

Steering Committee

REVISED AGENDA

Monday, May 9, 2005 @ 3:30 pm
Rolling Hills Estates Council Chambers -
4045 Palos Verdes Drive North

I. REPORT OF CITY CLERK OF ROLLING HILLS ESTATES ON POSTING OF AGENDA

- **ACTION:** Receive and file

II. PUBLIC COMMENT

III. CONSENT CALENDAR – INFORMATION ITEMS ONLY

- A. Meeting Locations for July 05 to June 06 for Steering Committee & Board meetings
 - **ACTION:** Reserve Lomita Conference Room for Steering Committee and 2nd floor meeting room for Board meetings
- B. Donation of Old Map Server
 - The Steering Committee referred the disposition of the old map server to the Technology Committee at the last meeting.
 - The Technology Committee direction was to donate the server to Carson for their use.
 - **ACTION:** Notify the City of Carson that we are donating the server to them in appreciation for their hosting our applications and providing us with technical support.
- C. SCAG
 - 04-05 Overall Work Program
 - Mixed Use Center project - as of 5/1/05 our

consultant has received a very good response to the travel survey that has been mailed out – about 400 resident responses and about 260 walk-by responses. Analysis of the findings will be presented at the Livable Communities Working Group meeting on May 18 which will be held in downtown Torrance and include a tour of the center.

D. Traffic Alert System

- The Utility enhancement function is currently being tested. Responses are being received from those that are testing the site. Next step is to discuss with our contractor changes from our comments.

E. Committees and Working Groups

- Homeland Security Task Force - The next meeting will be May 25 at the offices of NC-4 in El Segundo.
- Planning Directors meeting – May 19

F. CaLeep Project

- All cities have been contacted and at least nine cities have been audited. Our consulting team is finding a good reception from the cities and is finding energy efficiency opportunities that we will be pursuing.

G. SCE Summer Energy Efficiency Project

- As of 5/2/05, we have not been notified by SCE that this program has been approved by the CPUC. SCE expects to receive word by mid-May.
- In anticipation of the funding, we are advertising for summer interns, which will be needed once the funding is confirmed.

IV. ITEMS FOR REVIEW AND APPROVAL

A. Approval of Invoices

- Cover sheet [attached](#) with invoices as of 5/2/05
- **ACTION:** Approve invoices for payment

- B. Draft 05-06 Budget
- To be available at the meeting
- C. By-Laws Quorum Requirement
- Article VII. Standing and Ad Hoc Committees – Section A.4. states: “A quorum of a standing or ad hoc committee shall be four elected officials, unless otherwise provided by the Governing Board.”
 - Several committees, but specifically the Technology Committee, are having problems getting four elected officials to attend and yet there appears to be interest in this committee from the Board.
 - Maybe it is time to consider a hybrid such as lowering the number of elected officials to 3 with the statement that at least 4 or 5 cities need to be represented by electeds or staff.
 - **ACTION:** Make a recommendation to the Board to reduce the quorum needed for committees re: how many elected officials are required.
- D. 05-06 Work Program
- Summary of comments received from the Board and managers to be available at the meeting. Presentation made to the Board attached
 - **ACTION:** Provide direction
- E. South Bay Energy Saving Center - Office Space
- As of 5/2/05 the lease is being reviewed by SBCCOG legal counsel. Attached.
 - Moving expenses are still be developed and will be sent in a separate transmittal by May 5.
 - **ACTION:** Approve lease, monument signage and moving expenses
- F. Area Code
- We are awaiting notice of when the triggered overlay vs. the split will be at the PUC.
 - Efforts are focused at this time on AB 1380. It will be heard in the Assembly Appropriations Committee on

May 18.

- Further updates will be presented at the meeting

G. AQMD Board Composition Legislation

- Request for SBCCOG representative on AQMD's Local Government and Small Business Advisory Group was just made. Any responses will be reported at the meeting.
- Our consultant has contacted Riverside and San Bernardino. A fact sheet has been prepared which was given to our SCAG representatives for use at the SCAG General Assembly if the opportunity presents itself and also for use at the League dinner on May 11 in Sacramento
- **ACTION:** Provide further direction on the board composition strategy

H. Trainings

- Media Training – April 27 – low attendance, very well received. A possible 'intermediate' course has been suggested.
- GIS Training for Staff – June 16 & 17
- Campaign Training for Successful Ballot Measures – June 29, Torrance Library
- **ACTION:** Provide direction .

I. BRAC Update – John Parsons

J. Technology Committee

- Michael Keegan has been asked to speak at a meeting in Sacramento which will be at a California Broadband Roundtable discussion on: "Promoting Local Strategies & Policies for Accelerating Deployment of Broadband in California" on May 18.
- He has asked if the SBCCOG can pay for his trip as he says that he will be advocating our case on behalf of the South Bay.
- Further information on this event can be found @ <http://www.telestructure.com/Roundtable/California/default.htm>

- **ACTION:** Decide whether to pay for travel expenses for this event

V. AGENDA DEVELOPMENT

- Next meeting – May 26, 2005 – draft agenda [attached](#)
- Nominating Committee needs to be appointed and report at May Board meeting

VI. NEXT STEERING COMMITTEE MEETING – Monday, June 13, 2005