

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS

INFRASTRUCTURE WORKING GROUP (IWG) LUNCH MEETING

Wednesday, March 15, 2017 from 11:30 A.M. – 1:30 P.M.

LOCATION: Blue Water Grill, 665 North Harbor Drive, Redondo Beach 90277

IWG meetings rotate between public meetings and public agency staff only meetings.

<u>Agency Staff Only Meetings</u>	<u>Meetings Open to the Public</u>
March 15	April 19
May 17	June 21
July 19	August 16

Lunch, including beverage and tip, is available at a cost of **\$30.00** per person and must be paid in cash. **No credit cards.** Payment will be collected during the meeting. Lunch selection must be from meeting menu.

To ensure seating for everyone, please RSVP your attendance and whether you will be purchasing lunch by close of business, Friday, March 10, 2017 to David Leger at:

DavidL@southbaycities.org

IWG SOCIAL & ORDER LUNCH - 11:30 A.M. to Noon

MEETING – 12:00 P. M. to 1:30 P. M.

- 12:00 p.m. Self-Introductions & Approval of the February 15, 2017 IWG Meeting Notes**
(Attachment A)
- 12:05 p.m. Agency & Other Reports**
- **SBCCOG** – Program update – Steve Lantz
 - **SOUTH BAY TRAFFIC FORUM, LA County DPW** – Update
 - **Caltrans** – Update
 - **L. A. Metro** - Updates
 - **L. A. Metro Board** - Update
 - **SBCCOG 2017-18 Measure R SBHP Budget Request** - Update
 - **Metro TAC & Streets and Freeway Subcommittee** – Update
- 12:15 p.m. Measure R / Measure M Updates**
- **SBCCOG Transportation Committee Initial meeting 3/13/17 10 a. m. @ SBCCOG office**
 - **SBHP Project Progress – Financial Risk Report** (To be distributed at meeting)
 - **Measure M Update**
- 12:25 p.m. Three-Month Look Ahead** (Attachment B) – Steve Lantz
- 12:30 p. m. SPOTLIGHT PRESENTATION: Caltrans Permitting Process Improvement Study Update** (Attachment C) – Lan Saadatnejadi, LRS Program Delivery, Inc., Steve Lantz, SBCCOG Transportation Director
- 1:25 p. m. Announcements / Adjournment** - Next IWG meeting (public meeting) – April 19, 2017.

To include an item in the agenda, e-mail to: lantzsh10@gmail.com by March 31, 2017.

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**South Bay Cities Council of Governments
Infrastructure Working Group Meeting Notes – February 15, 2017**

Attachment A

Attendees: Chair Stephanie Katsouleas (Manhattan Beach); Vice Chair Rob Beste (Torrance); Ken Berkman & Lifan Xu (El Segundo); Alan Leung (Hawthorne); Andrew Brozyna (Hermosa Beach); Louis Atwell (Inglewood); Ted Semaan, Lauren Sablan, & Didar Khandker (Redondo Beach); Josie Gutierrez, Andres Narvaez, Christopher Sheppard, Youn Sim, Coby Skye & Jane White (LA County DPW); Isidro Panuco & Mark Dierking (Metro); Jimmy Shih (Caltrans); Steve Lantz & David Leger (SBCCOG); Carlos Ortiz (Advantex Consulting Engineers); Jay Shah (AMC); Beth George (Converse Consultants); Danielle Buzas (GPA Consulting); Alan Clelland (Iteris); Edujie Anjorin & Nicole Dias (Kimley-Horn); Bret Hanson & Jane Cataldo (Lynn Capouya Landscape Architects); Wayne Richardson (MARRS Corp); Greg Jaquez (MNS Engineers); Brendan Dugan (Michael Baker International); Juanita Martinez & Charlene Palmer (NCE); Janna McKhann (NexTech Systems); Cheryl DeMucci (Paragon Partners); Jeff Cooper (Penco Engineering); Anissa Voyiatzes (Psomas); Felicity Lao (SCST); Frank Provenzano (TrafficCast); Carlos Cadena & JD Ballas (WKE); Tim Maurier (AECOM); Ben Hushmand (HAI); Joe El Harake (Parsons)

Chair Stephanie Katsouleas called the meeting to order at 12:02 pm.

I. Self-Introductions and Approval of January 18, 2017 Minutes

Motion made to approve minutes made by Ted Semaan and seconded by Ken Berkman. Minutes approved as submitted.

II. Agency & Other Reports

- **SBCCOG:** Steve Lantz gave the following update on behalf of Jacki Bacharach
 - 2017 General Assembly: *“Driving the South Bay’s Digital Future”* will be taking place on February 24th from 8:30 am-3pm. A flyer was made available at the sign-in table. Please RSVP.
 - Homeless Initiative: Funding has been extended through June 30, 2017. After the March Measure H election, discussions on future funding will resume. There will be a Landlord workshop on March 22, hosted by Supervisor Ridley-Thomas. Next meeting of the SBCCOG Homeless Task Force on March 8th.
 - Sustainability: SBCCOG Environmental Services Center staff will be meeting with City staff over the next couple months working on their Climate Action Plans.
 - Regional Coyote Management Plan: the SBCCOG hosted a well-attended meeting on this issue on January 5th. Next meeting date has not yet been set.
 - Short Term Rental Task Force: Next meeting will be held March 1st.
 - South Bay Broadband Net: There will be a meeting for IT and Public Works Directors on February 16th from 10am-12pm.
 - March SBCCOG Board Meeting: There will be a presentation by David Riccitiello and Doug Cohen from the LA County Community Development Commission on the “Los Angeles County Bioscience Industry Cluster Development Implementation Plan”.
 - SBCCOG is recruiting nominees to fill vacancies on the South Bay Cities Metro Service Council.
- **South Bay Traffic Forum, LA County DPW:** Andres Narvaez distributed the South Bay Traffic Forum Status Report for February 2017 and reported that work is wrapping up on two projects, with several other projects set to enter design phases in 2017, details of which can be found in the handout on the SBCCOG website at: http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT_South%20Bay%20Traffic%20Forum%20February%202017.pdf
- **Caltrans:** Jimmy Shih briefly updated the group on the status of Caltrans projects. MR312.11 is currently in construction and is on schedule; MR 312.24 (110/405 interchange) PAED will be 95% complete by the end of this month. Caltrans hopes for PAED completion and to list a contract for design and construction; MR312.25 PAED is complete and ready to begin design; MR312.29 is also ready to be advertised.
- **L. A. Metro Updates**
 - **L.A. Metro Board** – Isidro Panuco reported that letters have been sent out to the subregional bodies on the Measure M Advisory Council, who will be the ones commenting on the Measure M guidelines. Metro is currently drafting the guidelines, with adoption in June. Also, the LRTP will be going to the Metro Board. Metro Budget Request update is being reviewed by Mr. Panuco, who will be following up with some local cities who have requested new projects.
 - **Metro TAC & Streets and Freeway Subcommittee** – Lauren Sablan reported that the Chair and Vice Chair were re-

elected, and they are currently soliciting applications for the Bicycle Coordinator position.

III. **Measure R / Measure M Updates**

- **SBHP Project Progress – Financial Risk Report** – Received and filed.

The Financial Risk Report was handed out at the meeting. The report can be viewed online at:

http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT_%20January%202017%20Risk%20Report.pdf

Mr. Lantz also reported that in the new cooperative agreement with Metro, SBCCOG staff will be more aggressive in ensuring the projects are progressing as scheduled. Mr. Lantz added that with the frequent delays during the Caltrans permitting process, the local agencies must start working with Caltrans earlier in the process, when PID/PSRs are underway and prior to the formal development/design process. The hope is that this will reduce the number of times a city may have to return designs to Caltrans for approval.

- **Measure M Board Workshop – January 26, 4pm, SBCCOG Theater**

Steve Lantz reported that Metro staff is currently developing the Measure M guidelines and that what we don't currently know is how the Measure M subregional projects are going to get implemented. The SBCCOG Board selected Jacki Bacharach as the representative to the Regional Advisory Council for Measure M and the LRTP, with Mr. Lantz serving as the alternate. Their job will be to communicate progress to the local cities.

IV. **Three-Month Look Ahead** – Received and filed.

V. **Spotlight Presentations**

- **ENVISION**

Dr. Youn Sim, Head of the Strategic Planning and Sustainability Office, L.A. County Department of Public Works, gave a presentation on the ENVISION rating system for infrastructure projects, which is similar to the LEED certification for green buildings. Dr. Sim explained how the system is used to evaluate sustainability of infrastructure projects, why the County has decided to go with ENVISION, and how it is can be a useful tool in evaluating how to allocate future infrastructure dollars.

For more details, Dr. Youn's presentation can be viewed online at:

http://www.southbaycities.org/sites/default/files/infrastructure/PRESENTATION_HR%20Green.pdf

VI. **Announcements & Adjournment**

Chair Katsouleas adjourned the meeting at 1:11 pm until March 15, 2017 (agency only meeting). To include an item on the agenda, please email Steve Lantz (lantzsh10@gmail.com) by March 3, 2017.

Attachment B

Updated 3/8/17

South Bay Measure R / Measure M Highway Programs

March 2017	April 2017	May 2017
<p>13. SBCCOG Transportation Committee</p> <ul style="list-style-type: none">• Select Chair/Vice Chair• Review Committee Charter <p>15. IWG Agency-only Meeting</p> <ul style="list-style-type: none">• Review SBHP Project Progress / Deferral- Deobligation Risk Report• Spotlight – Caltrans Permitting Improvement Process <p>23. Metro Board</p> <p>23. SBCCOG Board</p>	<p>10. SBCCOG Transportation Committee</p> <ul style="list-style-type: none">• Initial Review and comment on Metro’s Measure M draft guidelines• Review Caltrans Permitting Improvement Process• Measure R / M Project Progress Quarterly review <p>19. IWG Public Meeting</p> <ul style="list-style-type: none">• Review SBHP Project Progress / Deferral- Deobligation Risk Report• Review next steps re: expediting permitting process with Caltrans• Spotlight: Measure M Guidelines <p>27. Metro Board</p> <p>27. SBCCOG Board</p> <ul style="list-style-type: none">• Initial Review and comment on Metro’s Measure M draft guidelines	<p>8. SBCCOG Transportation Committee</p> <ul style="list-style-type: none">• Recommend comments on Metro’s Measure M draft guidelines• Consider next steps re: expediting Permitting process with Caltrans <p>17. IWG Agency-only Meeting</p> <ul style="list-style-type: none">• Review SBHP Project Progress / Deferral- Deobligation Risk Report• Review recommendations on Metro’s Measure M draft guidelines• Spotlight: Measure M Guidelines <p>25. Metro Board</p> <ul style="list-style-type: none">• Approve SBCCOG Metro Budget Request <p>25. SBCCOG Board</p> <ul style="list-style-type: none">• Approve comments on Metro’s Measure M draft guidelines• Review Caltrans Permitting Improvement Process• Measure R /M SBHP Project Progress Quarterly review

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Attachment C

South Bay Cities Council of Governments

March 15, 2017

TO: SBCCOG Infrastructure Working Group

FROM: Jacki Bacharach, SBCCOG Executive Director
Steve Lantz, SBCCOG Transportation Director

SUBJECT: Caltrans Permitting Process Improvement Study Update

BACKGROUND

In January 2016, SBCCOG polled South Bay Highway Program lead agencies to determine if the progress of their Measure R projects on state highways was being delayed due to protracted encroachment and construction permit negotiations between Caltrans and the lead agencies. Four cities reported they had been significantly delayed on six projects. Since the SBCCOG is charged with facilitating project delivery, it is important that a way be found to expedite local project delivery on state highways – saving staff time and frustration.

In response, SBCCOG engaged the services of LRS Program Delivery, Inc. to develop recommendations to improve the Caltrans permitting process when South Bay agencies are the lead agency for an SBHP project on a state highway.

In Task 1A the consultant summarized the areas of potential concerns regarding the design exception process used by Caltrans in issuing encroachment permits that allow local agencies to design and construct improvements on state highways. In Task 1B the consultant performed a literature search on South Bay state highway facilities for their general features and conditions and any historical precedents for design exceptions. In Task 2 the consultant reviewed Caltrans' current practices and opportunities for a streamlined approach related to design approvals for Measure R South Bay projects. In Task 3, the consultant developed a conceptual SBHP project development and delivery approach and also provided a table of potential state and federal funding sources for the initial corridor planning studies and summarized the next steps should SBCCOG, Metro, Caltrans and lead agencies decide to implement the recommended approach.

The consultant proposes a process to implement Master Corridor Plans (MCPs) for key South Bay State highway corridors that would ensure early design and constructability consultation between Caltrans and lead project agencies and avoid permitting delays as the projects are ready for construction permits to be issued.

Under this approach, the affected cities would work with Caltrans early in project development for projects within the MCP corridor segments to create conceptual project descriptions and project study reports for each corridor segment to help ensure a smooth permitting process. Because the project would be on a state highway, Caltrans would be the obvious lead agency for this stage of

project development unless Caltrans and the lead agencies determined that one of the local jurisdictions should be the lead agency.

The goal of the corridor study would be to determine the project purpose, the potential to reduce vehicular delays and other project benefits, if any, to identify any exceptions from Caltrans highway design standards that would be required to construct the project, and to produce a magnitude-of-cost estimate for the envisioned improvements. Caltrans and the involved local jurisdictions would co-sign the corridor studies which would provide the conceptual baseline for subsequent design, right of way acquisition, and construction phases. Caltrans and involved local jurisdictions would also select the lead agency for subsequent project development phases.

This MCP process would be used to flush out issues for projects at their beginning. For the local lead agency, the certainty of smooth approvals should be less time consuming than repeated rejections at the permit stage. Caltrans' motivation would be to get funding from Measure R which requires a PSR be completed before they can get Measure R funding for the PAED, ROW and Construction phases.

The MCP pilot program approach could be piloted on two segments on State Route 1: 1. El Segundo to the eastern boundary of Torrance through the cities of El Segundo, Manhattan Beach Redondo Beach and Torrance; and,
2. Lomita to the eastern boundary of the community of Wilmington in the City of Los Angeles.

Both of the two pilot projects would create a coordinating committee of executive members of the agencies relevant to funding and delivery of the projects in the corridor segments (e.g.: Caltrans, Metro, SBCCOG and the local jurisdictions served by the corridor segment). The role of the Coordinating Committee would be to provide policy coordination, technical consultation, conflict resolution, and process oversight.

RECOMMENDATION

The SBCCOG staff is seeking South Bay agency input on the MCP approach. Before coordinating committees are created for either or both of the pilot segments on SR 1, Caltrans and the affected cities should express their interest in participating in the proposed process as a way to expedite project delivery.

Staff is also seeking South Bay agency recommendations on any other process changes that could improve the SBHP project development and delivery process on state highways in the South Bay. SBCCOG is prepared to take recommendations to District 7, to Caltrans headquarters in Sacramento and/or to our legislators for changes in legislation in order to expedite cities' ability to receive timely and thorough approval for SBHP projects on State Highways.