

## ITEM VI.B.

### South Bay Cities Council of Governments

June 29, 2006

TO: SBCCOG Board of Directors

FROM: SBCCOG Steering Committee

RE: Agreement with Lance, Soll & Lunghard for 2005-2006 Audit

Attached is the letter of agreement between the SBCCOG and the audit firm that we have been using for the last few years. Since their fee has gone up each year, we asked for a three year commitment at the current proposed fee - \$3,750. They have accepted this arrangement as demonstrated in a copy of the e-mail below.

The fee in this agreement has been reflected in the 06-07 budget.

#### RECOMMENDATION

Approve Steering Committee recommendation to sign letter of agreement with Lance, Soll & Lunghard for 05-06 and the following two years at a cost not to exceed \$3,750.

#### **E-MAIL** - Friday, May 12

The engagement letter is required to be issued for the current year only. I have documented my records and will keep the fee constant (\$3,750) for the three years beginning with 2006. This will be reflected on the engagement letters I send to you next year and the following year. You can print off this e-mail for confirmation of this.

Thanks

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