

## Attachment A

### South Bay Cities Council of Governments Infrastructure Working Group September 17, 2014 – Meeting Notes

**Attendees:** Rob Beste (Torrance); Homayoun Benboodi & Diane Strickfaden (Hermosa Beach); Nasser Abbaszadeh & Miguel Alvarez (Inglewood); Mark McAvoy (Lomita); Ed Kao (Manhattan Beach); Wisam Altowaiji & Elaine Jeng (Redondo Beach); Ted Semaan (Torrance); Nancy Pe (Caltrans); Andres Narvaez & Dominic Osmena (LA County DPW); Aziz Elattar, Gary Sidhu & Isidro Panuco (Metro); Jacki Bacharach & Steve Lantz (SBCCOG); Natash DeBenon & Ivan Benavidez (Arcadis); Liz Suh (CH2M Hill); Frank Hoffmann (Kimley-Horn); Sam Ekrami (Parsons Brinckerhoff); Mir Fattahi (Nichols Consulting Engineers); Gene Bougdanos (Psomas); Doug Preble (Quantum Consulting); Sean Fitzpatrick (WH Pacific); Jim Parker (V. A. Consulting)

Chair Beste called the meeting to order at 12:05 pm.

I. **Self-Introductions and Approval of August 20, 2014 Minutes** (Attachment A) – Minutes were approved as presented.

II. **Agencies & Other Reports-**

- **SBCCOG** – Jacki Bacharach provided a SBCCOG Program update. She noted that the SBCCOG and Metro have been awarded a \$984,000 three-year grant from the Strategic Growth Council to assist South Bay Cities with Climate Action Plan implementation and integration of the South Bay Mobility Matrix into a Sustainable South Bay Strategic Plan. Work on the Mobility Matrix is underway and staff expects the SGC grant to begin in January 2015.
- **SOUTH BAY TRAFFIC FORUM, LA County DPW** – Status – Patrick Smith distributed the South Bay Traffic Forum Status Report for September 2014. He noted that preparatory work for Gardena’s Traffic Management Center is nearly complete. The South Bay Fiber Interconnect is scheduled for construction to begin in November. To date, 166 of the 230 County maintained intersections in the South Bay have been upgraded to include installation of Wireless radios and 158 have been connected to the County’s centralized Traffic Signal Control System and upgraded to LACO-4 timing. The City of Hawthorne and El Segundo are running Blue Commute on Time Warner Cable in the am and pm peak hours. Mr. Smith reminded those in attendance that they can request Iteris to input special event information into the Blue Commute software. Regarding the County Traffic Signal Synchronization Project (TSSP), the County is in design on two South Bay projects and is working on the RFP for consultant design services for four additional segments totaling \$1.928 million.
- **Caltrans** – Nancy Pe reported that Measure R projects 312.24 and 25 (PAEDs on the I-110 and I-405) are progressing on schedule.
- **Metro** - Isidro Panuco noted that Metro Board did not meet in August and that the next Metro Board meeting will be October 2, 2014. He acknowledged that a majority of the lead agencies in the South Bay that have active Measure R projects are meeting their reporting requirements on a regular basis.
- **Metro TAC & Streets and Freeway Subcommittee** – Chair Beste reported that a new Metro policy is in place that will allow up to 20% of Measure R SBHP funding to be used for eligible sound walls and bikeway. He also noted that the 2015 Call for Projects guidelines require applicant cities to have a complete streets policy adopted for their city by 2021.

III. **Measure R Updates** – Steve Lantz made the following reports:

- **SBHP Measure R Metro Budget Request** (Attachment B) - Mr. Lantz referred to Attachment B, which describes the Budget Request process, and Exhibit 1, which is a 9/15/14 draft of the projects. He noted the 2015 Metro Budget Request, which covers FY 2015-21, is being prepared by SBCCOG staff for SBCCOG board consideration in November 2014. Requests by local jurisdictions for the SBCCOG to add, delete or change project schedules or costs are due no later than October 15, 2014.
- **SBHP Metro CFP Schedule** - (Attachment C) – Mr. Lantz noted that the Metro Budget Request will include expected SBHP matching funds for the 2015 Metro Call for Projects, so the SBCCOG also needs to know the estimated total cost and requested share of CFP project applications ideally by the end of September, but no later than October 15th.
- **SBHP Project Progress Risk Report** (Attachment D) – Mr. Lantz noted that the project progress report has been reformatted and now tracks progress against the monthly project report schedules against the projected schedules shown in the most recent Metro monthly or quarterly reports rather than the schedule initially included in the funding agreement. The report also includes a note as to when the project funding will expire based on the funding agreement terms. Due to the changes, Mr. Lantz asked that lead agencies review the report for accuracy and request any corrections directly with Marcy Hiratzka.

- **Three-Month Look Ahead** - (Attachment E) - The IWG will be asked to review new projects in the Metro Budget Request at its October meeting so that the Measure R Oversight Committee and SBCCOG Board can act in November. The SBCCOG Board will also consider SBHP matching funds for 2015 Metro Call for Projects Application at its meeting on November 20th.
- IV. **Project Spotlight – Park Place, El Segundo** – The presentation was carried over to the October 15, 2015 meeting since Stephanie Katsouleas was unable to attend the September 17<sup>th</sup> meeting.
- V. **Announcements / Adjournment** – Chair Beste adjourned the meeting at 12:40 pm until October 15, 2014. Those who wish to include an item on the agenda were asked to send an e-mail to: [Marcy@southbaycities.org](mailto:Marcy@southbaycities.org) by October 6, 2014.