

South Bay Cities Council of Governments

Steering Committee

AGENDA

Monday, August 8, 2005 @ 3:30 pm

SBCCOG Energy Savings Center

3868 Carson St., Suite 110

Torrance

REMINDER: CHANGED LOCATION

ATTENDEES: Susan Dever, Chair (Lomita), Kelly McDowell (El Segundo), John Parsons and Don Szerlip (Redondo Beach), Robert Pullen-Miles (Lawndale), Jim Aldinger (Manhattan Beach), Susan Seamans (RHE), Claudette Moody, Kim Fuentes and Diane Cameron (SBCCOG)

Meeting called to order at 3:40 p.m. by Chair Dever.

I. REPORT OF CITY CLERK OF LOMITA ON POSTING OF AGENDA

- **ACTION: Received and filed**

II. PUBLIC COMMENT-None

III. CONSENT CALENDAR – INFORMATION ITEMS ONLY-Reviewed and Approved

A. 05-06 Dues Receipts – update at the meeting

B. SCAG

- 04-05 Overall Work Program
 - 04-05 Mixed Use Center project – Final report is being reviewed. Presentation planned for August Board meeting

C. Committees and Working Groups

- Homeland Security Task Force – August 17 meeting with schools
- Livable Communities Working Group - Next meeting August 17
- Technology Committee – Next meeting August 10

D. Traffic Alert Utility Enhancement is complete

IV. ITEMS FOR REVIEW AND APPROVAL

ADMINISTRATION

A. Approval of Invoices

- **ACTION: Approved invoices for payment. Don would like for staff to come back with a discussion on how to get buy-in/participation in the Traffic Alert-Utility Permit Request System for those utilities that did not contribute financially to the project.**

B. Travel Policy

- Update at the meeting
 - **ACTION:** Provide direction
- DEVER-We resolved at last meeting to look at other agencies and their travel policies for wording to formulate COG policy. The hope is that cities will contribute as much as possible before the COG has to. See July minutes for specifics.**

C. MTA Staffing Support Contract

- Working with MTA to finalize contract. Draft contract has been reviewed by Mike Jenkins and now is being reviewed by MTA legal council. Draft to be sent to Steering Committee prior to meeting for review. Draft scope is attached.

- **ACTION: Reviewed and Approved**

Claudette, who helped develop scope, gave overview of position as focusing on three areas: Communication, advocacy and staffing

Parsons- main questions:

-Are we going to expand contract with JB&A to have her do hiring? Otherwise COG will have to go out to bid.

-Is there a sense of hours. Scope doesn't indicate.

-Need to create agreement on how to divvy up what entity gets what amount of time (Pam, SBCCOG, Westside COG). Since SBCCOG is contracting agency, we need a written agreement on who has final authority over the individual and contract.

Dever-we need to decide what we want to get out of the arrangement.

Direction-contact Michael Jenkins re: how to handle (ie is contract between JBA or SBCCOG and Claudette) and how to word the contract, and return asap since Claudette has already started work.

WORK PROGRAM

D. Energy Programs

- Report on classes at the center – from Gas Co & SCE
- September 23 we are hosting the statewide group of Energy Efficiency staff
- Update to be provided at the meeting-**Several trainings have been taking place. Also SBESC has e-newsletter that needs software for content creation-Aldinger suggested “Constant Contact”; Parsons suggested purchasing commercially available software, there are many types available. Dever suggested referring to Technology Committee. Referred to Technology Committee.**

E. SCAG 05-06 Overall Work Program

- Draft RFP was discussed at the July Livable Communities Working Group meeting and has been sent SCAG for review and release. **Current Mixed Use Center Study has been completed with draft report available next week. Report will be disseminated quickly to Board members via email if possible. The next phase will do 3 things: add economic information re: current centers, add El Segundo area as additional center; look at vertical mixed use centers as well as horizontal. Draft of new project has gone to SCAG and will be ready for October Board meeting. Also, SCAG wanted a list of SBCCOG priorities for**

2006-2007 by this week; Kim sent them a list with: SBCCOG Corridors, Goods Movement and Mixed Use Center Studies as our priorities.

LEGISLATIVE PROGRAM

F. Area Code

- Meetings with 2 PUC commissioners were held July 12. Our delegation included 4 people including representatives from our chambers and elected officials.
- Meeting with Billy Greer from Governor Schwarzenegger's office was held August 4. **Greer will talk to Cabinet level people, then Gov. Stressed that Gov is reluctant to get involved in PUC matters.**
- Overlay vs. split: ALJ Pulsifer's Draft Decision was released July 26. It directs the implementation of the overlay to commence immediately. Customers must begin using the 1+10-digit dialing pattern on a mandatory basis on July 26, 2006 and the new 424 area code will be issued to customers on or after August 26, 2006.
- Further updates will be presented at the meeting-**Sandra Lloyd Jones is drafting response letter to ALJ decision with our position. Wants conference call Wed at 2 pm. Direction: John Parsons and Kelly Mc Dowell will work with Sandra Lloyd Jones to draft response to ALJ for Susan Dever's signature.**

G. AQMD Board Composition Legislation

- Latest matrix attached-**Claudette gave update; indicated that choices had been narrowed to one alternative.**
- Letter sent to Hon. LaPisto-Kirtley with copies to Comm. Mems. (Letter attached). Consultant met with Laurie Newman. She is also working on trying to set up a meeting with LaPisto-Kirtley and electeds on Task Force. **Both the matrix and the letter were sent to AQMD Legislative Committee members. Wallerstein expressed concern about growing Board. Suzy would like to know history of how Board composition is determined. Response from staff in LA indicates that the alternative is consistent with previous City of LA positions.**
- **ACTION:** Provide further direction on the board composition strategy. **Direction: Send letter to Oropeza and Kuehl (since Claudette has already met with both of them) with update re: process and how we are proceeding. Contact Lowenthal with information and to gauge his interest (City of Long Beach likely supports, while GCCOG is neutral). Claudette will develop phone list with Board member information on it. Claudette also recommends that we look for someone to carry legislation in January, after the Sept 10th meeting with the AQMD Legislative Committee. Will report at next meeting re: results of that meeting and how to proceed.**

H. BRAC Update – John Parsons-LA AFB most likely will not be considered in this round. Next round in 5-10 years. Focus now is on improvements to base to make it attractive and less likely to be considered in next round of closures. Priorities include military family preference for school districts, parking improvements and the building of a pedestrian bridge.

SPECIAL EVENTS

J. Homeland Security Task Force Meeting Aug 17– with the Lawndale Elementary School District

- Debora Chan with the Lawndale Elementary School District has been a regular attendee at the Homeland Security Task Force meetings. She has taken the lead in hosting the next meeting and inviting the guest speakers. She is now encouraging attendance from school district personnel.
- **ACTION: Encouraged city representatives to attend. JPIA and ICRMA Executive Directors have also been invited but have not confirmed.**

K. General Assembly

- Update on location-.
- **ACTION: Provide direction and selection if possible Visitation of locations, including Home Depot Center, is in progress. El Camino will not be available**

L. MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE ARB & THE UNION PACIFIC RAILROAD (UPRR) and BNSF RAILWAY

- Meeting to be held for Southern California on August 31, 2005 at 6:00 P.M. to 9:00 P.M., at City of Commerce, City Hall - Council Chambers; 2535 Commerce Way; Commerce, California 90040
- There will be 2 public hearings re MOU. Susan Seamans will be attending one in Sacramento for another group. Susan Dever will attend in So Cal to testify. Direction: Jacki will provide talking points/information to Susan Seamans and Susan Dever (similar to ones she provided at last hearing).**

V. AGENDA DEVELOPMENT

- Next meeting – August 25, 2005 – report on Mixed Use Center study- **Steering Committee requested Bill Fulton (specifically) to give presentation, including his density slides.**
- Aviation Committee meeting – someone from L.A. Mayor’s office-**Kelly is looking for someone to speak. The “South Airfield Improvement Project Draft EIR” has been released, comment period until September, would be relevant topic for Aviation Committee.**

VI. NEXT STEERING COMMITTEE MEETING – Monday, September 12, 2005