

SBCCOG Technical Assistance and Funding for Metro 2015 Call for Projects Applications

This proposed schedule, originally released on April 3, 2014, was revised on April 30.

On May 7, the Measure R Oversight Committee approved the recommendation of this proposed schedule to the SBCCOG Board, who will then consider approval on May 22.

2015 CALL FOR PROJECT DEVELOPMENT PROPOSED SCHEDULE

The SBCCOG may be able to provide Metro 2015 Call for Projects (CFP) funding and technical assistance to South Bay lead agencies (cities) for development and implementation of CFP project applications and required matching funds if the proposed project is eligible for SBCCOG South Bay Highway Program (SBHP) funding. Following the April 2nd Measure R Oversight (MRO) Committee meeting, the SBCCOG distributed a schedule of requirements obtaining assistance from the SBCCOG related to Metro's 2015 Call for Projects (CFP). Since the original schedule was distributed, a REVISED schedule has been prepared, as follows:

1. A letter signed by the City Manager will be required requesting SBCCOG SBHP 2015 MTA CFP project development funding. The letter should include the CFP required local match amount and/or a request for technical assistance from the SBHP technical bench and needs to be received by the SBCCOG NO LATER THAN MAY 30, 2014. The letter should include other current SBHP commitments, status of funding agreement(s), funding agreement deadline(s), and anticipated project completion dates for all existing commitments. (See letter template, attachment A).
1. The Measure R Oversight Committee will recommend approval of funding and technical assistance for eligible project applications (NO LATER THAN THE JULY 2, 2014 MRO MEETING.)
2. Technical bench task orders will be considered by the SBCCOG Board (NO LATER THAN THE AUG 28 BOARD MEETING.)
3. PSR/PSREs are completed for the project and submitted to Caltrans (NO LATER THAN OCT 31, 2014.)
4. MRO Committee will consider recommending SBHP budget adjustments to allow for inclusion of minimum local match for all eligible South Bay 2015 CFP applications (ON NOV 5, 2014.)
5. SBCCOG Board approves SBHP budget amendments to allow for local match recommended by the MRO Committee (AT THE NOV 20 BOARD MEETING.)
6. Project applications are completed and submitted by lead agency with local match commitment letter from SBCCOG by Metro's Jan 2015 submittal deadline (date TBA.)

Metro 2015 Call for Projects Assistance Letter Template (Please use Local Agency Letterhead, signed by your City Manager. For City and County of Los Angeles, please have the letter signed by a staff member authorized to commit the jurisdiction (e.g.: City Manager, CEO, CAO, etc.)

Date (must be received by SBCCOG no later than May 30, 2014)

Jacki Bacharach, Executive Director
South Bay Cities Council of Governments
20285 S. Western Ave., #100
Torrance, CA 90501

Dear Ms. Bacharach:

We understand that the South Bay Cities Council of Governments is willing to provide technical assistance and local matching funds related to application preparation and project delivery of 2015 Metro Call for Projects applications for projects that are eligible to receive Measure R South Bay Highway Program funding.

The (City/County) of _____ hereby requests that the South Bay Cities Council of Governments fund and provide technical assistance using the South Bay Highway Program (SBHP) Technical Assistance Bench in the preparation of applications for the following 2015 Metro Call for Projects (CFP) project(s) that are eligible to receive Measure R SBHP funding:

<u>Project Name</u>	<u>Project Description (scope and project limits)</u>
1.	
2	
Etc.	

The (City / County) of _____ also requests the South Bay Cities Council of Governments to commit the minimum local matching funding for CFP applications for the following projects that are eligible for Measure R SBHP funding. The City / County understands that the maximum SBHP funding will not exceed the minimum local match required by the Metro 2015 CFP Application Guidelines (as specified in the appropriate CFP project category local match requirement) and that additional local funds may be provided by the City / County to complete the minimum match required or to earn "overmatch" points in the CFP process.

Although more accurate local match commitments will be developed as the project is further developed during the project application development process, the City / County estimates the magnitude of the SBHP match to be:

<u>CFP Category</u>	<u>Project Name</u>	<u>Estimated Project Cost</u>	<u>Estimated Local Match</u>
1.			
2.			
Etc.			

The (City / County) of _____ is currently funded to deliver other CFP or SBHP-funded projects by Metro's CFP and/or the SBCCOG's SBHP. The status of ALL current commitments is as follows:

<u>SBHP / CFP Project #</u>	<u>Project Name</u>	<u>Completion date in Funding Agreement</u>	<u>Anticipated Completion Date.</u>
1.			
2.			
Etc.			

Thank you for your consideration.

Sincerely,

_____, City Manager / County Public Works Director

City of _____