

South Bay Cities Council of Governments

Steering Committee FOLLOW-UP AGENDA

January 13, 2014

Attendees: Dan Medina (Chair, Gardena), Jim Goodhart (1st Vice Chair, Palos Verdes Estates), James Gazeley (2nd Vice Chair, Lomita), Jim Osborne (Lawndale), Olivia Valentine (Hawthorne), Ralph Franklin (Inglewood), Dave Lesser (Manhattan Beach), Jacki Bacharach, Kim Fuentes & Wally Siembab (SBCCOG), Steve Lantz (SBCCOG Transportation Consultant)

AGENDA HAS BEEN RE-ORDERED TO PUT THE ACTION ITEMS FIRST

I. REPORT OF POSTING OF AGENDA

- **ACTION:** Receive and file

II. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA

2 ADDITIONS: I.1 and K, 4th item & ADDITIONAL FUTURE EVENTS

III. PUBLIC COMMENT

IV. CONSENT CALENDAR - 12:05 pm – GOODHART/OSBORNE APPROVED

- A. Steering Committee – December 9, 2013 meeting minutes attached
 - **ACTION:** Approve
- B. No Additional Cost extension to agreement with David Biggs – memos attached
 - **ACTION:** Approve
- C. Support for Judy Mitchell's re-election to the AQMD
 - **ACTION:** Send letter from the Chair to South Bay cities urging them to have their voting delegate at the February 6 City Selection Committee to vote for Judy – *sent e-mail letter to Dan for his approval 1/20/14. Judy notified me that election is postponed.*
- D. Reliability of the SCE Infrastructure – memo attached
 - **ACTION:** Received and filed

V. ACTION ITEMS

ADMINISTRATION

- E. General Assembly - 12:10 pm
 - Why Must We Care: The Cost of the Changing Environment to the South Bay
 - **Jimmy Platon from the City of Lawndale wants to bring 3 Korean dignitaries who are investors**
 - **64 RSVPS AS OF TODAY**
 - Program status attached
 - Sponsorships as of 1/4/14 - \$57,000 (with \$6,680 in kind)

- Surf Air sponsorship – 2 round trip tickets - Surf Air private, scheduled, executive aircraft have a face value of \$2,700.00. Surf Air is a members-only all-you-can-fly air carrier based out of Hawthorne Municipal Airport and flying scheduled flights to and from Santa Barbara, San Francisco bay area (via San Carlos airport) and Burbank. We would be delighted to support your event through the donation of two free-roundtrip air tickets on Surf Air's seven seat, Swiss made PC-12 aircraft to either Santa Barbara or San Francisco Bay area from Hawthorne Municipal Airport. Perhaps use the tickets as door prize drawings, in exchange for business cards to encourage participation at the event?
- IF WE DO IT, MIKE JENKINS – DOES THIS EXCEED THE FORM 700 CAP AND CAN IT BE ACCEPTED? GOODHART/LESSER TO DECLINE – DON'T SEE THE NEXUS. WANT RELEVANCE TO GENERAL ASSEMBLY. WILL ACCEPT IF ONLY WITH PAID EXHIBITOR. GAZELEY WANTS TO SUPPORT THE LOCAL BUSINESS IN HAWTHORNE. MOTION WITHDRAWN AGREED TO ACCEPT THE IN KIND SPONSORSHIP. *1/14/14, checked with Jenkins who said that it exceeds the \$480 gift limit for city officials. Recommended via e-mail to attendees at Steering Committee meeting that the sponsorship be re-considered. 1/15/14 – Surf Air informed that we could not accept a gift over \$480.*
- **ACTION:** Provide direction on gift and menu – TOSTADA BAR, BAG WITH WORD ART

F. Personnel – 12:20 pm

- Increased Responsibilities for the Deputy Executive Director – memo attached
- **ACTION:** Recommend Board approval of the additional compensation for the Deputy Executive Director to Jacki Bacharach and Associates as a pass through payment of \$1000/month retroactive to October 1, 2013 through April 30, 2014. **NEEDS TO COME BACK IN MARCH AND DISCUSS RESPONSIBILITIES AND WHAT FUNDERS ARE RESPONSIBLE. FRANKLIN/GOODHART TO APPROVE.**

G. Board Strategic Plan -12:30 pm

- **BROWN ACT VIOLATION – Agenda was not posted. Per Jenkins: no way to rectify the situation. Since no decision was made, there is nothing to cure. Avoid making the same mistake again.**
- **BTW RE: NEW BROWN ACT LAW FROM JENKINS - All actions taken by the legislative body in open session and the vote of each member thereon must be disclosed to the public at the time the action is taken. [Gov. Code §54953(c)(2)] League unsuccessfully opposed. The Act already prohibits secret ballots. No one is really sure what this means. Basically, when the Board votes, it should be obvious how each member is voting (i.e. via a voice vote, or hand vote or roll call) so that the public can see how they all vote. It does not require a roll call vote. I doubt any change in your procedures is required.**
- **EVALUATION & MEETING NOTE SUMMARY HANDOUT**
- **ONE OF MOST POSITIVE THINGS WAS CITY MANAGERS SPEAKING UP**
- **VALENTINE – WE NEED TO COORDINATE WITH CITY MANAGERS. WOULD WE HAVE HAD PUSH BACK FROM CAR2GO IF WE HAD COORDINATED WITH THEM? COUNCIL MEMBERS SHOULD MAKE IT CLEAR TO CITY MANAGERS THAT THEY WANT TO ACCOMPLISH SOMETHING THAT THE SBCCOG IS DISCUSSING.**
- **RALPH – CITY MANAGERS FELT THAT THEY WERE BEING IGNORED AND THEY WEREN'T PART OF THE SYSTEM. THAT'S WHY WE DID THIS**

STRATEGIC PLAN. THIS WAS FLUFF AND WE DIDN'T ACCOMPLISH ANYTHING BUT DIALOGUE. AT THE CONCLUSION OF THE DAY WAS SUPPOSED TO BE A RECAP OF WHAT WE AGREED UPON. HE FELT HIS TIME WAS INVADDED AND NOW IT CONTINUES. WE DIDN'T NEED HER AND WHERE WAS HER ASSISTANT.

- **LESSER – GREAT DIALOGUE. BROUGHT OUT LOTS OF ISSUES AND WITH CITY MANAGERS. PERKINS WAS BEST OF ALL OF THOSE INTERVIEWED. SO ALL SURPRISED.**
- **GOODHART – IN THE PAST – MISSION, VISION AND GUIDING PRINCIPLES HAVE JUST GONE FORWARD. GOOD TO GET CITY MANAGERS MORE INVOLVED – THE ONE MAJOR SUCCESS. NOW THEY KNOW THE EXPECTATION OF THE ELECTEDS TO GET INVOLVED. ACCOMPLISHED WHAT WE WANTED. MADE PEOPLE AWARE OF THE ISSUES. THE BYLAWS REALLY HELPED. NEXT MEETING – NOT A LOT OF DEBATE – PUT SOMETHING DOWN AND WE WILL VOTE ON IT.**
- **ACTION: MEET @ 11 AM – WORK WITH THE OFFICERS IN THE INTERIM AND BRING BACK TO FEBRUARY STEERING COMMITTEE MEETING. NEED MATERIALS AHEAD OF TIME. 1/17/14 – mission, vision & guiding principles sent to all delegates, alternates, city managers & others who attended on January 9 for their comment and discussion @ February Steering Committee**

H. Grant Opportunities – 12:45 pm

- **EPA Environmental Education Grant with Environmental Charter Schools – COULD THEN TAKE THIS TO OTHER SCHOOL DISTRICTS**
- **Strategic Growth Council Grant with Metro – memo attached**
 - **WE WILL SHARE THE INFORMATION WITH OTHER COGS BUT NOT THE FUNDS.**
- **ACTION: RequestED Metro be applicant and cover the local match on joint SGC application for a South Bay Mobility Plan Guidebook – FRANKLIN/GOODHART**

I. Approval of Invoices – available at the meeting - 12:50 pm

- **ACTION: Approved invoices for payment**

I.1. Sub-lease of Office Space

- **HERO TO HAVE A DESK AT THE OFFICE FOR OUTREACH TO CONTRACTORS AND PROPERTY OWNERS IN THE SOUTH BAY**
- **ACTION: Approved use of desk for \$500/month until December 31, 2014 unless renewed. GAZELEY/FRANKLIN**

- **Maintenance fee for ExpressLanes going to Metro Board in February**
- **ACTION: Send letter to Metro requesting a permanent waiver for LA County residents, ask cities and chambers to do so as well as other COGs- GOODHART/OSBORNE – letter prepared 1/20/14 for review**

**VI. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES
WORK PROGRAM**

J. Sustainable South Bay Strategy Updates – 12:55 pm

- **PEV readiness findings –**
JUST FINISHING THE GRANT. 1) FINDINGS SPEAK DIRECTLY TO THE SUSTAINABLE SOUTH BAY STRATEGY. 2) LAND USE/TRANSPORTATION COORDINATION UNDER SB 375. BUFFER AGAINST LAND USE CONTROLS FROM THE STATE. 3) CONNECTS ECONOMIC GROWTH IN THE SOUTH BAY. LUSKIN REPORT SAYS THAT SOUTH BAY WILL BUY 9000 TO 14,000 EVs PER YEAR. ½ POPULATION OF SOUTH BAY ARE IN MULTI FAMILY UNITS AND HUGE MAJORITY BUILT BEFORE 1980. EMPLOYERS ARE NEXT LONGEST DWELL

TIME – THEY AREN'T INTERESTED IN PREPARING. CITIES – PERMITS AND INSPECTIONS. HAWTHORNE IS CHARGING A HUGE AMOUNT (\$500) FOR A PERMIT. HERMOSA BEACH WAIVES THE PERMITS. ZONING ORDINANCES OFTEN MAY NOT ALLOW HOME FUELING SO MAY NEED TO BE CHANGED. CITY FLEETS IMPORTANT AND PUBLIC EDUCATION. NEED TO GIVE CITIES LANGUAGE FOR THEIR ORDINANCES AND CODES TO ACCOMMODATE THESE CHANGES.

- New PEV grant with SCAG and Luskin Center with funding from CEC – 2 years probably starting in September 2014 - \$32,000 for the SBCCOG
- Still seeking funding for Inglewood NEV project – **6 VEHICLES DONATED BY EAGLE. 4 VEHICLES LOANED BY GEM BUT NEED FUNDING FOR THE PROJECT.**
- Discussion of recent study of Expo Light Rail line service impact – **BOARNET'S LOOK AT 6 STATIONS ON EXPO LINE. REDUCED VMT AND CO2 AROUND THE LINES. IMPACTS GREATEST WHERE THERE IS BUS SERVICE. NO COST/BENEFIT ANALYSIS. CURRENTLY SINGLE FAMILY RESIDENTIAL USE – PROMOTE DENSIFICATION.**

K. Transportation Issues – 1:15 pm

- Monthly transportation update from Steve Lantz – attached
- South Bay Boundary issue update - **WAITING ON BONIN**
- Report on Inglewood meeting re: Crenshaw Rail Project – **MET WITH MAYOR AND STAFF ON BRIDGE OVER CENTINELA OVER FLORENCE. ASKED FOR ACTUAL TRAFFIC COUNTS AND FOR INCREASE IN DEMAND IN 2017 FROM BUILD OUT OF HOLLYWOOD PARK DEVELOPMENT. WAITING ON THE INFORMATION. INGLEWOOD WANTED TO ASSURE US THAT THEY WOULD NOT GO AFTER SB HIGHWAY FUNDS.**

L. South Bay Environmental Services Center Programs – 1:30 pm

- Memo on SBESC programs – attached
- Municipal Direct Install – **Has been extended into 2014, no end date yet. All of our cities were informed about the program by Greg. We are also working with SCE to officially track those kwh savings that will apply to the SBCCOG's total contract goal – not each city's Energy Leader kwh goal.**
- **Cities that have met with the program vendor** – Carson, Hawthorne, Gardena, Hermosa Beach, Lawndale, PVE, Redondo Beach, Rancho Palos Verdes, Torrance. At this point work has not begun in any of the cities.
- **Cities still considering participation but have not contacted vendor yet** – City of Rolling Hills. Greg is following-up with them.
- **Cities that did not respond yet** – Inglewood, Lomita and Rolling Hills Estates. Greg is following-up with them.
- **Cities that are not interested** – El Segundo and Manhattan Beach (current equipment exceeds what is being offered).
 - **HOA LIST REQUESTS – 1/11/14 request made**

M. Legislative Advocacy - 1:40 pm

- January 29 – next Legislative Briefing and Breakfast

N. Possible Future Special Events – 1:45 pm – **EVERY 3 MONTHS AT MOST AFTER GENERAL ASSEMBLY. BRING POTENTIAL SCHEDULE BACK TO FEBRUARY MEETING**

- Tour of Gas Company facilities near Ballona Wetlands
- Tour of LAX Airfield SHOULD INCLUDE DELUXE TOUR – BRADLEY TERMINAL
- **SEA LAB – DAN WOULD LIKE TO DO THIS**
- **HAWTHORNE AIRPORT**
- **SPACE X – GET FROM VALENTINE – asked for contact name 1/20/14**
- **LUNCH AND TOUR OF ELECTRIC TRAINING INSTITUTE - host - I think it could serve as a great opportunity for others at IBEW/NECA to learn more about SBCCOG and our shared goals. And to overview for SBCCOG the extensive and advanced training IBEW/NECA go through to become experts in areas like street lights, lighting controls, energy projects, etc. I could also invite Jackie Acosta and some of the Carson staff.**
Please let me know if there is a day the week of January 20th that might be a good time to meet for lunch. Our facility is in Commerce right off the 5 Fwy. – Joe Sullivan – Director of Energy Solutions – IBEW/NECA/LMCC – POLL FOR INTEREST – ONE ON ONE – 1/15/14 contacted Joe Sullivan to ask for more details of the tour so that I can send out an e-mail to determine interest before a date would be set.

VIII. AGENDA DEVELOPMENT – 1:50 pm – draft agenda attached – **AT THE STRATEGIC PLANNING WORKSHOP, COMMENTS WERE MADE THAT THE BOARD AGENDAS ARE DUPLICATIVE WITH THE STEERING COMMITTEE. STEERING COMMITTEE ATTENDEES DISAGREED AND SAID THEY WEREN'T DUPLICATIVE.**

- Zero Waste presentation by High school student

P. Future Board Meetings

- March
 - Presentation of Strategic Planning workshop issues and follow-up items
 - Update on ExpressLane Project
 - **PEV READINESS**
- April – Annual Work Program Review
- Other
 - LA n Sync request - **NO**
 - From Zerunyan: engage the local colleges and the University to discuss the engagement of the growing Hispanic community to assure their educational success as their success is the success of the region – **EX. PRESIDENT OF CAL STATE DOMINGUEZ HILLS**

NEXT STEERING COMMITTEE MEETING – February 10, 2014 @ 11 am for SPECIAL STRATEGIC PLANNING SESSION

PLEASE CONSULT WEBSITE IF YOU ARE NOT SURE ABOUT THE MEETING SCHEDULES

ADJOURN

RALPH FRANKLIN NOT AT FEBRUARY STEERING COMMITTEE MEETING

JANUARY 24 TO FEBRUARY 7 – JIM GOODHART OUT OF TOWN