

# South Bay Cities Council of Governments Infrastructure Working Group January 21, 2015 Meeting Notes

## Attachment A

**Attendees:** Stephanie Katsouleas (El Segundo); Tom Bakaly (Hermosa Beach); Louis Atwell (Inglewood); Nasser Abbaszadeh & Miguel Alvarez (Lawndale); Crystal Killian (Los Angeles); Ed Kao & Joe Parco (Manhattan Beach); Wisam Altowaji & Elaine Jeng (Redondo Beach); Ted Semaan (Torrance); Pat Smith (LA County DPW); Mike Bohlke, Aziz Elattar & Isidro Panuco (Metro); Jacki Bacharach, Marcy Hiratzka, Steve Lantz, & Lena Luna (SBCCOG); Marvin Jackmon & Ray Pok (SCE); Ken Berkman (representing American Council of Engineering Companies)

Vice-Chair Katsouleas called the meeting to order at 12:07 pm.

- I. **Self-Introductions and Approval of November 19, 2014 Minutes** (Attachment A) – Minutes were approved as presented.
- II. **Agencies & Other Reports-**
  - **SBCCOG** – Program update – Jacki Bacharach made the following announcements:
    - The SBCCOG has partnered with PATH (People Assisting the Homeless) to connect homeless individuals with services within the South Bay, paid for the County and at no cost to the cities. Internal discussions at the city-level are being held first, as Supervisors Ridley-Thomas and Knabe wanted to make sure the cities want to do this, and not have this be an independent initiative of the SBCCOG’s.
    - The SBCCOG is supporting the efforts of both the LA Air Force Base and Southern California Regional Occupation Center to fight closure of their facilities.
    - Former Assemblymen Hall, Muratsuchi, and Bradford will be recognized for their service to the South Bay at the SBCCOG’ Board meeting on January 22.
  - **SOUTH BAY TRAFFIC FORUM, LA County DPW** – Status – Pat Smith distributed the January 2015 South Bay Traffic Forum Status Report. Highlights included: LACBOS’ approval of the Cooperative Agreement for the City of Gardena’s Traffic Management Center and the South Bay Fiber Interconnect project’s construction phase beginning in February 2015. Cities were reminded that they may request Iteris to input event information which will then appear on Blue Commute. The County DPW is requesting city support letters for its 2015 MTA CFP applications.
  - **Caltrans** – Nancy Pe could not attend the meeting, so Isidro Panuco verbally gave the report she had emailed:
    - LA-405/Crenshaw & 182nd St PAED – this project is on schedule; environmental document is being circulated. The risk is the final FHWA approval of the Environmental Document may not be achieved by January 2016, because SCAG will not model the project until October 2015. The project was added into the RTP last month. Caltrans is communicating with SCAG to try to get this project into the model earlier than October 2015.
    - LA-110/405 – PAED is on schedule for July 2015.
    - LA-110 ITS project – should be added into the RTP in February.
    - Hawthorne Blvd PID was signed 12/30/14.
  - **Metro** - Updates
    - **MTA Board Update** - South Bay Boundary Reversion - Status of Metro South Bay / Westside Director Election – Steve Lantz that said that he hopes the MTA Board will adopt a South Bay map that matches the original SBCCOG borders. Jacki Bacharach reported that Inglewood Mayor, Jim Butts, was nominated as a City Selection Committee appointee to the MTA Board for the Southwest Corridor Sector position, currently held by Santa Monica Councilwoman, Pam O’Connor. As there was no quorum at the January 8<sup>th</sup> Countywide City Selection Committee meeting, the next opportunity to ratify Mayor Butts into the position will be on February 5. The SBCCOG is organizing carpools for South Bay City Mayors or Councilmembers who have their Mayor’s proxy vote. The SBCCOG would like to be made aware of those cities that plan to attend.
    - **Metro TAC & Streets and Freeway Subcommittee** – Ted Semaan reported that the CFP application submission deadline is next week. Steve Lantz added that if a lead agency needs a letter of support for their applications from the SBCCOG, please send him draft letters today. Mr. Semaan also announced that Caltrans Active Transportation Program (ATP) second cycle applications will be released in the spring. Any city is eligible. Regarding the Streets & Freeway Subcommittee, Elaine Jeng reported that the Committee had a lively discussion on AB1706 (transit bus axle weight’s effect on pavement condition). This is a national issue. The current Subcommittee Chair and Vice Chair were re-elected.
    - **Metro Arterial Performance Measurement Baseline Condition Analysis** (Attachment B) – Isidro Panuco reported that Metro is conducting the South Bay Cities Arterial Performance Measurement Baseline Conditions Analysis, which supports the SBHP Strategic Transportation Element. In order to conduct the

analysis, the consultant team needs to conduct manual data collection of arterial data using tube counts at select locations, turning movement counts at select intersections, and GPS probe vehicle travel time runs on select arterial corridors. Highway volumes are included. Lead agencies were asked to review and approve the data collection plan (look at the arterial locations for manual counts and suggest any that are missing from the proposed South Bay arterial network.)

III. **Measure R Updates** – Steve Lantz made the following reports:

- **Update of Call for Projects Measure R Matching Funds Requested** (Attachment C) – The update reflects the fact that there is a maximum cap in the RSTI category that limits the potential Metro allocation and the maximum that the SBCCOG can allocate as the minimum required local match. If your agency is submitting a 2015 CFP application, please make sure that the SBCCOG’s local match commitment does not exceed \$1.2 million, which is 20% of the \$6 million RSTI categorical cap. Also, if your agency has a project that is awarded 2015 CFP funds and commits the SBCCOG’s minimum local match, no additional SBHP funds may be allocated to that project scope ever, so we encourage agencies in this situation to phase their projects so that the SBCCOG may allocate additional funds to an adjacent subsequent project or to project scope that was not covered in the 2015 or previous Call Projects.
- **SBHP Project Progress Risk Report** (Attachment D) – Isidro Panuco reported that SBHP Measure R project cash flow expenditures have become a topic of concern for Metro staff. Metro and SBCCOG staff will require the most accurate cash flow numbers in monthly and quarterly reports, as well as updated B1 forms every fiscal year. Steve Lantz added that even though future project allocations have been approved by the SBCCOG and Metro boards, current reporting lacks sufficient detail cash flow for project cash flow.
- **Three-Month Look Ahead** (Attachment E) – Steve Lantz reported that the emphasis for the next three months will be on completion of the Mobility Matrix lists and initiation of the 2015 SBHP Implementation Plan update.

IV. **Metro Mobility Matrix List Update (Attachment F & Exhibit 1)** – Steve Lantz reported that, prior to this meeting, the South Bay Mobility Matrix Project Development Team had Metro staff give a report on the proposed funding allocation plan for the Mobility Matrix project list. Aziz Elattar of Metro commented that lead agencies should conduct their own studies in order to prioritize the Mobility Matrix list of projects.

V. **Draft Issues for SBHP Implementation Plan Update (Attachment G and Exhibit 1)** – Steve Lantz explained that SBCCOG staff and the IWG Executive Committee have identified more than 50 items that need to be updated in the 2015 Implementation Plan, and Iteris, the firm that created the first SBHP Implementation Plan in 2011 and 2013, has been issued a Task Order to assist with the development of the 2015 SBHP Implementation Plan. On April 30, an all day “mandatory” public works directors workshop will be held at the SBCCOG office to discuss the SBHP and changes that the South Bay lead agencies wish to implement. Public Works Directors and city staff will need to have read the 2013 Implementation Plan before attending, as there will be no time for a learning curve at the workshop. Jacki Bacharach would like to make this a mandatory workshop for all South Bay SBHP-eligible Public Works Directors that wish to use these funds.

VI. **Announcements / Adjournment** –

- **Become an Engineer: High School Outreach Program Training Opportunities** – As a representative of the American Council of Engineering Companies, Ken Berkman announced training opportunities for “Become an Engineer,” sponsored by Caltrans’ Student Outreach Program. Those who sign up for training will be assigned a local high school to visit, to speak to science classes about technology and engineering careers. The presentations are to take place during National Engineers Week, from Feb 23 - March 6. Mr. Berkman emphasized that Public Works staff are especially under-represented as presenters and that the ACEC would like to see more city engineers get involved. A technical engineering background preferred but not required. Sign-up sheets were distributed. Vice Chair Katsouleas suggested an ice bucket challenge promotion approach, as there is no social media for this program yet.
- **Cap and Trade Program Funding Opportunities** (Attachment H) – Steve Lantz reminded cities about the upcoming funding opportunities through the State’s Cap and Trade Program. The first quarterly auction of allowances under that system, on November 14, 2012, raised a total of \$288 million. The allocation of Cap and Trade revenues is governed by a pair of bills that Gov. Jerry Brown signed in September 2012. AB 1532 requires that the Department of Finance, in consultation with ARB, prepare a three-year investment plan that ensures that Cap and Trade proceeds reduce GHG emissions while maximizing job creation, public health and other benefits. The companion bill, SB 535, quantified the minimum benefits that Cap and Trade revenues must deliver to disadvantaged communities.
- **Vice Chair Katsouleas** also added that suggestions for non-transportation related topics for future IWG meetings are welcome and should be sent to either Steve Lantz or Marcy Hiratzka.

Vice Chair Katsouleas adjourned the meeting at 1:01 pm until *February 18, 2015*. Those who wish to include an item on the agenda must send an e-mail to: [Marcy@southbaycities.org](mailto:Marcy@southbaycities.org) by *February 4, 2015*.