

ITEM VI.B.

South Bay Cities Council of Governments

August 24, 2006

TO: SBCCOG Board of Directors

FROM: Jacki Bacharach, SBCCOG Executive Director

RE: Report of Steering Committee Actions

The Steering Committee has approved of the following actions:

FUNDING:

1. Transportation Project Consultant – The Steering Committee approved entering into an agreement with Dardanelle Group (Kathleen Jackson, President) for an amount not to exceed \$10,000 to meet with each city to review their transportation projects and develop a comprehensive South Bay transportation project list that identifies those projects that are multi-jurisdictional, ready to fund and construct, those that need further work and those that have longer lead times and those that should be prioritized for funding.
2. Data Collection – The Steering Committee authorized funding not to exceed \$2500 to purchase data as well as to secure the services of an intern to analyze the data that we will be collecting and already have from our mixed use center study. This will advance the work in preparation for the consultant selection of Phase 3 of the project.

SOLICITATIONS:

3. Bookkeeping Services: Margie Waite, our current bookkeeper, has announced her intention to resign as soon as we can find a replacement. The Steering Committee approved distributing a solicitation for bookkeeping services through our cities, the chambers and other South Bay listings.
4. SBCCOG Staffing – The SBCCOG contract with Jacki Bacharach and Associates ends on June 30, 2007 and per agreements with SCAG, the SBCCOG is required to solicit for staffing services every 3 years. The Steering Committee appointed Jim Aldinger, Paul Nowatka, Geoff Dolan and another City Manager to be named to participate on the subcommittee overseeing the solicitation process.
5. Goods Movement Study – The Steering Committee authorized the circulation of the scope of work for beginning the study of Goods Movement in the South Bay.

RECOMMENDATION

Receive and file