

South Bay Cities Council of Governments Infrastructure Working Group October 15, 2014 – Meeting Notes

Attachment A

Attendees: Rob Beste (Torrance); Richard Garland & Gilbert Marquez (Carson); Stephanie Katsouleas & Floriza Rivera (El Segundo); Akbar Farokhi & Alan Leung (Hawthorne); Homayoun Benboodi & Frank Bigdeli (Hermosa Beach); Nasser Abbaszadeh & Miguel Alvarez (Lawndale); Ed Kao & Tony Olmos (Manhattan Beach); Wisam Altowaji & Elaine Jeng (Redondo Beach); Ted Semaan (Torrance); Nancy Pe (Caltrans); Pamela Manning & Patrick Smith (LA County DPW); Robert Calix, Robert Farley & Isidro Panuco (Metro); Marcy Hiratzka, Steve Lantz & Amanda Maki (SBCCOG); Natasha DeBenon (Arcadis); Abdollah Ansari (CDM Smith); Del Dorsey (Everfield Consulting); Henry Trinh & Alex Zupanski (FPL & Assoc); Alicia Yang (Iteris); Charles Eder (JMC2); Ken Berkman (MARRS Corp); Mir Fattahi (Nichols Consulting Engineers); Mark Porter (Parsons Brinckerhoff); Doug Preble (Quantum Consulting)

Chair Beste called the meeting to order at 12:06 pm.

I. **Self-Introductions and Approval of September 17, 2014 Minutes** (Attachment A) – Minutes were approved as presented.

II. **Agencies & Other Reports-**

- **SBCCOG** – Program update – On behalf of Jacki Bacharach, Steve Lantz reported the following:
 - The SBCCOG will be hosting a free holiday light exchange at its office in Torrance on Nov 13 & 14. LADWP and SCE customers within SBCCOG boundaries may exchange one (per household) old working holiday light strand for either a white or colored LED strand.
 - The SBESC’s Annual Volunteer Reception will be held on Nov 20 at 4:30 at the SBCCOG office.
 - The SBCCOG will be given a tour of the Gas Company’s storage facility in Marina Del Rey on December 1. This is open to elected officials and city staff.
 - The SBCCOG will be holding “How the Legislature Changed the Way We Do Business – SB 743 & Other New Laws” on December 4
 - The SBCCOG will be holding an SCE Energy Leader Program meeting on December 11, which will be attended by CPUC Commissioner Florio. He will give a presentation on infrastructure reliability.
 - Mayor Garcetti is visiting all of the sub-regions to assess cities’ transportation issues and needs; he will be attending the SBCCOG’s October 23 Board meeting.
- **SOUTH BAY TRAFFIC FORUM, LA County DPW** – Status – On behalf of Jane White, Pat smith distributed the South Bay Traffic Forum Status Report for October 2014.
- **Caltrans** – Update - Nancy Pe provided an update on the current status of projects at I-110/405 and I-405/182nd St.
- **Metro** – Steve Lantz announced that \$120 million dollars can be made available within the SBHP program for eligible sound wall and bike lane projects (to a maximum of 20% of South Bay Highway Program Measure R funds between now and FY2037.) Lead agencies with 2015 Call for Projects applications in either category have two weeks left to submit scopes of work that were previously considered “ineligible” for Measure R funds to Steve Lantz. Such funds are subject to availability each year. Isidro Panuco also announced that pending Funding Agreements between Metro and lead agencies are still needed, and in Metro’s efforts to ramp up cash flow, the SBCCOG and Metro are going to require more detailed reports and invoice documentation moving forward.
- **Metro TAC & Streets and Freeway Subcommittee** – Update – Chair Beste reported that Cycle 1 of Caltrans’ Active Transportation Program resulted in \$368 million dollars to be apportioned to Statewide (50%), Small Urban & Rural (10%) and MPO (40%) components. The South Bay did not receive much of this allocation, so South Bay lead agencies are encouraged to apply for Cycle 2 in spring 2015. Elaine Jeng reported that the Streets & Freeway Subcommittee discussed how Measure R funds may be used for the Call’s minimum local match requirements. The subcommittee was also given a Countywide Strategic Truck Arterial Network presentation by Metro staff.

III. **Measure R Updates** – Steve Lantz made the following reports:

- **SBHP Measure R Metro Budget Request for SBHP Project Additions, Deletions & Schedule/Scope/Budget Changes Update** (Attachment B & Exhibit 1) – The South Bay Highway Program Metro Budget Request consists of planning, program, administration, contingency line items and lists provided by project lead agency projects that are to be studied, designed, and built using SBHP funds. The current budget request is being finalized and will go before the SBCCOG Board of Directors on November 20 for approval for recommendation to the Metro Board. There is still time to send Marcy Hiratzka any changes. Isidro Panuco added that if any lead agencies plan to reprogram funds between fiscal years, reasons for doing so are required in writing. The downside of using Measure R funds as a Call for Projects local match is that lead agencies that make such requests cannot request additional Measure R funds for the project as the project is designed or constructed.
- **SBHP Project Risk Report** (Attachment C) – Please continue to submit monthly and quarterly reports to the

SBCCOG/Metro so that project progress and expenses may be tracked properly for cash flow analysis. Metro will be enforcing this more strictly in the future.

- **Measure R Oversight Committee Update** - The SBCCOG Measure R Oversight Committee was eliminated in October 2014. Beginning in November, action items and policy matters will go to the SBCCOG Steering Committee and project progress report items will be brought to IWG. The Steering Committee meets on the second Monday of each month at noon in the SBCCOG offices. The SBCCOG Infrastructure Working Group will continue to act as technical support for transportation items including Measure R and provide formal input to the SBCCOG Steering Committee and Board of Directors as needed.
- **Three-Month Look Ahead** (Attachment D) – Marcy Hiratzka noted a typo on this attachment, stating that a Measure R Oversight Committee meeting will occur in November is incorrect, as the Committee was eliminated. The SBHP Implementation Plan will be updated beginning in January 2015.

- IV. **Project City Council Resolutions** (Attachment E & Exhibits 1-3) – Chair Beste remarked that, as his staff made updates to the SBHP Budget Request to meet the SBCCOG’s November deadline, it was decided that a formal list of all Measure R-funded studies and projects in Torrance be compiled so that the new City Council members could be educated on the SBHP and take ownership of these projects. Copies of the Torrance agenda item were included in the packet. The City of Torrance does this for its Council every several years and encouraged other cities to inform their Councils as well.
- V. **Metro Bikeway Modeling Software Update**- Robert Calix and Robert Farley gave a presentation on Metro’s Bicycle Sketch Plan Tool, which Metro’s Ad Hoc Sustainability Committee approved. This document describes the general methodology employed by the web-based Bicycle Sketch Plan Tool developed at the request of the Metro Board by Cambridge Systematics, Inc. The Bicycle Sketch Plan Tool forecasts the approximate change in future bicycle travel resulting from one or more bicycle investment projects. It addresses levels of stress and connectivity between jurisdictions.
- VI. **Project Spotlight- Park Place, El Segundo**- Stephanie Katsouleas gave a report on El Segundo’s upcoming \$40 million dollar Measure R project at Park Place from Nash St to Allied Way. The scope includes a roadway extension, railway grade separation, gap closure, and the creation of an eight-foot wide bike lane. Steve Lantz remarked that this project’s budget and scope is similar to the LA County Project on Del Amo Blvd. Particular policy issues that will come from this project will be addressed in the January 2015 SHP Implementation Plan Update. Ms. Katsouleas distributed a page that listed costs, traffic circulation impacts, HAZMAT impacts, railroad and Chevron acceptance potential, and developable remainders.
- VII. **2014 Call for Projects Schedule** (Attachment F) - Steve Lantz reminded lead agencies of the South Bay 2015 CFP workshop that Metro scheduled for Oct 29 at the SBCCOG office. Flyers were provided.
- VIII. **2015 IWG Meeting Dates** – Steve Lantz reported that SBCCOG staff had recently secured 2015 IWG meetings dates but is postponing the release of those dates until lead agency staff is polled to see if different dates will work (in order to accommodate attendance by the SBCCOG Executive Director.) The 2015 IWG meeting dates will be sent to lead agency staff and consultants as soon as the dates are finalized. In addition, the Blue Water Grill will be increasing the cost of lunch to \$30, effective January 2015.
- IX. **Announcements / Adjournment** – Chair Beste adjourned the meeting at 1:06 pm until *November 19, 2014*. *Those who wish to include an item on the agenda must send an e-mail to: Marcy@southbaycities.org by November 10, 2014.*