposals. Proposals were reviewed by a selection committee comprised of members of the following members: Stephanie Katsouleas, El Segundo Public Works; Ted Semaan, Torrance Public Works, Julian Katz, South Bay Bicycle Coalition & Jacki Bacharach, SBCCOG. Both firms attended oral interviews on April 28 as part of the final selection process. Upon review of the proposals and the interviews, the selection committee unanimously agreed to recommend JMDiaz, Inc.

RECOMMENDATION

The Measure R Oversight Committee recommends that the SBCCOG Board approve a funding agreement with the City of El Segundo in a form to be approved by the SBCCOG legal counsel to reimburse the City up to \$150,000 using Measure R SBHP funds included in the SBCCOG's SBHP Program Development Account for expenses incurred by the city in the development of commuter bikeway design and construction documents for four (4) streets located in the City of El Segundo.