

# **South Bay Cities Council of Governments**

## **Steering Committee**

### **AGENDA**

**Monday, April 9, 2007 @ 3:30 pm**

**SBCCOG Energy Savings Center**

**3868 Carson St., Suite 110**

**Torrance**

#### **I. REPORT OF POSTING OF AGENDA**

- **ACTION:** Receive and file

#### **II. PUBLIC COMMENT**

#### **III. CONSENT CALENDAR – INFORMATION ITEMS ONLY**

##### **A. 2006-2007 Overall Work Program Projects**

- Mixed Use Project – 1<sup>st</sup> deliverable being re-written. Update for Board members to be postponed.
- Goods Movement Study – Focus groups beginning.

##### **B. 2007-2008 Overall Work Program Projects**

- :2% Implementation – Market Opportunities & Financial Feasibility - scope of work under preparation for contractor solicitation for July, 2007
- Model Corridor Management Plan (Integrating Performance monitoring of South Bay arterials with corridor management on the I-405) – scope of work due to SCAG September 21, 2007

##### **C. Homeland Security Task Force**

- April 26 meeting with public safety officials from Santa Monica who will discuss the incident of the driver going through their Farmers' Market and their lessons learned.

##### **D. 9<sup>th</sup> Annual General Assembly – Carson Community Center reserved for February 22, 2008**

#### **IV. ITEMS FOR REVIEW AND APPROVAL**

##### **ADMINISTRATION**

##### **E. 3<sup>rd</sup> Quarter Financial Report**

- 1<sup>st</sup> draft attached. Note that it is missing the accruals and bank balance as of March 31, 2007 as they are not available yet.
- **ACTION:** Review, receive and file

##### **F. Approval of Invoices (preliminary submittal attached)**

- **ACTION:** Approve invoices for payment

##### **G. SBCCOG Staffing**

- RFPs were due on March 30. 1 proposal received.
- **ACTION:** Determine next steps

##### **H. MTA Staff MOU and Contract with Claudette Moody**

- Drafts attached. 2 items to note:
  - a. \$24,000 has been added to the MOU with MTA for a stipend that will be one year only for the staff assistant for the year that Pam is the Chair. This has NOT been agreed to by the MTA but I recommend that we submit it for the Board will have to decide.

- b. The contract with Claudette is through January 31, 2011 which is the end of Pam's term. The Steering Committee previously discussed this and felt that the new person should have a right to pick their own deputy. If they want some transitional time with the existing deputy the contract can be extended but that is their choice. Claudette Moody has asked that this be reconsidered so that our contract with her is for four year period ending June 30, 2011 as the transition is very important and also provides her with greater stability.

- **ACTION:** Review contracts as well as Claudette's request re: the term of her contract and make recommendation of approval to the Board

## WORK PROGRAM

### I. MTA MOUs

- Attached is the MOU for the goods movement project funded by MTA. Wording is the same except for funding amounts - (Goods Movement - \$250,000 and Mixed Use Centers - \$80,000).
- Also attached are the scopes of work that were submitted to MTA for these two projects. Both scopes of work are subject to change as we complete the SCAG funded studies in June.
- Also please note that the MTA projects are projected to begin around October 1, 2007.
- **ACTION:** Review MOUs and scopes and recommend to Board for approval

### J. SCAG Continuing Cooperative Agreement

- Amendments to the agreement have been proposed by SCAG to respond to comments from the subregions.
- Analysis of the comments will be presented at the meeting
- **ACTION:** Provide direction, if needed

### K. RHNA Update

- Delegation agreement sent to SCAG – attached. They have requested that we also have the Board approve a resolution affirming the agreement at the April meeting.
- SBCCOG responsibilities, schedule and process to be outlined at the meeting
- **ACTION:** Approve schedule and process

### L. Energy Programs

- South Bay Energy Savings Center
  - Education and Information Program
  - Energy Efficiency Plus – joint procurement activities
    - Projects and contacts will be reviewed
  - Water Program Activities
- AB 32 implementation
- Updates at the meeting

## LEGISLATIVE PROGRAM

### M. AQMD Board Composition Legislation – TIME CERTAIN – 5:00 PM

- Phone update with Tony Rice from Sacramento
- Claudette's contract has only \$327.75 balance remaining. She has been a valuable part of this process. It is recommended that her contract for work on this issue be increased by \$2000 to be used as needed.
- Deliberations with AQMD & Meetings with members and legislators to be reviewed.
- Further updates at the meeting
- **ACTION:** Provide direction

**V. AGENDA DEVELOPMENT**

- Next meeting – April 26, 2007 – draft attached
- Dinner Workshop for all electeds on what is the SBCCOG – include info on other regional governments?

**VI. NEXT STEERING COMMITTEE MEETING** – Monday, May 14, 2007