



AGENDA

Attachment A

Measure R South Bay Highway Program Oversight Committee September 12, 2011

Attendees: Jim Goodhart (Chair, Palos Verdes Estates), Ralph Franklin (Inglewood), Susan Rhilinger (Torrance), Ellen Perkins (Palos Verdes Estates), Judy Mitchell (Rolling Hills Estates), Rob Beste (IWG Chair, Torrance), Lan Saadatnedjadi (Metro), Steve Lantz (SBCCOG Consultant) & Jacki Bacharach (SBCCOG), Ken Berkman (Psomas)

- I. Introductions and Minutes from August 8, 2011 meeting – Franklin/Rhilinger & APPROVED – GOODHART ASKED THAT THE SBHP IMPLEMENTATION PLAN UPDATE ACTION ITEM LOG BE INCLUDED IN EACH OVERSIGHT COMMITTEE AGENDA.**

- II. Infrastructure Working Group & IWG Executive Committee – Rob Beste - FINAL FUNDING AGREEMENTS MOUS ARE COMING BACK TO LEAD AGENCIES FROM METRO FOR APPROVALS. IWG RECEIVED A PRESENTATION FROM METRO ON ITS GREEN CONSTRUCTION POLICY WHICH WILL ONLY APPLY TO PROJECTS CONSTRUCTED BY METRO. METRO IS ENCOURAGING SOUTH BAY CITIES TO HAVE OUR OWN POLICY. METRO WILL BE A HOLDING A WORKSHOP (METRO IS LEAD ON SCHEDULING) ON THIS IN THE SOUTH BAY. SINCE CONTRACTORS HAVE TO COMPLY WITH CARB AND AQMD RULES BY 2015 ANYWAY, LOCAL AGENCIES CAN PUT IN THEIR SPECS THAT THEY WOULD PREFER GREEN CONTRACTORS OR IWG CAN DEVELOP SOME GUIDELINES OR LANGUAGE FOR OUR CITIES. CITIES NEED TO EDUCATE CONTRACTORS ABOUT THIS TOO – ESPECIALLY RE: EQUIPMENT REPLACEMENT DECISIONS NOW OR BEFORE 2015. GOODHART RECOMMENDED ADDING A GREEN CONSTRUCTION GUIDELINE ENCOURAGEMENT POLICY TO THE IMPLEMENTATION PLAN UPDATE ACTION ITEM LOG FOR ACTION AFTER THE WORKSHOP.**

- III. 5- Year Allocation Plan Update**
 - a. Lead Agency requests for funding allocation changes (Attachment B)
 - i. Inglewood withdrawal of request – RECEIVED AND FILED
 - ii. Funding agreement status update –REQUIRE ITERIS TO CONTINUE TO PREPARE AN UPDATE ON THE REQUESTS FOR CONSULTANT ASSISTANCE IN THE PREPARATION OF FUNDING AGREEMENTS AND TO BRING ADMINISTRATIVELY APPROVED TASK ORDERS TO THE SUBSEQUENT OVERSIGHT COMMITTEE.

- IV. Metro – Project Lead Agency Funding Agreements – Status (Attachment C)**
 - i. WE WILL REVIEW FUNDING AGREEMENTS WHEN THEY ARE EXECUTED TO VERIFY THAT THEY ARE FOR THE SAME AMOUNT AS OUR PLAN DOCUMENT
 - ii. COMMITTEE REVIEWED NEW FUNDING AGREEMENT STATUS CHART FROM ITERIS. HAWTHORNE STATUS NEEDS TO BE FOLLOWED UP ASAP. REDONDO BEACH PROJECTS WILL BE UPDATED TO REFLECT THE LAST ACTION DATE IN SEPTEMBER.
 - iii. OVERSIGHT COMMITTEE DECIDED TO CHANGE TO THE METRO STATUS REPORT FORMAT FOR THE FUTURE AND TO DISCONTINUE REQUIRING ITERIS TO PREPARE A BI-WEEKLY UPDATE. TABLE WILL BE SENT TO COMMITTEE BI-WEEKLY

- V. Metro/SBCCOG Conceptual Cooperative Agreement – (Attachment D) –**
COMMITTEE REVIEWED A CONCEPTUAL COOPERATIVE AGREEMENT THAT WOULD REPLACE THE CURRENT FUNDING AGREEMENT BETWEEN METRO AND THE SBCCOG. REFLECTS THAT WE ARE A PROGRAM OF PROJECTS AND NOT A SERIES OF PROJECTS. METRO DOES ANNUAL APPROVAL OF BUDGET AND FUNDING NEEDS OF EACH OF THE SBHP PROJECTS. C.A. BETTER DEFINES OUR ROLE. **PERKINS** – THIS IS AN EXPANDED ROLE AND OUR CITIES NEED TO BE AWARE OF OUR CHANGE IN SCOPE. **BESTE** – 1ST 3 YEARS IS THE HARDEST. STILL NEED TO DETERMINE OUR STAFFING NEEDS. OUR OVERSIGHT IS BETTER AT THIS BOARD COMMITTEE THAN GOING TO THE METRO BOARD FOR CHANGES. METRO HAS A LOT OF PAPERWORK WITH THIS TOO. BETTER TO HAVE LOCAL CONTROL EVEN WITH MORE RESPONSIBILITY. THIS IS LOCAL MONEY THAT LOCAL ELECTEDS SHOULD HAVE RESPONSIBILITY OVER AND THIS IS A REPRESENTATION OF THE LOCALS AND IS OPEN TO ANY CITY. **MITCHELL** – REQUIRES INTERACTION BETWEEN OUR CITIES WHICH MIGHT BE BETTER THAN SENDING THAT DECISION TO METRO. **RHILINGER** – NEED TO MAKE SURE THAT CITIES UNDERSTAND THERE COULD BE CONFLICT AMONG CITIES TOO. **LANTZ** – METRO IS COMFORTABLE WITH THE DELEGATION. WE NEED A PARTNERSHIP AGREEMENT WITH METRO AND CALTRANS TO GET EXTRA DOLLARS FOR MORE PROJECTS. WE HAVE NO LEVERAGE TODAY. THIS NEW RELATIONSHIP WOULD MAKE US PARTNERS. **FRANKLIN** – GLAD THAT WE WANT MORE CONTROL WE CAN PUSH METRO MORE AND THERE SHOULD BE LESS DELAYS. **GOODHART** - MOST CONCERNED RE: ACCOUNTABILITY – LOCAL CONSTITUENTS NOT ACCOUNTABLE. WHO IS RESPONSIBLE IF SOMETHING GOES WRONG? **PERKINS** – THIS IS A GIANT LEAP FOR US AND WE NEED TO BRING EVERYONE ALONG. NEED CLEAR DEFINITIONS OF RESPONSIBILITY OF EACH PARTY. **GOODHART** – BRING THIS TO THE BOARD OUTLINING THE INITIAL PROGRAM AND WHAT WE ARE PROPOSING NOW – REASONS WHY – PROS AND CONS – ALTERNATIVES. **FRANKLIN** – CITIES NEED TO BE ATTENDING BOARD MEETINGS SINCE THESE ARE IMPORTANT ISSUES TO THE CITIES. BIGGEST CONCERN THAT THE CITY MANAGERS UNDERSTAND THIS CONCEPT. EVEN GET THEM TO RESPOND. **LAN** – THIS AGREEMENT WILL INCLUDE PERFORMANCE METRICS. **BESTE** – IWG SPENT TIME ON THIS. GO TO CITY MANAGERS MEETING IN OCTOBER. SEND BOARD ITEM TO THIS COMMITTEE IN ADVANCE.
- VI. Iteris Contract**
- a. Phase II Task Orders
 - i. Funding Agreement Execution Technical Assistance – CHARTS REVIEWED. BENCH CONCEPT EXPLAINED. AGREE WITH THIS CONCEPT. COME BACK WITH AGREEMENTS WITH ITERIS AND DIRECT CONTRACTS FOR CURRENT ITERIS SUBCONTRACTORS.
 - ii. Core Phase 2 Task Order – update
DISCUSSED ELIMINATING THE FUNDING STRATEGY FROM THE TASK ORDER AND UNDERTAKING ONE IMPLEMENTATION PLAN UPDATE AND TWO METRO BUDGET SUBMITTALS WITH ITERIS IN THE REMAINING 22 MONTHS OF THE ITERIS CONTRACT. ONE UPDATE WOULD SAVE \$75,000 IN THE PHASE 2 TASK ORDER.
- VII. Schedule -- Three Month Look Ahead (Attachments E, F) – REVISE DELIVERABLES AND HIGHLIGHT CHANGES IN LIGHT OF THE ONE UPDATE IN THE NEXT 22 MONTHS.**
- VIII. Adjourn to October 10, 10:30 AM; SUBSEQUENT OVERSIGHT COMMITTEE MEETINGS WILL BEGIN AT 10:30 AM.**