

South Bay Cities Council of Governments

August 12, 2013

TO: SBCCOG Board of Directors
FROM: SBCCOG Measure R Oversight Committee
SUBJECT: Recommendation to Select SBHP Technical Bench Consultants

BACKGROUND

In June 2010, the SBCCOG Board approved a contract to provide technical assistance for the development and implementation of the South Bay Highway Program (SBHP). The contract was awarded to Iteris, Inc. as prime contractor with the following sub-contractors:

- HDR, INC (formerly InfraConsult, LLC)
- Jacobs
- System Metrics Group, Inc.
- Sharon Greene + Associates

The contract was initially awarded for a three year term (through June 30, 2013). On June 27, 2013, the SBCCOG Board approved an extension of the contract through September 30, 2013 to allow for a smooth transition to a consultant bench management structure and selection of additional bench consultants.

The SBCCOG issued a Request for Proposals on May 24, 2013 to procure a qualified list of consultants that would each be awarded direct as-needed contracts. The current consultants were grandfathered onto the bench as long as they updated their information such as rate structure. Work will be awarded on a task order basis as needed. The SBCCOG held a pre-proposal meeting on June 11, 2013 that was attended by 53 representatives of potential proposers. Thirty eight proposals were received by the June 28, 2013 deadline. An SBCCOG proposal evaluation panel consisting of Jim Goodhart, Ted Semaan from Torrance, Jacki Bacharach, Kim Fuentes, and Steve Lantz reviewed and ranked all of the proposals initially without the costs. Then the evaluation was made considering all of the criteria. The panel determined it was not necessary to interview any proposers before making their determinations.

The proposals were evaluated under the following weighted criteria:

- Technical Approach – 30%
- Management Approach – 20%
- Team Organization and Commitment – 15%
- Qualifications of Team Members – 20%
- Firm / Team Capability and Resources – 10%
- Cost – 5%

Proposers also provided fully-loaded hourly rates based on the actual salaries of their proposed key personnel including their firm's overhead rate and profit rate (fee). In addition, each firm proposed their estimated direct costs (travel, printing, etc.) and an annual escalation rate over the three year contract term.

The proposers were asked in the RFP to identify their interest in providing specific services in 27 technical support categories. The identified categories will be used to determine which of the firms on the bench will be asked to propose on the task orders. Although 16 firms proposed to support more than half of the 27 categories, 5 firms submitted proposals that identified less than 10 categories, and 17 specialized firms proposed on four or fewer service categories. The evaluation panel recommended a mix of full service and specialized firms to ensure that competitive task order solicitations could be expected in any of the 27 service categories.

The recommended firms and their categories of proposed technical support are summarized in the attached Exhibit 1 matrix. Staff is seeking SBCCOG Measure R Oversight Committee and Board approval by the August 22nd Board Meeting to allow time to execute agreements before the end of the current contracts on September 30, 2013. A sample three-year contract was included in the RFP and proposers were asked to identify any issues or to request waivers from contract terms in their proposals if that was necessary.

The FY 14-19 Metro Budget Request, approved by the SBCCOG Board on November 15, 2012 and by the Metro Board on January 24, 2013, was developed with the assumption that the SBCCOG Transportation Consultant and SBCCOG staff will assume more of the program management and administrative functions currently being provided by the consultants on the Iteris team. The recently-executed funding agreement between Metro and the SBCCOG also reflects areas of technical assistance consistent with the scope of work.

RECOMMENDATION

The Measure R Oversight Committee recommends Board approval of the firms to be included in the SBHP Technical Services Bench as shown in Exhibit 1 and authorization for the Board Chairman to execute contracts with the firms listed in the exhibit.

The SBCCOG Board of Directors APPROVED the above recommendation on August 22, 2013.

Firm	Contact/Title	Address	Phone	Fax	Email	Web
Arcadis, U.S., Inc.	Natasha DeBenon, Business Development Manager	888 West 6th St, 3rd Fl, Los Angeles, CA 90017	213.486.9884		natasha.debenon@arcadis-us.com	www.arcadis-us.com
Axiom, Corp.	Johanathan Hou, CEO	1322 Bell Avenue, Suite 1G, Tustin, CA 92780	714-247-1002	714-247-1006	jphou@axiomes.net	www.axiomes.net
Brad Ritter Communications, LLC	Holly Ferris, Sr. Consultant	620 The Village #107, Redondo Beach, CA 90277	866-284-2170		britter@bradritter.com	www.bradritter.com
Cambridge Systematics, Inc.	Steven Pickrell, Exec. VP	445 S. Figueroa St, Ste. 2700, Los Angeles, CA 90071	213-612-7755	213-612-7758	spickrell@camsys.com	www.camsys.com
Civil Works Engineers	Marie Marston, Principal	3151 Airway Avenue, Suite T-1, Costa Mesa, CA 92626	714-966-9060	714-966-9085	mmarston@civilworksenigneers.com	www.civilworksenigneers.com
Del Richardson & Associates Inc	Del Richardson, Owner	510 S. La Brea Ave, Inglewood, CA 90301	310-645-3729, x.225	310-645-3355	del.richardson@drainc.com	www.drainc.com
Fehr & Peers	Thomas P. Gaul, Principal	201 Santa Monica Blvd, #500, Santa Monica, CA 90401	310-458-9916		t.gaul@fehrrandpeers.com	www.fehrrandpeers.com
FPL & Associates	Fong-Ping Lee, President	10 Corporate Park Suite #310, Irvine, CA 92606	949-252-1688	949.252.0088	fplee@fplandassociates.com	www.fplandassociates.com
GPA Consulting	Richard Galvin, Vice President	231 California St El Segundo, CA 90245	(310) 792-2690	310-792-2696	Richard@gpaconsulting-us.com	www.galvinpreservation.com
Group Delta Consultants, Inc	Tom Swantko, Principal Geotechnical Engineer	370 Amapola Ave # 212, Torrance, CA 90501	310-320-5100		toms@groupdelta.com	www.groupdelta.com
Hard Hat Communications	Beverly Voran, Principal	2662 E. 2nd St, Unit A1, Long Beach, CA 90803	562-438-1294		hardhatcomm@verizon.net	
HDR InfraConsult	JD Douglas, Project Manager	800 Wilshire Blvd # 700, LA CA 90017	213-312-9413		jd.douglas@hdrinc.com	http://www.infraconsultllc.com
ICF International	Lee Lisecki, Principal	601 W. 5th St., #900, Los Angeles, CA 90071	213-312-1800	213-312-1799	lee.lisecki@icfi.com	www.icfi.com
Iteris	Alan Clelland, Sr. Vice President	1700 Carnegie Ave, Ste. 100, Santa Ana, CA 92705	949-270-9577	949-270-9401	axc@iteris.com	www.iteris.com
Jacobs Engineering	Frank Lara, Project Manager	3257 E. Guasti Road #120 Ontario, CA 91761	909-974-2726	909-974-2759	frank.lara@jacobs.com	www.jacobs.com
JMDiaz, Inc.	Kamran Saber, Director of Transportation Services	18645 E. Gale Avenue, Suite 212, Industry, CA 91748-1363	626-820-1137	626-820-1136	ksaber@jmdiaz.com	www.jmdiaz.com
Judith Norman-Transportation Consultant	Judith Norman, Principal	1842 Denwall Drive, Carson, CA 90746	310-608-2005	310-608-7900	bossclay@ca.rr.com	www.jntconline.com
Kimley-Horn & Associates, Inc	Melissa Hewitt, Sr. Marketing Coordinator	765 The City Drive Suite 200, Orange, CA 92868	714-939-1030		melissa.hewitt@kimley-horn.com	www.kimley-horn.com
Parsons Brinckerhoff	Sam Ekrami, Sr. Engineering Mgr	444 S. Flower St, Ste. 3700, Los Angeles, CA 90071	213-426-3845	213-362-9480	ekramiss@pbworld.com	www.pbworld.com
Patti Post and Associates	Patti Post, Principal	1014 Bienvenida Ave, Pacific Palisades, CA 90272	310-230-4400	310-230-4480	postpost@aol.com	
Psomas	Anissa Voyistzes, Vice President	555 S. Flower St #4400, Los Angeles, CA 90071	213-223-1400	213-223-1444	avoyiatzes@psomas.com	www.psomas.com
RBF Consulting	Gary Miller, Vice President of Transportation	14725 Alton Parkway, Irvine, CA 92618	949-855-3605	949-837-8007	gmiller@rbf.com	www.rbf.com
Rincon Consultants	Ryan Birdseye, Sr. Program Manager	5135 Avenida Encinas, Suite A, Carlsbad, California 92008	760-918-9444	760-918-9449	rbirdseye@rinconconsultants.com	www.rinconconsultants.com
HDR Sharon Greene + Associates	Sharon Greene, Principal	1100 S. Coast Highway, #318, Laguna Beach, CA 92651	949-715-0205	949-715-0204	s.greene@sharongreene.org	www.sharongreene.org
System Metrics Group, Inc	Tom Choe, Principal	3470 Wilshire Blvd, #840, Los Angeles, CA 90010	213-382-6875	213-382-6894	tom_choe@sysmetgroup.com	www.sysmetgroup.com
Terry A. Hayes Associates LLC	Kevin Ferrier, Sr. Planner	8522 National Blvd., Suite 102, Culver City, CA 90232	(310) 839-4200	310) 839-4201	kferrier@webtaha.com	www.webtaha.com
The Sierra Group	Rebeca Barrantes, Principal	11027 Downey Avenue, Downey, CA 90241	562-923-4000	562-923-0600	rbarrantes@thesierragr.com	www.thesierragr.com
Walker Parking Consultants	Daniel Johns, Vice President	606 South Olive Street, Suite 1100, Los Angeles, CA 90014	213-488-4911	213-488-4983	dan.johns@walkerparking.com	www.walkerparking.com

SCHEDULE III--- AREAS OF PROPOSED TECHNICAL SERVICES: SBHP Program Development Activities		Arcadis. U.S., Inc.	Axiom. Corp.	Brad Ritter Communications LLC	Cambridge Systematics, Inc.	Del Richardson & Associates, Inc.	Civil Works Engineers	FPL & Associates	Fehr & Peers	Group Delta Consultants	GPA Consulting	Hard Hat Consultants, Inc.	HDR Engineering, Inc.	HDR Communications	ICF International	Jacobs Engineering	Iteris	Kimley-Horn & Associates, Inc.	JMDiaz, Inc.	Judith Norman-Trans. Cnslt.	Parsons Brinckerhoff	Patti Post and Associates	Parsons Associates, Inc.	Psomas	Rincon Consulting	Sharon Greene & Associates	System Metrics & Associates	Terry A. Hayes Associates	Walker Parking Consultants	The Sierra Group	The Sierra Group LLC	
Qty.	SCHEDULE III--- AREAS OF PROPOSED TECHNICAL SERVICES: SBHP Program Development Activities																															
9	Building on previous work by the SBCCOG, South Bay cities, Metro, and Caltrans, provide SBCCOG technical services to support SBHP Implementation Plan Updates and related procedures, identification of candidate projects, candidate project evaluation criteria and performance assessment, and prioritization / selection / scheduling of the candidates and their implementing lead agencies within the SBHP funding plan.	x			x			x				x			x				x			x						x			x	
12	Provide technical support to the collaborative process used by the SBCCOG, South Bay cities, Caltrans, and Metro for selecting projects for inclusion in the SBHP including determining the lead agency for specific projects.	x	x		x			x				x			x			x	x			x						x			x	
9	Develop and maintain Candidate Projects List, Funded Projects List, Call for Projects List, and other prioritized lists of SBHP projects.	x						x				x			x				x			x						x			x	
10	Prepare project readiness analyses: nexus assessment, lead agency confirmation, project scope, schedule, costs, right-of-way needs, implementation status, corridor sequencing / prioritization, and risks, availability of matching funds, and other factors described in the South Bay Highway Implementation Plan Update.	x					x		x			x			x			x	x			x						x			x	
9	Provide technical assistance to incorporate project-level, corridor-level, and SBHP program-wide Funding Plans into Metro-adopted Short and Long Range Transportation Plans and related annual revenue estimates.	x						x				x			x				x			x						x			x	
10	Assist the SBCCOG to ensure that the SBHP Program and its projects are properly documented in the required regional, state and federal planning documents (e.g.: Metro LRTP, TIP, RTIP, FTIP, etc.)	x						x				x			x				x			x						x			x	
11	Provide technical assistance to update the SBHP funding plan and develop a strategy that leverages Measure R funds to the extent possible so as to secure additional federal, state, regional, and private sector funding in cooperation with Metro, Caltrans, SCAG, the SBCCOG, and cities.	x		x	x			x							x			x	x			x						x			x	
12	Assist SBCCOG with local, regional, state, federal and private grants development, grant application preparation, and grants management.	x			x			x				x			x			x	x			x						x			x	
8	Provide technical assistance to explore SBHP project acceleration strategies through bonding and other innovative financing techniques.	x			x									x					x			x						x			x	
6	Evaluate the possibility, merits, policies and procedures to establish reimbursement agreements with local jurisdictions to deliver projects earlier using local funds.	x							x													x						x			x	
8	Provide technical support for the Annual SBHP Metro Budget and schedule development by evaluating and recommending adjustments to SBHP project schedules, budgets and scopes and by providing coordination between the lead agency and other affected jurisdictions, agencies or stakeholders, as well as with consultants and/or contractors working on SBHP projects.	x								x					x				x									x			x	
9	Provide technical assistance in a review of the appropriate uses of MAP-21 era federal funds for candidate projects in the South Bay Measure R Expenditure Plan; Identify pros and cons of using federal funds for Caltrans projects and those projects that would be implemented by South Bay lead agencies that are eligible federal transportation funding recipients.	x								x									x									x			x	
7	Provide technical support in the development of new laws, regulations, policies and procedures that may require inter-governmental collaboration between SBCCOG and its members, Metro, SCAG, state and federal agencies or legislative advocacy by the SBCCOG.								x						x													x			x	
SCHEDULE III--- AREAS OF PROPOSED TECHNICAL SERVICES: Project Development Activities																																
18	Provide technical support (e.g., cost estimates, preliminary designs, traffic, environmental and safety data, etc.) to the SBCCOG and lead agencies to support the preparation of funding applications and grants.	x	x		x	x		x	x	x	x	x	x	x	x			x	x	x		x				x	x	x	x		x	
21	Prepare PSRs / PSREs, environmental documentation, preliminary designs, schedules and cost estimates and assist lead agencies to complete funding agreements with Metro.	x	x		x	x		x	x	x	x	x	x	x	x			x	x	x		x			PS RE	x	x	x	x		x	x
11	Provide technical support in implementing the SBCCOG policy and procedures related to SBHP project cost over-runs and requests for additional SBHP funding made by lead agencies to the SBCCOG and Metro Board of Directors.	x	x										x		x				x	x		x						x			x	
17	Provide training, professional development to SBCCOG lead agencies on topics such as, but not limited to, project management, risk management, Caltrans and Metro planning processes, federal planning requirements..	x	x	x				x				x			x				x			x				x	x	x	x		x	

