

South Bay Cities Council of Governments

Steering Committee

AGENDA

Monday, July 11, 2005 @ 3:30 pm

SBCCOG Energy Savings Center

3868 Carson St., Suite 110

Torrance

NOTE CHANGED LOCATION

I. REPORT OF CITY CLERK OF ROLLING HILLS ESTATES ON POSTING OF AGENDA

- **ACTION:** Receive and file

II. PUBLIC COMMENT

III. CONSENT CALENDAR – INFORMATION ITEMS ONLY

- A. 05-06 Dues Receipts – as of July 4, 2005, dues have been received from El Segundo, Gardena, Inglewood, Manhattan Beach and Torrance as well as \$2000 from Supervisor Burke
- B. SCAG
 - 04-05 Overall Work Program
 - 04-05 Mixed Use Center project – Final report is being reviewed. Presentation planned for August Board meeting
- C. Committees and Working Groups
 - Homeland Security Task Force – Excellent meeting in June 15 at the offices of NC-4 in El Segundo but attendance was sparse.
 - Planning Directors - Next meeting July 21 in El Segundo.

IV. ITEMS FOR REVIEW AND APPROVAL

ADMINISTRATION

- A. Approval of Invoices
 - Cover sheet attached with invoices as of 7/4/05
 - According to the new lease for the SBESC office, the rent is due on the 1st of the month. In order to ensure timely payment, a standing order approval is requested for payment of this expense as well as the web site monthly hosting fee which is due on the 21st of each month.
 - **ACTION:** Approve invoices for payment
 - **ACTION:** Authorize standing order approval of SBESC regular monthly expenses of office rent (\$3,002.20) & web site monthly hosting fee (\$50)
 - **ACTION:** Send dues payment reminder notices at the end of July
- B. Travel Policy
 - Memo attached
 - **ACTION:** Provide direction

WORK PROGRAM

- C. Energy Programs
 - Update to be provided at the meeting
- D. SCAG 05-06 Overall Work Program
 - Update on RFP development to be provided at the meeting as well as to be presented at July Livable Communities Working Group for discussion
 - **ACTION:** Provide direction
- E. Traffic Alert System
 - Carson and the consultant are working to transfer the system over to Carson and then it can be operational.
 - Further update at the meeting

LEGISLATIVE PROGRAM

- F. Area Code
 - Meetings with 2 PUC commissioners scheduled for July 12. Our delegation includes 4 people from our chambers and 2 – 3 elected officials
 - Overlay vs. split is not expected to be considered until August at the earliest
 - AB 1380 is moving through the legislature but has been ‘watered down’
 - Further updates will be presented at the meeting
- G. AQMD Board Composition Legislation
 - Latest matrix attached
 - Meeting with Antonovich was held. He is not really supportive of any change and indicated that this problem should be solved by the cities rotating their seats.
 - The results of a conference call with our coalition partners scheduled for July 7 will be reported at the meeting
 - **ACTION:** Provide further direction on the board composition strategy
- H. BRAC Update – John Parsons

SPECIAL EVENTS

- I. Landside Tour of Port of Los Angeles
 - Arrangements have been made for 30 people on Monday, July 18 from 9 am to 11 am to receive a briefing from Port staff on port operations and then board vans to see on-dock and near-dock rail, visit an active terminal as well as seeing the truck activity on the site
 - Elected officials will receive first priority and now we have a waiting list which will be distributed at the meeting
 - **ACTION:** Provide direction on attendees
- J. Homeland Security Task Force Meeting – with the Lawndale Elementary School District – August 17
 - Debora Chan with the Lawndale Elementary School District has been a regular attendee at the Homeland Security Task Force meetings. She has taken the lead in hosting the next meeting and inviting the guest speakers. She is now encouraging attendance from school district personnel.
 - Attached is a draft Save the Date notice – I am waiting for her concurrence on the specifics
 - **ACTION:** Encourage city representatives to attend

K. General Assembly

- Attached is a memo summarizing site selection and topic possibilities for the 7th Annual General Assembly
- **ACTION:** Provide direction and selections if possible

L. Trainings

- GIS Training for Staff – June 16 & 17 – 12 participants – class full
- Campaign Workshop for Successful Ballot Measures – June 29
 - 35 attendees (not counting speakers, COG and League staff).
 - Fourteen cities were represented and one special district attendee.
 - The cities with the most present were Gardena and Long Beach (five each). Redondo Beach, Hermosa Beach and Carson each sent three attendees.
 - The feedback forms that attendees filled out were all very positive about the training, felt it was well worth their time and appreciated the take home materials provided
- **ACTION:** Receive and file

V. AGENDA DEVELOPMENT

- Next meeting – August 25, 2005 – report on Mixed Use Center study
- Aviation Committee meeting – someone from L.A. Mayor's office
- **ACTION:** Recommend a change to existing practice and pick a permanent meeting site in Torrance for Board meetings
 - September & October in Lomita – Torrance starting in November until June

VI. NEXT STEERING COMMITTEE MEETING – Monday, August 8, 2005

- **ACTION:** Decide whether to hold Steering Committee meetings at the Lomita City Hall or the SBCCOG Energy Office in Torrance